

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

December 18, 2019

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, December 18, 2019 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 8:32 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; Matt Atteberry, Engineering Services Manager; Greg Keppler, Engineering Project Manager; and Ramae Ogilvie, Administrative Assistant. General Counsel David Cosgrove was also present.

Other attendees: Retiring employees James Green and Jay Vittachi were present, as were many of their friends and co-workers to honor them and wish them well in their respective retirements.

**3. PLEDGE OF ALLEGIANCE**

Director Miller led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

President MacKenzie reordered the agenda for Items 19 and 20 to follow agenda Item 8.

19-12-126	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as rearranged.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

19-12-127	<i>Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 19-36 approving disbursements.</i>
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A. Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted Grant of Right of Way (P84) for a 40-foot wide specific easement over a residential property consisting of approximately 0.58 gross acres owned by James and Lien Phan, located at 3476 La Mirada Drive, San Marcos (LN 2019-004; APN 219-061-15; DIV NO. 5).

B. Acceptance of Water System

See staff report attached hereto. Staff recommended and the Board accepted the water system for a commercial development project, known as Norm Reeves Honda-Vista, consisting of approximately 6.78 gross acres owned by Conant Properties XI, LP, located at 401 West Vista Way, Vista (I-3081; APN 164-290-65 DIV NO. 2).

C. Cancellation of Temporary Service Agreement

See staff report attached hereto. Staff recommended and the Board approved the cancellation of Temporary Service Agreement No. 348 for a single-family residential parcel consisting of approximately 0.41 gross acres owned by Oscar Byars, located at 1627 San Luis Rey Avenue, Vista (D-2330; LN 2017-004; APN 173-330-14; DIV NO. 1).

D. Addendum to Standard Agreement for Construction of Water System and Supplement to Standard Agreement

See staff report attached hereto. Staff recommended and the Board approved and authorized the General Manager to sign an Addendum to Standard Agreement for Construction of a Water System by Substitute Developer (Addendum) and Supplement to Standard Agreement (Supplement) between Vista Irrigation District, Warmington Vista 68 Associates LLC and D. R. Horton Los Angeles Holding Company, Inc. for a single-family subdivision known as Laurel Creek Condominiums located between Durian Street and Grapevine Road, Vista (I-3082; LN 2013-024; APN 166-110-42 and 166-080-85; DIV 2).

E. Minutes of the Public Affairs Committee meeting on November 19, 2019

The Board noted and filed the minutes of the Public Affairs Committee meeting on November 19, 2019, which were provided for informational purposes.

F. Minutes of Board of Directors meeting on November 20, 2019

The minutes of November 20, 2019 were approved as presented.

G. Resolution ratifying check disbursements

**RESOLUTION NO. 19-36**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 63098 through 63361 drawn on Union Bank totaling \$1,470,667.66.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 18<sup>th</sup> day of December 2019.**



in congratulating Mr. Vittachi and wished him well in his retirement. President MacKenzie read aloud the resolution to be presented in honor of Mr. Vittachi.

19-12-129     *Upon motion by Director Vásquez, seconded by Director Miller, the Board of Directors adopted Resolution 19-38 honoring retiring Vista Irrigation District employee Jay Vittachi for 18 years of service to the District and its customers, by the following roll call vote:*

*AYES:             Directors Miller, Vásquez, Dorey, Sanchez, and MacKenzie*  
*NOES:             None*  
*ABSTAIN:         None*  
*ABSENT:          None*

*A copy of Resolution 19-38 is on file in the official Resolution Book of the District.*

President MacKenzie presented Mr. Vittachi with a framed copy of the above resolution and a gift from the Board. Mr. Vittachi thanked the Board.

A brief break was taken from 8:50 a.m. to 9:08 a.m. Upon return from break, present in the Boardroom were Don Smith, Frank Wolinski, Marlene Kelleher. The following three agenda items were taken out of sequence.

**19.    CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

President MacKenzie adjourned the meeting to closed session at 9:08 a.m. for a conference with legal counsel to discuss the following anticipated litigation per Government Code section 54956.9(d)(2): 4 potential cases.

The meeting reconvened in open session at 9:28 a.m. President MacKenzie declared that the following action had been taken:

19-12-130     *Upon motion by Director Sanchez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the General Manager and General Counsel to deny the claims, all dated December 2, 2019, of behalf of Michael Parry, Adrienne Madama-Stoddard, Carlos Warter, and Richard Wilder.*

Following the above closed session, the boardroom was cleared of all staff members in the audience and at the dais; with General Counsel Cosgrove, and General Manager Hodgkiss remaining in the room.

**20.    CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION—GENERAL MANAGER**

President MacKenzie adjourned the meeting to closed session at 9:30 a.m. to conduct a performance evaluation of the General Manager, pursuant to Government Code section 54957. The meeting reconvened in open session at 9:34 a.m. President MacKenzie declared that no reportable action had been taken.

During the following discussion, staff members returned to the boardroom, including Marlene Kelleher, Don Smith, Randy Whitmann, Matt Atteberry, Greg Keppler, and Frank Wolinski.

**10. SCHOLARSHIP CONTEST**

See staff report attached hereto.

Chair and member of the Public Affairs Committee (Committee), Directors Sanchez and Miller respectively, reviewed the discussion at the November 19, 2019 Committee meeting regarding proposed changes to the Scholarship Contest (Contest). The Committee recommended requiring applicants to disclose their grade point average (GPA) as part of their application in lieu of transcripts, to be used as a criterion to aid in the selection process. The Board expressed concern that too much emphasis on the GPA could potentially leave out applicants who are deserving in other ways. Mr. Hodgkiss clarified that other criteria would be considered and weigh heavier in the selection process, and that the GPA could be helpful if considering equally qualified applicants.

The Committee recommended increasing promotional efforts for the Contest by making the Contest information available on the District’s website along with an online application. Ms. Kelleher stated that Staff would reach out to school counselors to provide promotional information on the Contest that could be shared with students. She added that staff would also send out a press release promoting the Contest.

Ms. Kelleher stated that in the November 19 Committee meeting, the Committee also discussed the District’s semi-annual “Reflections” newsletter, which will be a four-page Spring/Summer edition and a two-page Fall/Winter edition.

19-12-131 *Upon motion by Director Sanchez, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors adopted a change to the Vista Irrigation District scholarship contest to require that the applicants provide their grade point average, but not their transcripts.*

**9. DIVISION REPORTS**

See staff report attached hereto.

Mr. Hodgkiss clarified that the District has not replaced any Nipponite pipe so far in Fiscal Year 2020 because the District’s focus has been on replacing regular asbestos cement pipe. Director MacKenzie requested a pipeline status report showing the age and leak-risk of the District’s pipelines. Mr. Hodgkiss responded that Staff will update the mainline replacement program information and the risk assessment map in the District’s Master Plan, and present it at a future Board meeting. He added that the Engineering Department is working on implementing a pipe assessment condition project that will also be presented at a future Board meeting.

Mr. Wolinski updated the Board regarding aging fire hydrants, stating that the maintenance crew is actively identifying older, ungated fire hydrants installed in the 1950’s and 1960’s, and proactively replacing them to avoid ruptures and catastrophic failures.

Director of Water Resources Don Smith reported that the California Division of Safety of Dams performed its annual inspection of Henshaw Dam in November. With the outlet tunnel cleared of sand and debris ahead of the inspection, a thorough inspection was performed. The general condition of the Henshaw Dam was noted as being very good. Mr. Smith added that one comment received was a concern about gopher and rodent activity. Mr. Smith stated that staff is continuing to do its best to stay on top of this issue. Director Dorey commented that gophers and rodents are unable to burrow to depths that would affect the stability of the dam infrastructure.

President MacKenzie commented on the mainline replacement projects currently in design, specifically regarding Elevado Road. She noted that this is a private road which was fully repaved about 18 months ago; so extra outreach will need to be done in advance of placing signage advising the residents of impending construction. Director of Engineering Randy Whitmann responded that Elevado Road is near the bottom of the priority list to allow for special considerations and sensitivity surrounding this portion of the mainline replacement project.

**11. LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE ELECTION**

See staff report attached hereto.

Following a brief discussion, the Board took the following action:

19-12-132 *Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors cast the District’s vote in the Local Agency Formation Commission Special Districts, Special Districts Advisory Committee election as follows: Michael Sims of Bonita-Sunnyside Fire Protection District; Robert Thomas of Pomerado Cemetery District; Kimberly Thorner of Olivenhain Municipal Water District; James Gordon of Deer Springs Fire Protection District; Albert Lau of Santa Fe Irrigation District; Courtney Provo of Mission Resources Conservation District; and Mark Robak of Otay Water District.*

**12. REVISIONS TO COMPENSATION SCHEDULE**

See staff report attached hereto.

Mr. Hodgkiss provided an overview of the draft compensation schedule, noting that the revisions include the addition of a new position, Accountant, which will replace the current position of Account Technician. Mr. Hodgkiss stated that the new position will have additional duties and will require a Bachelor’s degree and a minimum of three years’ experience; therefore the annual salary will reflect an increase of \$5,400. Mr. Hodgkiss stated that recruiting for the new position will begin upon the retirement of the Account Technician at the end of the year.

Mr. Hodgkiss noted that the proposed compensation schedule reflects the elimination of two positions, Financial Analyst and Water Resources Manager. He stated that the salary adjustments shown are pursuant to the Memorandum of Agreement with the Teamsters and the terms and conditions with Unrepresented Employees, and are based on 95% of San Diego Consumer Price Index as of June 30, 2019, equaling a 2.64 percent increase to the compensation schedule effective January 1, 2020.

19-12-133 *Upon motion by Director Miller, seconded by Director Dorey, the Board of Directors adopted Resolution 19-39 approving revisions to the Compensation Schedule effective January 1, 2020, by the following roll call vote:*  
*AYES: Directors Miller, Vásquez, Dorey, Sanchez, and MacKenzie*  
*NOES: None*  
*ABSTAIN: None*  
*ABSENT: None*  
*A copy of Resolution 19-39 is on file in the official Resolution Book of the District.*

**13. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported that San Diego County Water Authority (Water Authority) approved the new and permanent Special Agricultural Water Rate structure that offers lower water rates to farmers in exchange for lower water supply reliability. He reported on the completion of the Pipeline 4 repair work in Moosa Canyon, stating that the pipeline is now back in service. He also reported that the Water Authority approved the contract terms for Sandra Kerl, who has been appointed as the new General Manager.

Director Miller stated that there would be a special board meeting the following day at the Water Authority, in which General Manager of Metropolitan Water District of Southern California (MWD) Jeff Kightlinger would be presenting the offer made by MWD to the Water Authority to settle the ongoing legal dispute between the two agencies. Mr. Hodgkiss stated that Sandra Kerl has requested to present on the same matter to the MWD Board of Directors, and it appears this will come to fruition in early 2020.

Following the above discussion, a brief break was taken from 10:42 a.m. to 10:49 a.m.

**14. MEETINGS AND EVENTS**

See staff report attached hereto.

Director Miller reported on his attendance at the recent Association of California Water Agencies (ACWA) Conference, where he attended the Energy Committee meeting and other energy related sessions. He commented that a prominent topic was regarding efforts to have the Federal Government recognize hydropower as a renewable source of energy. He stated he also attended the ACWA Region 10 meeting, as well as other keynote addresses and presentations.

Director Dorey reported on his attendance at the recent ACWA Conference where he attended the ACWA Joint Powers Insurance Authority (JPIA) meeting. Director Dorey commented that he was proud to see that the District was a recipient of the President’s Special Recognition Award from the ACWA JPIA for achieving loss ratios of 20 percent or less in the Liability and Workers’ Compensation programs.

Director Dorey said he also attended a meeting of the ACWA Groundwater Committee, and he submitted his notes from this meeting for the Board’s information (attached hereto at Exhibit A). He commented that the ACWA video “California Replenishing Groundwater” was shown at the meeting and was very well done. He suggested that the District provide a link to this video (available on the ACWA website) on the District’s website. Mr. Hodgkiss responded that the District provides links to all ten videos in this ten-part series at Director Sanchez’s suggestion.

Director Dorey noted that Kathy Tiegs is leaving her position on the ACWA JPIA Executive Committee, and resumes or Statements of Qualifications are being accepted by JPIA to be considered for an appointment to fill the vacancy. He requested that staff update his Statement of Qualifications from the previous Executive Committee election, and send it in for consideration. Director Dorey thanked Director of Administration Marlene Kelleher for her participation on the ACWA JPIA Finance Committee.

Director Sanchez reported on his attendance at the recent ACWA Conference and his attendance at a meeting of the Federal Affairs Committee where H.R 5217 (McClintock) “Water Optimization for the West” was discussed. He also reported on a session he attended regarding post-fire water supply contamination and the ACWA Region 10 meeting.

Director Sanchez reported on his attendance at the recent Colorado River Water Users Association (CRWUA) Conference where among other interesting sessions, he attended a session regarding a lower basin perspective moderated by Colby Pellegrino, Director of Water Resources for the Southern Nevada Water Authority. He also attended a session “When Flows are Low” in which Sandra Kerl of the Water Authority participated as a member of the panel.

Director Vásquez reported on his attendance at the California Special Districts Association (CSDA) Quarterly dinner meeting, where seven candidates for the San Diego Local Agencies Formation Commission (LAFCO) Special Districts Advisory Committee each presented his/her qualifications for the election. Also at this meeting, Elaine Sullivan of Leucadia Wastewater District and Diana Towne of Rincon del Diablo Municipal Water District were reelected to the San Diego Chapter CSDA Board of Directors. A presentation was made by Tony Mecham, Unit and County Fire Chief regarding “Building Wildfire Resilient Communities in San Diego County”.

Director Vásquez reported on his attendance at the recent ACWA Conference where he attended a meeting of the ACWA Water Quality Committee in which a representative from the Environmental Protection Agency presented a program on resilient tools for water. He stated that he also attended the Region 10 Program, “Retail Agency Challenges”, with a panel of four general managers. He said he was inspired by this session to think about the importance of the District’s engagement with the community.

Director Vásquez reported on his attendance at the CRWUA Conference where he attended the session “Colorado River 101” which he always finds fascinating and informative. He also attended a session regarding water demand management and a presentation by the tribal water panel regarding tribal water rights and efforts to manage water in the Colorado River Basin.

President MacKenzie reported on her attendance at the recent ACWA Conference where she attended a meeting of the Local Government Committee in which a legislative update was provided. There was also a discussion regarding a concept to help disadvantaged communities by billing for water service charges with property taxes rather than with the regular water bills, with the idea that water service is more of a benefit to property owners than to renters. Also discussed was the portion of Senate Bill 200 in which the State Water Resources Control Board is authorized to reject any new water systems if it is determined that neighboring systems can be utilized for the same service.

President MacKenzie reported on her attendance at a meeting of the ACWA Membership Committee while at the recent ACWA Conference where membership engagement was discussed, and it was noted that membership is currently at 480 members, having gained 19 new members in the past last year. President MacKenzie stated that she attended the ACWA Region 10 meeting while at the ACWA Conference as well as the Hans Doe Past Presidents’ Breakfast in Partnership with ACWA JPIA (Breakfast) on Friday morning. She commented that there should be printed information regarding who Hans Doe was and why the breakfast is named for him, perhaps on the back of the Breakfast program. She suggested that staff work with ACWA JPIA to see if this can be added.

Director Dorey requested to attend the Sustainable Groundwater Management Act (SGMA) workshop presented by the California Department of Water Resources, to be held in Clovis, California on January 9, 2020. Director Vásquez requested to attend the meeting of the Council of Water Utilities (COWU) January 21, 2020, and the Urban Water Institute’s Spring Conference in Palm Springs February 19-21, 2020.



19-12-134 *Upon motion by Director Dorey, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized Director Dorey to attend the Sustainable Groundwater Management Act (SGMA) workshop presented by the California Department of Water Resources in Clovis on January 9, 2020; and Director Vásquez to attend the meeting of COWU on January 21, 2020, and the Urban Water Institute's Spring Conference in Palm Springs February 19-21, 2020.*

Following the above discussion, Director Dorey left the meeting in order to attend a memorial service for retired District employee Mary Stout, who had recently passed away.

**15. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

President MacKenzie suggested a press release regarding the Vista Irrigation District Scholarship Contest.

It was noted that Committee appointments would be made at the next Board meeting by the incoming President. President MacKenzie suggested that the Board members email the incoming Board President to indicate their Committee preferences for 2020.

Mr. Hodgkiss stated that staff just received the call for nominations for the Regular Special District Member election for the Local Agencies Formation Commission, and this will be planned as an agenda item for the January 8, 2020 Board of Directors meeting.

**16. COMMENTS BY DIRECTORS**

The Board thanked Director Dorey and his wife for the lovely Christmas gifts and wished everyone a Merry Christmas.

President MacKenzie presented Director Vásquez with a Certificate of Appreciation from ACWA for his service and commitment on the ACWA Region 10 Board of Directors.

**17. COMMENTS BY GENERAL COUNSEL**

Mr. Cosgrove informed the Board about a case, Holden versus the City San Diego, focused on a California Environmental Quality Act (CEQA) exemption for a development project with a residential density less than that required by the general plan.

**18. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss wished everyone a Merry Christmas and Happy New Year.

**21. GENERAL MANAGER COMPENSATION**

See staff report attached hereto.

The Board discussed this matter and agreed on an increase to the General Manager's compensations to be \$241,400 annually effective January 1, 2020. No other changes to the General Manager's contract were discussed. General Counsel Cosgrove suggested that the Board also consider authorizing an

amendment to the Compensation Schedule effective January 1, 2020 (adopted in agenda Item 12) to reflect the General Manager's new salary. He stated that both actions could be approved with one motion.

19-12-135 *Upon motion by Director Sanchez, seconded by Director MacKenzie and carried (4 ayes: Miller, Vásquez, Sanchez, and MacKenzie; 1 absent: Dorey), the Board of Directors set the General Manager's salary to \$241,400 and authorized an amendment to the Compensation Schedule effective January 1, 2020 (adopted in agenda Item 12) to reflect the new salary.*

**22. ANNUAL ORGANIZATIONAL MEETING**

See staff report attached hereto.

President MacKenzie presided over the Board elections for the upcoming 2020 year.

19-12-136 *Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (4 ayes: Miller, Vásquez, Sanchez, and MacKenzie; 1 absent: Dorey), the Board of Directors designated Lisa Soto to serve as Secretary of the Board, with Ramae Ogilvie and Brett Hodgkiss designated as Assistant Secretaries of the Board. Marlene Kelleher was designated to serve as Treasurer, with Brett Hodgkiss and Shallako Goodrick designated as Assistant Treasures.*

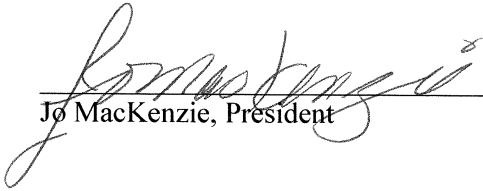
Director Miller nominated Director Vásquez to be Board President for 2020. Director Vásquez nominated Director Sanchez to be First Vice President for 2020. President MacKenzie nominated Directors Dorey, Miller, and herself to be Vice Presidents.

19-12-137 *Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (4 ayes: Miller, Vásquez, Sanchez, and MacKenzie; 1 absent: Dorey), the Board of Directors elected Director Vasquez as Board President for 2020; Director Sanchez as First Vice President, to preside in the absence of the President; and Directors Dorey, Miller, and MacKenzie as Vice Presidents in 2020.*

Director Vásquez thanked the Board for electing him as President for 2020.

**23. ADJOURNMENT**

There being no further business to come before the Board, at 12:25 p.m. President MacKenzie adjourned the meeting to January 8, 2020 at 9:00 a.m.

  
Jo MacKenzie, President

ATTEST:



Lisa R. Soto, Secretary

Board of Directors

VISTA IRRIGATION DISTRICT



## **STAFF REPORT**

**Agenda Item: 6.A**

**Board Meeting Date:**

**December 18, 2019**

**Prepared By:**

**Matt Atteberry**

**Reviewed By:**

**Randy Whitmann**

**Approved By:**

**Brett Hodgkiss**

**SUBJECT:** GRANT OF RIGHT OF WAY

**RECOMMENDATION:** Accept Grant of Right of Way (P84) for a 40-foot wide specific easement over a residential property consisting of approximately 0.58 gross acres owned by James and Lien Phan, located at 3476 La Mirada Drive, San Marcos (LN 2019-004; APN 219-061-15; DIV NO. 5).

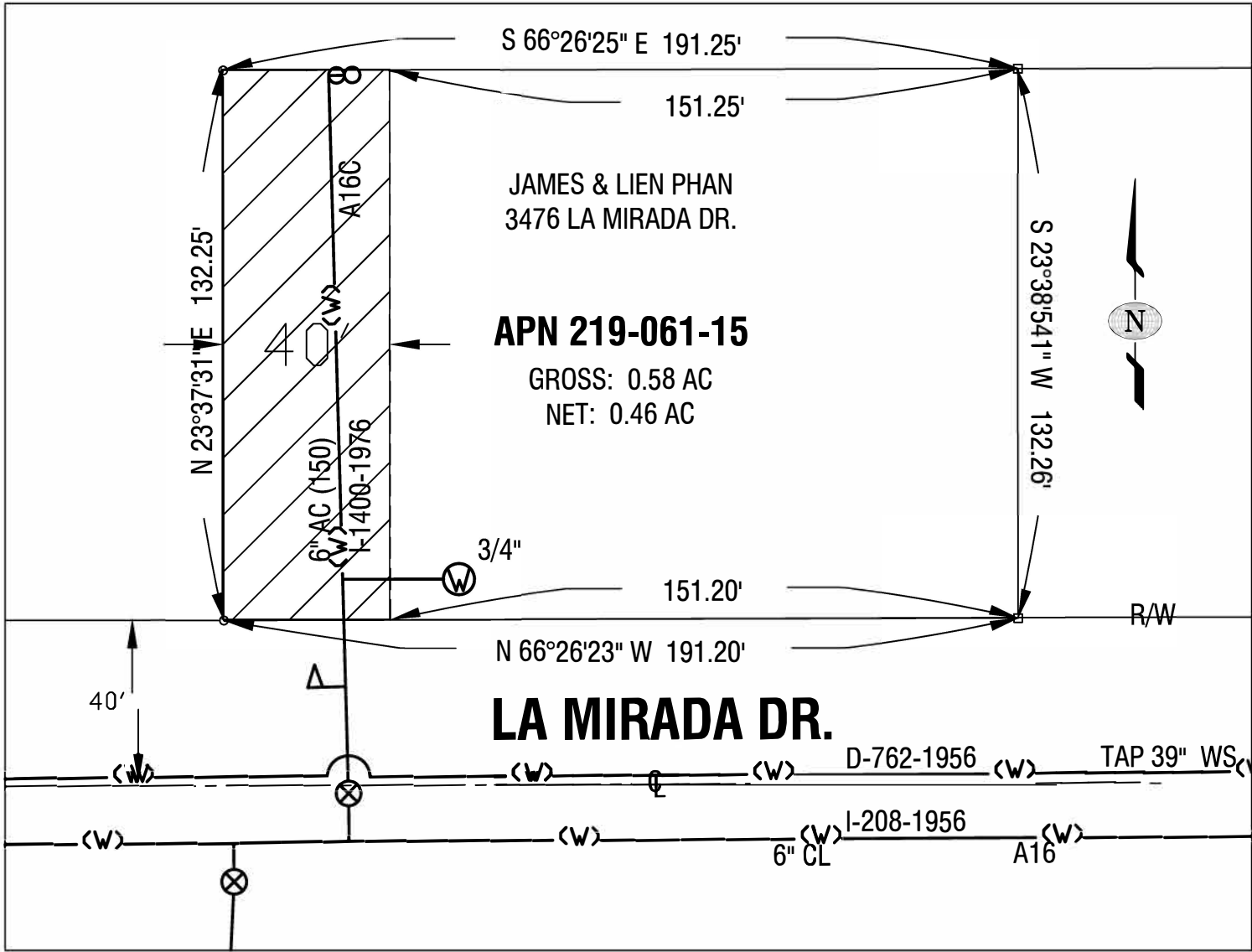
**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** Acceptance of Grant of Right of Way (P84) via parcel map will allow the District to secure a dedicated 40-foot wide specific easement over existing District facilities.

**DETAILED REPORT:** James and Lien Phan are in the process of subdividing their residential property located at 3476 La Mirada Drive, San Marcos into two separate parcels. The District has existing facilities within the proposed area requiring the owners to grant an easement to the District. Acceptance of Grant of Right of Way (P84) will allow the existing water facilities to be within a specific easement.

**ATTACHMENT:** Map




JAMES & LIEN PHAN  
3476 LA MIRADA DR.






**APN 219-061-15**

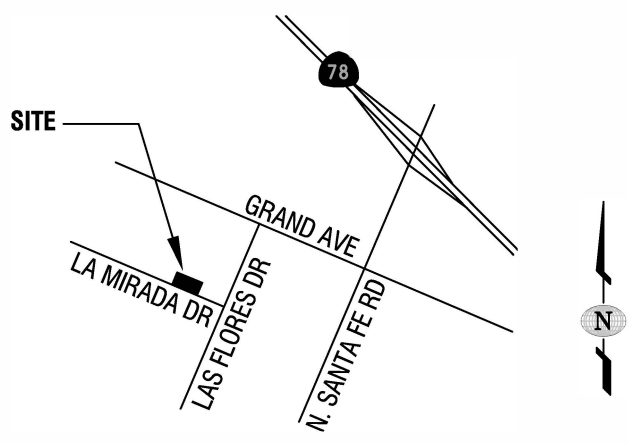
GROSS: 0.58 AC  
NET: 0.46 AC

**LA MIRADA DR.**

**LEGEND**

 40' VID SPECIFIC EASEMENT (P84) DEDICATED HEREON

- WATER LINE 
- GATE VALVE 
- WATER METER 
- AIR VENT 
- BLOW-OFF 



**VICINITY MAP**  
NO SCALE

**VISTA IRRIGATION DISTRICT**

**SPECIFIC EASEMENT (P84)**

APN	219-061-15	T.B.	1108 C7
SCALE	NTS	L.N.	LN 2019-004
APPD. BY	MA	DATE	12/6/19
DRAWN BY	PD	DATE	12/6/19
SHEET	1 OF 1	MAP	I24
REVISED:			
Z:\ENGINEERING\JOBS\LN-JOBS\LN2019\LN 2019-004 LA MIRADA (3476)			



## **STAFF REPORT**

**Agenda Item: 6.B**

<b>Board Meeting Date:</b>	<b>December 18, 2019</b>
<b>Prepared By:</b>	<b>Matt Atteberry</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** ACCEPTANCE OF WATER SYSTEM

**RECOMMENDATION:** Accept this water system for a commercial development project, known as Norm Reeves Honda-Vista, consisting of approximately 6.78 gross acres owned by Conant Properties XI, LP, located at 401 West Vista Way, Vista (I-3081; APN 164-290-65 DIV NO. 2).

**PRIOR BOARD ACTION:** On October 24, 2018, the Board approved the waterline project; on March 7, 2019, the Board accepted Grant of Right of Way (C136) via Parcel Map.

**FISCAL IMPACT:** None.

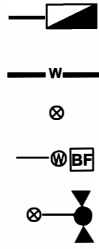
**SUMMARY:** The water system is ready for acceptance by the Board, which will allow the Notice of Acceptance to be filed with the County Recorder.

**DETAILED REPORT:** All work required by the construction contract (I-3081) has been completed. Under District inspection, the developer's contractor installed approximately 595 feet of 8-inch waterline, one 2-inch domestic service, one 6-inch fire service, two 6-inch fire hydrants and made the necessary connections. The owners have paid for one 2-inch domestic meter and installed all necessary backflow devices. This project will be completed with the filing of the Notice of Acceptance.

**ATTACHMENT:** Map

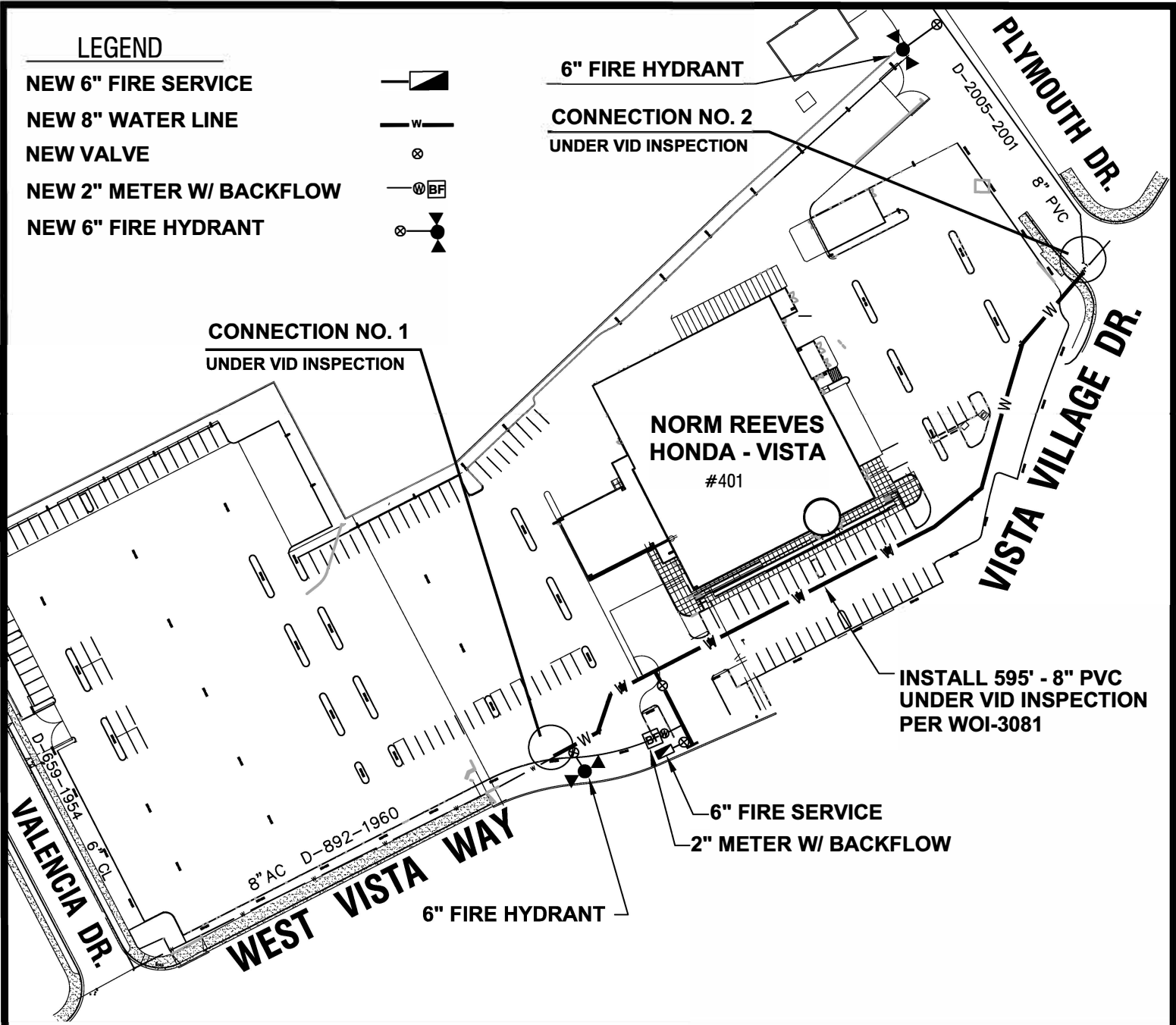
**LEGEND**

- NEW 6" FIRE SERVICE
- NEW 8" WATER LINE
- NEW VALVE
- NEW 2" METER W/ BACKFLOW
- NEW 6" FIRE HYDRANT



6" FIRE HYDRANT  
 CONNECTION NO. 2  
 UNDER VID INSPECTION

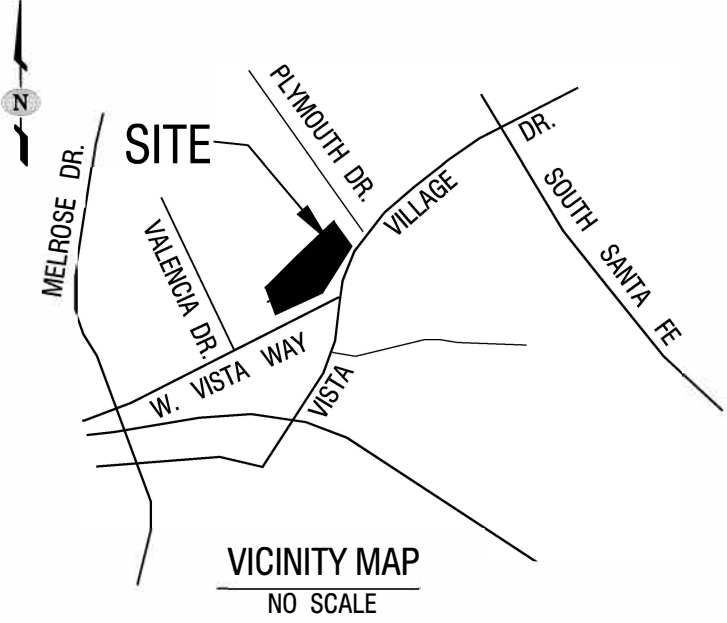
CONNECTION NO. 1  
 UNDER VID INSPECTION



INSTALL 595' - 8" PVC  
 UNDER VID INSPECTION  
 PER WOI-3081

6" FIRE SERVICE  
 2" METER W/ BACKFLOW

6" FIRE HYDRANT



**DEVELOPER**

CONANT PROPERTIES XI, LP  
 20322 SW ACACIA, SUITE 100  
 NEWPORT BEACH, CA 92660  
 CONTACT: DAVID CONANT

**ENGINEER**

JONES, CAHL & ASSOCIATES  
 18090 BEACH BLVD.  
 HUNTINGTON BEACH, CA 92648  
 CONTACT: DANIEL RUBIO

VISTA IRRIGATION DISTRICT

**NORM REEVES HONDA - VISTA**

APN	164-290-65	T.B.	1087-G6
SCALE	NO SCALE	L.N.	2018-013
APPD. BY	M.A.	DATE	12/5/2019
DRAWN BY	J.VITTACHI	DATE	2/14/2019
SHEET	1 OF 1	MAP	E14
REVISED:			
PATH:	Z:ENGINEERING/JOBS/LN2018_013		

**I-3081**



## **STAFF REPORT**

**Agenda Item: 6.C**

<b>Board Meeting Date:</b>	<b>December 18, 2019</b>
<b>Prepared By:</b>	<b>Matt Atteberry</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** CANCELLATION OF TEMPORARY SERVICE AGREEMENT

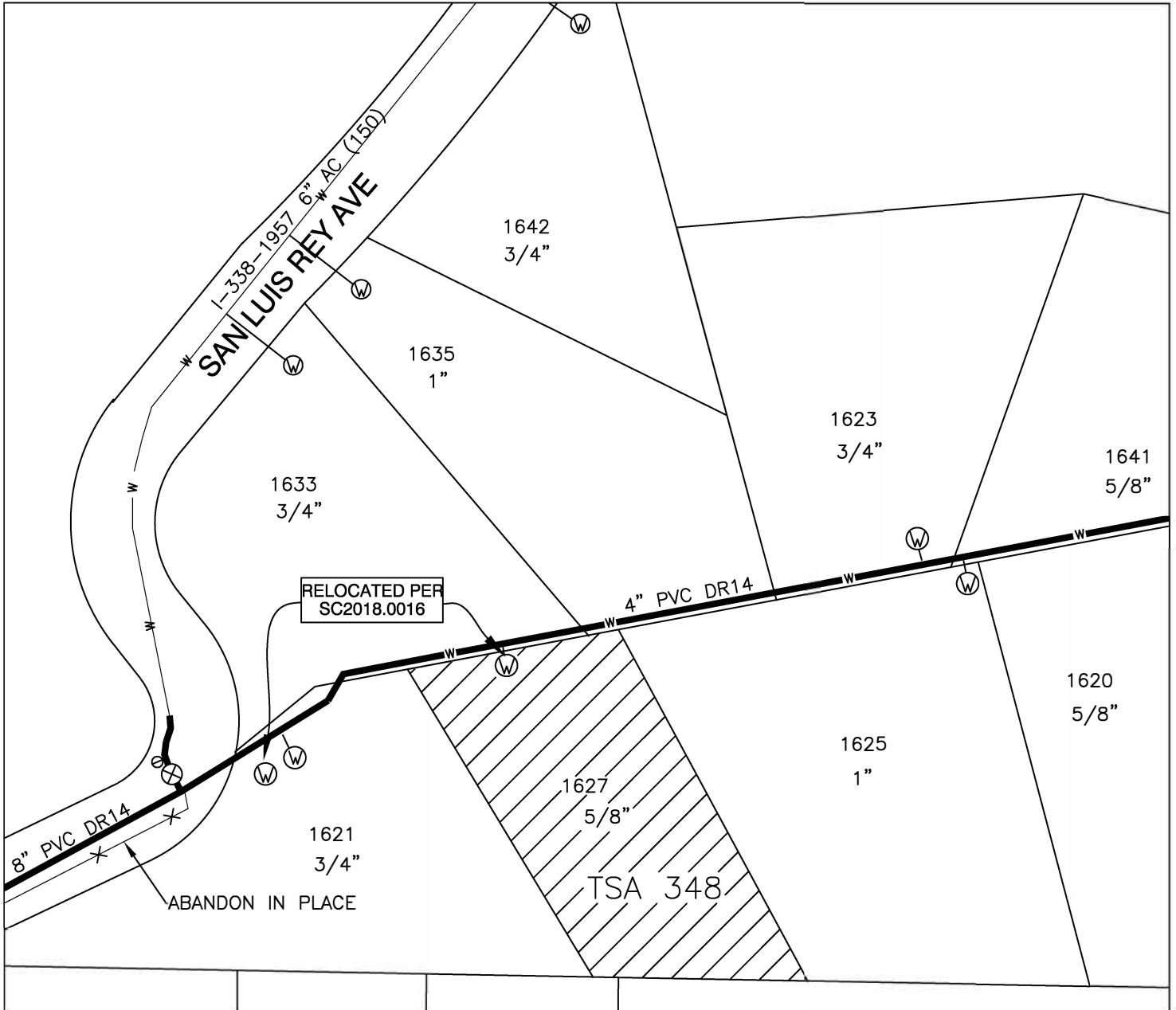
**RECOMMENDATION:** Approve the cancellation of Temporary Service Agreement No. 348 for a single-family residential parcel consisting of approximately 0.41 gross acres owned by Oscar Byars, located at 1627 San Luis Rey Avenue, Vista (D-2330; LN 2017-004; APN 173-330-14; DIV NO. 1).

**PRIOR BOARD ACTION:** On June 8, 1960, the Board approved Temporary Service Agreement No. 348.

**FISCAL IMPACT:** None.

**SUMMARY:** As part of the District's Main Replacement program, a new 4-inch waterline was installed in San Luis Rey Avenue. The project included relocating the owner's temporary offsite meter to a permanent location fronting the property located at 1627 San Luis Rey Avenue. The terms and conditions of Temporary Service Agreement No. 348 have been fulfilled by the owner, allowing it to be cancelled at this time.

**ATTACHMENT:** Map

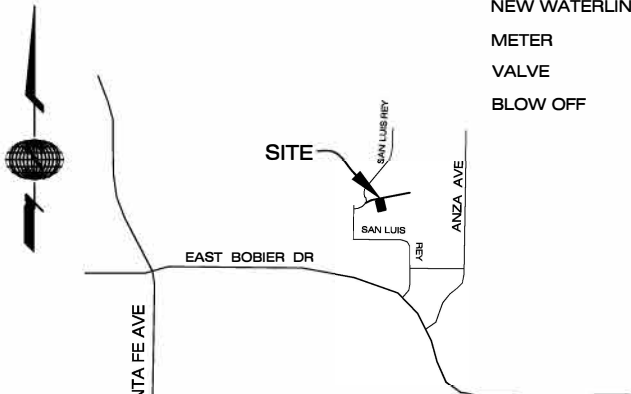


**LEGEND**

- EXISTING WATERLINE —W—
- NEW WATERLINE —W—
- METER (W)
- VALVE (X)
- BLOW OFF (O)



TSA TO BE CANCELLED



**VICINITY MAP**  
NO. SCALE

<b>VISTA IRRIGATION DISTRICT</b>		
<b>1627 SAN LUIS REY AVE CANCEL TSA 348</b>		
APN	173-330-14	T.B. 1087-H4
SCALE	NOT TO SCALE	L.N. 2017-004
APPD. BY	M.A.	DATE 12/04/19
DRAWN BY	J.V.	DATE 11/18/19
SHEET	1 OF 1	MAP F9;F10
REVISED		W.O.
PATH		<b>D-2330</b>
Z:ENGINEERING\JOBS\LN2016-020		





## **STAFF REPORT**

**Agenda Item: 6.D**

<b>Board Meeting Date:</b>	<b>December 18, 2019</b>
<b>Prepared By:</b>	<b>Matt Atteberry</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** ADDENDUM TO STANDARD AGREEMENT FOR CONSTRUCTION OF WATER SYSTEM AND SUPPLEMENT TO STANDARD AGREEMENT

**RECOMMENDATION:** Approve and authorize the General Manager to sign an Addendum to Standard Agreement for Construction of a Water System by Substitute Developer (Addendum) and Supplement to Standard Agreement (Supplement) between Vista Irrigation District, Warmington Vista 68 Associates LLC and D. R. Horton Los Angeles Holding Company, Inc. for a single-family subdivision known as Laurel Creek Condominiums located between Durian Street and Grapevine Road, Vista (I-3082; LN 2013-024; APN 166-110-42 and 166-080-85; DIV 2).

**PRIOR BOARD ACTION:** On October 24, 2018, the Board approved the waterline project and accepted Grant of Right of Way (W64) via Tract Map No. 16370. On November 20, 2019, the Board approved encroachment permit No. 129.

**FISCAL IMPACT:** None.

**SUMMARY:** Warmington Vista 68 Associates LLC sold the above referenced project to D. R. Horton Los Angeles Holding Company, Inc., and an Addendum is required to document the change in ownership. Additionally, a Supplement is needed to release Warmington Vista 68 Associates LLC from its obligation to complete construction of the water system and transfer said obligation and the remaining inspection deposit funds to D. R. Horton Los Angeles Holding Company, Inc. The water system has been constructed and placed into service; however, it has not been accepted by the District because minor construction items still need to be completed. D. R. Horton Los Angeles Holding Company, Inc. will be responsible for completing the remaining work.

**ATTACHMENT:** Map

ROAD

GRAPEVINE

PROPOSED WATER FACILITIES

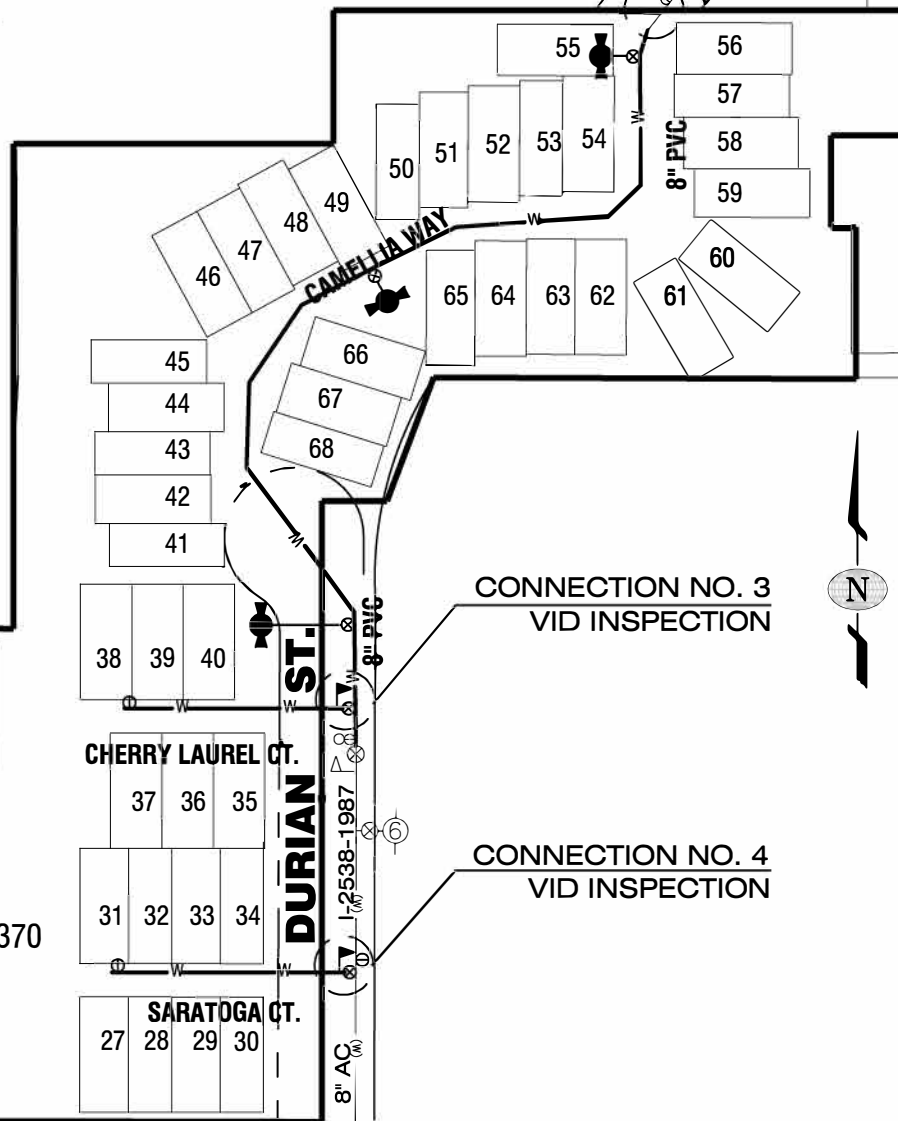
- W — 8" PVC
- W — 6" PVC
- W — 4" PVC
- BLOW-OFF
- ▲ 1" AIR-VENT
- ⊗ 8" VALVES
- ⊗ 6" FIRE HYDRANT

EXISTING WATER FACILITIES

- ⊗ VALVES
- (W) — 8" AC WATERLINE
- ⊗ 6" FIRE-HYDRANT
- ▲ 1" AIR-VENT
- 8 BLOW-OFF

CONNECTION NO. 1  
VID INSPECTION

I-2374  
8/1/1985  
P. AC



CONNECTION NO. 3  
VID INSPECTION

CONNECTION NO. 4  
VID INSPECTION

CONNECTION NO. 2  
VID INSPECTION

D-815-1958

8" AC

8" PVC

4" PVC

8" AC

8" PVC

4" PVC

8" AC

8" PVC

4" PVC

8" AC

SILVER FIR CT.

CHERRY LAUREL CT.

DURIAN ST.

SARATOGA CT.

MAP NO. 16370

SWEET BAY CT.

OWNER:

D. R. HORTON  
21300 VICTORY BLVD. STE 700  
WOODLAND HILLS, CA 91367

VISTA IRRIGATION DISTRICT

LAUREL CREEK CONDOMIUMS  
DURIAN STREET & GRAPEVINE ROAD

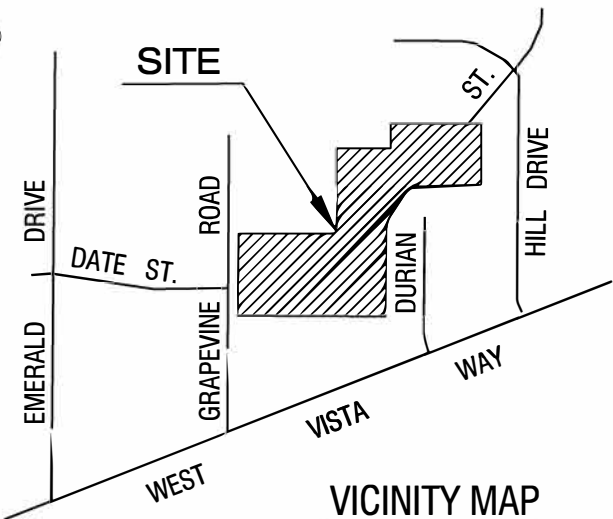
APNS	166-110-42 & 166-080-85	T.B.	1087;E6
SCALE	NO SCALE	L.N.	2013-024
APPD. BY	M.A.	DATE	12/5/2019
DRAWN BY	J. VITTACHI	DATE	10/5/18
SHEET	1 OF 1	MAP	B14

W.O.  
I-3082

REVISED:

PATH: Z:\Engineering\JOBS\I-Jobs\3082\_Laurel Crk\_Durian St\3082.dwg

SITE



VICINITY MAP  
NO SCALE



# Cash Disbursement Report

Payment Dates 11/07/2019 - 12/04/2019

Payment Number	Payment Date	Vendor	Description	Amount
63098-63100	11/13/2019	Refund Checks 63098-63100	Customer Refunds	1,598.80
63101	11/13/2019	Active Auto Collision	Repaired Body Damage - Truck 10	1,786.58
63102	11/13/2019	ABABA Bolt	Hardware for Solar Installations	224.67
63103	11/13/2019	ACWA/JPIA	Dam Failure Liability Insurance 10/1/19-10-10/1/20	32,370.00
63104	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	6,029.84
	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	859.93
	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	33.72
	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	69.09
	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	69.09
	11/13/2019		Medical & Dental Insurance 12/2019- Cobra	69.09
	11/13/2019		Medical & Dental Insurance 12/2019 - Employees	159,801.64
	11/13/2019		Medical & Dental Insurance 12/2019 - Retirees	37,952.82
	11/13/2019		Medical & Dental Insurance 12/2019 - J MacKenzie	1,821.57
	11/13/2019		Medical & Dental Insurance 12/2019 - R Vasquez	1,576.55
	11/13/2019		Medical & Dental Insurance 12/2019 - P Dorey	1,576.55
	11/13/2019		Medical & Dental Insurance 12/2019 - P Sanchez	1,821.57
	11/13/2019		Medical & Dental Insurance 12/2019 - M Miller	1,821.57
63105	11/13/2019	Airgas USA LLC	Oxygen & Acetylene	845.24
63106	11/13/2019	Allied Electronics Inc	Indicator Lamps (10)	117.25
	11/13/2019		SCADA Components	1,291.95
63107	11/13/2019	Amazon Capital Services	Solar Extension Cables	64.93
63108	11/13/2019	Answering Service Care, LLC	Answering Service	267.58
63109	11/13/2019	AT&T	Data Service	698.93
63110	11/13/2019	Auto Specialist Warehouse	Rear Brake Pads - Truck 20	68.12
63111	11/13/2019	Bay City Electric Works	Load Test & Maintenance of Portable Generator - G25	852.51
	11/13/2019		Load Test Portable Generator - G24	1,522.51
63112	11/13/2019	California Crane Safety Consulting	Certification Inspection of Cranes (5)	2,800.00
63113	11/13/2019	Canon Solutions America, Inc	Canon Service & Supplies	22.69
63114	11/13/2019	Cecilia's Safety Service Inc	Traffic Control - Cameo Dr	522.50
	11/13/2019		Traffic Control - Rueda Margarita	522.50
	11/13/2019		Traffic Control - York Dr/Montgomery Dr	4,845.00
	11/13/2019		Traffic Control - Vale View Drive	4,085.00
	11/13/2019		Traffic Control - Camino Patricia	690.00

Payment Number	Payment Date	Vendor	Description	Amount
	11/13/2019		Traffic Control Design - Sycamore Ave	70.00
63115	11/13/2019	Certified Laboratories	Rubberized Insulated Electra Coat Aerosol Cans (12)	223.18
63116	11/13/2019	CleanCapital HCA Borrower LLC	Solar Energy 10/2019	5,721.10
63117	11/13/2019	Core & Main	4" Black Coupling (3)	(134.25)
	11/13/2019		Meter Bushing 3/4" x 1" (8)	76.20
	11/13/2019		8" & 6" End Caps (4)	130.39
	11/13/2019		Zinc Anode bag 30lb (22)	2,989.98
	11/13/2019		Lid 8" Slotted Valve (VID) (98)	2,386.92
63118	11/13/2019	Council of Water Utilities	Meeting 11/19/2019 - R Vasquez	45.00
63119	11/13/2019	Craneworks Southwest Inc	Hydraulic Fitting	11.78
63120	11/13/2019	Direct Energy	Electric 10/2019 - VID	702.05
	11/13/2019		Electric 10/2019 - Henshaw Buildings & Grounds	367.11
	11/13/2019		Electric 10/2019 - Henshaw Well Field	1,225.51
	11/13/2019		Electric 10/2019 - T & D / Cathodic Protection	32.29
	11/13/2019		Electric 10/2019 - Reservoirs	10.18
	11/13/2019		Electric 10/2019 - Pump Stations	9,286.22
	11/13/2019		Electric 10/2019 - Treatment Plants	28.34
63121	11/13/2019	Electrical Sales Inc	Wire, Electrical Supplies	1,285.31
63122	11/13/2019	Employment Development Department	Unemployment Insurance 07/2019 - 09/2019	1,863.12
63123	11/13/2019	Ferguson Waterworks	Hydraulic Control Parts	1,940.72
	11/13/2019		Large Meter Boxes & Lids (2)	881.16
	11/13/2019		DFW Meter Box Small DFW1324CH4-12 (100)	7,902.25
63124	11/13/2019	Freedom Window Cleaning	Exterior Window Cleaning	1,382.00
63125	11/13/2019	Glennie's Office Products Inc	Office Supplies	142.54
63126	11/13/2019	Grainger	Adapters & Connectors	85.67
63127	11/13/2019	HELIX Environmental Planning, Inc	Warner Ranch Ditch Project 10/2019	3,509.31
63128	11/13/2019	Home Depot Credit Services	Sump Pump	236.49
	11/13/2019		Measuring Wheel	75.15
	11/13/2019		Hook, Wall Toggles	38.87
	11/13/2019		Fencing Slats	404.12
	11/13/2019		Supplies - Dam House Repair	12.87
	11/13/2019		Shower & Walls - Dam House Repair	832.73
	11/13/2019		Tub & Walls - Dam House Repair	552.05
	11/13/2019		Supplies - Dam House Repair	283.58
	11/13/2019		Supplies - Dam House Repair	246.05
	11/13/2019		Tub & Walls - Dam House Repair	(534.75)
	11/13/2019		Tools - Truck 15	235.80
	11/13/2019		Tools - Truck 15	31.30
	11/13/2019		Electrical Conduit Supplies	39.45

Payment Number	Payment Date	Vendor	Description	Amount
	11/13/2019		Electrical Supplies	54.00
	11/13/2019		Wire Terminals, Spray Bottles	51.02
	11/13/2019		Hardware for HP Reservoir Solar	44.46
	11/13/2019		Lumber	27.27
	11/13/2019		Electrical Supplies	131.75
	11/13/2019		Anchor Adhesive	48.17
	11/13/2019		Nails	44.57
	11/13/2019		Concrete 60lb bags (112)	416.39
63129	11/13/2019	InfoSend Inc	Newsletter (Summer-Fall 2019) Inserts 09/2019	153.60
63130	11/13/2019	InfoSend Inc	Newsletter (Summer-Fall 2019) Inserts 08/2019	152.77
63131	11/13/2019	Jackson & Blanc	Repair to Hot Water Pump - HVAC	799.23
63132	11/13/2019	J. Leon Construction	Flume & Slope Stabilization @ Daley Ranch	3,500.00
63133	11/13/2019	Jo MacKenzie	Reimburse - Mileage 10/2019	114.84
63134	11/13/2019	Joe's Paving	Patch Paving	4,068.90
	11/13/2019		Patch Paving - Camino Ciego/Camino Ciego Ct	59,698.00
63135	11/13/2019	Kimball Midwest	Glad Hand Seals (25)	30.04
63136	11/13/2019	McMaster-Carr Supply Company	Edging	107.07
63137	11/13/2019	NAPA Auto Parts	Hydraulic Hose	51.18
	11/13/2019		Battery Isolation Parts - Truck 64	135.53
63138	11/13/2019	North County Auto Parts	All Position Bottle Jacks (2) -Truck 11	326.82
	11/13/2019		Red Grease Cartridges, Wiper Blades	69.15
63139	11/13/2019	Opto 22	Voltage Input Modules (2)	669.15
63140	11/13/2019	O'Reilly Auto Parts	Trailer Break-away Battery	45.23
63141	11/13/2019	Pacific Pipeline Supply	Flange 4" SOW (10)	205.68
	11/13/2019		Coupling Meter .75"x1.50" (6)	71.45
	11/13/2019		Tee 6" DI Flange (2)	307.43
	11/13/2019		Coupling 8" Macro (24)	6,728.82
	11/13/2019		Corp Stop 2" MIP X FIP (20)	4,113.50
	11/13/2019		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (40)	4,113.50
	11/13/2019		Tubing 2" Copper Soft 20' (100)	1,244.88
	11/13/2019		Angle Ball Meter Valve .75" Flare w/Swivel Mtr Nut (6)	562.90
	11/13/2019		Pipe Lube 5 gal (8)	840.01
	11/13/2019		Pipe 8" PVC DR-14 C900 (80)	779.40
	11/13/2019		Gaskets (4)	6.55
63142	11/13/2019	Pacific Safety Center	Annual Luncheon 11/19/19 - Safe-T Committee (9)	500.00
63143	11/13/2019	Parkhouse Tire Inc	Tire (1) - Truck 61	205.63
63144	11/13/2019	Benetrac	Employee Benefit Tracking 11/2019	400.00
63145	11/13/2019	Paychex of New York LLC	Onboarding/Recruiting Service 11/2019	412.50
63146	11/13/2019	Phenova Inc	Proficiency Testing	424.56

Payment Number	Payment Date	Vendor	Description	Amount
63147	11/13/2019	RAF Group Bosstick LLC	Refund Inspection Deposit I3073	7,767.00
63148	11/13/2019	Interstate All Battery Center	Solar Batteries (2)	456.71
63149	11/13/2019	RDO Equipment Co	Parts for Brush Chipper	193.31
63150	11/13/2019	Rincon del Diablo MWD	MD Reservoir Water Service 10/2019	38.30
63151	11/13/2019	San Diego Chapter-CSDA	Meeting 11/21/19 - J MacKenzie	30.00
	11/13/2019		Meeting 11/21/19 - R Vasquez	30.00
	11/13/2019		Meeting 11/21/19 - B Hodgkiss	30.00
63152	11/13/2019	San Diego Steel Solutions	Design Calculations for Reservoir Stairs	1,150.00
	11/13/2019		Reservoir Stairs - E1	4,734.00
63153	11/13/2019	Siemens Industry Inc	Level Transducers (2)	2,998.53
63154	11/13/2019	Southern Counties Lubricants, LLC	Fuel 10/16/19 - 10/31/19	8,860.32
63155	11/13/2019	State Water Resources Control Board	ELAP Certification Renewal Fee - Lab Certification	3,289.00
63156	11/13/2019	Tegriscap Inc	Landscape Service 10/2019	1,787.00
63157	11/13/2019	TS Industrial Supply	Abrasive Mesh Roll 120G (15)	259.80
	11/13/2019		Digging Bar Light Duty (3)	114.31
	11/13/2019		Lifter SS 36" Meter Lid (3)	105.38
	11/13/2019		Mirror 3.25" Diameter Telescopic (3)	77.13
	11/13/2019		Measuring Tape Holder 25' (3)	48.23
	11/13/2019		Tape 4" Caution (10)	96.88
	11/13/2019		Saw PVC (1)	28.69
	11/13/2019		Shovel Spade (3)	161.56
	11/13/2019		Towel Wypall X80 (10)	349.65
63158	11/13/2019	UniFirst Corporation	Uniform Service	326.65
63159	11/13/2019	VG Donuts & Bakery Inc	Board Meeting 11/06/19	33.00
63160	11/13/2019	Vista Brake & Smog	Tires & Alignment (4) - Truck 41	1,101.15
63161	11/13/2019	Vista Fence Company Inc	Double Gates - Access Road to Daley Bench East	3,465.00
63162	11/13/2019	Water District Jobs	Employment Advertising - Laborer Trainee	145.00
63163	11/13/2019	WaterISAC	Membership Dues 2020	2,099.00
63164-63171	11/21/2019	Refund Checks 63164-63171	Customer Refunds	1,432.97
63172	11/21/2019	Refund Check 63172	Customer Refund	26.66
63173	11/21/2019	Allied Electronics Inc	Terminal Block Connectors (7) - E43 Regulator	63.73
63174	11/21/2019	Amazon Capital Services	Parts to Rebuild Water Supply/Pump	111.66
63175	11/21/2019	Association of California Water Agencies	Membership Dues 2020	25,005.00
63176	11/21/2019	Badiee Development	Refund Inspection Deposit	11,638.00
63177	11/21/2019	Big Drip Plumbing	Meter Tie-backs - S Santa Fe Phase II	5,100.00
63178	11/21/2019	Bob Crane Service	Crane Service to Lift Stairs into Place - E1 Reservoir	842.63
63179	11/21/2019	California Chamber of Commerce	Membership 1/3/2020 - 1/3/2021	998.00
63180	11/21/2019	CDTFA	SWRCB Water Rights Fee 07/01/19 - 06/30/20	300.00
63181	11/21/2019	Advanced Window	Dam House Window Replacement	5,629.00

Payment Number	Payment Date	Vendor	Description	Amount
63182	11/21/2019	Cecilia's Safety Service Inc	Traffic Control - York Dr/Montgomery Dr	6,460.00
	11/21/2019		Traffic Control - Vale Vista Dr	760.00
	11/21/2019		Traffic Control - York Dr/Montgomery Dr	4,940.00
	11/21/2019		Traffic Control - Postal Way	760.00
	11/21/2019		Traffic Control - Royal Rd	1,567.50
63183	11/21/2019	City of Oceanside	Weese Treatment 10/2019	37,060.68
63184	11/21/2019	City of Vista	Annual Sewer Charges 7/2019 - 6/2020	4,980.00
	11/21/2019		Right of Way Permit Fees 07/2019 - 09/2019	7,378.46
63185	11/21/2019	Core & Main	Zinc Anode bags 30lb (50)	6,795.41
	11/21/2019		Pipe 4" PVC DR-14 C900 (80)	235.55
	11/21/2019		Gate Valve 4" POxFL R/W (2)	961.26
	11/21/2019		8" Rubber Transition Gasket AC x PVC (15)	116.10
	11/21/2019		Coupling 6" Deflection C900 (10)	270.63
	11/21/2019		Ell 6" DI FL 90 Degree (1)	111.69
	11/21/2019		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (40)	303.10
	11/21/2019		Ball Meter Valve .75" Lockwing FIPxSwivel Mtr Nut (20)	1,324.98
	11/21/2019		Sleeve 8"x12" Galvanized Top Sections (11)	101.93
	11/21/2019		Gate Valve 6" POxFL R/W (3)	1,899.79
	11/21/2019		Gate Valve 6" FL R/W (3)	1,919.27
	11/21/2019		Ell 6"x16" POxFL Bury DI (2)	509.68
	11/21/2019		Corp Stop 1" MIP X Flaren (15)	901.18
	11/21/2019		Adapter 6" DI POxFL (6)	544.67
	11/21/2019		Corp Stop 1" MIP X Flare (9)	540.71
63186	11/21/2019	CoreLogic Solutions Inc	Real Quest Online Services 10/2019	300.00
63187	11/21/2019	County of San Diego	Permit Fees 09/2019	1,476.50
	11/21/2019		Permit Fees 10/2019	4,966.90
63188	11/21/2019	Diamond Environmental Services	Portable & Stationary Restroom Service	304.20
63189	11/21/2019	Diesela Pollution Solutions Inc	Cleaned & Baked DPF Filter - Truck 30	404.14
63190	11/21/2019	Digital Deployment, Inc	Website Hosting, Maintenance & Support	300.00
63191	11/21/2019	Dion International Trucks, LLC - San Marcos	Spring Shackle Bolts/Bushings - Truck 52	143.49
63192	11/21/2019	EDCO Waste & Recycling Services Inc	40 Yd Dumpster	886.79
63193	11/21/2019	Electrical Sales Inc	Power Source, Solar Controller	323.91
63194	11/21/2019	Employee Relations, Inc	Background Check	78.10
63195	11/21/2019	Evoqua Water Technologies LLC	DI Water Service	304.29
63196	11/21/2019	Ferguson Waterworks	Relief Regulator (1) - Pump Station 11	1,026.32
	11/21/2019		Adapter FH Brass 2.5"x2" (2)	33.02
	11/21/2019		Clamp 10x12 Repair Full Circle SS Romac (1)	385.79
	11/21/2019		Brass Parts	9.74
	11/21/2019		DFW Meter Box Lid Medium 1220E (VID Stamp) (30)	1,558.80

Payment Number	Payment Date	Vendor	Description	Amount
	11/21/2019		DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (50)	2,056.75
	11/21/2019		Nipple 1" x 2.5" Brass (3)	11.40
	11/21/2019		Nipple 1" x CL Brass (3)	7.92
63197	11/21/2019	Geib Lumber Company	Bolts, Screws, Nuts	13.83
63198	11/21/2019	Gillingham Water Planning & Engineering Inc	Water Supply Planning Study 10/2019	25,913.92
63199	11/21/2019	Grainger	Phone Holders (3)	9.70
	11/21/2019		Rocker Lug Swivel (1)	51.65
	11/21/2019		Waders (1)	180.24
	11/21/2019		Marking Paint (4)	28.53
	11/21/2019		Repair Couplings (3)	22.85
63200	11/21/2019	Hawthorne Machinery Co	Instrument Cluster Core - L4	(344.56)
	11/21/2019		Bucket Blade & Hardware	184.08
	11/21/2019		Backhoe	116,435.87
63201	11/21/2019	Horton Knox Carter & Foote LLP	Legal Services 11/2019	12,000.00
63202	11/21/2019	Interstate Battery of San Diego Inc	12v Batteries (4)	85.98
63203	11/21/2019	Jeff McNeal Productions	On Hold Message	220.00
63204	11/21/2019	Johnson Controls Fire Protection LP	Replaced Sprinkler Heads (3)	523.84
63205	11/21/2019	Kelly Paper	Blank Door Hangers	81.67
63206	11/21/2019	Kimball Midwest	Brake Dust & Wheel Cleaner (12)	84.31
63207	11/21/2019	Leon Perrault Trucking & Materials	Trucking & Material 10/2019	15,341.25
63208	11/21/2019	Major League Pest	Monthly Pest Control	225.00
63209	11/21/2019	McMaster-Carr Supply Company	Safety Rail Parts - E1 Reservoir	174.70
	11/21/2019		Safety Rail Parts	119.92
	11/21/2019		Safety Rail Parts	(174.70)
	11/21/2019		Hand Rail Parts - E1 Reservoir	26.27
	11/21/2019		Black Plastic for Corrosion Control, Wire Gripper	509.03
63210	11/21/2019	Medical Eye Services	Vision Insurance 12/2019 - Cobra	14.24
	11/21/2019		Vision Insurance 12/2019 - Cobra	8.78
	11/21/2019		Vision Insurance 12/2019 - Employees	1,585.48
	11/21/2019		Vision Insurance 12/2019 - J MacKenzie	14.24
	11/21/2019		Vision Insurance 12/2019 - P Dorey	14.24
	11/21/2019		Vision Insurance 12/2019 - M Miller	14.24
	11/21/2019		Vision Insurance 12/2019 - P Sanchez	14.24
	11/21/2019		Vision Insurance 12/2019 - R Vasquez	14.24
63211	11/21/2019	NAPA Auto Parts	Water Based Solvent, Filter	113.10
63212	11/21/2019	North County Auto Parts	Battery Terminal Ends - Truck 64	32.04
	11/21/2019		Battery Terminal End - Truck 64	3.27
	11/21/2019		Battery Cable Lug - Truck 64	3.27
	11/21/2019		Shop Chemicals, Light Grommets	33.45



Payment Number	Payment Date	Vendor	Description	Amount
63213	11/21/2019	Opto 22	SCADA Components	3,438.23
63214	11/21/2019	O'Reilly Auto Parts	Battery Core - Car 50	(18.00)
	11/21/2019		Trailer Ball Mount - Truck 79	64.94
63215	11/21/2019	Pacific Pipeline Supply	Backflow Valve Setter (1)	748.64
	11/21/2019		#3 Metal Meter Box Lids marked WATER (17)	644.10
63216	11/21/2019	Panera Bread	Lunch 11/13/19 & 11/14/19 - Electrical Safety Training	306.27
63217	11/21/2019	Parkhouse Tire Inc	Front Tires (2) - Truck 22	1,669.35
	11/21/2019		Rear Tires (2) - Truck 22	962.45
63218	11/21/2019	Pauley Equipment Rental Inc	Excavator Rental	1,300.00
63219	11/21/2019	Raymond Handling Solutions Inc	Scheduled Maintenance - F3	98.00
63220	11/21/2019	RDO Equipment Co	Hydraulic Pump Mounting Bolt	11.66
63221	11/21/2019	Red Wing Shoe Store	Footwear Program	203.85
63222	11/21/2019	S & R Towing	Towing -Truck 3	437.50
63223	11/21/2019	Sherry Thorpe	Reimburse - Refreshments for Training & All Hands Mtg	355.85
63224	11/21/2019	SiteOne Landscape Supply, LLC	Irrigation Parts	17.77
63225	11/21/2019	Spok, Inc	Pagers	44.10
63226	11/21/2019	State Water Resources Control Board	Portable Water Discharge Permit Fees	2,572.00
63227	11/21/2019	Sunbelt Rentals	Drill Rental	61.40
	11/21/2019		Concrete	197.96
63228	11/21/2019	Talley Inc	Ethernet Radio	861.85
63229	11/21/2019	The San Diego Union-Tribune LLC	Legal Notices	483.82
63230	11/21/2019	TS Industrial Supply	Air/Water Hose, Coupler, Band-it Clamp	420.32
	11/21/2019		Striping Paint White #710 (24)	124.18
	11/21/2019		2" Pipe Wrap Tape (20)	140.73
	11/21/2019		Max Earplug (Uncorded) #Max-1 (400)	63.87
	11/21/2019		Vest Lime Hi-Viz 2XL (10)	206.97
	11/21/2019		Blade 14" Diamond Concrete (2)	448.59
	11/21/2019		Broom 24" Push (9)	435.08
	11/21/2019		Gloves Thickster Nitrile XL 100 per box (20)	308.51
63231	11/21/2019	Underground Service Alert of Southern California	DigAlert New Tickets 10/2019	518.20
	11/21/2019		Dig Safe Board Fees	210.00
63232	11/21/2019	UniFirst Corporation	Uniform Service	326.65
63233	11/21/2019	Vinje & Middleton Engineering Inc	Compaction Tests	812.50
63234	11/21/2019	Vulcan Materials Company and Affiliates	Cold Mix	1,930.56
63235	11/21/2019	White Nelson Diehl Evans LLP	Audit Services 10/2019	4,000.00
63236-63246	11/26/2019	Refund Checks 63236-63246	Customer Refunds	2,014.03
63247-63249	11/26/2019	Refund Checks 63247-63249	Customer Refunds	1,382.94
63250	11/26/2019	Airgas USA LLC	Carbon Dioxide	73.05
	11/26/2019		Oxygen & Acetylene	552.18

Payment Number	Payment Date	Vendor	Description	Amount
63251	11/26/2019	Allied Electronics Inc	SCADA UPS - E43 Regulator	299.41
	11/26/2019		SCADA Maintenance/Repair Supplies	924.03
63252	11/26/2019	Amazon Capital Services	Dry Erase Wall Calendar	43.25
	11/26/2019		Router Collet	51.32
	11/26/2019		Router Collet	(32.27)
63253	11/26/2019	Asphalt Zipper Co	Grind Drum Cooling Supply Pump	432.12
63254	11/26/2019	AT&T	3680/CALNET3 10/13/19-11/12/19 - Phones	389.81
	11/26/2019		0230/CALNET3 10/13-11/12/19 - Teleconference	6.50
63255	11/26/2019	Basic pacific	Flexible Spending Service/Cobra 11/2019	257.40
63256	11/26/2019	Boot World Inc	Footwear Program (2)	350.65
	11/26/2019		Footwear Program (3)	540.00
63257	11/26/2019	California Department of Justice	Fingerprinting	147.00
63258	11/26/2019	Cecilia's Safety Service Inc	Traffic Control - York Dr/Montgomery Dr	855.00
	11/26/2019		Traffic Control - Mesa Verde Dr	760.00
63259	11/26/2019	City Of Escondido	Escondido Water Treatment Plant 09/2019 & 10/2019	316,425.00
63260	11/26/2019	Clinical Lab of San Bernardino Inc	Stage II 3rd Quarter Samples	920.00
63261	11/26/2019	Core & Main	Gasket 1.5" Meter Flg HP Drop In (20)	225.81
	11/26/2019		4" Water Meter & Spools	2,873.28
	11/26/2019		Sleeve 8"x12" Galvanized Top Sections (38)	352.12
	11/26/2019		Gate Valve 6" FL R/W (1)	639.75
	11/26/2019		Flanges, DI Pipe, Handwheel	487.13
	11/26/2019		Pipe .75" PVC Schedule 40 (60)	19.47
	11/26/2019		Pipe 8" PVC DR-14 C900 (60)	591.05
	11/26/2019		Adapter 2" Copper x MIPn(21)	271.65
	11/26/2019		Air Vent 2" ARI Combination Valve (7)	3,167.40
	11/26/2019		Fire Hydrant LB400 Check Valve (3)	4,276.96
	11/26/2019		Adapter 2" Copper x MIP (19)	245.78
	11/26/2019		Fire Hydrant 6x4x2.5 (5)	11,842.55
	11/26/2019		Ell 6" DI FL 90 Degree (1)	111.69
	11/26/2019		Adapter 6" DI POxFL (1)	90.78
	11/26/2019		Sleeve 8"x12" Galvanized Top Sections (1)	9.28
63262	11/26/2019	Diamond Environmental Services	Portable Restroom Service	114.70
	11/26/2019		Portable Restroom Service	81.14
63263	11/26/2019	D.H. Maintenance Services	Janitorial Service 11/2019	2,366.00
63264	11/26/2019	Glennie's Office Products Inc	Office Supplies	19.03
	11/26/2019		Office Supplies	29.65
	11/26/2019		Office Supplies	286.92
63265	11/26/2019	Grainger	Hand Cream (30)	303.64
	11/26/2019		Gate for Stairs (1) - E1 Reservoir	259.58

Payment Number	Payment Date	Vendor	Description	Amount
	11/26/2019		Battery Chargers (2)	227.33
	11/26/2019		Electrical Connector (1)	13.18
63266	11/26/2019	Hach Company	Lab Supplies	596.36
63267	11/26/2019	InfoSend Inc	Mailing Services/Data Processing 10/2019	5,314.38
	11/26/2019		Storage & Support Fee 10/2019	1,313.57
63268	11/26/2019	Iron Mountain Records Management	Offsite Data Storage	316.58
63269	11/26/2019	Joe's Paving	Patch Paving	5,899.10
	11/26/2019		Patch Paving	2,601.00
	11/26/2019		Patch Paving	3,987.10
63270	11/26/2019	Larry Deusch	Reimburse for Damage - Water Line Failure	3,705.27
63271	11/26/2019	Lightning Messenger Express	Messenger Service 11/1/19 & 11/15/19	105.00
63272	11/26/2019	Major League Pest	Bee Removal (14)	1,190.00
63273	11/26/2019	Moodys	Dump Fees (2)	400.00
	11/26/2019		Dump Fees (2)	400.00
	11/26/2019		Dump Fees (2)	400.00
63274	11/26/2019	MRC, Smart Technology Solutions	Managed Print Services	701.80
63275	11/26/2019	Mutual of Omaha	LTS, STD, Life Insurance 12/2019	7,010.28
63276	11/26/2019	North County Auto Parts	Battery Terminal Ends - Truck 64	(12.58)
	11/26/2019		Shop Chemicals, Wiper Blades	24.44
	11/26/2019		Windshield Washer Fluid	7.11
63277	11/26/2019	One Source Distributors	SCADA Enclosure, Enclosure Parts	1,142.19
	11/26/2019		Solar Panel	312.30
63278	11/26/2019	O'Reilly Auto Parts	Hitch Receiver Reducer Bushing - Truck 62	21.64
63279	11/26/2019	Praxis Corporation	Electrical Safety Class 11/13/19 - 11/14/19	7,600.00
63280	11/26/2019	Red Wing Shoe Store	Footwear Program	193.94
63281	11/26/2019	Richard Brady & Associates, Inc	HB Reservoir Rehabilitation 10/2019	153,051.98
63282	11/26/2019	Robert Gualtieri	Refund Deposit for 1" Construction	187.14
63283	11/26/2019	San Diego Co Superintendent of Schools	Splash Lab 10/25/19	740.00
63284	11/26/2019	San Diego Gas & Electric	Electric 11/2019 - Henshaw Buildings & Ground	701.57
	11/26/2019		Electric 11/2019 - Henshaw Wellfield	11,062.63
	11/26/2019		Electric 11/2019 - Dam House	18.18
	11/26/2019		Electric 10/2019 - Cathodic Protection & T&D	236.05
	11/26/2019		Electric 10/2019 - Reservoirs	108.04
	11/26/2019		Electric 10/2019 - Pump Stations	9,998.19
	11/26/2019		Electric 10/2019 - Plants	123.23
63285	11/26/2019	SignArt	Flags (4)	232.74
63286	11/26/2019	Southern Counties Lubricants, LLC	Fuel	95.12
	11/26/2019		Fuel 11/01/19 - 11/15/19	6,093.24
63287	11/26/2019	Technology Unlimited	Annual Renewal for Check Scanning Software	2,728.00

Payment Number	Payment Date	Vendor	Description	Amount
63288	11/26/2019	TS Industrial Supply	Air Hoses (2)	420.32
	11/26/2019		Goliath Safety Glasses Blk/Smoke (12)	107.17
	11/26/2019		Sea 1/2" Teflon Tape (20)	12.56
	11/26/2019		Sea 2" Pipe Wrap Tape (20)	140.73
	11/26/2019		Sea 1" Teflon Tape (20)	23.60
	11/26/2019		Nemesis Smk/Blk Frame Safety Glasses (12)	55.21
	11/26/2019		Nemesis Clr/Blk Frame Safety Glasses (12)	64.82
	11/26/2019		Goliath Safety Glasses Blk/Clr (12)	84.44
	11/26/2019		Towel Wypall X80 (12)	419.58
	11/26/2019		Poly Sprayer 1 gallon (4)	226.46
	11/26/2019		Vest Lime Hi-Viz XL (5)	103.49
63289	11/26/2019	UniFirst Corporation	Uniform Service	326.65
63290	11/26/2019	Verizon Wireless	Cell Phones 10/16/19 - 11/15/19	1,324.11
63291	11/26/2019	VG Donuts & Bakery Inc	Board Meeting 11/20/19	33.05
63292-63293	12/04/2019	Refund Checks 63292-63293	Customer Refunds	48.09
63294-63298	12/04/2019	Refund Checks 63294-63298	Customer Refunds	1,861.39
63299	12/04/2019	Ironwood Plumbing	Meter Tie-back	2,350.00
	12/04/2019		Meter Tie-backs	4,200.00
63300	12/04/2019	Airgas USA LLC	Welding Rod	247.72
63301	12/04/2019	Allied Electronics Inc	SCADA Parts	16.51
63302	12/04/2019	Amazon Capital Services	Electric Stapler	184.09
	12/04/2019		Adapter Parts to Mount Tablet - Truck 15	86.55
	12/04/2019		Decals, Clear Window Calendar	78.71
	12/04/2019		Honda Engine Parts - Truck 65	96.91
63303	12/04/2019	AT&T	Data Service	698.93
	12/04/2019		SIP Trunks	433.01
63304	12/04/2019	Auto Specialist Warehouse	Front Brake Rotors - Truck 8	105.91
	12/04/2019		Brake Hardware Kit - Truck 8	15.16
	12/04/2019		Rear Brake Shoes - Truck 32	36.43
63305	12/04/2019	BAVCO	Backflow Device	179.49
63306	12/04/2019	Bennett-Bowen & Lighthouse Inc	Strobe Beacon - Truck 52	67.65
63307	12/04/2019	Big Apple Bagels	Refreshments 11/13/19 - Electrical Safety Class	50.97
63308	12/04/2019	CI Solutions	Annual Database Maintenance - ID Badges	120.00
63309	12/04/2019	CDW Government Inc	Tripp Lite Display TV LCD Wall Monitor Mount	29.16
	12/04/2019		Tripp Lite 100ft VGA	54.14
	12/04/2019		Poly CS 540 - headset	237.79
	12/04/2019		Samsung CF390 Series C27F390FHN - LED monitor (2)	429.82
63310	12/04/2019	Cecilia's Safety Service Inc	Traffic Control - Camino Patricia	475.00
	12/04/2019		Traffic Control - York Drive/Montgomery Drive	3,800.00

Payment Number	Payment Date	Vendor	Description	Amount
	12/04/2019		Traffic Control - Monte Vista Rd	1,710.00
	12/04/2019		Traffic Control - Berkeley Way	1,472.50
	12/04/2019		Traffic Control - Anna Way	285.00
	12/04/2019		Traffic Control - Sunset Dr	1,235.00
	12/04/2019		Traffic Control - Postal Way	190.00
63311	12/04/2019	Citi Cards	Lift Electric Motor Gearbox	599.90
	12/04/2019		Water Level Indicator	556.60
	12/04/2019		2-Day InfoWater Training	2,890.00
	12/04/2019		Employee Retirement Gift	358.28
	12/04/2019		Kitchen & Building Supplies	977.40
	12/04/2019		GFI FaxMaker Online Service	12.75
	12/04/2019		2-Day Adobe InDesign Training	699.00
	12/04/2019		Gift Cards - Service Awards	1,513.51
	12/04/2019		Employment Advertising - Laborer Trainee	200.00
	12/04/2019		Employment Advertising (2) - Laborer Trainee	70.00
	12/04/2019		2019 Employee Appreciation Event	1,687.97
	12/04/2019		Refreshments - Health & Wellness Event	91.13
	12/04/2019		Refreshments- Health Fair, All Hands Mtg, Training	328.19
	12/04/2019		CRWUA Conference - P Sanchez	111.12
	12/04/2019		CRWUA Conference - P Sanchez	55.56
	12/04/2019		CRWUA Conference - R Vasquez	55.55
	12/04/2019		CRWUA Conference - R Vasquez	505.00
	12/04/2019		GRAC Mtg/Seawater Intrusion Control - P Dorey	30.00
	12/04/2019		So Cal Water Coalition Annual Dinner - P Dorey	229.48
	12/04/2019		CRWUA Conference - R Vasquez	103.00
63312	12/04/2019	Coastal Chlorination & Backflow	Chlorination of Main - Montgomery St	384.00
63313	12/04/2019	Core & Main	4" Tracer Lid (4)	70.54
	12/04/2019		Angle Ball Meter Valve 1.5" FLG X FIP DD & Lockwing (2)	1,147.45
	12/04/2019		Ell 6"x16" POxFL Bury DI (3)	763.16
	12/04/2019		Air Vent 2" ARI Combination Valve (5)	2,257.01
	12/04/2019		Adapter 4" DI FLxPO (5)	290.11
	12/04/2019		Fire Hydrant Spool 6x12 DI (3)	287.40
	12/04/2019		Fire Hydrant Spool 6x18 DI (4)	487.14
	12/04/2019		Wheel Handle (1)	37.90
	12/04/2019		Coupling 2" Brass (11)	211.96
	12/04/2019		End Cap (1)	33.71
	12/04/2019		1" Stainless Steel Insert for Poly Pipe (6)	10.39
	12/04/2019		5/8" x 2.5" Brass Bolts (50)	181.33
	12/04/2019		3/4" x 1" Meter Bushing (Ford #A34NL) (10)	97.43

Payment Number	Payment Date	Vendor	Description	Amount
	12/04/2019		2.5" PVC Pipe Sch 40 (1 stick of 20') (20)	29.01
	12/04/2019		Pipe 4" CMLC #10 Steel (20)	469.59
	12/04/2019		Air Vent 1" ARI Combination Valve (6)	1,208.07
	12/04/2019		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (40)	3,853.70
63314	12/04/2019	CoreLogic Solutions Inc	Real Quest Online Services 11/2019	300.00
63315	12/04/2019	Diamond Environmental Services	Portable Restroom Service	114.70
	12/04/2019		Portable Restroom Service	81.14
63316	12/04/2019	DIRECTV	Direct TV Service	94.99
63317	12/04/2019	EDCO Waste & Recycling Services Inc	Trash & Recycle 11/2019	225.99
63318	12/04/2019	Electrical Sales Inc	Light Bulb	16.85
	12/04/2019		Ground Wire (100 ft)	47.25
	12/04/2019		Lighting Parts	39.45
63319	12/04/2019	Employee Relations, Inc	Background Check	168.15
63320	12/04/2019	Ferguson Waterworks	Meter 1" electronic read (48)	9,708.73
	12/04/2019		Meter 3/4" x 1" electronic read (306)	46,208.68
	12/04/2019		Meter 5/8" x 3/4" electronic read (100)	13,801.88
	12/04/2019		1" Brass Clamps for Anodes (30)	87.68
	12/04/2019		Return of Meters - Wrong Spec	(69,719.29)
63321	12/04/2019	Fredricks Electric Inc	Lighting Ballasts/Receptacle Installation	850.00
63322	12/04/2019	Glennie's Office Products Inc	Office Supplies	93.59
	12/04/2019		Office Supplies	130.95
63323	12/04/2019	Grainger	TV Wall Mount for Monitor (1)	29.34
	12/04/2019		Anti-Slip Tape (1)	37.47
	12/04/2019		No Hub Couplings (10)	51.96
	12/04/2019		Safety Hasps (4)	118.74
63324	12/04/2019	Hawthorne Machinery Co	Wheel Stud & Nut	6.49
	12/04/2019		Parts Manual for Backhoe - B24	130.43
63325	12/04/2019	HELIX Environmental Planning, Inc	Warner Ranch Ditch Project 11/2019	783.75
63326	12/04/2019	Horton Knox Carter & Foote LLP	Legal Services 12/2019	12,000.00
63327	12/04/2019	HUB Construction Specialties	Straw Wattles	86.11
63328	12/04/2019	J. Leon Construction	Concrete Sidewalk	1,700.00
63329	12/04/2019	Jobs Available	Employment Advertising - Welder/Equipment Operator	721.50
63330	12/04/2019	Ken Grody Ford Carlsbad	Fuel Line Retainers (5) - Truck 65	56.57
	12/04/2019		Fuel Filter Cap (1)- Truck 65	72.54
	12/04/2019		Sensor Fuel (1) - Truck 65	20.61
63331	12/04/2019	Lawnmowers Plus Inc	Chainsaw Blades	40.92
63332	12/04/2019	Liebert Cassidy Whitmore	Legal Services 10/2019	1,095.50
	12/04/2019		Legal Services 10/31/19	1,957.65
63333	12/04/2019	Major League Pest	Monthly Pest Control	225.00

Payment Number	Payment Date	Vendor	Description	Amount
63334	12/04/2019	Moodys	Dump Fees (2)	400.00
63335	12/04/2019	NAPA Auto Parts	Grease Gun Coupler Tips (3)	27.57
63336	12/04/2019	North County Auto Parts	Sealant - Truck 65	17.68
	12/04/2019		Filters, Glass Cleaner	11.50
	12/04/2019		Filters, Shop Chemicals	116.74
	12/04/2019		Machined Front Rotors - Truck 8	57.00
63337	12/04/2019	One Source Distributors	Calibration Gas for Air Monitors	174.43
63338	12/04/2019	O'Reilly Auto Parts	Battery Cores (2)	(30.00)
	12/04/2019		Battery - Truck 21	181.91
	12/04/2019		Battery - Van 71	129.77
63339	12/04/2019	Pacific Pipeline Supply	#3 Metal Meter Box Lids marked WATER (7)	265.22
63340	12/04/2019	Pacific Safety Center	Forklift Training/Certification	575.00
	12/04/2019		Forklift Training/Certification	575.00
63341	12/04/2019	Parkhouse Tire Inc	Tires (2) - B16	581.62
	12/04/2019		Tires (2) - B-21	789.52
63342	12/04/2019	Ramco Petroleum	Fuel 10/2019	1,963.76
63343	12/04/2019	Raymond Handling Solutions Inc	Forklift Repair - F3	139.08
63344	12/04/2019	Registry	Backhoe Registration	159.00
63345	12/04/2019	Rutan & Tucker LLP	Legal 09/2019 & 10/2019 - General	6,362.00
	12/04/2019		Legal 09/2019 - Facilities	1,378.00
63346	12/04/2019	San Diego Gas & Electric	Electric 11/2019 - Warner Ranch House	65.81
63347	12/04/2019	Shred-it USA LLC	Shredding Services & Annual Purge Shredding	387.49
	12/04/2019		Shredding Services	124.04
63348	12/04/2019	SignArt	VID Logo Decals	72.73
63349	12/04/2019	Sloan Electric Company	US Motors 75HP Vertical Hollowshaft Motor (1)	6,347.34
63350	12/04/2019	Sunbelt Rentals	Concrete	208.78
63351	12/04/2019	Sunrise Materials Inc	Gravel Bags (140)	530.43
	12/04/2019		Lath Bundles (50 per bundle) (6)	230.57
	12/04/2019		Delivery Fee	135.31
	12/04/2019		Pallet Deposit (2)	43.30
63352	12/04/2019	Tegriscap Inc	Landscape Maintenance 11/2019	1,787.00
63353	12/04/2019	TS Industrial Supply	Sea 2" Pipe Wrap Tape (20)	140.73
	12/04/2019		Pipe Thread Sealant-8 oz Rector Seal (6)	103.60
	12/04/2019		Utility Knife (12)	59.49
	12/04/2019		Sea Electrical Tape 3/4 x 60 ft #101 (30)	31.18
	12/04/2019		Cutter 1" PWL-100 PVC Carb Shell (1)	163.73
	12/04/2019		Ratchet .5" Long Handle (2)	134.23
	12/04/2019		Shovel 4" Trench (5)	96.61
	12/04/2019		Hammer 3lb Brass Sledge (2)	202.97

Payment Number	Payment Date	Vendor	Description	Amount
	12/04/2019		Cutter 1/8" to 1 5/8" Ridgid #RC-1625 PVC (3)	203.78
	12/04/2019		Wrench Fire Hydrant (2)	26.04
	12/04/2019		Boots 13" Hip Steel Toe (1)	101.04
	12/04/2019		Counter Brush 8" (#8) (3)	25.33
	12/04/2019		Marking Paint White #207 (24)	97.17
	12/04/2019		Marking Feathers Blue (2 bundles of 25) (50)	227.33
	12/04/2019		Broom 24" Push (6)	290.06
	12/04/2019		Wrench 15/16"x1.125" Ratchet (2)	100.46
	12/04/2019		Gauge 200lb Pressure Oil (4)	81.19
	12/04/2019		Gauge 100lb Pressure Oil (4)	81.19
	12/04/2019		Wrench Fire Hydrant (2)	24.04
	12/04/2019		Vest Lime Hi-Viz LG (12)	248.37
	12/04/2019		Shovel Mud (2)	120.66
63354	12/04/2019	Underground Service Alert of Southern California	DigAlert New Tickets 11/2019	384.55
	12/04/2019		Dig Safe Board Fees	210.00
63355	12/04/2019	UniFirst Corporation	Uniform Service	370.10
	12/04/2019		Uniform Service	326.65
	12/04/2019		Uniform Service	321.24
	12/04/2019		Uniform Service	372.23
63356	12/04/2019	Verizon Wireless	Air Cards 10/13/19 - 11/12/19	76.02
63357	12/04/2019	Vista Brake & Smog	Alignment - Truck 24	116.00
63358	12/04/2019	Vista Lock & Safe Co	Keys	32.00
63359	12/04/2019	Vista Paint Corporation	Paint for Valve Lids	110.23
63360	12/04/2019	Water District Jobs	Employment Advertising (2) - Welder, Engineering	290.00
63361	12/04/2019	Waterless Company Inc	Cleaning Solutions (24)	467.64
<b>Grand Total:</b>				<b>1,470,667.66</b>





**STAFF REPORT**

**Board Meeting Date:** December 18, 2019  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE JAMES GREEN

RECOMMENDATION: Adopt Resolution No. 19-XX honoring James Green for 31 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: James will retire with 31 years of exemplary service to the District and its customers on December 20, 2019. The District would like to honor James by passing the attached resolution.

DETAILED REPORT: James started his career as a Meter Reader Trainee with the District on May 31, 1988. After his first year with the District, he was promoted to Meter Reader; subsequently he began taking water distribution courses at Palomar College to expand his knowledge of the industry. After obtaining his T2 Water Treatment Operator certificate James was promoted to Water Quality Operator in October 1990, where his primary responsibility was preparing laboratory media and conducting bacteriological sampling and testing to ensure the District's water met all state and federal quality standards. In March 2006, he transferred to a System Operator position.

Throughout his 29-year tenure in the Operations Department, James has been responsible for the operation of the District's complex water distribution system. He has successfully adapted to a variety of technological and regulatory changes over his career, helping usher in the evolution of the District's once tone-based telemetry system to a modern, Ethernet-based supervisory control and data acquisition system. He has also effectively managed the District's distribution system to maintain water quality compliance amongst increasingly stringent state and federal regulations.

James has mentored many system operators and interns over the course of his career. He has also taken a lead role in ensuring distribution system mapping was up to date and accurate so that it may benefit the next generation of operators. James has always provided a high level of customer service and his tremendous institutional knowledge and good-natured personality will be greatly missed by all.

James' last day at the District will be December 20, 2019. In his retirement, he plans to spend time traveling with his family in their RV, fly-fishing and catching up on home projects. Eventually, he and his wife, Vickie, plan to move to Utah to be closer to extended family.

ATTACHMENT: Resolution No. 19-XX

RESOLUTION NO. 19-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
HONORING JAMES GREEN  
FOR 31 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, James Green, starting as a Meter Reader Trainee and progressively advancing to the position of System Operator II, has provided the District and its customers with 31 years of exemplary service; and

WHEREAS, serving in his many capacities, James has been responsible for the operation and maintenance of the District's complex water distribution system; and

WHEREAS, his extensive knowledge of water quality and experience performing water quality sampling and testing has helped ensure the District's potable water supply has met or exceeded state and federal standards for quality; and

WHEREAS, James' skill and knowledge of waterworks has enabled the District to provide exemplary customer service and superior system reliability; and

WHEREAS, his ongoing support and mentoring of co-workers and interns have furthered the abilities of District and the water industry, in general; and

WHEREAS, his valuable insight, vast knowledge of the water distribution system, dedication and good-natured personality will be sorely missed at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish James Green a long, healthy and prosperous retirement and expresses its appreciation for his dedication to the District and to its customers for the past 31 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 18<sup>th</sup> day of December 2019.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Jo MacKenzie, President

ATTEST:

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Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 8

**Board Meeting Date:** December 18, 2019  
**Prepared By:** Matt Atteberry  
**Reviewed By:** Randy Whitmann  
**Approved By:** Brett Hodgkiss

**SUBJECT:** RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE JAY VITTACHI

**RECOMMENDATION:** Adopt Resolution No. 19-XX honoring Jay Vittachi for 18 years of service to the District and its customers.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** Jay will retire with over 18 years of exemplary service to the District and its customers on December 20, 2019. The District would like to honor Jay by passing the attached resolution.

**DETAILED REPORT:** Jay started his career with the District on April 9, 2001 as an Engineering Associate, coming from the Fallbrook Public Utility District where he worked as an Engineering Assistant II. After working for the District as an Engineering Associate for 4 years, his position was changed to Engineering Specialist II.

During his tenure as Engineering Specialist II, Jay has shown dedication and professionalism on all fronts. He has completed numerous pipeline designs and surveys for the District's main replacement program, reviewed and plan checked many complex developer project submittals, all while timely responding to requests from customers who visit the Engineering counter. Jay's ability to multitask and his attention to detail have allowed him to efficiently complete bigger projects and tasks while still attending to daily inquiries from the public. These characteristics have made Jay a valuable team member to all departments of the District.

Jay is often the first point of contact when working with neighboring agencies, and he always follows up to make sure the District's interests are protected. Jay has represented the District at development and utility coordination meetings at the City of Vista for many years. His knowledge of District standards and ability to quickly answer questions have established Jay as a go to resource for developers and consultants alike. His attentiveness, professionalism, and dedication to the District and its customers will be sorely missed.

Following retirement, Jay plans to visit some of his family living in Canada and travel internationally to places like South Korea and Sri Lanka. We wish Jay health and happiness as he embarks on his future endeavors.

**ATTACHMENT:** Resolution No. 19-XX

RESOLUTION NO. 19-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
HONORING JAY VITTACHI  
FOR 18 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Jay Vittachi, working as an Engineering Associate and Engineering Specialist II, has provided the District and its customers with over 18 years of exemplary service; and

WHEREAS, Jay has shown dedication and professionalism on all fronts; and

WHEREAS, Jay completed numerous pipeline designs and surveys for the District's main replacement program; and

WHEREAS, Jay has provided excellent customer service working with the public, developers, and engineers alike; and

WHEREAS, Jay has been a valuable team member to all departments of the District; and

WHEREAS, Jay's attentiveness, professionalism, and dedication will be sorely missed at the District and in the surrounding community.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby wish Jay Vittachi a long, healthy, and prosperous retirement and expresses its appreciation for his dedication to the District and its customers for over the past 18 years.

PASSED AND ADOPTED by the Board of Directors for the Vista Irrigation District this 18<sup>th</sup> day of December, 2019.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Jo MacKenzie, President

ATTEST:

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Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



**STAFF REPORT**

**Agenda Item: 9**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Don Smith, Randy Whitmann, Frank Wolinski & Marlene Kelleher**  
**Approved By: Brett Hodgkiss**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None

SUMMARY: Previous month's and anticipated activities are reported by each division.

**ADMINISTRATION DIVISION**

*November*

- The District's total water production for October 2019 was 1,673 acre-feet (AF) compared to 1,693 AF in 2013, representing a 1% decrease.
- Presented information on water sustainability to 8th grade students at the Vista Innovation & Design Academy.
- In coordination with the San Diego County Water Authority, presented information on water conservation to the Vista Chamber of Commerce.
- Completed recruitments for Water Resources Aide, Welder, Facilities Locator and System Operator positions. Nick Reardon accepted a promotion to the Water Resources Aide position; Kyle Schilling accepted a lateral transfer to the Welder position; Fred Limon accepted a job offer for the Facilities Locator position; and Eric McAlister accepted a job offer for the System Operator position.
- Continued recruitment for Engineering Specialist position.
- Began recruitments for Welder/Equipment Operator, Construction Worker and Laborer Trainee positions.

*December*

- Continue recruitments for Engineering Specialist, Welder/Equipment Operator, Construction Worker and Laborer Trainee positions.

**ENGINEERING DIVISION**

*November*

- The District has replaced approximately 9.22 miles of Nipponite pipe since 2002. Of the 6.76 miles of Nipponite pipe remaining in the system, replacement of 1.53 miles is currently in design and 0.0 miles is in construction.
- The District has replaced approximately 3,415 feet (0.65 miles) of pipe (steel – 990 feet, PVC – 0 feet, non-Nipponite asbestos cement – 2,425 feet and Nipponite – 0 feet) in Fiscal Year 2020.
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates completed removing the existing exterior stairs, demolition of existing piping facilities, and grading for a new pad for the construction crane used for reservoir roof demolition. Cost estimate/bid summary table attached.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek continued preparing the final design.
- Four Reservoirs Seismic and Structural Analysis – issued request for proposal to evaluate the Virginia Place (A), Summit Trail (C), Cabrillo Circle (E-1) and Deodar reservoirs.

- Water Supply Planning Study – Gillingham Water continued with the fine screening analysis of the short-list of water supply alternatives.
- Projects along Flume
  - Henry Ranch – 97 single-family home residential subdivision between Lake Dixon and El Norte Parkway in Escondido. Project requires District review and approval of grading plan and tract map to provide new access road to the Tunnel Bench. Grading plan has been approved by staff and tract map will be coming to the Board for approval of the new grant of right of way.
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project requires District review and approval of grading and storm drain work along the Jones Siphon. Grading plan has been approved by staff with storm drain approval to follow after Board acceptance of a joint use agreement with the City for work within the Flume easement. Project also requires the relocation of an 18-inch transmission main feeding the Bennett service area. This portion of the work will require approval of the improvement plans, tract map and new grant of right of way which are currently in plan check.
  - Orchard Hills – 20 single-family home residential subdivision along Richland Road within a small unincorporated area between Escondido and San Marcos. Project requires District review and approval of de-annexation, grading plan, tract map, and irrevocable offer of dedication to the County of San Diego for a future trail along the Borden Bench. De-annexation approved by Board; all plans are currently in plan check.

### *December*

- Mainline Replacement Projects in design (current projects): Nettleton Rd., Pala Vista Dr.\*, Alta Vista Dr., Vista Grande Dr.\*, Lonsdale Ln.\*, Plumosa Ave., Lita Ln., Catalina Ave.\*, Friendly Dr.\*, Oak Dr.\*, San Clemente Way\*, Devon Pl., Kent Pl., Clarence Dr., York Dr., Calle Maria, Via Christina, Olive Ave.\*, Green Hills Way, Elevado Rd. (Total length = 5.62 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.\*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.\*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.\*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra\*, Camino Loma Verde\*, San Clemente Ave.\* (Total length = 8.49 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City’s contractor. (Total length = 0.77 miles).
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates to begin removing the existing interior liner, erecting falsework and shoring inside the tank to support the concrete dome roof during roof demolition, and constructing storm drain and drainage facility improvements.
- Edgell (E) Reservoir Replacement and Pump Station – Dudek to continue final design.
- Four Reservoirs Seismic and Structural Analysis – begin reviewing proposals to evaluate Virginia Place (A), Summit Trail (C), Cabrillo Circle (E-1) and Deodar reservoirs.
- Water Supply Planning Study – Gillingham Water to continue the fine screening analysis of the short-list of water supply alternatives.

\*Nipponite pipe

## OPERATIONS & FIELD SERVICES DIVISION

### *November*

- Water Quality Calls/Incidents for November – received three discolored water and three taste/odor calls. All discolored water calls were related to a system shutdown and were resolved with flushing. Two taste/odor calls were related to pipe lubricant from a newly installed water main. The other taste/odor call was determined to be a private plumbing issue.
- Continued mainline replacement of AC pipe on Montgomery Drive – install approximately 5,400’ of various sizes of PVC pipe, 72 services and 7 hydrant laterals; project is approximately 40% complete.

### *December*

- Continue mainline replacement of AC pipe on Montgomery Drive – install approximately 5,400’ of various sizes of PVC pipe, 72 services and 7 hydrant laterals.

### Electrical Energy Use at VID Headquarters

#### October 2019

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.17 per kWh)	33,454	32,653	160,255
Power purchased from Direct Energy (\$0.05 per kWh)	11,744	10,556	30,426
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>45,198</b>	<b>43,209</b>	<b>190,681</b>

## WATER RESOURCES DIVISION

### VID Water Production

#### October 2019

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b><i>VID's EVWTP Water Production</i></b>					
Local Water	0.54	51.80	4.16	388.22	2,164.30
SDCWA Raw Water	11.33	1,077.90	6.24	584.03	3,274.70
<b>Subtotal (EVWTP Water Production)</b>	<b>11.88</b>	<b>1,129.70</b>	<b>10.40</b>	<b>972.24</b>	<b>5,439.00</b>
Oceanside Contract Water	2.58	245.50	1.01	94.85	255.30
SDCWA Treated Water	3.13	297.70	2.76	257.55	1,197.30
<b>TOTAL WATER PRODUCTION</b>	<b>17.59</b>	<b>1,672.90</b>	<b>14.17</b>	<b>1,324.64</b>	<b>6,891.60</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of November 30, 2019:	4,692 af (9% of 51,774 af capacity)
Current releases:	0 cfs
Change in storage for month of October:	316 af (loss)
Total releases for month of October:	50 af
Hydrologic year-to-date rain total:	8.28 inches (November 30, 2019)
Percent of yearly average rain:	34% (30-year average: 24.62 inches)
Percent of year-to-date average rain:	238% (30-year avg. through November: 3.48 in.)

**Warner Ranch Wellfield**

Number of wells running in October:	0
Total production for month of October:	58 af (equipment maintenance and cattle water)
Average depth to water table (November):	103 ft (see attached historical water table chart)

***November***

- Coordinated inspection of Henshaw Dam by California Division of Safety of Dams personnel.

***December***

- Meet with Helix Environmental to discuss next steps for repairing Henshaw ditches.

**ATTACHMENTS:** Lake Henshaw Resort, Inc., Activity Reports – September 2019  
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production



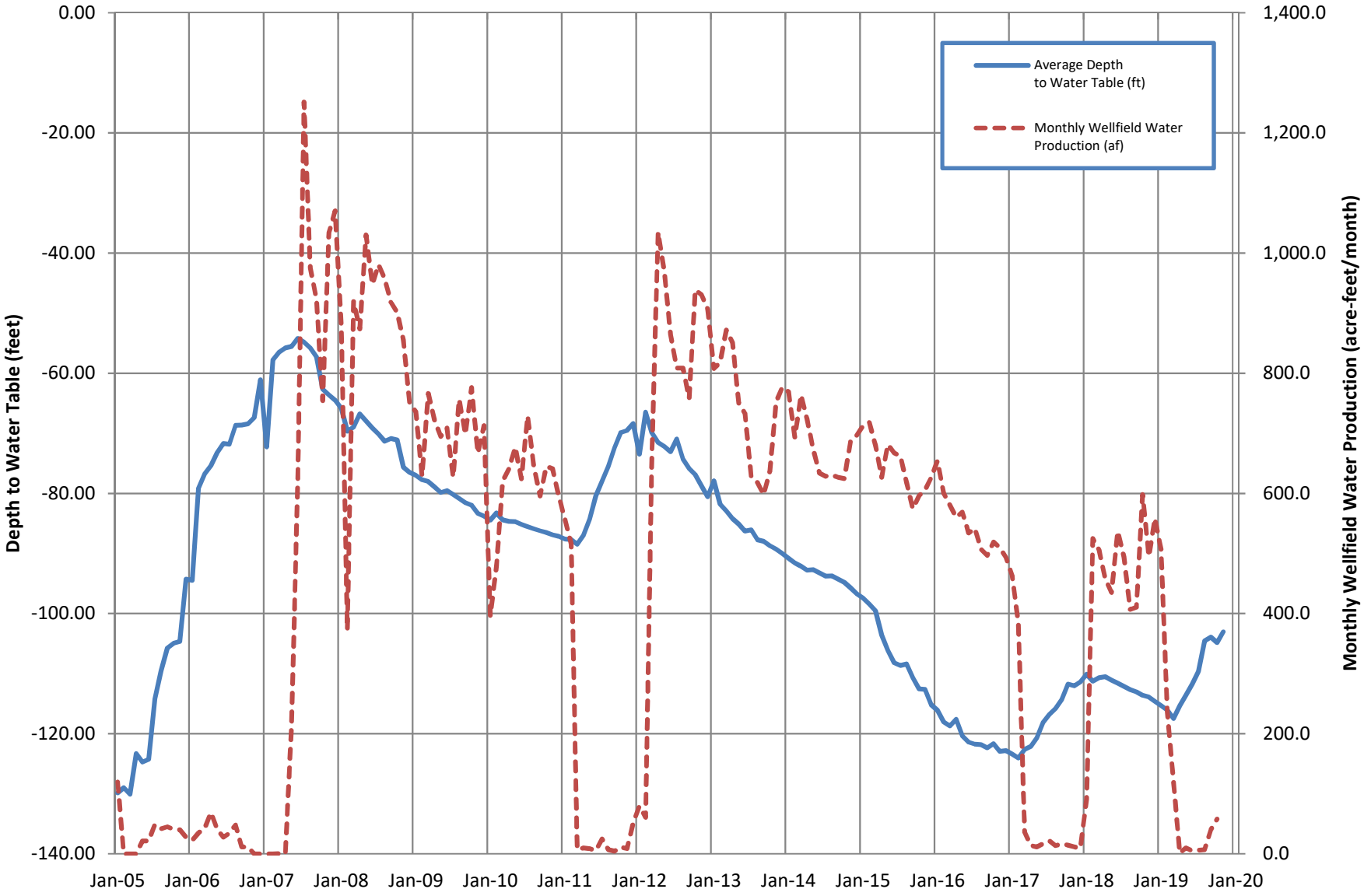


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF SEPTEMBER 30, 2019**

	2018 Sep	2018 Oct	2018 Nov	2018 Dec	2019 Jan	2019 Feb	2019 Mar	2019 Apr	2019 May	2019 Jun	2019 Jul	2019 Aug	2019 Sep	12 MO AVG
Fishing Permits	454	234	172	94	161	74	356	633	384	749	751	687	404	392
Boat Launches	1	0	0	0	0	0	4	43	30	43	50	23	82	23
Motor Boats (full day rental)	19	0	0	0	0	0	0	0	11	48	47	42	19	14
Motor Boats (half day rental)	2	0	0	0	0	0	0	0	2	7	4	13	15	3
Campground/Head Count	351	282	325	99	35	56	319	590	599	879	979	1,188	488	487
Campground/Cars, Trucks, etc.	234	182	184	33	19	23	61	178	254	286	391	703	211	210
Campground/Recreational Vehicles	10	8	5	0	6	3	3	9	11	23	3	24	12	9
Mobile Home/Spaces	80	82	86	87	78	78	76	75	76	77	77	77	76	79
M.H.P. Daily (Visitors/Head Count)	72	63	42	53	42	41	56	62	41	54	56	100	102	59
M.H.P. (Residents/Head Count)	122	116	119	120	101	100	94	93	94	96	98	95	94	102
Storage	3	3	2	3	3	6	4	4	4	5	3	3	6	4
Cabins	194	114	136	97	105	59	111	184	188	108	158	177	126	130
Hunters	0	0	25	65	53	0	0	0	0	0	0	0	0	12

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production



**BUENA CREEK (HB) RESERVOIR REHABILITATION BUDGET UPDATE - DECEMBER 2019**

Description of Work	Budgeted Cost	Actual Bid Cost	Over or Under Budgeted Amount
<b>Initial Site Work - M-Rae</b>			
<i>Demolish Existing Fence, Steel Roof, Gate, Grub Site, Initial Site Work for Crane and Equipment Access</i>	\$59,693	\$39,919	-\$19,774
<b>Exterior Stairs - Suez</b>			
<i>Disassemble, Transport, Protect, Store, and Reinstall Exterior Stairs</i>	\$52,718	\$50,488	-\$2,230
<b>Roof Demolition - DN Tanks</b>			
<i>Roof Demolition, Remediate Existing Asbestos</i>	\$809,400	\$1,004,390	\$194,990
<b>Tank Improvements - DN Tanks (see note 1)</b>			
<i>Footing Modifications, Seismic Cables, Wall Shotcrete, Tank Exterior Crack Repair, Pressure Wash Tank Interior, Interior Floor and Wall Crack Repairs, Seal Existing Floor Joints, Demolish Existing Inlet/Outlet, Modify Drain, Construct New Inlet, Outlet, Washdown, Demolish Exist Inlet/Outlet, Modify Drain, Construct Inlet, Outlet, Washdown, Construct New Concrete Floor, Construct New Concrete Cap Beam, CIM Wall-Slab Joint, Construct New Staff Gage, New Overflow, Post Construction Leak Test, Install Corrosion Protection System</i>	\$1,814,961	\$1,578,240	-\$236,721
<b>Interior Reservoir Stairs - DN Tanks</b>			
<i>Design, Furnish, Install, New Interior Access Stairs</i>	\$170,400	\$166,895	-\$3,505
<b>Interior Coatings - DN Tanks (see note 1)</b>			
<i>Prepare Surface, Apply Coatings to Interior Wall</i>	\$210,870	\$323,630	\$112,760
<b>Aluminum Dome Roof - CST</b>			
<i>Design, Furnish, Install, New Aluminum Roof and Appurtenances</i>	\$785,570	\$664,215	-\$121,355
<b>Yard Piping Improvements - M-Rae</b>			
<i>Demolish Exist Yard Piping, Fittings, Valves, and Appurtenances, Construct New Yard Piping, Construct New Valve Vault, Remove and Replace Drain Valve, Construct Yard Piping Corrosion Protection System</i>	\$651,569	\$615,268	-\$36,301
<b>Electrical Improvements - M-Rae</b>			
<i>Construct New Conduit, Junctions and Pull Boxes</i>	\$37,275	\$88,296	\$51,021
<b>Stormwater Drainage and Final Site Work - M-Rae</b>			
<i>Demolish Existing Asphalt, Rough Grade Site, Install Subsurface Waterproofing, Modify Underdrains, Construct New Storm Drain Inlet and Piping, Connect to Exist Manhole, Finish Grade, Construct Concrete V-gutter, Pave Site with Asphalt Concrete</i>	\$192,812	\$339,307	\$146,495
<b>Additional AC Pavement</b>			
<i>Access Road Asphalt Paving</i>	\$101,500		
<b>Security Fence</b>			
<i>Construct New Chain Link Security Fence</i>	\$72,953		
<b>Exterior Reservoir Coating - DN Tanks</b>			
<i>Pressure Wash, Apply Coatings to Reservoir Exterior</i>	\$58,575	\$59,281	\$706
<b>General Conditions (see note 2)</b>			
<i>Provide <u>Trailer, Fencing, Porta Potty, Reproduction, Temporary Facilities, Insurance, Bonds, Special Inspection and Testing, Potholing, Surveying, Video, Install and Maintain Stormwater Best Management Practices</u></i>	\$343,692	\$152,262	-\$191,430
<b>Construction Total To Date</b>	\$5,361,988	\$5,082,192	-\$279,797

<sup>1</sup> Actual bid cost shown does not include all value engineering / cost saving options that are still being considered.

<sup>2</sup> Actual bid costs to date are for underlined items only.



**PUBLIC AFFAIRS  
COMMITTEE REPORT**

**Agenda Item: 10**

**Board Meeting Date:**  
**Prepared By:**

**December 18, 2019**  
**Dirs. Sanchez & Miller**

SUBJECT: SCHOLARSHIP CONTEST

RECOMMENDATION: Consider change to the Vista Irrigation District scholarship contest.

PRIOR BOARD ACTION: At its April 17, 2019 meeting, the Board awarded scholarships to the winners of the Vista Irrigation District scholarship contest.

FISCAL IMPACT: \$6,000 for the scholarship contest is included in the budget.

SUMMARY: Each year, the District invites high school seniors who live or go to school within its service area to compete for a scholarship. At the conclusion of last year's awards presentation, the Board recommended the Public Affairs Committee (Committee) consider some additional changes to the scholarship contest. The Committee informed the Board it would meet to discuss ideas for updating requirements of the contest and bring its recommendations to the Board for consideration.

DETAILED REPORT: On November 19, 2019, the Committee met and discussed the scholarship contest, keeping in mind the ideas discussed with the Board. The Committee decided to maintain the prior year's scholarship award amounts ranging from a minimum of \$1,000 to a maximum of \$3,000 with a total of \$6,000 available for all awards. After careful consideration, the Committee recommends adding a requirement for the applicants to list their grade point average on the application form; however, applicants will not be required to submit transcripts.

Staff anticipates distributing application packages and promotional brochures to high school counselors within the District's jurisdictional boundaries in late December; follow-up calls to counselors will be made to make sure the application materials and brochures have been received. A news release on the scholarship contest will be issued, and scholarship application materials (including a fillable PDF version of the application) will be made available on the District's website. Staff will coordinate additional scholarship promotional efforts with high school counselors, including, but not limited to, the placement of information about the scholarship in high schools' monthly scholarship bulletins and on daily video bulletins (if space is available).

As proposed, application packages will be due to the District by 5:00 p.m. on Friday, February 28, 2020. The Committee, which serves as the competition judges, could meet in the following weeks (based on Committee members' availability) to review the applications and recommend the winner(s). The Committee's recommendation for the winner(s) could then be submitted to the Board for consideration at a meeting in April. A certificate could be presented to the winner(s) at the next scheduled Board meeting. As in the past, once the students have enrolled at a university, college or vocational school District staff will forward a check to the school on behalf of the student(s).

ATTACHMENTS: Draft scholarship application package  
Draft promotional brochure



## SCHOLARSHIP APPLICATION PACKAGE

Vista Irrigation District (VID) invites local high school seniors to compete for scholarship(s) from VID. Up to six scholarships may be awarded; the minimum scholarship award amount is \$1,000 and the maximum scholarship award amount is \$3,000. Winners will be selected based on the quality and originality of an essay prepared by the applicant as well as school and community involvement. Applications will not be accepted if all criteria are not met, including correct formatting. **Applicants must submit each of the following documents by 5:00 PM on Friday, February 28, 2020:**

1. Completed application form.
2. School/Community involvement:
  - a. One letter of recommendation from a high school faculty member.
  - b. One letter of character reference from a personal or professional associate.
3. A personal statement (**two pages or less, Arial font, 12 point type, with 1 inch margins top, bottom, left and right, and line spacing set to 1½**). Suggested topics include the student's reasons for applying for the scholarship or seeking a higher education, the student's educational/career goals, personal background or interests.
4. An essay (**two pages, Arial font, 12 point type, with 1 inch margins top, bottom, left and right, and line spacing set to 1½**) addressing the following topic/question:

*California requires water agencies, like Vista Irrigation District, to meet water-use efficiency standards. Describe how you can best reduce water use and how you can (or do) encourage water-use efficiency in your community.*

The essay will be judged on originality and demonstrated understanding of the question.

Students may obtain an application package from their Scholarship Counselor or from VID by contacting Alisa Nichols at (760) 597-3173. The application package and related materials are also available on the district's website ([www.vidwater.org](http://www.vidwater.org)).

A completed application package must be submitted to Vista Irrigation District, 1391 Engineer Street, Vista, CA 92081-8840, **by 5:00 PM on Friday, February 28, 2020.**

VID will review qualified applications and select winner(s) who will receive scholarships. Once enrolled at a college, university or vocational school, VID will send a check directly to the school on scholarship recipient's behalf.



**2020 SCHOLARSHIP APPLICATION**

(Competition is open to all high school seniors who live or attend school in VID's service area)

**Name:** \_\_\_\_\_

**Telephone number and best time to call:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**High School:** \_\_\_\_\_ **GPA:** \_\_\_\_\_

**How did you learn about the VID Scholarship?** \_\_\_\_\_

**Post high school education plans (college, vocational school, etc.)**

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**Service and/or other extracurricular activities performed through school or volunteer organizations, community groups, church or clubs, etc. (Include contact name/telephone for verification where possible)**

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**Honors or special recognitions received (school or other)**

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**If employed, job title and total hours per week:** \_\_\_\_\_

**Job Responsibilities:** \_\_\_\_\_

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# Who Said Money for College is Hard to Find?

Talk to your  
school counselors  
or visit  
Vista Irrigation District  
website at  
[www.vidwater.org](http://www.vidwater.org)  
to download a fillable  
pdf  
application to apply for  
the scholarship.



Alisa Nichols  
1391 Engineer Street  
Vista, CA 92081  
Email: [anichols@vidwater.org](mailto:anichols@vidwater.org)  
(760) 597-3173

Applications and additional information are  
available on the web at [www.vidwater.org](http://www.vidwater.org)



# 2020 Scholarship Contest

**Do you  
need  
money for  
college?**



## Vista Irrigation District Scholarship Contest

Up to six scholarships may be awarded; the minimum scholarship award amount is \$1,000 and the maximum scholarship award amount is \$3,000. The purpose of the scholarship program is to increase knowledge and awareness of water related issues impacting their community.

Students may download a fillable pdf application package at [www.vidwater.org](http://www.vidwater.org) or contact Alisa Nichols at (760) 597-3173 to have the materials mailed to them. Applications are also available through high school counseling offices.

Applications must be received at the District's office by **5:00 PM on February 28, 2020**. Eligible students must live or go to school within the Vista Irrigation District service area.



**Scholarship  
Awards**

**Maximum  
Award  
\$3,000**

**Minimum  
Award  
\$1,000**

**Applying is Easy!**

**Submit the following to  
VID by 5:00 p.m.  
February 28, 2020**

- ◆ Completed application form.
- ◆ One letter of recommendation from a high school faculty member.
- ◆ One letter of character reference from a personal or professional associate.
- ◆ A personal statement. Suggested topics include reasons for applying for the scholarship or seeking a higher education, educational & career goals, personal background or interests.
- ◆ A two-page essay addressing the following topic/question:

*California requires water agencies, like Vista Irrigation District, to meet water-use efficiency standards. Describe how you can best reduce water use and how you can (or do) encourage water-use efficiency in your community.*





**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE ELECTION

**RECOMMENDATION:** Select the candidates for whom to vote in the 2019 San Diego Local Agency Formation Commission (LAFCO) Election to the Special Districts Advisory Committee, and authorize the Board President to cast the District's vote accordingly.

**PRIOR BOARD ACTION:**

1/6/16 Cast the District's vote in the LAFCO Special Districts Election for the Special Districts Advisory Committee as follows: John Pastore of Rancho Santa Fe Community Services District; Jack Bebee of the Fallbrook Public Utilities District; Gary Croucher of Otay Water District; Robert Thomas of Pomerado Cemetery District; Tom Kennedy of Rainbow Municipal Water District; Tomas Pocklington of Bonita-Sunnyside Fire Protection District; Kimberly Thorner of Olivenhain Municipal Water District; and Erin Lump of Rincon del Diablo Municipal Water District.

**FISCAL IMPACT:** None.

**SUMMARY:** The LAFCO Special Districts Advisory Committee is comprised of 16 members, each serving a four-year term. Members are appointed by the independent special districts through an election process administered by LAFCO staff.

**DETAILED REPORT:** The purpose of LAFCO's Special Districts Advisory Committee (Advisory Committee) is to provide advice to LAFCO staff and the Commission on jurisdictional issues. There are eight positions open on the Advisory Committee, for which there are 11 nominations. Since LAFCO issued the election ballot, one of the nominated candidates, Richard S. Williamson, is no longer eligible to serve on the Advisory Committee as a result of ending employment with the sponsoring special district.

Completed ballots must be received by LAFCO by January 6, 2020.

**ATTACHMENTS:** LAFCO Memorandum regarding ballot amendment  
Ballot Form, including nominees resumes  
Request for support from James Gordon (bio with LAFCO packet)  
Request for support for James Gordon from Bret Sealey (bio with LAFCO packet)  
Request for support for Kimberly Thorner from Edmund Sprague



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

RECEIVED  
 NOV 15 2019  
 VISTA IRRIG. DIST.

**MEMORANDUM**

**TO:** Independent Special Districts

**FROM:** Tamaron Lockett, Executive Assistant

**SUBJECT:** **Special Districts Advisory Committee Election Ballot and Vote Certification Form Amendment**

On November 4, 2019, San Diego LAFCO issued ballots to all independent special districts for the election of nominated candidates to serve on the Special Districts Advisory Committee. The ballot identified eleven nominated candidates. LAFCO has subsequently been informed one of the nominated candidates – Richard S. Williamson – is no longer eligible to serve on the Special Districts Advisory Committee as a result of ending employment with the sponsoring special district. Please adjust your voting accordingly.

Should you have any questions please call me at (858) 614-7755.

Tamaron Lockett

**Administration**  
 Keene Simonds, Executive Officer  
 County Operations Center  
 9335 Hazard Way, Suite 200  
 San Diego, California 92123  
 T 858.614.7755 F 858.614.7766  
 www.sdlafco.org

Jan Diamond  
 County of San Diego  
 Dianne Jacobs, Vice Chair  
 County of San Diego  
 Greg Cox, Alternate  
 County of San Diego

Mary Cecilia Salas  
 City of Chula Vista  
 Bill Wells  
 City of El Cajon  
 Paul McNamara, Alternate  
 City of Escondido

Mark Kersey  
 City of San Diego  
 Chris Cato, Alternate  
 City of San Diego

Jo Albeckson, Chair  
 Vista Irrigation  
 Barry Willis  
 Alpine Fire Protection  
 Erin Lump, Alternate  
 Rincon del Dia (City of Vista)

Andy Vanderlyn  
 General Public  
 Harry White, Alternate  
 General Public



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**BALLOT FORM**

RECEIVED

NOV 12 2019

VISTA IRRIG. DIST.

November 4, 2019

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Executive Assistant

SUBJECT: **Ballot Form | Election to Special Districts Advisory Committee**

On August 12, 2019, the San Diego Local Agency Formation Commission (LAFCO) solicited nominations pursuant to Government Code Section 56332(1) to fill eight open seats on the 16-member Special Districts Advisory Committee. A total of eleven nominations were received following a 60-day filing period. All terms on the Advisory Committee are four-years.

San Diego LAFCO is now issuing ballots to all 58 independent special districts in San Diego County and inviting each district to cast a ballot selecting up to eight eligible nominees. Write-in candidates are permitted, and spaces have been provided for that purpose. **Only cast one vote for each nominee on the ballot and vote certification form; a ballot that is cast for more than indicated number of positions the vote will be disregarded.** The ballot and vote certification form along with nominee resumes provided by the candidates are attached.

State Law specifies a district's vote is to be cast by its presiding officer, or an alternate member designated by the board and a valid signature is required on the ballot. **A ballot received without a signature will be voided.** A minimum of **30** ballots must be received to certify that a legal election was conducted. A candidate for a special districts advisory committee member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office and will be made available upon request.

Ballots may be submitted by mail, courier, hand delivered, FAX or via email to [tamaron.lockett@sdcounty.ca.gov](mailto:tamaron.lockett@sdcounty.ca.gov). The deadline for receipts of the ballots by LAFCO is **Monday, January 6, 2020**, any ballots received after the deadline will be voided. All election materials are available on the website: [www.sdlafco.org](http://www.sdlafco.org).

Should you have any questions, please contact me at (858) 614-7755.

Attachments:

- a) Ballot and Vote Certification Form
- b) Nominees resumes

<b>Administration</b> Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 <a href="http://www.sdlafco.org">www.sdlafco.org</a>	Jim Desmond County of San Diego  Dianne Jacob, Vice Chair County of San Diego  Greg Cox, Alternate County of San Diego	Mary Camillas Salas City of Chula Vista  Bill Wells City of El Cajon  Paul McNamara, Alternate City of Escondido	Mark Kersey City of San Diego  Chris Cate, Alternate City of San Diego	Jo MacKenzie, Chair Vista Irrigation  Barry Willis Alpine Fire Protection  Erin Lump, Alternate Rincon del Diablo MWD	Andy Vanderaan General Public  Harry Mathis, Alternate General Public
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**ATTACHMENT A  
SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER  
ELECTION BALLOT and VOTE CERTIFICATION**

**VOTE FOR ONLY EIGHT NOMINEES**

- |   |   |     |
|---|---|-----|
|   | Richard S. Williamson (Yuima Municipal Water District)          | [ ] |
|   | Michael (Mike) Sims (Bonita-Sunnyside Fire Protection District) | [ ] |
| * | Jack Bebee (Fallbrook Public Utility District)                  | [ ] |
|   | James E. Gordon (Deer Springs Fire Protection District)         | [ ] |
| * | Robert Thomas (Pomerado Cemetery District)                      | [ ] |
|   | Albert C. Lau (Santa Fe Irrigation District)                    | [ ] |
| * | Thomas (Tom) Kennedy (Rainbow Municipal Water District)         | [ ] |
|   | Courtney G. Provo (Mission Resources Conservation District)     | [ ] |
| * | Kimberly A. Thorner (Olivenhain Municipal Water District)       | [ ] |
|   | Brian Boggeln (Alpine Fire Protection District)                 | [ ] |
| * | Mark Robak (Otay Water District)                                | [ ] |

**Write-Ins**

<hr/>	[ ]
<hr/>	[ ]

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)

for the Special Districts Advisory Committee Election as:

- [ ] the presiding officer, or  
[ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

NOTE: The Nominating Committee believes all candidates are equally qualified and recommends each special district proceed with voting as they see fit. Additionally, a candidate's forum is tentatively scheduled for November 21, 2019 as part of the quarterly meeting of the San Diego Chapter of the California Association of Special Districts.

Return Ballot and Vote Certification Form to:  
San Diego LAFCO  
Tamaron Lockett  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755 (office) • (858) 614-7766 (FAX)  
Email: tamaron.lockett@sdcounty.ca.gov

\* Incumbent member

# RICHARD S. WILLIAMSON

951-297-0373

richwmson@gmail.com

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## EXPERIENCE

**1979 – 1982**

### **DRINKING WATER PROGRAM MANAGER, STATE OF ARIZONA, DHS**

- Developed program Regulations and Compliance Strategies for the State's compliance with the Safe Drinking Water Act.
- Managed State's implementation of Electronic Data Processing of program data.
- Coordinated with the Governor's office on the implementation of the Groundwater Management Act and contracts for the use of Central Arizona Project water.

**1982 - 1985**

### **GENERAL MANAGER/DISTRICT ENGINEER, NORTHERN GILA COUNTY SANITARY DISTRICT**

- Managed construction of new innovative nutrient removal plant.
- Obtained grant funds for project, and negotiated a waiver from more restrictive standards.
- Developed Strategic Plan, budgets, policies, built reclaimed water line which eliminated any stream discharge from the facility.

**1985 - 2002**

### **PRESIDENT/CHIEF EXECUTIVE OFFICER, UTILITY SYSTEMS GROUP, INC.**

- Formed first Contract Operations firm in Arizona for water and wastewater systems, which managed municipal and private water and wastewater facilities.
- Purchased twenty-seven water and wastewater utility companies and became largest Arizona-owned private provider of water and wastewater services in the State.
- This Holding Company owned the utilities cited above, as well as providing for contract operations services, engineering consulting and licensed contracting for treatment, pipeline and excavation projects.

**2002 - 2006**

### **PLANNING AND ENGINEERING MANAGER, TUCSON WATER DEPARTMENT**

- Oversaw development of the City of Tucson 50-year Water Plan.
- Coordinator between the Water Department and the Mayor's office, as well as the liaison with the Pima County Wastewater Management Department.
- Negotiated over \$200 million in system improvements with area developers to allow for extension and improvements in service.

**2006 - 2008**

**GENERAL MANAGER, RED ROCK UTILITIES, INC.**

- Developed all the administrative and field protocols for this start-up utility.
- Served new communities developed by the parent company.
- The housing collapse in 2007 and 2008 slowed growth in this company, and left for more active challenges and opportunities with a new position.

**2008 - 2010**

**GENERAL MANAGER/DISTRICT ENGINEER, BORREGO WATER DISTRICT**

- Initiated a series of studies to determine the water supply sustainability of the Borrego groundwater basin which determined community only had a 35-year supply.
- Developed new Strategic Plan and partnerships with federal and local water agencies to address the water supply sustainability issues.
- Directed the consolidation of the District with a smaller Community Services District and took over wastewater, recreation, and solid waste services in the community.

**2010 - 2015**

**ASSISTANT GENERAL MANAGER, RANCHO CALIFORNIA WATER DISTRICT**

- Responsible for filling in for the General Manager in his absence for this utility located in Temecula, CA.
- Primary responsibilities included development and implementation of the District's Strategic Plan, oversight of the Integrated Water Resource Management Planning efforts in Southern Riverside County, manage the Water Conservation program, coordinate activities with other local agencies including federal, state and local governments.
- Direct oversight of the District's Groundwater Management efforts, and author of the Groundwater Protection Plan for the area.

**2015 - 2017**

**WATER UTILITY MANAGER, CITY OF CARLSBAD, CA**

- Overall responsibility for the operation and maintenance of the City's water and reclaimed water activities.
- Coordinated with Mayor's office on regional issues.
- Developed and managed water conservation program during the severe drought that California experienced during this period.

**2017 - PRESENT**

**GENERAL MANAGER/DISTRICT ENGINEER, YUIMA MUNI. WATER DISTRICT**

- Total administrative and operations responsibility to the Board of Directors.
- Assisted with development of the Groundwater Sustainability Agency (GSA). Serve as Administrator of the GSA
- Oversee Capital Improvements program; setting policies and insuring consistency with the District Strategic Plan.

## **EDUCATION**

**JUNE, 1975**

**WATER RESOURCES ENGINEERING, UNIVERSITY OF CALIFORNIA, LOS ANGELES**

**APRIL, 1979**

**MASTER BUSINESS ADMINISTRATION, GOLDEN GATE UNIVERSITY**

20 units of credits toward degree, when transferred to Arizona. Specialized in organizational behavior, accounting and marketing.

## **SKILLS**

- Strategic Planning for Organizations in the Infrastructure Sector.
- Excellent Communication Skills, with experience in Expert Witness Testimony and Seminars.
- Results driven with integrity and experience
- Strong Governmental and Private Sector experience
- Team organizer to address all facets of an issue in the Industry.
- Utilization of Networking from experience in the geographic area and subject matter.

## **REGISTRATIONS AND LICENSES**

- Registered Civil Engineer (California and Arizona)
- Registered Land Surveyor (California and Arizona)
- Certified Water System Operator (Arizona) non-active status
- Certified Wastewater System Operator (Arizona) non-active status
- Licensed Commercial Contractor, Pipelines, Treatment Plants, Excavation (Arizona) non-active

## **Michael Sims**

(619) 479-2346

msims@bonitafd.org

4900 Bonita Road, Bonita CA 91902

Bonitafd.org

### **Objectives**

Serve on the LAFCO Special District Advisory Committee

### **Education**

Columbia Southern University

***Bachelor Degree in Public Administration***

### **Experience**

Fire Chief

Bonita Sunnyside Fire Protection District

Hired in 1995 as a firefighter and worked through the ranks of Captain, Deputy Chief and was selected as Fire Chief in 2018

### **Special Assignments**

San Diego County Fire Chiefs Liaison to the County Training Officers Section

San Diego County Fire Chiefs - Executive Board - Member at Large

As the past Chair of County Training Officers Section I helped to revitalize countywide participation and collaboration on all manor of training topics in our local fire service by investing in and utilizing the vast talents of the fire training officers in our region.

FAIRA Board Member

PASIS Board Member



**SUMMARY:** Over twenty years experience in the management of operations, design and planning of water and wastewater infrastructure, including water treatment, distribution and wastewater collections and reclamation facilities. Oversee entire District operation with a staff of 68 FTE's with 11 direct reports in my current position as both General Manager for the Fallbrook Public Utilities District.

**EXPERIENCE:** **Fallbrook Public Utilities District** **9/2017-Present**  
**General Manager**

Oversee all District functions including Finance, Customer Service, Public Relations, Human Resources, Operations, and Engineering. Responsible for establishing a productive and positive work environment. Facilitates development and implementation of the Board of Directors overall vision for the District. Communicates and Coordinates District operational needs with the Board of Directors.

**EXPERIENCE:** **Fallbrook Public Utilities District** **2013-Present**  
**Assistant General Manager/District Engineer**

Oversee all operations, engineering and planning functions of the District including maintenance/construction, meter services, purchasing, water system operations and wastewater treatment/water reclamation. Responsible for Planning and setting goals for each department and monitoring performance. Responsible for developing and implementing all capital projects.

**EXPERIENCE:** **Fallbrook Public Utilities District** **2009-2013**  
**Engineering and Planning Manager**

Served as the head of Engineering and Planning Department. Responsible for planning and overseeing all capital improvements projects for the District Facilities and supporting wastewater and water Operations. The projects include a new groundwater treatment plant and major wastewater reclamation plant rehabilitation as well as water distribution, storage and wastewater collections construction.

**EXPERIENCE: Malcolm Pirnie, Inc. 2000-2009**  
**Environmental Engineering Consulting**  
**Sr. Project Engineer/Project Manager**

Served as project Manager and/or Design Manager on 5-10 projects at any time. Managed overall project budget and resources for projects. Coordinated design and start-up with operations staff. Responsible for technical quality on numerous design projects valued at \$6 to \$50 million dollars in construction. Developed planning studies for facilities or agencies to guide future improvements, detailed design drawings for civil and mechanical and instrumentation and control disciplines and oversee construction of facilities.

**EDUCATION: California State University – San Marcos 2005-2007**  
**Masters of Business Administration**

**University of Illinois at Urbana-Champaign 1998-2000**  
**M.S. Environmental Engineering**

**Washington and Lee University 1994-1998**  
**B.S. Physics-Engineering**

**LISCENCES: Professional Civil Engineer, State of California.**  
**Grade 4 Water Distribution Operator**  
**Grade 4 Water Treatment Operator**  
**Grade 4 Wastewater Treatment Operator**

**PROFESSIONAL ORGANIZATIONS/COMMITTEES:**

American Water Works Association – Chair of the Management and Leadership Division: as chair of the Division lead efforts to plan, develop and review standards, manuals and presentations for industry best practices for utility management.

San Diego LAFCO – Advisory Group Member

ACWA, CSDA, WateReuse, California Water Environment Association - Member

San Diego County Water Authority – Board Member



**James E. Gordon**  
**Director, Deer Springs Fire Protection District**  
**415.852.1086**  
[jegordon888@gmail.com](mailto:jegordon888@gmail.com)

### **Professional History**

- Director, Berkeley Research Group; October 2012 to 2014
- Managing Director, Navigant Consulting Asia; March 2005 to October 2012.
- Vice President of Pinkerton Consulting & Investigations; March 2001 to March 2005.
- Executive Vice President and CEO of OnlineSecurity; March 2000 to March 2001.
- Managing Director of Kroll Associates; March 1999 to March 2000.
- Managing Director of The Investigative Group, Inc.; June 1990 to March 1999.
- Partner, Philips & Gordon, Litigation Consulting Firm: May 1980 to June 1990.

### **Former Professional Associations**

- American Bar Association (Associate Member)
- Inter-Pacific Bar Association
- High Technology Crime Investigator Association (HTCIA)

### **Professional Designations**

- Licensed Private Investigator in California
- Chartered Life Underwriter (CLU0)

James Gordon retired in 2014 after a successful international consulting career and is serving his second term (till 2022) as a Director of the Deer Springs Fire Protection District. Mr. Gordon's professional career includes more than 25 years of experience and expertise advising clients faced with complex high stakes business disputes, litigation and investigations, especially in cross-border matters. Mr. Gordon has served as a consulting and testifying expert as well as a third-party neutral in a diverse range of business and discovery disputes.

Mr. Gordon was based in Hong Kong from 2009 to 2012 as Managing Partner for a global expert services and consulting firm. Mr. Gordon was the consulting expert and project lead on a diverse range of complex matters, including: special committee forensic investigations for Boards of U.S. listed Chinese companies; cross-border discovery; allegations of business fraud; undisclosed related third party asset transfers; Foreign Corrupt Practices Act (FCPA) investigations; deep-dive M&A and FCPA due diligence; international arbitration; royalty disputes; intellectual property rights (IPR); and dumping/trade issues.

Mr. Gordon worked on many of the highest-profile regulatory and enforcement investigations in US history, including: the Wall Street IPO Securities Litigation; Tyco; WorldCom; Parmalat; HealthSouth; and Enron. His work involved matters throughout Asia, China, Canada, UK and the United States

advising clients and their counsel in responding to investigations by: U.S. Department of Justice (DOJ); Securities and Exchange Commission (SEC); Federal Energy Regulatory Commission (FERC); the New York Stock Exchange (NYSE); NASDAQ; Federal Trade Commission (FTC); United States International Trade Counsel (USITC) and Congressional and Senate Investigations.

Mr. Gordon was a frequent presenter at In-House Corporate Counsel events, American Bar Association conferences and at the International Pacific Bar Association on topics critical to managing business risks and resolving cross-border disputes including: *"Anti-Corruption and Fraud Investigations in Asia," "Managing Counterparty Business Risk with Business Intelligence and Analytics," "Developing Cost Effective Strategies for Managing Cross-Border Discovery," "Electronic Discovery in Asia-U.S. Cross-Border Disputes,"* and *"Evidentiary Issues in CIETAC Arbitrations."*

### Representative Client Assignments

#### Special Committee Investigation for Chinese Board of US Listed Company

- For a US listed Chinese company, Mr. Gordon was retained by the Board of Directors to conduct an internal investigation in response to whistle blower allegations. Mr. Gordon led an extensive investigation throughout China to drill down on allegations of accounting irregularities; numerous dealings with related undisclosed third parties; and the sale of one of the company's manufacturing facilities that was not an arm's length transaction. Based on Mr. Gordon's investigation, the company restated its financial statements, changed auditors and Mr. Gordon presented his team's findings to US based regulatory agencies.

#### Audit Committee Internal Bank Investigation

- Mr. Gordon worked with the bank's general counsel and the auditors pertaining to a wide-ranging internal investigation which included: investigating whistle blower allegations; an in-depth information technology review; investigation of an external data breach; and investigation of internal misconduct. The summary of Mr. Gordon's findings was provided to numerous regulatory and law enforcement agencies as well as the AMEX and NASDAQ stock exchanges resulting in no adverse impact to the client.

#### Major US Financial Institution – Breach of Contract Dispute

- Mr. Gordon was retained as the Court appointed Third-party Neutral Expert in a matter pertaining to allegations of a breach of an Insurance Recovery Agreement for thousands of real estate properties owned by the bank. Mr. Gordon led a team in analyzing hundreds of millions of fields of data from disparate sources including bank loan foreclosure and real estate owned ("REO") property records, asset manager records, hazard insurance recovery provider data, and insurance claims. The case successfully resolved within a week of Mr. Gordon's testimony.

# **Robert Thomas**

## **POMERADO CEMETERY DISTRICT**

14361 Tierra Bonita Road  
Poway, CA 92064  
858.748.5760  
bobotpcd@gmail.com

August 28, 2019

RE: Resume for Special District Advisory Committee

To Whom It May Concern:

My professional career consists of working in local government for twenty-seven years in both northern and southern California.

The last year thirteen years before I retired, I was the Community Services Director for the City of Poway overseeing the parks, recreational and cultural activities of the City.

I have been a Trustee of the Pomerado Cemetery District since 2004 appointed by the San Diego County Board of Supervisors. Dearborn Cemetery is a public cemetery serving the communities of Poway, Rancho Bernardo, and portions of North County and Inland San Diego.

I am now completing my first four year term on the Special District Advisory Committee.

Sincerely,

Robert Thomas

# Albert C. Lau, P.E., MBA

## Qualification Summary

Over 25 years of progressively responsible and successful engineering, planning, and utility management experience, including 18 years in leadership and senior management capacity overseeing in-house staff, consultants, and contractors. In my current position as the General Manager with Santa Fe Irrigation District, I am responsible for interfacing with elected officials, regulatory agencies, and other public agencies. I am also responsible for, under direction of the Board of Directors, planning, organizing, directing and reviewing the overall activities and operations of the District. I receive policy direction from the Board of Directors, and advise and assist the Board of Directors. Additionally, I represent the District's interests at local, regional, State and Federal levels, and coordinates activities with outside agencies and the community.

## Education

- ◆ M.B.A. (2004), San Diego State University, San Diego, CA
- ◆ M.S. Civil Engineering (1994), University of Colorado, Boulder, CO
- ◆ B.S., Civil Engineering (1992), California Polytechnic State University, Pomona, CA

## Professional Experience

Position/Employer/Dates	Dates	Responsibilities
<b>General Manager</b> Santa Fe Irrigation District Rancho Santa Fe, CA	March '19 to present	Directly responsible for the development of District-wide work plans; assign work activities, projects and programs.
<b>Director of Engineering and Planning</b> Padre Dam Municipal Water District Santee, CA	July '9' to March '19	Member of the executive team for PDMWD. Successful re-organized the department to improved efficiency and effectiveness that has received numerous project awards.
<b>Engineering Manager</b> Padre Dam Municipal Water District Santee, CA	Sep '00 to July '09	Directly responsible for capital project implementation and increased the quality, timeliness, responsiveness, efficiency, and overall production of my working group.
<b>Senior Engineer</b> Dudek & Associates Encinitas, CA	Apr '98 to Sep '00	Project manager/engineer consistently completed assignments/ projects on time and within budget. Maintained strong working relationships with public agencies and clients.
<b>Project Manager/Engineer</b> Tetra Tech, Inc. San Diego, CA	July '94 to Apr '98	Project engineer in charge of civil works for various projects.

## Key Accomplishments

- Provided leadership, under policy directions from the Board of Directors, to develop a fair and equitable rate structure that would fit the unique and diverse consumption profile of Santa Fe Irrigation District.
- Directed the implementation of the East County Advanced Water Purification Program, a partnership between Padre Dam, County of San Diego, Helix Water District and City of El Cajon. This is a \$500M surface water augmentation program, one of the first in the State of California. This regional water supply program will produce up to 30% of East San Diego County drinking water supply locally and provide long term price certainty and enhance local control for the program partners. To date, this program had received

approximately \$40M in grants and over \$101M in State Revolving Fund and received conditional regulatory approvals. Served as media spokesperson for interviews and conducted key elected official briefings.

- Served on the statewide advisory panel for the State Water Resources Control Board and Division of Drinking Water to investigate and report to the Legislature on the feasibility of developing uniform water recycling criteria for direct potable reuse and reservoir augmentation.

#### **Professional Memberships, Registration, and Certifications**

- ◆ Registered Professional Engineer - Civil (CA 59053)
- ◆ Member, American Society of Civil Engineers (ASCE)
- ◆ Committee member, Water and Environment Committee, ASCE region 9
- ◆ Member, American Water Works Association (AWWA)
- ◆ Committee member, CA-NV AWWA, Advanced Water Operator Certification Committee
- ◆ Member, Water Reuse Association
- ◆ Member, Water Environment Federation & California Water Environmental Association
- ◆ Member, California Special District Association (CSDA)

#### **Recent Professional Recognitions, Publications, and Presentations**

- 2016 Leadership Award, Water Environmental Federation, White House Water Summit.
- WaterReuse California (2017) “Maximizing Disinfection Infrastructure for Both Potable and Non-Potable Reuse”, San Diego, CA, in March, 2017.
- IWA International Conference on Water Reclamation and Reuse (2017) “Modifying Existing Infrastructure to Maximize Pathogen Control for Potable and Non-Potable Reuse”, Long Beach, CA in July, 2017.
- WaterReuse Symposium (2017) “Potable Reuse Case Study for Full-scale Predesign of RO with 95% Recovery”, Phoenix, AZ in September, 2017.
- Lau, A., Huston, P. & Pecson, B., 2016. Padre Dam's Advanced Water Purification Program: Building a Better Future Inspired by Creativity from the Past. J. - AWWA, 108:11:68.
- IWA International Symposium: Potable Reuse (2016) “Reducing the Need for the Environmental Buffer: Results from Padre Dam's Advanced Water Purification Testing”, Long Beach, CA, in January, 2016.
- WaterReuse California (2016) “Dual Pursuit of Surface Water Augmentation and Groundwater Recharge at Padre Dam”, Santa Rosa, CA, in March, 2016.
- WaterReuse Symposium (2016) “Maximizing Product Water through Brine Minimization”, Tampa, FL in September, 2016.
- AWWA California-Nevada Annual Fall Conference (2016) “Maximizing Product Water through Brine Minimization”, San Diego, CA in October, 2016.
- WaterReuse California (2015) “Breaking IPR Boundaries at Padre Dam's Advanced Water Purification Demonstration Project” by Brian Pecson, Los Angeles, CA, in March, 2015.
- AWWA Annual Conference and Exhibition (2015) “Pushing the Boundaries of IPR at Padre Dam's Advanced Water Purification Demonstration Project”, Anaheim, CA, in June, 2015.

**Thomas Kennedy**  
[tkennedy@rainbowmwd.com](mailto:tkennedy@rainbowmwd.com) 760-728-1178

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## **KEY ATTRIBUTES**

Experienced practitioner regarding all things related to Special Districts. Deep understanding of LAFCO laws and intergovernmental relations.

## **EDUCATION**

**Bachelor of Science, Aerospace Engineering, with emphasis on Flight Mechanics and Propulsion, San Diego State University, 1989**

**Masters in Public Administration, with emphasis in Public Finance, California State University at Fullerton, 2000**

## **EMPLOYMENT**

### **2014 TO CURRENT**

**General Manager, Rainbow Municipal Water District**

### **2007 TO 2014 (and 1999 TO 2005)**

**Operations Manager, Olivenhain Municipal Water District**

### **2006 TO 2012**

**Non-Revenue Water Consultant (Offshore projects – side work)**

### **2005-2006**

**Vice President, Business Solutions, Nobel Systems**

### **2003 - 2006**

**Water Treatment Plant Design Consultant (US based projects – side work)**

### **1999 TO 2005**

**Operations Manager, Olivenhain Municipal Water District**

### **1991 – 1999**

**Water Superintendent, City of Vernon**

## **AFFILIATIONS**

President, San Diego Chapter of the California Special Districts Association – 2016 to present

Member, San Diego LAFCO Special District Advisory Committee – 2015 to present

Member, San Diego County Water Authority Board of Directors, 2015 to present

Advisory Member CSDA Formation and Reorganization Expert Feedback Team

President, Bonsall Rotary (2018-2019)

Former Chairman of the GE Water and Process Technology Drinking Water User Group

Member American Water Works Association serving on several National Committees



## COURTNEY G. PROVO

Courtneyrios@gmail.com | (760) 310-0161

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### **Executive Management**

*Strategic Planning • Public Sector Engagement • Budget Development • Contract Administration*

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#### **PROFILE SUMMARY**

Accomplished executive with extensive experience in the public sector. Highly skilled in planning, organizing and implementing functions from conception to completion, including business retention, business attraction and diversified programs. Regularly coordinates with various political subdivisions to facilitate change in the community to support organizational objectives. Possess adept skills in budgeting, management of operational services, interdepartmental project supervision, and human resources. Review of analytical data and delivering information in a comprehensible manner. Strong background in relationship management, and team building.

#### **WORK EXPERIENCE**

##### **MISSION RESOURCE CONSERVATION DISTRICT**

*General Manager, July 2018 – Present*

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- Strengthening the District's visibility through proactive networking, community engagement, workshops and public presentations.
- Works directly with diverse stakeholders, including other conservation districts, local, state and federal agencies.
- Directs all services and activities of the District, that includes the expanding and diversifying of staff and additional program opportunities.
- Supervising grant and contract activities such as monitoring deliverables; development and coordination of staff and sub-contractors and building relationships with internal & external stakeholders to sustain future efforts.
- Analyzing of existing economic conditions relative to business operations and program expansion; reviewing modern techniques for implementation to increase employee retention and streamlined operations.
- Coordinating with other agencies to leverage program development and further grant opportunities.
- Preparation of requests for proposal for necessary contract work, including the interview process and compliance with all provisions concerning public works and prevailing wage.
- Development of business proposals to secure District contracts, that consists of proposal presentations, contract negotiations and ongoing monitoring of deliverables.
- Coordinating with various departments in preparation of the District's annual budget, including fiscal year-end activities.
- Implementing necessary marketing efforts to increase visibility of the District's programs
- Monitoring of the District's day-to-day activities and reports directly to the Board of Directors.
- Preparation of monthly Board reports and regular attendance to all meetings, including the preparation of agendas, recommendations with supporting materials and corresponding meeting minutes.

**COLLINS COLLINS MUIR + STEWART**  
*Legal Assistant, March 2016 – June 2018*

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- Works directly with Partner and Associate level attorneys at varying skills levels and managing their day-to-day calendars and cases.
- Responsible for overseeing status of all pending case deadlines to ensure both legal compliance and timely submittal.
- Conducts research concerning State and Federal rules to ensure compliance with submission of legal pleadings.
- Reviews and edits pleadings prior to submittal to State, Federal, Appellate and Supreme Courts.
- Collaborates with multiple attorneys and staff on as-needed work with little to no direction.

**SEMNR & HARTMAN LLP**  
*Legal Assistant/Office Manager, May 2013 – March 2016*

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- Manages all office operations and day-to-day activities, included, but not limited to hiring and training of additional personnel.
- Maintains various attorney's calendars; calendaring all appearances and corresponding deadlines.
- Researching all applicable local State and Federal rules to ensure proper compliance with jurisdictional authority.
- Maintain client accounts and expenses; assists in firm bookkeeping.
- Responsible for maintaining the life cycle of an entire caseload from conception to completion, which includes overseeing all pending deadlines and maintaining client retention.

**KHASHAYAR LAW GROUP**  
*Legal Assistant/Office Manager, August 2008 – March 2016*

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- Development and implementation of a records management system.
- Corresponds with diverse individuals and administrations; attorneys, staff, clientele and various government agencies.
- Manages attorney's day-to-day calendar and caseload to ensure timely completion of pending projects, in addition to daily office maintenance and activities.
- Prepares and reviews all pleadings and other legal correspondence prior to submission.
- Researches local authority to ensure compliance with legal process and procedure.

**EDUCATION**

**MA, Public Administration**  
*Ashford University*

**BS, Criminal Justice Administration**  
*University of Phoenix*

# Kimberly A. Thorner, Esq.

Carlsbad, CA 92009

kthorner@olivenhain.com

## NATIONALITY

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US Citizen, Born on US Army Base, Berlin, Germany

## SKILLS

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- Chief Executive Officer
- Public Agency Manager
- Lawyer
- Legislative Advocate
- Project Manager
- Community Relations
- Financial Management

## EXPERIENCE

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**Olivenhain Municipal Water District, Encinitas, CA**

2007 - Current

*General Manager*

- Management of approx. half billion dollar net worth public agency
- Water Supply Planning, Treatment and Maintenance, Wastewater Collection and Treatment, Recycled Water
- Parks and Recreation
- Legal
- Financial
- Engineering
- Human Resources
- Legislative (State & Federal)
- Community Relations
- Risk & Safety

**Olivenhain Municipal Water District, Encinitas, CA**

2002 - 2006

*Assistant General Manager*

- Management of public agency
- Oversight of main functions of District

**Olivenhain Municipal Water District, Encinitas, CA**

1996 - 2002

*Project Manager*

- Project Management
- Constructed World's Largest Immersed Membrane Treatment Plant
- Project Team on the Olivenhain Dam
- Environmental Compliance
- Contract Negotiations
- Public Relations
- Budget Oversight and Management

## EDUCATION

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### Thomas Jefferson School of Law, San Diego, CA

- Juris Doctorate, May 1995
- Editor for "The Restater" Law School Newspaper 1993-1995
- Teaching Assistant, Legal Analysis 1993-1994
- President-Student Bar Association-1994-1995
- Academic Chairperson-Student Bar Association-1993-1994

### University of Colorado, Boulder, CO

- Bachelor of Arts in Political Science, May 1992
- Secondary Emphasis - German
- Active member of CU Law Club; CU Election Poll Manager -1991

## ACHIEVEMENTS & PROFESSIONAL BOARDS (Last 10 years)

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- Certified Special District Administrator from the Special District Leadership Foundation (2008 – present)
- WaterReuse California Board of Directors (2018 to present)
- 2015 California WaterReuse Advocate of the Year
- Founding member and lead for the North San Diego County WaterReuse Coalition (2010 to present)
  - Testified before the San Diego Grand Jury which resulted in a commendation for the coalition (2015/2016)
- Association of California Water Agencies Federal Affairs Committee (2006 to present)
- San Diego Local Agency Formation Commission Advisory Committee (2008 to present)
  - Elected Chair (2014 to present)
- Board of Directors of the San Diego North Economic Development Council (SDNEDC) (2007 to present)
  - Elected Chair (2013-2014)
- Integrated Regional Water Management Regional Advisory Committee (2008 to present)
- California Best Places to Work (2007 and 2008)
- Sponsored AB 869 to promote water recycling in California (2017)
- OMWD bond rating increased from A- to AAA under my tenure as General Manager, while our rates remained in the lower third in the region for the average user. (2007 to present)
- Issuance of over \$250 million in bond financing and refunding
- Oversaw unprecedented OMWD safety record of over 10 years of no lost time preventable injuries (2007 to present)

## COMMUNITY INVOLVEMENT

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- Water for People (San Diego Core Committee) Emcee at Annual Lunch (2013 to present)
- Lead Planner and Host for the North County Water Summit with the SDNEDC (2015)
- Board of Management – Magdalena Ecke YMCA (2007 - 2017)
  - Finance Committee – Magdalena Ecke YMCA (2007 – 2015)
  - Alga Norte task Force – Magdalena Ecke YMCA (2014-2016)
- Board of Directors (President) – Arroyo Vista Homeowner's Association (2009 to present)
- Classroom Volunteer – Olivenhain Pioneer Elementary – 2012 to 2018
- Hands On San Diego Volunteer
- [hikeboss@summitfriends.com](mailto:hikeboss@summitfriends.com) Annually guide personal and professional friends on ambitious day hikes, including Rim to Rim of the Grand Canyon and Mt. Whitney

**2020 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME**

<b>NOMINATED BY:</b>	
District Name:	Olivenhain Muncipal Water District
District Phone:	(760) 753-6466
<b>NAME OF NOMINEE:</b>	
Name:	Kimberly A. Thomer
Address:	1966 Olivenhain Road, Encinitas, CA 92024
Phone:	(760) 753-6466
<b>NOMINATED FOR:</b>	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> ( ) Regular Special District Member (Term expires in 2017) ( ) Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( <input checked="" type="checkbox"/> ) Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Ms. Thomer began her tenure with Olivenhain Municipal Water District in October 1996, becoming General Manager on January 1, 2007. Under her direction, OMWD provides water, wastewater services, recycled water, hydroelectricity, and park/recreation facilities on behalf of approximately 86,000 customers over 48 square miles in northern San Diego County.
<b>LAFCO EXPERIENCE:</b>	Ms. Thomer currently serves as Chair of the San Diego Local Agency Formation Commission's Special Districts Advisory Committee (SDAC). She has served on the SDAC for the past 12 years. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.
<b>ADDITIONAL INFORMATION:</b>	Ms. Thomer earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. She is past Chair of the San Diego North Economic Development Council's Board of Directors, past member of the Ecke Y Board of Directors, past Chair of the Ecke Y Board Finance Committee, on the WaterReuse California Board of Trustees, and the SDCWA Fiscal Sustainability Task Force. Since 2008, she holds her Special Districts Administrator certification from the Special District Leadership Foundation and recently completed the Special District Leadership Academy.

## Brian Boggeln

1364 Tavern Rd • Alpine, CA 91901  
Phone: 619-445-2635 • E-Mail: [bboggeln@alpinefire.org](mailto:bboggeln@alpinefire.org)

### Education

- A.S. Degree – Fire Protection Technology
- California State Fire Marshal Fire Officer
- California State Fire Marshal Chief Officer
- California State Fire Marshal Fire Instructor I

### Experience

- 2018 – present                      Division Chief of Operations – Alpine Fire Protection District
- 2004 – 2018                        Fire Captain/Paramedic
- 2001 – 2004                        Firefighter/Paramedic
- 1997 – 1999                        Firefighter Cadet

### Special Assignments

- Emergency Medical Services Coordinator – Alpine Fire Protection District
- Chair of Central Zone Training Officers Association
- Chair of Central Zone Operations Chiefs
- Central Zone Representative to San Diego County Regional VHF Radio Project

### Experience

- Division Chief of Operations – Alpine Fire Protection District – Oversee the daily operations of the Alpine Fire Protection District. Supervise the twelve operational personnel in fulfilling the mission of the District.
- Fire Captain – Supervise six personnel in daily activities on an engine company. Provide command and control of emergency incidents.
- Emergency Medical Services Coordinator – Supervise the emergency medical operations of the Alpine Fire Protection District.

# Mark Robak

619-778-3800

MarkRobak@icloud.com

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## WATER INDUSTRY – ELECTED OFFICE

**2005 - Present Otay Water District Spring Valley, CA**  
**Board Member, Former President, Vice-President & Treasurer**

- Oversee a public agency with \$132M annual budget, providing water and sewer and recycled water to 224,000 customers in a 126 square mile service area. Represent all of the District sewer ratepayers.
- Chair of Finance and Administration Committee. Provide guidance to finance department staff for annual budget cycle and instrumental in Board audits of District finances.
- Head of current Labor Negotiations Committee.
- Former Chair of Engineering Committee. Fully engaged in oversight of key District CIP projects.
- Chief advocate at Board level for continuing development of District strategic plan and benchmarking study, including advocating for peer review as presented by AWWA.
- Instrumental in securing a feasibility study to bring recycled water to northern service area of the District. Public speaking on expansion of recycling water to the media, including local television.
- Represented District to Water Reuse Association, attending local, state and national level conferences.
- Had District rejoin ACWA in 2017 after a long hiatus.
- Been the Board member involved in Water for People events.
- Was instrumental in the recent introduction of live streaming of Otay Board meetings.

**2005 – Present Water Conservation Garden El Cajon, CA**  
**Board Member/Former President**

- Oversaw a joint-powers authority comprised of six public agencies creating an award winning five-acre display area that showcases water conservation to the general public and landscaping professionals.
- Was involved with the Garden when it opened in 1999 and have the most background of any individual.

**1997 - Present San Diego Metro Wastewater Joint Powers Authority San Diego, CA**  
**Board Member/Former Chairman/Longest serving Board Member**

- Oversaw a joint-powers authority comprised of 15 other cities and districts that pay for 35% of the upkeep and capital costs of the City of San Diego's regional wastewater facilities, with 2.2 million customers in a 450 square mile service area, treating 180 million gallons a day.
- Former Member of the Independent Rates Oversight Committee (IROC) for City of San Diego.
- Former member of the Finance Committee, that reviewed and advised on City of San Diego Bond offerings affecting Municipal and Metro systems (approx. \$1.2B placed - May 2009)
- Former head of Strategic Ad-Hoc Committee charged with shaping vision and mission for the organization, along with a plan to achieve those goals.
- Assisted in development of a communications plan and design of organization website.
- Participant in American Assembly II process in 2005 that endorsed Indirect Potable Reuse.
- Developed a Twitter site for them.

**1996 - 2001 Padre Dam Municipal Water District Santee, CA**  
**President, Treasurer, Board Member**

- Oversaw public agency with \$40M annual budget, providing water, sewer and recycled water to 135,000 customers in an 85 square mile area.
- While President of the Board the Board (1998), championed a Competitive Challenge program that was instituted comparing the agency to best management practices of the private sector. Has saved Padre Dam ratepayers \$1,800,000 annually to date.
- Represented Santee Lakes area and helped develop a Master Plan for 190-acre Santee Lakes Park & Campground, allowing it to become self-supporting and enhance recreational benefits for the community.
- Assisted in negotiations with employee bargaining unit in securing a new labor agreement.

## WATER INDUSTRY

### **Water Conservation Garden**

- Led formation and recruitment of Board Members that led to creation of *Friends of the Garden* foundation to assist in fundraising for the operation of the facility. This entity became the management structure for the Garden effective January 2011 and exists to this day. Our goal when we formed it was to achieve at least half of our funding from outside the industry, which the Garden did achieve.
- Obtained signage on Jamacha Road through my political connection with former Senator Dennis Hollingsworth. The Garden had previously been rebuffed by Caltrans who has jurisdiction on road.
- Started and maintained their Facebook site, which I turned over to them, as well helping start other social media sites.

### **Water-Wise AA Degree program/Cuyamaca College**

- During my tenure (4 years) as President of the Water Conservation Garden, I was the chief advocate getting a new Water-Wise AA Degree program implemented in conjunction with Horticulture Department at Cuyamaca College. Worked with the College and SDCWA staff to achieve it.
- The program is a model for junior colleges throughout the state.

### **YesToTap on Twitter**

- Developed and maintain the leading Tap Water advocacy site in San Diego County.
- Averages 3,000+ impressions per month. Followers throughout U.S. and world.
- Developed a tapwater pledge for organizations.
- Goal is to develop website and other advocacy methods.

### **Conservation Action Committee**

- Bought the [www.ConservationActionCommittee.org](http://www.ConservationActionCommittee.org) for the organization and helped developed their website working with SDCWA staff
- Developed both their Facebook and Twitter sites
- Main promoter of their programs in social media

### **Otay Mark**

- Have the leading water Twitter site (non SDCWA) in San Diego averaging approximately 30,000 views per month with a high of approximately 90,000. Followed by opinion leaders throughout the state.
- Leading advocate of SDCWA's member agencies on their specific accomplishments.
- Also have a website, with Facebook, Instagram, YouTube and Flickr.

### **Television & Media**

- Have appeared in interview format on local news on water and wastewater issues
- Have relationships with local print, online and television reporters
- Was guest curator for a week on Voice of San Diego's Instagram page for water issues

### **Political**

- Have advised locally elected officials on water issues, including Senator Joel Anderson, when first elected to Padre Dam, prior to higher office.
- Have extensive connections with locally elected officials throughout San Diego County.
- Have helped develop social media strategy for locally elected officials.

### **Social Media Instruction**

- Taught social media with a focus on Twitter to agencies at the San Diego Chapter of the California Special Districts Association. Analyzed all water agencies for their social media effectiveness.
- Started the Chapter's Facebook and Twitter sites.
- Advised agencies on areas of improvement including SDCWA.

### **Water & Wastewater Technology Program**

- Completed Water Distribution Systems – WWTR 130 – Grade A
- Completed Wastewater Collection Systems – WWTR 132 – Grade A



## Lisa Soto

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**From:** James E. Gordon <jegordon888@gmail.com>  
**Sent:** Saturday, December 7, 2019 11:48 AM  
**To:** MackGroup@cox.net; Richard L. Vasquez; Paul E. Dorey; Martym@millcron.com; Patrick Sanchez  
**Cc:** Lisa Soto  
**Subject:** LAFCO Special Districts Advisory Committee Election  
**Attachments:** James Gordon LAFCO Advisory Committee Bio.pdf

Dear Vista Irrigation District Board Members:

LAFCO has distributed ballots to all 58 independent special districts in San Diego County to fill eight (8) open seats on the 16-member Special Districts Advisory Committee. Each District may vote for up to eight candidates and the deadline for receipt of the completed ballots by LAFCO is January 6, 2020. LAFCO requires that a minimum of 30 ballots be received to certify that a legal election was conducted.

I am one of the candidates nominated for the Special Districts Advisory Committee and I am contacting members of your board to both introduce myself and to ask for your vote. A copy of my bio is attached for your review.

I am currently serving my second term as a board member of the Deer Springs Fire Protection District (until 2022). I moved to the Deer Springs Fire District in 2013 and retired at the end of 2014 from a diverse and exciting career in global intelligence, corporate investigations and corporate governance. Prior to moving to San Diego, I was based in Hong Kong for 4 years as the Managing Partner for Asia and China working for Navigant Consulting (NCI:NYSE), an international consulting firm.

My areas of expertise were special committee investigations, cybercrime, financial fraud investigations and investigations relating to allegations of Foreign Corrupt Practices Act (FCPA) violations. I have worked on many of the highest-profile regulatory and enforcement investigations in US history, including: the Wall Street IPO Securities litigation; Tyco; WorldCom; Parmalat; HealthSouth and Enron. My work involved serving as both a consulting and testifying expert as well as a court appointed third-party neutral.

There are a number of highly qualified candidates running for the open positions for the LAFCO Advisory Committee. I believe that you find my background and experience to be highly complimentary to the diversity and expertise of the existing members on the committee as well as the candidates running for the eight open positions.

I hope that you will take a few moments to review my bio and that you consider voting for me to fill one of the open seats. I am really excited about the opportunity to serve in this capacity and confident that my experience and expertise adds valuable additional depth to the Advisory Committee team.

Please do forward this to any Board members I missed and best wishes for the holiday season.

With warm regards,  
James Gordon, Board Member  
Deer Springs Fire Protection District



## Deer Springs Fire Protection District

8709 Circle R Drive • Escondido, CA 92026 • tel 760-749-8001 • fax 760-749-6572

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December 5, 2019

Re: LAFCO Special Districts Advisory Committee Election Support for Mr. James Gordon

Dear Board of Directors:

At its November 13, 2019 regular board meeting, the Deer Springs Fire Protection District (DSFPD) unanimously nominated DSFPD board member James Gordon for the LAFCO Special Districts Advisory Committee position. I am writing on behalf of all of the DSFPD board members to request your support and vote for James Gordon.

Mr. Gordon is currently serving his second term as a board member of the Deer Springs Fire Protection District. Mr. Gordon moved to the District in 2013 and retired at the end of 2014 from a diverse and exciting career in global intelligence, corporate investigations, and corporate governance. Prior to moving to San Diego, Mr. Gordon was based in Hong Kong for four years as the Managing Partner for Asia and China working for Navigant Consulting (NCI:NYSE), an international consulting firm.

In addition to his experience as a DSFPD Board Member, Mr. Gordon's skills build on an international consulting career specializing in special committee investigations on behalf of corporate boards, cybercrime investigations, financial fraud investigations, and investigations relating to allegations of Foreign Corrupt Practices Act (FCPA) violations. Mr. Gordon has worked on many of the highest-profile regulatory and enforcement investigations in US history, including: the Wall Street IPO Securities litigation; Tyco; WorldCom; Parmalat; HealthSouth; and Enron. Mr. Gordon's work involved serving as both a consulting and testifying expert as well as a court appointed third-party neutral. We believe that you'll find James Gordon's background and experience to be highly complementary to the diversity and expertise of the existing members on the committee, as well as the candidates running for the open positions.

Our board asks that you will take a few moments to review Mr. Gordon's bio and vote for him to be an active member of the LAFCO Special Districts Advisory Committee. Mr. Gordon is excited about the opportunity to serve in this advisory capacity and our entire board is confident that his experience and expertise will add substantial and valuable depth to Committee.

Your support of Mr. James Gordon is greatly appreciated.

Sincerely,

Bret A. Sealey  
President

RECEIVED  
DEC 10 2019  
VISTA IRRIG. DIST.

**Board of Directors**

Edmund K. Sprague, President  
Robert F. Topolovac, Vice President  
Lawrence A. Watt, Treasurer  
Robert M. Kephart, Secretary  
Christy Guerin, Director



**General Manager**  
Kimberly A. Thorner, Esq.  
**General Counsel**  
Alfred Smith, Esq.

RECEIVED  
NOV 27 2019  
VISTA IRRIG. DIST.

November 18, 2019

**RE: LAFCO Special Districts Advisory Committee Elections – Requesting Your Vote**

Dear Board President:

At its September 18, 2019 regular meeting, the Olivenhain Municipal Water District (OMWD) board of directors unanimously nominated General Manager, Kimberly Thorner for the Special Districts Advisory Committee position. We are writing to respectfully request your vote and support.

Ms. Thorner's desire to continue serving on the Special Districts Advisory Committee (SDAC) is also well-supported by her outstanding background and experience. She has served on the SDAC since 2007 and presently serves as the SDAC Chair. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.

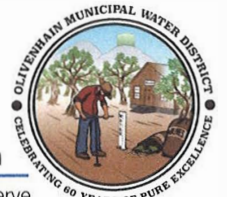
In her role as General Manager for the Olivenhain Municipal Water District (OMWD), which she has held since January 1, 2007, Ms. Thorner provides water, wastewater services, recycled water, hydro-electricity, and park/recreation facilities services on behalf of approximately 86,000 customers over 48 square miles in northern San Diego County. She earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. Ms. Thorner is past Chair of the San Diego North Economic Development Council's Board of Directors, currently serves on the WaterReuse California Board of Directors, leads the North San Diego Water Reuse Coalition, and is a current member of the San Diego Integrated Regional Water Management Regional Advisory Committee. She holds her Special Districts Administrator certification from the Special District Leadership Foundation since 2008 and has completed CSDA's Special District Leadership Academy.

Your support for Ms. Thorner is encouraged and greatly appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Edmund K. Sprague", written over a white background.

Edmund K. Sprague  
OMWD Board President





**STAFF REPORT**

**Board Meeting Date:** December 18, 2019  
**Prepared By:** Marlene Kelleher  
**Approved By:** Brett Hodgkiss

SUBJECT: REVISIONS TO COMPENSATION SCHEDULE

RECOMMENDATION: Adopt Resolution No. 19-XX approving revisions to the Compensation Schedule effective January 1, 2020.

PRIOR BOARD ACTION: At least annually, the Board approves a Compensation Schedule for all employees to facilitate California Public Employees' Retirement System (CalPERS) reporting requirements under state pension law. Most recently, the Board adopted revisions to the Compensation Schedule on December 5, 2018.

FISCAL IMPACT: Revisions to the Compensation Schedule effective January 1, 2020 will increase annual labor costs by approximately \$215,000.

SUMMARY: CalPERS retirement law requires that the governing body of all public agencies approve a salary schedule and any revisions thereto for all employees in an open public forum.

DETAILED REPORT: The California Code of Regulations (CCR) at Section 570.5 requires public agencies to make duly adopted and approved pay schedules publicly available prior to including the compensation as a part of the members' retirement benefit. CCR Section 570.5 requires that the employee pay rate be limited to the amount listed on a pay schedule that has been duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws.

One new job title, Accountant, has been added to the Compensation Schedule. This is not a new position but a new title based on revised job duties and qualifications (Bachelor's degree versus an Associate's degree and added requirement for 3 years of work experience) to meet the needs of the Finance section. Effectively, the Accountant will replace the Accounting Technician when incumbent retires at a future date. The aforementioned revisions necessitate a change in the pay classification, resulting in annual labor costs for this position increasing by about \$5,400. The staffing level remains at 89 positions. The proposed schedule also contains other clean-up changes, such as removing position titles (Financial Analyst and Water Resources Manager) that are no longer in use as a result of organizational restructuring.

Increases in the proposed 2020 schedule reflect negotiated salary adjustments in accordance with the Board Approved Memorandum of Agreement (MOA) with the Teamsters Union, and established terms and conditions of employment for unrepresented employees, for a four-year term beginning on January 1, 2018 and ending on December 31, 2021. The economic terms that were negotiated with the new employee agreements included a salary range adjustment effective January 1, 2020; the salary adjustment is equal to 95% of the San Diego Consumer Price Index for All Urban Consumers for the twelve-month period ending June 30, 2019, which is 2.64%.

ATTACHMENT: Resolution No. 19-XX approving revisions to the Compensation Schedule effective January 1, 2020.

RESOLUTION NO. 19-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE EFFECTIVE  
JANUARY 1, 2020

WHEREAS, the Vista Irrigation District's negotiation team completed meet and confer labor negotiations for 2018, 2019, 2020 and 2021 salaries and benefits as set forth in various Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the four years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as "compensation earnable" for purposes of calculating a member's retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby approves and adopts a revision to the Compensation Schedule to reflect that change as set forth in the attached "Exhibit A", incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 18<sup>th</sup> day of December 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jo MacKenzie, President

ATTEST:

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Lisa Soto, Secretary  
Board of Directors  
Vista Irrigation District

# EXHIBIT A

## Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2020

Job Title	Range - Monthly	Non-Exempt	Exempt
Accountant	\$6,716 - \$8,164	X	
Accounting Technician	\$6,349 - \$7,717	X	
Accounts Payable Clerk	\$4,762 - \$5,789	X	
Administrative Assistant	\$5,993 - \$7,284	X	
Administrative Secretary	\$4,983 - \$6,057	X	
Administrative Office Assistant	\$5,301 - \$6,443	X	
Construction Worker ( <i>New Series</i> )	\$4,762 - \$5,789	X	
Construction Worker ( <i>Terminal</i> )	\$4,983 - \$6,057	X	
Customer Service Representative ( <i>New Series</i> )	\$4,762 - \$5,789	X	
Customer Service Representative ( <i>Terminal</i> )	\$4,983 - \$6,057	X	
Engineering Inspector	\$7,187 - \$8,736	X	
Engineering Office Assistant	\$4,983 - \$6,057	X	
Engineering Specialist I	\$6,716 - \$8,164	X	
Engineering Specialist II	\$7,187 - \$8,736	X	
Equipment Mechanic	\$5,730 - \$6,965	X	
Equipment Operator	\$5,730 - \$6,965	X	
Executive Assistant/Board Secretary	\$7,187 - \$8,736	X	
Facilities Locator	\$5,301 - \$6,443	X	
Facilities Office Assistant	\$4,983 - \$6,057	X	
Facilities Worker	\$5,730 - \$6,965	X	
Finance Associate	\$7,187 - \$8,736	X	
GIS Specialist	\$6,716 - \$8,164	X	
GIS Systems Associate	\$7,577 - \$9,210	X	
Heavy Equipment Operator	\$5,993 - \$7,284	X	
Human Resources Office Assistant	\$5,301 - \$6,443	X	
Information Technology System Administrator	\$7,577 - \$9,210	X	
Inventory Control Clerk	\$4,762 - \$5,789	X	
Laborer ( <i>New Series</i> )	\$4,319 - \$5,250	X	
Laborer ( <i>Terminal</i> )	\$4,762 - \$5,789	X	
Laborer Trainee	\$4,114 - \$5,000	X	
Maintenance Worker	\$4,762 - \$5,789	X	
Management Analyst	\$7,577 - \$9,210	X	
Meter Reader	\$4,114 - \$5,000	X	
Meter Reader Trainee	\$3,917 - \$4,762	X	
Meter Repair Technician	\$4,983 - \$6,057	X	
Purchasing Agent	\$6,716 - \$8,164	X	
Receptionist/Cashier	\$4,762 - \$5,789	X	
Senior Accountant	\$7,577 - \$9,210	X	
Senior Construction Worker	\$6,716 - \$8,164	X	
Senior Customer Service Representative	\$5,301 - \$6,443	X	
Senior Equipment Mechanic	\$6,716 - \$8,164	X	
Senior Facilities Worker	\$6,716 - \$8,164	X	
System Controls Technician I	\$6,716 - \$8,164	X	
System Controls Technician II	\$7,187 - \$8,736	X	
System Controls Technician III	\$7,577 - \$9,210	X	
System Operator I	\$5,993 - \$7,284	X	
System Operator II	\$6,349 - \$7,717	X	

# EXHIBIT A

## Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2020

<b>Job Title</b>	<b>Range - Monthly</b>	<b>Non-Exempt</b>	<b>Exempt</b>
Water Conservation Specialist I	\$6,716 - \$8,164	X	
Water Conservation Specialist II	\$7,187 - \$8,736	X	
Water Quality Operator I	\$5,993 - \$7,284	X	
Water Quality Operator II	\$6,349 - \$7,717	X	
Water Quality Operator III	\$6,716 - \$8,164	X	
Water Resources Aide	\$5,301 - \$6,443	X	
Water Resources Office Assistant	\$4,983 - \$6,057	X	
Water Resources Specialist	\$7,577 - \$9,210	X	
Welder/Equipment Operator	\$6,349 - \$7,717	X	
Welder Helper	\$5,730 - \$6,965	X	
Welder I	\$5,993 - \$7,284	X	
Welder II	\$6,349 - \$7,717	X	
Construction Supervisor	\$8,793 - \$10,688		X
Customer Service Supervisor	\$7,924 - \$9,631		X
Director of Administration	\$12,684 - \$15,417		X
Director of Engineering	\$14,538 - \$17,672		X
Director of Operations and Field Services	\$12,684 - \$15,417		X
Director of Water Resources	\$14,538 - \$17,672		X
Engineering Project Manager	\$11,702 - \$14,224		X
Engineering Services Manager	\$11,702 - \$14,224		X
Facilities Supervisor	\$8,793 - \$10,688		X
Finance Manager	\$11,702 - \$14,224		X
Finance Supervisor	\$8,793 - \$10,688		X
General Manager	\$19,621 - \$19,621		X
Human Resources Manager	\$11,702 - \$14,224		X
Information Technology Supervisor	\$8,793 - \$10,688		X
Safety/Risk Manager	\$10,525 - \$12,793		X
System Controls Supervisor	\$8,793 - \$10,688		X
Water Distribution Supervisor	\$8,793 - \$10,688		X
Water Resources Supervisor	\$6,999 - \$8,508		X
Board of Director (per meeting)	\$200 - \$200		





**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader  
**San Diego County Water Authority**

## **SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING November 21, 2019**

- 9-1. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
- 9-2. Vote Entitlement Resolution for Calendar Year 2020.  
The Board adopted Resolution No. 2019-18 establishing the vote and representative entitlements of each member agency effective January 1, 2020.
- 9-3. Fiscal Sustainability Task Force Special Agricultural Water Rate Recommendation.  
The Board directed staff to develop a new and permanent Special Agricultural Water Rate (SAWR) program to succeed the Transitional Special Agricultural Water Rate (TSAWR) program.
- 9-4. Adopt Annual Statement of Investment Policy, as amended, and continue to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2020.  
The Board adopted the Annual Statement of Investment Policy, as amended, and continue to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2020.
- 9-5. Completion of the Pipeline 4 Repair in Moosa Canyon.  
The Board accepted the carbon fiber repair work as complete, will record the notice of completion, and release all funds held in retention to Fibrwrap Construction Services, Inc., following expiration of the notice of completion period; ratified Change Order 1 to J.F. Shea Construction, Inc. for a not-to-exceed amount of \$200,000 for the repair of Pipeline 4 in Moosa Canyon; and authorized the General Manager to accept the emergency work as complete, record the notice of completion, and release all funds held in retention to J.F. Shea Construction, Inc., following expiration of the notice of completion period.
- 9-6. Professional services contract to Helix Environmental Planning Inc. to provide As-needed Habitat Restoration Maintenance Services for a five-year period in an amount not to exceed \$1,400,000.  
The Board authorized execution of a professional services agreement with Helix Environmental Planning Inc. to provide As-needed Habitat Restoration Maintenance Services for five years in an amount not to exceed \$1,400,000.
- 9-7. Professional services contract to Dudek to provide As-needed Environmental Consulting Services for a four-year period in an amount not to exceed \$3,000,000.  
The Board authorized execution of a professional services agreement with Dudek to provide As-needed Environmental Consulting Services for four years in an amount not to exceed \$3,000,000.
- 9-8. Adopt positions on various federal bills.  
The Board adopted a position of Support on H.R. 4611 (Peters), relating to discharge permitting requirements.

- 9-9. Proposed 2020 Legislative Policy Guidelines.  
The Board adopted the proposed 2020 Legislative Policy Guidelines.
- 9-10. Water Authority Sponsorship of Legislation in the 2020 State Legislative Session.  
The Board approved to sponsor or co-sponsor: Legislative Proposal #1 to create a statutory path for pumped hydropower storage to provide renewables integration and grid stability services; Legislative Proposal #2 to pursue opportunities to shape any resources/resiliency/water bond legislation to reflect the San Diego region's needs; and, Legislative Proposal #3 to partner with the City of Escondido to pursue statutory and funding solutions to address issues related to use of Wohlford Dam.
- 9-11. Audit Committee Annual Report.  
The Board approved to accept and file the Audit Committee Annual Report pursuant to the Administrative Code, Section 2.00.066, and accept and file the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ended June 30, 2019.
- 9-12. Resolution Regarding LAFCO Part 4 Exemption Request.  
The Board adopted Resolution 2019-19 authorizing General Manager and/or General Counsel to apply to LAFCO to exempt Rainbow and/or Fallbrook detachment/annexation proceeding from Part 4 of the Cortese-Knox-Hertzberg Act, and instead have any "Authority Proceedings" conducted under the County Water Authority Act; and in addition to any other LAFCO requirements, request that LAFCO condition approval of any detachment on a majority vote of the entire Water Authority electorate.
- 9-13. CLOSED SESSION: Public Employee Appointment – General Manager.  
The Board unanimously approved appointment of Sandra L. Kerl as General Manager, and an employment contract with her with the following key terms:
1. One year contract subject to renewal. \$327,000 annual salary.
  2. Standard executive benefits per Water Authority established policies with following exceptions: \$5,000 per year deferred compensation; 80 hours merit leave this fiscal year only; \$700 monthly car allowance.
  3. Severance pay limited as required in Government Code section 53260.

## ACWA Groundwater Com. Notes [Tuesday, Dec. 3, 2019]

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- ACWA Video “CA Replenishing Groundwater” part of a ten episode video portfolio available from ACWA. This particular one was very well done.
- Received copy of “INCREASING GROUNDWATER REPLENISHMENT” (electronic copy also available)
- DWR provided an Informational update/review on where they are in current SGMA status. The Dept. Director reported that 140 of 450 agency GSAs have been formed. 59 days from today looms as the deadline for plans for Severe Basin Over-drafted Plans need to be in the Dept hands by January 31st. Plans will have will next next have the trigger (2 years) to show their plans in action as this will be the first ‘cut’ to show their plan’s sustainability.

Next the Dept’s SGMA Section Chief drilled down into the weeds as it were with a more detailed report. An online ‘Fact Sheet’ is available showing further detail which highlights a GSP Submittal & Evaluation Timeline. A lot of this information is probably to ‘comfort’ the public that the SGMA Process is being watched and implemented properly.

Springhorn: (A Technical Assistance Specialist) gave some salient website information available for GSAs

- Education - Support Services – Datasets & Tools
- Statewide Data Land-use Information being meted out via their portal this year and beyond. Also Statewide Subsidence; Stream gage Network Information; extended CASGEM Data (elevations & Quality); “Eye In the Sky” aerial surveys; Well Completion Reports. {ed. Comment: after you tell us what you are going to do, we are WATCHING you to ensure you are following through!}

The Department also outlined again various funding ‘opportunities’ for stakeholders and other underfunded interested parties.

- A member of Water Board staff outlined various Permits Processes for various recovery water projects (I.e. injection programs etc.) This might be the toolset needed to accessorize one’s GSP resolution to a deficient basin recovery process. [Look up Stream Appropriation Maps]

Left the meeting at this point (11:25)



## **STAFF REPORT**

**Agenda Item: 14.A**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

**SUMMARY:** Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 14.B**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1 *</b>	<b>Council of Water Utilities Meeting</b> <i>Jan. 21, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 1/16/20</i>	
<b>2 *</b>	<b>Council of Water Utilities Meeting</b> <i>Feb. 18, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 2/13/20</i>	
<b>3</b>	<b>Urban Water Institute’s Spring Water Conference</b> <i>Feb. 19-21, 2020 – Hilton Palm Springs</i> <i>Registration deadline: 1/15/20</i>	
<b>4 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Feb. 20, 2020 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 2/13/20</i>	
<b>5</b>	<b>ACWA Legislative Symposium</b> <i>Mar. 12, 2020 – Sutter Club, Sacramento</i> <i>Registration deadline: TBD</i>	MacKenzie
<b>6 *</b>	<b>Council of Water Utilities Meeting</b> <i>Mar. 17, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 3/12/20</i>	
<b>7 *</b>	<b>Council of Water Utilities Meeting</b> <i>April 21, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 4/16/20</i>	
<b>8</b>	<b>ACWA Spring Conference</b> <i>May 5-8, 2020 – Monterey</i> <i>Registration deadline: TBD</i>	MacKenzie
<b>9 *</b>	<b>Council of Water Utilities Meeting</b> <i>May 19, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/14/20</i>	
<b>10</b>	<b>Special Districts Legislative Days (CSDA)</b> <i>May 19-20, 2020 – Sheraton Grand Sacramento</i> <i>Registration deadline: TBD</i>	
<b>11 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>May 21, 2020 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/14/20</i>	
<b>12</b>	<b>Third Annual Groundwater Sustainability Summit</b> (Groundwater Resources Association) <i>June 10-11, 2020—Hilton Sacramento Arden West</i> <i>Registration deadline: TBD</i>	
<b>13 *</b>	<b>Council of Water Utilities Meeting</b> <i>June 16, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 6/11/20</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>14 *</b>	<b>Council of Water Utilities Meeting</b> <i>July 21, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 7/16/20</i>	
<b>15 *</b>	<b>Council of Water Utilities Meeting</b> <i>DARK IN AUGUST</i>	
<b>16</b>	<b>Urban Water Institute Annual Water Conference</b> <i>Aug. 19-21, 2020 – Hilton San Diego</i> <i>Registration deadline: TBD</i>	
<b>17 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Aug. 20, 2020 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/13/20</i>	
<b>18</b>	<b>CSDA Annual Conference</b> <i>August 24-27, 2020 – Palm Springs</i> <i>Registration deadline: TBD</i>	
<b>19 *</b>	<b>Council of Water Utilities Meeting</b> <i>Sept. 15, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 9/10/20</i>	
<b>20 *</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 20, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 10/15/20</i>	
<b>21 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 19, 2020 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/20</i>	
<b>22 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 17, 2020 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/20</i>	
<b>23 *</b>	<b>Council of Water Utilities Meeting</b> <i>DARK IN DECEMBER</i>	
<b>24</b>	<b>ACWA Fall Conference</b> <i>Dec. 1-4, 2020 – Indian Wells; Registration deadline: TBD</i>	
<b>25</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 14-16, 2020 – TBD, Las Vegas; Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



Agenda Item: 15

## STAFF REPORT

Board Meeting Date: December 18, 2019  
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Committee appointments
- Water Supply Planning Study
- San Pasqual Undergrounding Project update
- Warner Wellfield Assessment





**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Lisa Soto**

**SUBJECT:** COMMENTS BY DIRECTORS

**SUMMARY:** This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 17**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 18**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



**Agenda Item: 19**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

SUMMARY: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 4 potential cases.



**Agenda Item: 20**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

SUMMARY: Performance evaluation of public employee pursuant to Government Code section 54957.



**Agenda Item: 21**

**STAFF REPORT**

**Board Meeting Date: December 18, 2019**  
**Approved By: Brett Hodgkiss**

SUBJECT: GENERAL MANAGER COMPENSATION

RECOMMENDATION: Review the compensation of the General Manager and take action as appropriate.

ATTACHMENT: Employment Agreement

EMPLOYMENT AGREEMENT BETWEEN  
VISTA IRRIGATION DISTRICT  
AND BRETT HODGKISS

This employment agreement (Agreement) is made and entered into as of this 5<sup>th</sup> day of December 2018, by and between Vista Irrigation District (District) and Brett Hodgkiss (Hodgkiss) as follows:

A. The District is organized and existing pursuant to the California Irrigation District Law, Water Code section 20500 *et seq.*, and is authorized to employ staff pursuant to Water Code section 21185, and to set compensation of District officers by Water Code section 21165.

B. The District desires to retain the services of Hodgkiss to serve as its General Manager. Hodgkiss is willing to assume these duties and to serve as an employee of District under the terms and conditions set forth below.

C. The purpose of this Agreement is to formalize the terms and conditions of Hodgkiss's employment by District as General Manager.

In light of the foregoing, the parties agree as follows:

1. Employment. District hereby employs Hodgkiss as its General Manager and Hodgkiss accepts this employment. Hodgkiss understands that he shall be classified as an exempt employee for purposes of the U.S. Fair Labor Standards Act.

2. Effective Date. This Agreement shall be effective upon approval by the Board of Directors ("Board"), but in no event prior to 12:01 a.m. on December 7, 2018.

3. Salary. Hodgkiss's annual salary effective December 7, 2018, shall be two hundred twenty-three thousand dollars (\$223,000). This amount shall be paid to Hodgkiss in equal periodic increments on the regular pay dates during the year as applicable to District employees within the executive management unit. Hodgkiss shall receive salary increases in accordance with those provided to the executive management unit starting with the first occurring on January 1, 2019. Hodgkiss's salary shall be subject to all applicable and appropriate withholding and payroll deductions. It shall be paid through and in accordance with the District's regular payroll procedures, and as such may be amended from time to time.

4. Duties. Hodgkiss shall perform the duties of General Manager as established from time to time by law or by the Board. A description of the duties of the General Manager is attached hereto. Hodgkiss shall report directly to the Board.

5. Devotion to District Duties. Hodgkiss agrees that, during the term of this Agreement, he shall devote his full energies, interests and abilities and productive time to performance of the duties and responsibilities as set forth in this Agreement and shall not conduct any other business or render services of any kind, for compensation, or undertake other business, profession or commercial activity which would directly or indirectly interfere materially with the performance of his duties and services under this Agreement without prior consent of the Board.

This Agreement shall not be interpreted to prohibit Hodgkiss from making passive personal investments or conducting private business affairs if those actions or activities are not deemed by California law to create a conflict of interest and do not materially interfere with the duties and services required by this Agreement. This Agreement shall also not be interpreted to prevent Hodgkiss from serving in, or providing professional services for, a mutual aid capacity or relationship with other public agencies pursuant to District policies, directives or agreements.

6. Benefits. Except as provided otherwise in this Agreement, Hodgkiss shall receive the same benefits as are established from time to time by resolution for executive management employees and/or District personnel policy. These currently include, but are not limited to, participation in the California Public Employees Retirement System (PERS), insurance benefits including health, life, dental, eye care and disability insurance, and leave benefits including vacation, bereavement, holiday and sick leave time.

- a. District shall reimburse Hodgkiss for business expenses reasonably incurred in the performance of his duties hereunder in accordance with District policy.
- b. Hodgkiss shall not receive an auto allowance.

7. Additional Benefits. In addition to the above, District shall provide the following to Hodgkiss:

- a. In addition to the Executive Leave to which each District management employee is entitled, Hodgkiss shall be entitled to two additional days of Executive Leave each calendar year. This results in a total of seven days of Executive Leave for Hodgkiss each calendar year.
- b. District shall reimburse Hodgkiss for dues and meeting expenses incurred for membership in one service club per year. For purposes of this Agreement, the term "service club" shall mean a voluntary non-profit organization where members meet regularly to perform charitable works or public service either by direct hands on effort or by raising money for other organizations. A service club, to be eligible under this provision, may not discriminate or make any distinction in membership or activity based on religion, race, ancestry, national origin, sexual orientation, color or other characteristic protected by state or federal law. However, a service organization will not be disqualified from coverage under this provision if it provides assistance to disabled individuals, or to economically disadvantaged individuals who happen to be members of ethnic or racial minorities or based on other humanitarian considerations.

8. Termination. Except as provided below, Hodgkiss shall serve at the pleasure of the Board on an at-will basis. Thus, the employment relationship may be terminated and Hodgkiss may be discharged by the Board, with or without cause, at any time and without prior notice or hearing.



- a. A super majority of four members of the Board shall be required to terminate Hodgkiss's employment without cause. If terminated without cause, Hodgkiss shall receive as severance pay an amount equal to one-half his then annual salary if and only if he executes a general release of all claims.
- b. Hodgkiss may be terminated for cause by a simple majority of the Board. For purpose of this Agreement "cause" shall be defined as conduct which is unacceptable to the District. Such unacceptable conduct includes, but is not limited to: 1) alcohol or drug abuse, either of which materially impairs Hodgkiss's ability to perform his duties; 2) criminal dishonesty involving the District; 3) conviction of a crime involving moral turpitude; 4) the commission of any act which would disqualify Hodgkiss from being an officer of the District; 5) willful violation of lawful written directions from the Board of Directors; 6) habitual neglect of his duties; or 7) breach of any of the provisions of this agreement. Termination under 8.b. does not require payment of any severance.
- c. Notwithstanding the above, Hodgkiss's employment may not be terminated without cause during the 120 calendar day period immediately following a general election where one or more positions on the District Board has been up for election.
- d. Hodgkiss may voluntarily terminate his employment with District at any time by tendering at least 60 days' written notice to the Board, unless Hodgkiss is unable to give such notice because of circumstances beyond his control. Termination under 8.d. does not require payment of any severance.
- e. Hodgkiss's employment shall terminate automatically upon his death or upon the termination of his employment because of disability. The term "disability" shall be as defined under the California Public Employment Retirement law, Government Code section 20000, *et seq.* Termination under 8.e. does not require payment of any severance.

9. Confidential Information. Hodgkiss acknowledges that, in the performance of his duties, District shall disclose and entrust to him certain confidential information which is the property of District. Hodgkiss agrees not to disclose at any time, directly or indirectly, during the term of his employment by District, or at any time thereafter, any such information, whether it be in the form of records, lists, data, personal information, drawings, reports, or otherwise, of a business or technical nature, which was acquired by Hodgkiss during his relationship with District unless such disclosure is authorized by District in writing, such disclosure is required by law or is required in the performance of Hodgkiss's duties as General Manager.

10. Full Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.

11. Notice. Any notice, request, demand, consent or approval or other communication regarding this agreement, shall be validly given and made only if in writing and delivered in person to an officer or duly authorized representative of the party, or deposited in the United States mail, first class postage prepaid, and addressed to the party for whom intended as follows:

To District: Vista Irrigation District, 1391 Engineer Street, Vista, CA 92801;

To Hodgkiss: Brett Hodgkiss (home address on file).

12. Applicable Law. The parties hereunder agree that this Agreement, and the attachment hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of California. In the event of a dispute, the parties hereto specifically agree the jurisdiction and venue shall be within the County of San Diego, State of California, Vista (North County) Division, or such other jurisdiction under State or Federal law.

13. Modifications. No additions, or modifications of, any provision contained in this Agreement shall be effective unless fully set forth in writing signed by the authorized representatives of both of the parties hereto.

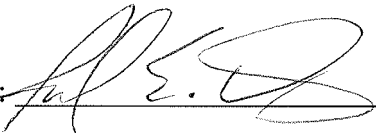
14. Invalidated Provisions. If any term, provision, condition or covenant of this Agreement, or the application thereof to any party or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement, or the application of such term, provision, covenant or condition to persons or circumstances other than those to whom or which it is held to be invalid or unenforceable, shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.

15. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original and all counterparts are executed, but all of which shall constitute a single instrument.

Executed at Vista, California on the date set forth below.

Date: December 5, 2018

VISTA IRRIGATION DISTRICT

By:  \_\_\_\_\_

Date: December 5, 2018

BRETT HODGKISS

By:  \_\_\_\_\_

## EXHIBIT A

### Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2020

Job Title	Range - Monthly	Non-Exempt	Exempt
Accountant	\$6,716 - \$8,164	X	
Accounting Technician	\$6,349 - \$7,717	X	
Accounts Payable Clerk	\$4,762 - \$5,789	X	
Administrative Assistant	\$5,993 - \$7,284	X	
Administrative Secretary	\$4,983 - \$6,057	X	
Administrative Office Assistant	\$5,301 - \$6,443	X	
Construction Worker ( <i>New Series</i> )	\$4,762 - \$5,789	X	
Construction Worker ( <i>Terminal</i> )	\$4,983 - \$6,057	X	
Customer Service Representative ( <i>New Series</i> )	\$4,762 - \$5,789	X	
Customer Service Representative ( <i>Terminal</i> )	\$4,983 - \$6,057	X	
Engineering Inspector	\$7,187 - \$8,736	X	
Engineering Office Assistant	\$4,983 - \$6,057	X	
Engineering Specialist I	\$6,716 - \$8,164	X	
Engineering Specialist II	\$7,187 - \$8,736	X	
Equipment Mechanic	\$5,730 - \$6,965	X	
Equipment Operator	\$5,730 - \$6,965	X	
Executive Assistant/Board Secretary	\$7,187 - \$8,736	X	
Facilities Locator	\$5,301 - \$6,443	X	
Facilities Office Assistant	\$4,983 - \$6,057	X	
Facilities Worker	\$5,730 - \$6,965	X	
Finance Associate	\$7,187 - \$8,736	X	
GIS Specialist	\$6,716 - \$8,164	X	
GIS Systems Associate	\$7,577 - \$9,210	X	
Heavy Equipment Operator	\$5,993 - \$7,284	X	
Human Resources Office Assistant	\$5,301 - \$6,443	X	
Information Technology System Administrator	\$7,577 - \$9,210	X	
Inventory Control Clerk	\$4,762 - \$5,789	X	
Laborer ( <i>New Series</i> )	\$4,319 - \$5,250	X	
Laborer ( <i>Terminal</i> )	\$4,762 - \$5,789	X	
Laborer Trainee	\$4,114 - \$5,000	X	
Maintenance Worker	\$4,762 - \$5,789	X	
Management Analyst	\$7,577 - \$9,210	X	
Meter Reader	\$4,114 - \$5,000	X	
Meter Reader Trainee	\$3,917 - \$4,762	X	
Meter Repair Technician	\$4,983 - \$6,057	X	
Purchasing Agent	\$6,716 - \$8,164	X	
Receptionist/Cashier	\$4,762 - \$5,789	X	
Senior Accountant	\$7,577 - \$9,210	X	
Senior Construction Worker	\$6,716 - \$8,164	X	
Senior Customer Service Representative	\$5,301 - \$6,443	X	
Senior Equipment Mechanic	\$6,716 - \$8,164	X	
Senior Facilities Worker	\$6,716 - \$8,164	X	
System Controls Technician I	\$6,716 - \$8,164	X	
System Controls Technician II	\$7,187 - \$8,736	X	
System Controls Technician III	\$7,577 - \$9,210	X	
System Operator I	\$5,993 - \$7,284	X	
System Operator II	\$6,349 - \$7,717	X	

# EXHIBIT A

## Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2020

Job Title	Range - Monthly	Non-Exempt	Exempt
Water Conservation Specialist I	\$6,716 - \$8,164	X	
Water Conservation Specialist II	\$7,187 - \$8,736	X	
Water Quality Operator I	\$5,993 - \$7,284	X	
Water Quality Operator II	\$6,349 - \$7,717	X	
Water Quality Operator III	\$6,716 - \$8,164	X	
Water Resources Aide	\$5,301 - \$6,443	X	
Water Resources Office Assistant	\$4,983 - \$6,057	X	
Water Resources Specialist	\$7,577 - \$9,210	X	
Welder/Equipment Operator	\$6,349 - \$7,717	X	
Welder Helper	\$5,730 - \$6,965	X	
Welder I	\$5,993 - \$7,284	X	
Welder II	\$6,349 - \$7,717	X	
Construction Supervisor	\$8,793 - \$10,688		X
Customer Service Supervisor	\$7,924 - \$9,631		X
Director of Administration	\$12,684 - \$15,417		X
Director of Engineering	\$14,538 - \$17,672		X
Director of Operations and Field Services	\$12,684 - \$15,417		X
Director of Water Resources	\$14,538 - \$17,672		X
Engineering Project Manager	\$11,702 - \$14,224		X
Engineering Services Manager	\$11,702 - \$14,224		X
Facilities Supervisor	\$8,793 - \$10,688		X
Finance Manager	\$11,702 - \$14,224		X
Finance Supervisor	\$8,793 - \$10,688		X
General Manager	\$20,117 - \$20,117		X
Human Resources Manager	\$11,702 - \$14,224		X
Information Technology Supervisor	\$8,793 - \$10,688		X
Safety/Risk Manager	\$10,525 - \$12,793		X
System Controls Supervisor	\$8,793 - \$10,688		X
Water Distribution Supervisor	\$8,793 - \$10,688		X
Water Resources Supervisor	\$6,999 - \$8,508		X
Board of Director (per meeting)	\$200 - \$200		



## STAFF REPORT

Agenda Item: 22

**Board Meeting Date:** December 18, 2019  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

**SUBJECT:** ANNUAL ORGANIZATIONAL MEETING

**RECOMMENDATION:** Conduct annual organizational meeting and appoint officers.

**PRIOR BOARD ACTION:** The District's last organizational meeting was on January 9, 2019.

**FISCAL IMPACT:** None.

**SUMMARY:** Per section 21375 of the California Water Code, Boards may reorganize (including election of President per section 21376) after the first Friday in December. According to Section 1.5.5.A of the District's Rules and Regulations, the President and First Vice President of the Board shall each serve a one-year term and shall be elected to such term by the members of the Board. The President shall preside over meetings of the Board of Directors. The First Vice President shall assume the duties of the President in his or her absence. The remaining directors shall serve equally as Vice Presidents for the same term.

**DETAILED REPORT:** The Board's practice has been to appoint officers at one meeting and then follow up with committee and other appointments at a subsequent meeting to allow time for the incoming President to deliberate regarding the appointments. Staff will prepare a staff report for the January 8, 2020 Board meeting for the District committee assignments and selection of representatives to outside organizations. For the convenience of the Board, listings of current Board President, First Vice President and Vice Presidents, Committees, and outside organization appointments as well as staff's recommendations regarding the appointments of Secretary, Assistant Secretaries, Treasurer and Assistant Treasurers for 2020 have been included in this staff report.

The following is a list of the current President, First Vice President and Vice Presidents:

President	Jo MacKenzie
First Vice President	Richard Vásquez
Vice Presidents	Patrick Sanchez, Marty Miller, and Paul Dorey

Staff's recommendation for Secretary, Assistant Secretaries, Treasurer and Assistant Treasurer for 2020:

Secretary	Lisa Soto
Assistant Secretaries	Ramae Ogilvie and Brett Hodgkiss
Treasurer	Marlene Kelleher
Assistant Treasurers	Brett Hodgkiss and Shallako Goodrick

**ATTACHMENT:** 2019 Committees and Outside Organizations Appointments

## STANDING COMMITTEES FOR 2019:

### **Water Sustainability**

Vásquez, Chair; and Sanchez

*Programs related to water conservation and maintenance of current water sources. Development by VID and/or our supplier(s) of new sources such as desal, brackish water, and recycled water. Does not include Lake Henshaw and the Warner Ranch.*

### **Fiscal Policy**

MacKenzie, Chair; and Vasquez

*District budget and finances, including rates.*

### **Warner Ranch**

Dorey, Chair; and MacKenzie

*Contracts, leases, historical assets, environmental issues, long-range planning, and relations with neighboring property owners.*

### **Public Affairs**

Sanchez, Chair; and Miller

*Public outreach on water conservation and legislation, and public education on major water issues.*

### **Groundwater**

Dorey, Chair, and Miller

*Groundwater resources management and matters pertaining to the Sustainable Groundwater Management Act of 2014.*

## OUTSIDE ORGANIZATIONS FOR 2019

### **San Luis Rey Watershed Council**

Dorey; Alternate-Jessica Sherwood

*A partnership of local landowners, agricultural growers, Native American bands, community and environmental organizations, government agencies and special districts with ties to this watershed. The Council's primary goal is to develop and implement a comprehensive resource management plan for the San Luis Rey River and its tributaries.*

### **ACWA/JPIA**

Dorey; Alternate-Brett Hodgkiss

*The insurance pool formed by ACWA member agencies; VID obtains liability, property and workers compensation insurance through ACWA/JPIA.*

### **Southern California Water Committee**

Dorey; Alternate-Vásquez

*A nonprofit, nonpartisan, public education partnership dedicated to informing Southern Californians about our water needs and our state's water resources; a cooperative effort of business, government, water agencies, agriculture, and public interests.*

### **Groundwater Resources Association**

Dorey; Alternate-Vásquez

*Dedicated to resources management that protects and improves groundwater through education and technical leadership.*