

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

November 7, 2018

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, November 7, 2018 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Matt Atteberry, Engineering Services Manager; Greg Keppler, Engineering Project Manager; Frank Wolinski, Operations and Field Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

President Dorey led the pledge of allegiance. Following the flag salute, Finance Manager Marlene Kelleher introduced new Customer Service Supervisor Breona Paz to the Board. The Board congratulated and wished Ms. Paz well in her new position. Ms. Paz thanked the Board and left the meeting.

4. APPROVAL OF AGENDA

18-11-105	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Clarification was provided regarding agenda Item 6.B, the purchase of a wheel loader. Operations and Field Services Manager Frank Wolinski stated that the old wheel loader will be sent to auction by the County of San Diego. Director MacKenzie mentioned for future reference another service, govdeals.com, which provides government agencies with an avenue to sell surplus items via the Internet.

18-11-106 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 18-33 approving disbursements.*

A. Treasurer's Report as of September 30, 2018

See staff report attached hereto. The Board noted and filed the Treasurer's Report as of September 30, 2018 which was provided for informational purposes.

B. Wheel loader

See staff report attached hereto. Staff recommended and the Board approved the purchase of a wheel loader from Hawthorne Caterpillar in the amount of \$145,818.14.

C. Minutes of Board of Directors meeting on October 24, 2018

The minutes of October 24, 2018 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 18-33

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 60132 through 60249 drawn on Union Bank totaling \$1,843,923.76.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 7th day of November 2018.

7. DIVISION REPORTS

See staff report attached hereto.

Assistant General Manager Brett Hodgkiss noted that the Board had requested a running total of pipeline replaced at a previous meeting; he stated that the third bullet under the Engineering Division section of the report provides a running total of pipe replaced (to date) during the current fiscal year.

Mr. Hodgkiss stated that as of October 30, 2018 the storage level at Lake Henshaw was in excess of the District's targeted minimum pool of 2,000 acre feet. He stated that three wells were brought into service in October, which helped the District achieve and maintain the minimum pool.

Director of Engineering Randy Whitmann provided clarification about how the different pipeline replacement projects are prioritized, and how affected customers are notified about the projects. Director MacKenzie advised that Elevado Road was just repaved; she suggested that staff make sure appropriate outreach is done in advance of the project to ensure people living in the vicinity are aware of the work that will be performed.

Director of Water Resources Don Smith updated the Board regarding recreational activities at Lake Henshaw which have decreased in recent months compared to the previous year. He stated that the low lake level has impacted boating and fishing activities at the lake.

8. 2019 BOARD MEETING DATES

See staff report attached hereto.

Mr. Hodgkiss presented staff's recommended Board meeting schedule for 2019, noting the adjustments made in January and July to shift Board meetings to the second and fourth Wednesdays. He stated that these adjustments were intended to mitigate any conflicts that might arise related to the New Year's Day and Fourth of July holidays. He reviewed the recommended 9:00 a.m. start times for the meetings on January 23, July 24, August 21, and November 20 to avoid conflicting with the meetings of the North County Water Group the same mornings. He noted that the second meeting in March happened to fall on the same day as the ACWA Legislative Symposium, which is typically attended by one or more Directors. The Board discussed the March 20 conflict and decided to move the second Board meeting to Tuesday, March 19 at 8:30 a.m.

Mr. Hodgkiss stated that the "Groundwater Assessment of the Warner Basin" is an upcoming agenda item that staff has been working on, and due to its complexity, he suggested scheduling a special meeting/workshop on the topic. He suggested the Board consider scheduling a special meeting for the third week in January 2019. The Board decided to schedule a Special Board meeting for Wednesday, January 16 at 8:30 a.m. to review the District's groundwater assessment plan.

18-11-107	<i>Upon motion by Director MacKenzie, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors established the 2019 Board meeting dates to resolve conflicts as follows: shift the Board meeting dates in January and July to the second and fourth Wednesdays of the month; set 9:00 a.m. start times for January 23, July 24, August 21 and November 20; move the second meeting in March to Tuesday, March 19 at 8:30 a.m.; and schedule a special meeting for Wednesday, January 16, 2019 at 8:30 a.m.</i>
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9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on the recent meeting of the San Diego County Water Authority (Water Authority) Board of Directors where the board discussed a letter sent to the Metropolitan Water District with an offer to settle the dispute between the two agencies. He said that there were also some contracts approved at this meeting, including one with Kiewit Infrastructure West for the Vallecitos Water District / Vista Irrigation District flow control facility project.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at meetings of both the California Special Districts Association (CSDA) Legislative Committee and the Association of California Water Agencies (ACWA) Legislative Committee where planning was done on both committees for the coming year. Director MacKenzie reported on her attendance at a meeting of the CSDA Membership Committee where it was noted that membership is now at 1,202 members, including 80 new members. She also participated in a conference call of the Finance Corporation board where a parks and recreation leaseback was approved.

Director Sanchez reported that he attended an ACWA Joint Powers Insurance Authority (JPIA) workshop regarding the ACWA JPIA forming a captive insurance company. Director Sanchez said that this workshop was extremely informative, and he thought the idea, if implemented, could keep costs down for the District. President Dorey reported that he too was at this workshop, and it was good to be able to ask questions about the concept. He said that this matter will be discussed in greater detail and voted upon at the ACWA JPIA Board meeting, which will take place at the ACWA Fall Conference later in the month. If approved, a separate board will be formed to oversee the captive insurance company.

President Dorey reported on his attendance at the Southern California Water Committee (SCWC) meeting where he also attended a meeting of the SCWC Executive Committee. President Dorey commented that the direction of the SCWC seems to be much more business oriented for the future.

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss said that the upcoming agenda item to adopt a resolution in honor of recently retired Customer Service Manager Jennifer Brust would be on the next agenda. He said that staff reached out to Ms. Brust to see if she would be available to attend the meeting, and she reiterated her wish for retirement to be low key; while she appreciated the Board's sentiment, her schedule would not permit her attendance.

Mr. Hodgkiss said that at the next Board meeting a retirement resolution would also be presented for Administrative Assistant / Assistant Board Secretary Marian Schmidt, who plans to retire at the end of December. Her resolution will be presented early because she will be out of town for the Board meeting in December.

12. COMMENTS BY DIRECTORS

Director MacKenzie stated that while at the upcoming ACWA Conference she would be attending a reception for retiring ACWA Executive Director Timothy Quinn and would not be able to attend the gathering hosted by the District's General Counsel for the same evening.

13. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that former long-time grazing licensee Chester Taylor passed away. The Board expressed sadness over this news and requested that staff send a sympathy card.

Mr. Hodgkiss stated that the upcoming Employee Appreciation event would be held on Tuesday, December 11 at the District headquarters. He said he hoped the Board would be able to attend.

Mr. Boone stated that a hearing regarding the arbitration between the San Diego County Water Authority and the San Luis Rey Indian Water Authority was scheduled for November 15.

14. ADJOURNMENT

There being no further business to come before the Board, at 9:41 a.m. President Dorey adjourned the meeting to November 21, 2018 at 8:30 a.m.



Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: November 7, 2018
Prepared By: Marlene Kelleher
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: TREASURER’S REPORT AS OF SEPTEMBER 30, 2018

RECOMMENDATION: Informational report concerning the investments of the District.

SUMMARY: Attached for review by the Board of Directors is the Treasurer’s Report as of September 30, 2018. The report is formatted to provide information as required by the California Government Code and the Vista Irrigation District Investment Policy. The Treasurer’s Report contains both an investment summary and a detailed security listing. Also attached is a five-year cash flow forecast, which indicates the District’s investments are sufficiently liquid to meet anticipated cash flow needs.

DETAILED REPORT: Activity for the quarter included deposits and withdrawals from the District’s cash and cash equivalent accounts: checking, California Asset Management Program (CAMP), and Local Agency Investment Fund (LAIF). During the quarter \$3.5 million of Treasury bills matured and \$4.5 million of new Treasury bills were purchased.

As of September 30, 2018, the net unrealized gain on the portfolio was as follows:

	<u>Unrealized Gain/(Loss)</u>
Treasury Bills	\$138,451
LAIF	<u>(21,458)</u>
Net Unrealized Gain/(Loss)	<u>\$116,993</u>

All investment transactions have been made in accordance with the District’s Investment Policy and market value information is obtained from the Wall Street Journal.

The following is a five-year summary of the District’s investment portfolio:

	<u>9/30/14</u>	<u>9/30/15</u>	<u>9/30/16</u>	<u>9/30/17</u>	<u>9/30/18</u>
Total Portfolio	\$34,854,951	\$37,277,085	\$30,888,962	\$25,576,887	\$38,168,266
Unrealized Gain	\$15,719	\$43,788	\$74,296	\$66,353	\$116,993
Weighted Average Maturity	83 Days	96 Days	115 Days	124 Days	88 Days
Portfolio Interest Rate	0.15%	0.26%	0.60%	1.02%	2.05%

ATTACHMENTS: Treasurer’s Report
 Securities Detail
 Cash Flow Projection

Vista Irrigation District
TREASURER'S REPORT
September 30, 2018

<u>Category</u>	<u>Maturity Value</u>	<u>Percentage Permitted by Board Policy</u>	<u>Actual Percentage</u>	<u>Weighted Average Maturity (in Days)</u>	<u>Current Interest Rate</u>
Cash and Cash Equivalents					
Checking/Petty Cash	\$ 1,433,156	n/a	3.8%	0	0.00%
California Asset Management Program	9,835,868	40%	25.8%	1	2.19%
Local Agency Investment Fund	9,899,242	40%	25.9%	1	2.09%
	<u>21,168,266</u>		<u>55.5%</u>	<u>1</u>	<u>1.99%</u>
Securities					
U.S. Treasury	17,000,000	100%	44.5%	195	2.12%
Total Portfolio	<u><u>\$ 38,168,266</u></u>		<u><u>100.0%</u></u>	<u><u>88</u></u>	<u><u>2.05%</u></u>

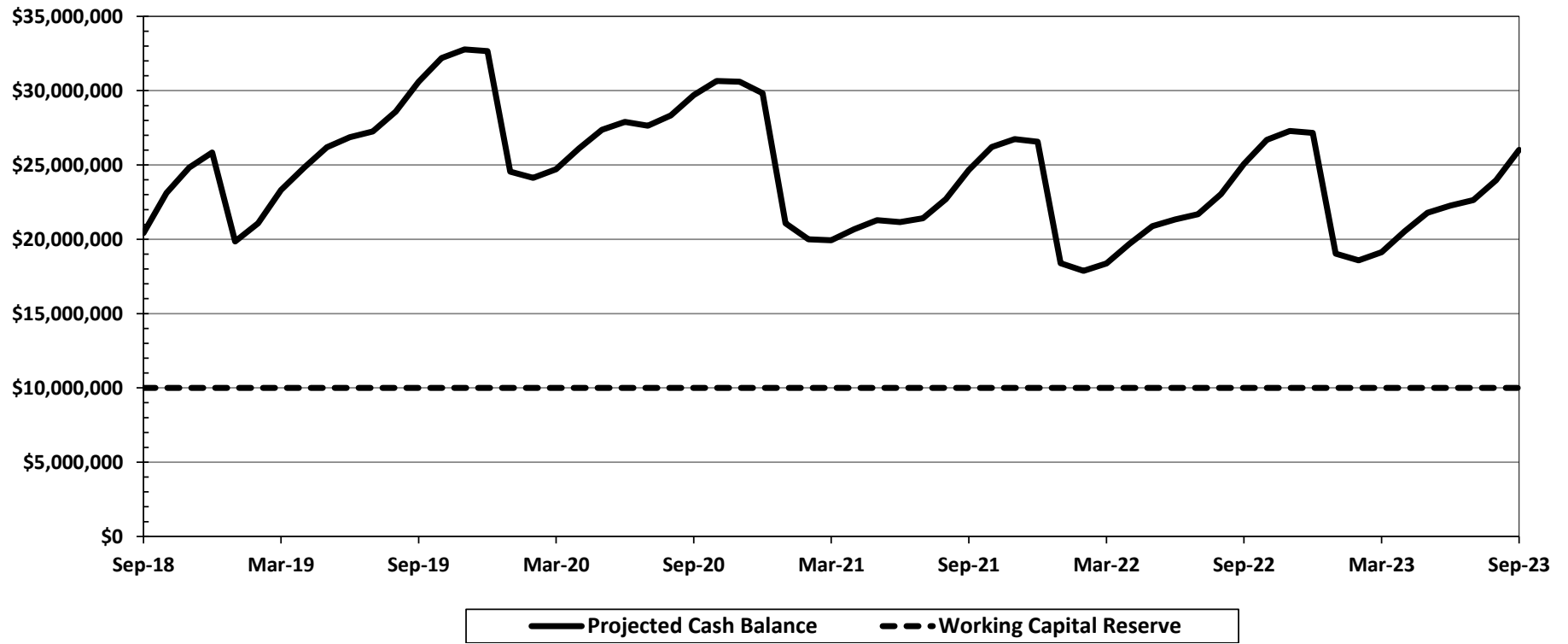
Notes:

- ◆ This report excludes accrued interest and employee flexible spending accounts.
- ◆ California Asset Management Program (CAMP) is a California Joint Powers Authority (JPA) established to provide California public agencies with professional investment services. The CAMP pool is a permitted investment for all local agencies under California Government Code Section 53601(p). The market valuation is provided by PFM Asset Management LLC.
- ◆ Local Agency Investment Fund (LAIF) is a pool of funds invested for California governmental agencies and is managed by the State Treasurer's Office of the State of California. The market valuation is provided by the State Treasurer's Office.
- ◆ The above portfolio is in full compliance with the District's Investment Policy.
- ◆ The District's investment portfolio is adequate to meet the District's cash flow requirements for the next six months.

Vista Irrigation District
SECURITIES DETAIL
September 30, 2018

Issuer	Investment Type	Interest Rate	Maturity Date	Days to Maturity	Maturity Value	Cost	Market Value	Unrealized Gain
U.S. Treasury	Treasury Bill	1.398%	10/11/18	11	\$ 1,000,000	\$ 986,198	\$ 999,384	\$ 13,186
U.S. Treasury	Treasury Bill	1.523%	11/08/18	39	1,000,000	984,985	997,794	12,809
U.S. Treasury	Treasury Bill	1.694%	12/06/18	67	1,000,000	983,317	996,103	12,786
U.S. Treasury	Treasury Bill	1.829%	01/03/19	95	1,000,000	982,002	994,365	12,363
U.S. Treasury	Treasury Bill	1.882%	01/31/19	123	1,000,000	981,497	992,526	11,029
U.S. Treasury	Treasury Bill	1.960%	02/28/19	151	1,500,000	1,469,363	1,485,883	16,519
U.S. Treasury	Treasury Bill	2.132%	03/28/19	179	1,500,000	1,468,605	1,483,081	14,476
U.S. Treasury	Treasury Bill	2.268%	04/25/19	207	1,500,000	1,466,633	1,480,111	13,478
U.S. Treasury	Treasury Bill	2.347%	05/23/19	235	1,500,000	1,465,496	1,477,112	11,616
U.S. Treasury	Treasury Bill	2.347%	06/20/19	263	1,500,000	1,465,496	1,474,082	8,586
U.S. Treasury	Treasury Bill	2.410%	07/18/19	291	1,500,000	1,464,586	1,470,784	6,199
U.S. Treasury	Treasury Bill	2.442%	08/15/19	319	1,500,000	1,464,131	1,467,514	3,384
U.S. Treasury	Treasury Bill	2.547%	09/12/19	347	1,500,000	1,462,614	1,464,635	2,020
		<u>2.118%</u>		<u>195</u>	<u>\$ 17,000,000</u>	<u>\$ 16,644,923</u>	<u>\$ 16,783,374</u>	<u>\$ 138,451</u>

**Vista Irrigation District
CASH FLOW PROJECTION
September 30, 2018**





STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	November 7, 2018
Prepared By:	Frank Wolinski
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: WHEEL LOADER

RECOMMENDATION: Approve the purchase of a wheel loader from Hawthorne Caterpillar in the amount of \$145,818.14.

PRIOR BOARD ACTION: The wheel loader was included on the list of fiscal year 2018 capital carryover items (budget amount - \$170,000) approved by the Board on July 18, 2018.

FISCAL IMPACT: \$145,818.14.

SUMMARY: Staff is proposing to replace one of the District's Caterpillar wheel loaders that is in need of extensive repairs with a new unit. Staff field-tested comparable wheel loaders from Caterpillar, John Deere and Volvo. Even though all of the loaders from these manufacturers were equivalent in many aspects, staff preferred the Caterpillar due to its better front end visibility and to maintain consistency with current fleet.

DETAILED REPORT: The District's existing Caterpillar 924G wheel loader was purchased in 2000 and currently has over 7,400 hours of operation. Due to extensive rust of the floor pan area and some portions of the rollover protection system, extensive repair work is needed (estimated to cost in excess of \$9,000).

In an effort to compare other similar class wheel loaders, staff solicited demonstration equipment from Caterpillar, John Deere and Volvo. Although all wheel loaders from these manufacturers were comparable in most performance and safety aspects, staff preferred the Caterpillar mainly due to its superior front end visibility. The proposed Caterpillar 926M wheel loader is equipped with a Tier 4 Final compliant diesel engine, a hydraulic quick coupler for attachments, 2.7 cubic yard bucket, pallet forks and a rearview camera.

Staff obtained pricing of the wheel loader through Sourcewell's (formerly the National Joint Powers Alliance [NJPA]) cooperative purchasing program. The purchasing program assists with vendor sourcing and allows the District to purchase equipment at a lower cost than can be obtained through traditional procurement procedures. As Hawthorne Caterpillar is the contracted Caterpillar vendor for Sourcewell's cooperative purchasing program for the San Diego region, staff is recommending the wheel loader be purchased from Hawthorne Caterpillar in accordance with the District's purchasing policy and procedures.



Cash Disbursement Report

Payment Dates 10/11/2018 - 10/24/2018

Payment Number	Payment Date	Vendor	Description	Amount
60132	10/17/2018	Refund Check 60132	Customer Refund	1,158.44
60133	10/17/2018	Refund Check 60133	Customer Refund	173.04
60134-60135	10/17/2018	Refund Checks 60134-60135	Customer Refunds	4,407.57
60136	10/17/2018	Ironwood Plumbing	Meter Tie-back	1,300.00
	10/17/2018		Repair of Damaged Regulator	422.03
60137	10/17/2018	Advantage Environmental Consultants, LLC	Warner Ranch - Soil Sampling & Analysis	2,000.00
60138	10/17/2018	Airgas USA LLC	Acetylene & Oxygen	187.54
60139	10/17/2018	Amazon Capital Services	Power Cord for Chopsaw	24.94
	10/17/2018		Camera	104.13
60140	10/17/2018	Antique Gas & Steam Engine Museum, Inc	Staging Area 9/4/18-10/3/18 - Goodwin/Taylor	200.00
60141	10/17/2018	BAVCO	Backhoe Devices (2)	1,015.86
60142	10/17/2018	Boot Barn Inc	Footwear Program (1)	170.59
60143	10/17/2018	Boot World Inc	Footwear Program (1)	170.67
60144	10/17/2018	Cecilia's Safety Service Inc	Traffic Control - Ascot Dr	2,355.00
	10/17/2018		Traffic Control - Taylor St/ Goodwin Dr	1,815.00
	10/17/2018		Traffic Control - N Melrose Dr	2,950.00
	10/17/2018		Traffic Control - Osborne St	1,585.00
	10/17/2018		Traffic Control - S Melrose Dr/Copper Dr	1,615.00
	10/17/2018		Traffic Control - Taylor St/Osborne St	2,720.00
	10/17/2018		Traffic Control - Taylor St/Osborne St	1,540.00
60145	10/17/2018	City Of Escondido	Water Treatment Plant FY 2016/2017	861,479.00
60146	10/17/2018	City of Oceanside	Weese Treatment 07/2018	12,332.40
	10/17/2018		Weese Treatment 08/2018	2,847.00
	10/17/2018		Weese Treatment 09/2018	18,191.60
60147	10/17/2018	Core & Main	2" Drop-in Gaskets (100)	1,028.38
	10/17/2018		Non-Stock Warehouse Supplies	169.41
	10/17/2018		1X1/8 Meter Gaskets (200)	82.27
60148	10/17/2018	CoreLogic Solutions Inc	Realquest Online Service 09/2018	300.00
60149	10/17/2018	Council of Water Utilities	Meeting 10/16/18 - P Dorey	45.00
	10/17/2018		Meeting 10/16/18 - R Vasquez	45.00
60150	10/17/2018	Diamond Environmental Services	Portable Restroom Service	106.58
	10/17/2018		Portable Restroom Service	81.15

Payment Number	Payment Date	Vendor	Description	Amount
60151	10/17/2018	Direct Energy	Electric 09/2018 - VID	1,207.73
	10/17/2018		Electric 09/2018 - Henshaw Buildings & Grounds	275.36
	10/17/2018		Electric 09/2018 - Henshaw Well Field	9,986.62
	10/17/2018		Electric 09/2018 - T & D / Cathodic Protection	31.26
	10/17/2018		Electric 09/2018 - Reservoirs	14.59
	10/17/2018		Electric 09/2018 - Pump Stations	6,276.51
	10/17/2018		Electric 09/2018 - Treatment Plants	25.17
60152	10/17/2018	Don Smith	Reimburse - CA Lake Mgmt Society Conference 10/18	348.60
60153	10/17/2018	EDCO Waste & Recycling Services Inc	40 yd Dumpster	601.23
60154	10/17/2018	Eurofins Eaton Analytical Inc	UCMR 4 Analysis	800.00
60155	10/17/2018	Ferguson Waterworks	Cover 10" Valve Box Cast Iron (21)	1,022.96
	10/17/2018		12" CLA VAL Angle Valve (1)	20,248.16
	10/17/2018		2" Neptune Mach 10 E-Coder CF - Water Meter (2)	1,675.03
	10/17/2018		Cover 8" Valve Cast Iron Water (2)	51.96
	10/17/2018		Tubing 1" Copper Soft (60)	249.41
	10/17/2018		Coupling 8" Repair Macro (1)	308.51
	10/17/2018		Wire 10 Copper (1500)	316.63
	10/17/2018		Service Saddle 10x2 C900 PVC (2)	318.26
	10/17/2018		Curb Stop 1" Flare (4)	382.43
	10/17/2018		Zinc Anode bag 30lb (3)	396.20
	10/17/2018		Tee 8" Cast Iron Flange (1)	242.39
	10/17/2018		Corp Stop 2" (3)	565.94
	10/17/2018		Curb Stop 2" FNPT X MNPT (2)	573.73
	10/17/2018		Coupling 10" Repair PVC C900 (4)	640.84
	10/17/2018		Tubing 2" Copper Soft (60)	937.23
	10/17/2018		Coupling 10" Deflection C900 (9)	1,471.12
	10/17/2018		Gate Valve 8" POxFL R/W C900 (2)	2,235.12
	10/17/2018		Pipe 10" PVC DR-14 C900 (1020)	14,906.03
	10/17/2018		Ell 2" Brass 90 Degree St.(2)	47.63
	10/17/2018		Curb Stop 2" (1)	232.95
	10/17/2018		Service Saddle 10x1 C900 PVC (4)	567.23
	10/17/2018		Service Saddle 8x2 C900 PVC (1)	126.65
	10/17/2018		Corp Stop 1" Flare (4)	202.34
	10/17/2018		DFW Meter Box Lid Small D1324 (2)	114.75
	10/17/2018		Reducer 10x8 Cast Iron POxFL (1)	119.25
	10/17/2018		Sleeve 12" Galvanized Top Sections (2)	47.63
	10/17/2018		Nut Bolt Gasket Kit 6"-8" (3)	20.30

Payment Number	Payment Date	Vendor	Description	Amount
	10/17/2018		Adapter 2" Copper x MIP (6)	74.69
	10/17/2018		Cover 12" Valve Box Cast Iron (2)	138.56
	10/17/2018		Coupling 8" Repair PVC C900 (2)	153.72
	10/17/2018		Coupling 8" Deflection C900 (2)	132.07
	10/17/2018		DFW Meter Box Large (1)	103.92
	10/17/2018		DFW Meter Box Small (2)	158.05
	10/17/2018		Pipe 8" PVC DR-14 C900 (20)	192.25
60156	10/17/2018	Gallagher Benefits Services, Inc	Job Evaluation Review - Engineering Mgr Position	425.00
60157	10/17/2018	Geib Lumber Company	Concrete Form Material	13.03
	10/17/2018		Concrete Form & Sprinkler Repair Materials	36.26
60158	10/17/2018	Glennie's Office Products Inc	Office Supplies	124.99
	10/17/2018		Office Supplies	416.73
60159	10/17/2018	Hawthorne Machinery Co	Kickout Pipe - B21	(330.79)
	10/17/2018		Hood Frame Kit - B21	(205.95)
	10/17/2018		Waterjet Nozzle - B16	(565.47)
	10/17/2018		Hydraulic Hose Separator Block - B23	19.19
	10/17/2018		Waterjet Nozzles (3) -B20	109.55
	10/17/2018		Filters (3)	126.92
	10/17/2018		Hood & Grill Kit - B21	1,255.88
	10/17/2018		Kickout Position Rod & End - B21	353.06
	10/17/2018		Kickout Positioning Rod	330.79
	10/17/2018		Spray Nozzles - B20	565.47
	10/17/2018		O-Rings - B20	13.06
	10/17/2018		Kickout Pipe - B21	43.66
60160	10/17/2018	Home Depot Credit Services	Rotary Hammer - Truck 11	242.03
	10/17/2018		Rotary Hammer - Truck 65	212.12
	10/17/2018		Building Maintenance Supplies	71.81
	10/17/2018		Paint Rollers, ABS Pipe	120.18
	10/17/2018		Caulking, Tree Pruner	89.91
	10/17/2018		Grout, Grinding Wheel	110.35
	10/17/2018		Lumber, Buckets	94.58
	10/17/2018		Cement Grout, Adhesive	82.68
	10/17/2018		Maintenance & Cleaning Supplies	69.05
	10/17/2018		Concrete 60lb bags (224)	714.38
60161	10/17/2018	Jessica Sherwood	Reimburse - ABPA Backflow Tester Certification	180.00
60162	10/17/2018	Joe's Paving	Patch Paving - Mar Vista Dr	26,617.50
	10/17/2018		Patch Paving - Presley Place	384.00

Payment Number	Payment Date	Vendor	Description	Amount
60163	10/17/2018	Major League Pest	Bee Removal	170.00
60164	10/17/2018	Medical Eye Services	Vision Insurance 11/2018 - Cobra	14.24
	10/17/2018		Vision Insurance 11/2018 - Cobra	8.78
	10/17/2018		Vision Insurance 11/2018 - Cobra	14.24
	10/17/2018		Vision Insurance 11/2018 - Employees	1,594.04
	10/17/2018		Vision Insurance 11/2018 - R Vasquez	14.24
	10/17/2018		Vision Insurance 11/2018 - M Miller	14.24
	10/17/2018		Vision Insurance 11/2018 - J MacKenzie	14.24
	10/17/2018		Vision Insurance 11/2018 - P Dorey	14.24
	10/17/2018		Vision Insurance 11/2018 - P Sanchez	14.24
60165	10/17/2018	Meritage Homes of CA Inc	Refund Inspection Deposit 10/2018	9,938.00
60166	10/17/2018	Mohawk Ltd	Locator Transmitter Repair	347.38
60167	10/17/2018	Moody's	Dump Fees (3)	600.00
	10/17/2018		Dump Fees (2)	400.00
60168	10/17/2018	MRC, Smart Technology Solutions	Managed Print Services 8/1/18-9/1/18	572.65
	10/17/2018		Managed Print Services 9/2/18-10/1/18	572.65
60169	10/17/2018	NAPA Auto Parts	Tail Lamp, Thermal Heat Wraps - B20	53.01
	10/17/2018		Brake Cleaner	42.61
60170	10/17/2018	Pacific Pipeline Supply	Service Saddle 10x1 C900 PVC (16)	2,511.40
	10/17/2018		Service Saddle 10x2 C900 PVC (16)	2,771.20
	10/17/2018		Service Saddle 4x2 C900 PVC (4)	411.35
	10/17/2018		Coupling 1.5" Brass (10)	108.25
	10/17/2018		Bushing 2x1 Brass (10)	119.08
	10/17/2018		Ell 2" 45 Degree (10)	216.50
	10/17/2018		Corp Stop 1.5" (4)	502.28
	10/17/2018		Gate Valve 8" POxFL R/W C900 (3)	3,049.40
	10/17/2018		Gate Valve 12" POxFL R/W C900 (3)	6,037.11
	10/17/2018		Gate Valve 6" POxFL R/W C900 (2)	1,296.84
	10/17/2018		Gate Valve 10" POxFL R/W C900 (2)	3,288.63
	10/17/2018		Gate Valve 8" POxFL R/W C900 (9)	9,148.21
	10/17/2018		Tapping Saddle (1)	650.08
	10/17/2018		Lateral Angle Stops (7)	850.15
	10/17/2018		Insert Stiffeners (12)	79.89
	10/17/2018		Non-Asbestos Ring Gaskets (100)	654.91
60171	10/17/2018	Patrick Sanchez	Reimburse - CSDA Conference 09/2018	116.63
60172	10/17/2018	RC Auto & Smog	Smog Inspection - Truck 79	50.00
60173	10/17/2018	RDO Equipment Co	Belt - C5	163.39

Payment Number	Payment Date	Vendor	Description	Amount
60174	10/17/2018	Red Wing Shoe Store	Footwear Program (1)	220.86
60175	10/17/2018	Volvo Construction Equipment & Services	2018 Volvo Compact Excavator	66,635.34
60176	10/17/2018	Spok, Inc	Pagers 10/2018	65.50
60177	10/17/2018	Stetson Engineers Inc	Henshaw Dam Inundation Mapping 08/2018	752.29
60178	10/17/2018	Sunrise Materials Inc	Pavers	1,201.79
60179	10/17/2018	The Centre for Organization Effectiveness	Regional Supervisors Academy (2)	1,550.00
60180	10/17/2018	The UPS Store 0971	Shipping 09/2018 (3)	372.89
60181	10/17/2018	Midas Service Experts	Tire (1) - Truck 13	206.88
	10/17/2018		Tires (2) - T10	137.84
60182	10/17/2018	Trench Shoring Company	Shoring Pump Repair Parts & Labor	607.32
60183	10/17/2018	TS Industrial Supply	Bucket Pin Safety Latches, Wrench - Truck 65	108.31
	10/17/2018		Orange Striping Paint (24)	124.29
	10/17/2018		Non-Stock Warehouse Supplies	365.17
	10/17/2018		Non-Stock Warehouse Supplies	237.53
60184	10/17/2018	UniFirst Corporation	Uniform Service	365.16
60185	10/17/2018	VG Donuts & Bakery Inc	Board Meeting 10/06/18	28.15
60186	10/17/2018	Vulcan Materials Company and Affiliates	Cold Mix	2,026.72
60187	10/17/2018	WIN-911 Software	SCADA Alarm Software Annual Support	495.00
60188	10/17/2018	Xerox Corporation	Xerox Color Printers Maintenance 08/2018 (3)	199.63
60189-60190	10/24/2018	Refund Checks 60189-60190	Customer Refunds	1,221.29
60191-60195	10/24/2018	Refund Checks 60191-60195	Customer Refunds	643.81
60196	10/24/2018	ACWA/JPIA	Medical & Dental Insurance 11/2018 - Cobra	792.40
	10/24/2018		Medical & Dental Insurance 11/2018 - Cobra	69.09
	10/24/2018		Medical & Dental Insurance 11/2018 - Cobra	69.09
	10/24/2018		Medical & Dental Insurance 11/2018 - Cobra	852.34
	10/24/2018		Medical & Dental Insurance 11/2018 - Employees	163,811.19
	10/24/2018		Medical & Dental Insurance 11/2018 - Retirees	40,450.62
	10/24/2018		Medical & Dental Insurance 11/2018 - R Vasquez	1,576.55
	10/24/2018		Medical & Dental Insurance 11/2018 - P Sanchez	1,806.00
	10/24/2018		Medical & Dental Insurance 11/2018 - M Miller	1,806.00
	10/24/2018		Medical & Dental Insurance 11/2018 - J MacKenzie	1,806.00
	10/24/2018		Medical & Dental Insurance 11/2018 - P Dorey	1,576.55
60197	10/24/2018	Advanced Chemical Transport Inc	Drums for Haz Mat Removal (5)	346.81
60198	10/24/2018	AirX Utility Surveyors, Inc	Potholing - N Santa Fe	7,158.13
60199	10/24/2018	Asbury Environmental Services	Used Oil Disposal	35.00
60200	10/24/2018	Auto Specialist Warehouse	Bearing Assembly - Truck 6	253.52
	10/24/2018		Caliper Core Returns - Truck 15	(180.00)

Payment Number	Payment Date	Vendor	Description	Amount
60201	10/24/2018	Basic pacific	Flexible Spending Service/Cobra 10/2018	252.80
60202	10/24/2018	BHA Inc	Hydrographic Mapping 09/2018	738.57
60203	10/24/2018	Big Apple Bagels	Refreshments - Traffic Control Class 10/16/18	61.07
60204	10/24/2018	California Department of Justice	Fingerprinting - New Hire	49.00
60205	10/24/2018	Canon Solutions America, Inc	Copier Maintenance	40.27
60206	10/24/2018	Cavanaugh & Associates, P.A.	FY2018 AWWA Water Audit Validation	2,500.00
60207	10/24/2018	Cecilia's Safety Service Inc	Traffic Control - N Santa Fe	3,655.00
	10/24/2018		Traffic Control - E Vista Way	3,240.00
	10/24/2018		Traffic Control - Santa Maria Court	595.00
	10/24/2018		Traffic Control - Corporate View	2,720.00
	10/24/2018		Traffic Control - Ridgeline Ave	467.50
	10/24/2018		Traffic Control - Bluegrass Rd	760.00
	10/24/2018		Traffic Control - Hacienda Dr	75.00
	10/24/2018		Traffic Control - S Melrose Dr	75.00
60208	10/24/2018	City Of Escondido	Escondido Water Treatment Plant 07/18-08/18	319,425.00
60209	10/24/2018	Coastal Chlorination & Backflow	Chlorination of Water Main - N Santa Fe	384.00
60210	10/24/2018	Core & Main	3" MM Octave Ultrasonic Water Meters (2)	3,444.56
	10/24/2018		Coupling 10" Deflection C900 (10)	1,547.98
	10/24/2018		Non-Stock Material - Job D2343	295.33
	10/24/2018		Ductile Iron Spool, Adapter, Gaskets, DI Pipe	1,123.13
	10/24/2018		1" Brass Couplings (25)	151.55
	10/24/2018		Push-on Cap (1)	47.11
60211	10/24/2018	CoreLogic Solutions Inc	Corelogic Annual Renewal 2017	3,300.00
	10/24/2018		Corelogic Realquest Service 07/2018	300.00
60212	10/24/2018	Diamond Environmental Services	Portable Restroom Service	80.66
	10/24/2018		Portable Restroom Service	105.91
	10/24/2018		Portable Restroom Service	88.69
	10/24/2018		Stationary & Portable Restroom Service	225.78
	10/24/2018		Portable Restroom Service	96.34
	10/24/2018		Portable Restroom Service	(88.69)
60213	10/24/2018	Digital Deployment, Inc	Website Hosting, Maintenance & Support	300.00
60214	10/24/2018	Employee Relations, Inc	Background Check - New Hire	37.35
60215	10/24/2018	Ferguson Waterworks	Gate Valve 10" POxFL R/W C900 (6)	10,543.33
	10/24/2018		Air Vent 4" Cast Iron Auto (2)	3,338.43
	10/24/2018		8-Inch Cla-Val Angle Pattern Regulator (1)	5,489.86
60216	10/24/2018	D.H. Maintenance Services	Janitorial Maintenance 10/2018	2,275.00
60217	10/24/2018	Glennie's Office Products Inc	Office Supplies	352.77

Payment Number	Payment Date	Vendor	Description	Amount
	10/24/2018		Office Supplies	31.99
60218	10/24/2018	Grainger	Battery for Portable Drill	139.00
60219	10/24/2018	Hawthorne Machinery Co	Brush Kits - B16	692.39
	10/24/2018		Weld Hooks (2)	24.24
60220	10/24/2018	Horton Knox Carter & Foote LLP	Legal Services 10/2018	12,000.00
60221	10/24/2018	InfoSend Inc	Data Processing/Mailing Service 09/2018	5,415.70
	10/24/2018		Support & Storage 09/2018	1,295.34
60222	10/24/2018	J & R Concrete Products, Inc	112" x 112" Precast Vault Cover Slab	8,135.13
60223	10/24/2018	Leon Perrault Trucking & Materials	Trucking & Material 09/2018	24,505.63
60224	10/24/2018	Lighthouse Inc	Lightbar w/Traffic Advisor - Truck 58	1,099.11
60225	10/24/2018	Lightning Messenger Express	Messenger Service 10/05/18	52.50
60226	10/24/2018	Mallory Safety and Supply, LLC	Safety Glasses	327.73
	10/24/2018		Respirator	321.12
60227	10/24/2018	Mitchell Instrument Co	ARC Flash PPE	2,475.72
60228	10/24/2018	North County Auto Parts	Battery Core	(14.07)
	10/24/2018		Coolant	11.16
	10/24/2018		Filter, Wiper Blades, Lube, Protectant, Degreaser	38.01
	10/24/2018		Cabin Air Filter, Lube	19.74
	10/24/2018		Plug Fittings - Truck 79	20.13
60229	10/24/2018	North County Pool Center Inc	Chlorine	61.56
	10/24/2018		Bottle Return	(26.00)
	10/24/2018		Chlorine	23.54
	10/24/2018		Chlorine	41.04
60230	10/24/2018	Pacific Pipeline Supply	Curb Stop .75" Compression SG (20)	1,363.95
	10/24/2018		Coupling Meter .75"x1.50" (20)	238.15
	10/24/2018		Coupling 1" Repair for Copper (20)	368.05
	10/24/2018		Coupling 1.25 x 1 Female Flare X Super Grip (28)	757.75
	10/24/2018		Coupling 1"x1" Female Flare Super Grip (40)	909.29
	10/24/2018		Curb Stop .75 Flare (15)	990.49
	10/24/2018		Ball Valve .75" Lockwing (20)	1,190.75
	10/24/2018		Ball Valve 1.5" Brass Flange (10)	1,721.18
	10/24/2018		Corp Stop 1.5"	753.42
	10/24/2018		Coupling 1.25 x 1 Female Flare X Super Grip (12)	324.75
	10/24/2018		Curb Stop .75 Flare (5)	330.16
	10/24/2018		Tee 10x6 Cast Iron POxFL (3)	711.20
	10/24/2018		Tee 6" Cast Iron POxFL (4)	454.65
	10/24/2018		Tee 10" Cast Iron Flange (1)	359.39

Payment Number	Payment Date	Vendor	Description	Amount
	10/24/2018		Tee 10x6 Cast Iron Flange (1)	290.11
	10/24/2018		Tee 8x6 Cast Iron POxFL (1)	155.88
	10/24/2018		Reducer 8x6 Cast Iron FL (1)	110.42
	10/24/2018		Tee 10x8 Cast Iron POxFL (1)	279.27
	10/24/2018		Reducer 8x4 Cast Iron FL (1)	101.76
	10/24/2018		Reducer 4x3 Cast Iron FL (2)	88.77
	10/24/2018		Reducer 8x4 Cast Iron POxFL (1)	110.42
	10/24/2018		Support & Collars for Construction Meters	1,230.01
	10/24/2018		10" Gate Valves (2)	3,438.89
60231	10/24/2018	Primo Food Mart	Health/Benefits Fair Employee Event 10/30/18	321.50
	10/24/2018		Health/Benefits Fair Employee Event 10/30/18	55.00
60232	10/24/2018	Ramco Petroleum	Fuel 09/2018	1,152.35
60233	10/24/2018	Rutan & Tucker LLP	Legal 09/2018	4,006.65
	10/24/2018		Legal 09/2018	58.00
60234	10/24/2018	Volvo Construction Equipment & Services	Bucket Teeth & Locks	440.64
	10/24/2018		Bucket Teeth Locks	159.68
60235	10/24/2018	San Diego Gas & Electric	Electric 09/2018 - Cathodic Protection & T&D	229.37
	10/24/2018		Electric 09/2018 - Reservoirs	115.27
	10/24/2018		Electric 09/2018 - Pump Stations	9,794.98
	10/24/2018		Electric 09/2018 - Plants	105.36
60236	10/24/2018	Schneider Electric Systems, Inc	Pressure Transmitter (2)	2,257.28
60237	10/24/2018	SignArt	VID Decals (10)	89.76
60238	10/24/2018	Tastefully Yours	Health/Benefits Fair Employee Event 10/30/18	350.00
60239	10/24/2018	The San Diego Union-Tribune LLC	Notice of Public Hearing	156.76
60240	10/24/2018	TS Industrial Supply	Broom Brush Plates - B20	786.97
60241	10/24/2018	Johnson Controls Security Solutions LLC	Security Monitoring & Maintenance 11/18-01/19	2,748.54
60242	10/24/2018	Underground Service Alert of Southern California	DigAlert Tickets 09/2018 (233)	394.45
60243	10/24/2018	UniFirst Corporation	Uniform Service	325.01
60244	10/24/2018	Vinje & Middleton Engineering Inc	Compaction Test - Taylor St	311.25
60245	10/24/2018	Vista Lock & Safe Co	Door Keys	34.90
60246	10/24/2018	Western Water Works Supply Company	Pipe Lube	532.38
60247	10/24/2018	White Nelson Diehl Evans LLP	Auditing Services	9,000.00
60248	10/24/2018	Willock Contracting Inc	Refund Meter Deposit 10/2018	193.20
60249	10/24/2018	WM LampTracker Inc	Universal Waste & Battery Disposal	139.00
Grand Total:				1,843,923.76



STAFF REPORT

Agenda Item: 7

Board Meeting Date:

November 7, 2018

Prepared By:

Brett Hodgkiss, Don Smith,
and Randy Whitmann

Approved By:

Eldon Boone

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ADMINISTRATION DIVISION

October

- The District's total water production for September 2018 was 1,738 acre-feet (AF) compared to 2,007 AF in 2013, representing a 13 percent decrease.
- Hosted Homeowner Landscape Makeover Workshop.
- Hosted California Special Districts Association Public Records Act and Records Retention workshop.
- Completed recruitments for Customer Service Supervisor, Engineering Services Manager and Senior Construction Worker positions. Breona Paz accepted a promotion to the Customer Service Supervisor position; Matt Atteberry accepted a job offer for the Engineering Services Manager position; and Lee Hodges accepted a promotion to the Senior Construction Worker position.
- Began recruitments for Cashier/Receptionist, Heavy Equipment Operator and Water Quality Operator positions.
- Coordinated dog bite prevention training for field personnel. This class was open to other water agencies.
- Coordinated traffic control and flagger training for field personnel. This class was open to other water agencies.
- Coordinated annual Employee Health and Wellness Fair.

November

- Host Association of California Water Agencies Joint Powers Insurance Authority informational meeting on proposed Captive Insurance Company.
- Attend Association of California Water Agencies conference.
- Continue recruitments for Cashier/Receptionist, Heavy Equipment Operator and Water Quality Operator positions.
- Host training sessions for supervisors and managers on succession planning and key issues concerning employees who drive as part of their job duties. These trainings are open to other water agencies.

ENGINEERING DIVISION

October

- Mainline Replacements – continued working on the design of main replacement projects.
- The District has replaced approximately 8.5 miles of Nipponite pipe since 2002. Of the 7.5 miles of Nipponite pipe remaining in the system, replacement of 1.8 miles is currently in design and 0.4 miles is in construction.
- The District has replaced approximately 4,790 feet (0.91 miles) of pipe (steel – 540 feet, non-Nipponite asbestos cement – 275 feet, and Nipponite – 3,975 feet) in Fiscal Year 2019.
- HB Reservoir Rehabilitation – Richard Brady and Associates continued the structural evaluation.
- Pechstein Reservoir Roof Evaluation – Richard Brady and Associates completed the roof evaluation and submitted the final report; begin to review roof evaluation final report.
- E43 Regulator Relocation and Upgrade – KEH and Associates began pre-design and site evaluation.

November

- Mainline Replacement Projects in design (current projects): Plumosa Ave., South Santa Fe Ave., Lonsdale Ln.*, Alta Vista Dr. (D3 regulator relocation), Lita Ln., Vista Grande Dr.*, Warmlands Ave.*, Montgomery Dr., Catalina Ave.*, Friendly Dr.*, Oak Dr.*, San Clemente Way*, Devon Pl., Kent Pl., Clarence Dr., York Dr., Nettleton Rd., Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd. (Total length = 8.08 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.*., Camino Ciego*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.71 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City's contractor. (Total length = 0.77 miles).
- HB Reservoir Rehabilitation – Richard Brady and Associates to submit findings of structural evaluation.
- Pechstein Reservoir Roof Evaluation – continue review of roof evaluation final report.
- E Reservoir Replacement and Pump Station – Dudek to begin the planning phase of the reservoir replacement and new pump station project.
- E43 Regulator Relocation and Upgrade – KEH and Associates to continue the pre-design and site evaluation.

*Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION

**VID Water Production
September 2018**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.00	0.00	0.15	14.30	127.15
SDCWA Raw Water	12.30	1,132.50	10.81	1,008.08	3,548.00
Subtotal (EVWTP Water Production)	12.30	1,132.50	10.96	1,022.37	3,675.15
Oceanside Contract Water	1.35	124.60	1.19	109.73	228.50
SDCWA Treated Water	3.16	291.20	3.96	373.24	1,409.80
TOTAL WATER PRODUCTION	16.82	1,548.30	16.11	1,505.34	5,313.45

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of October 30, 2018: 2,112 af (4.1% of 51,774 af capacity)
 Current releases: 0 cfs
 Change in storage for month of September: 292 af (loss)
 Total releases for month of September: 255 af
 Hydrologic year-to-date rain total: 0.92 inches (October 30, 2018)
 Percent of yearly average rain: 3.8% (30-year average: 24.07 inches)
 Percent of year-to-date average rain: 48% (30-year average through October: 1.93 in.)

Warner Ranch Wellfield

Number of wells running in September: 8
 Total production for month of September: 410 af
 Average depth to water table (October): 114 ft (see attached historical water table chart)

**Electrical Energy Use at VID Headquarters
September 2018**

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.16 per kWh)	32,311	32,879	117,922
Power purchased from Direct Energy (\$0.05 per kWh)	19,520	16,177	54,838
TOTAL ELECTRICAL ENERGY USE	51,831	49,056	172,760

October

- Water Quality Calls/Incidents for October – received two discolored water calls and 14 odor calls. Both discolored water calls were attributed to system shutdowns. All odor calls were attributed to source water changes at the Escondido-Vista Water Treatment Plant.
- Contractor completed exterior painting of District headquarters.

- Began mainline replacement of steel and Nipponite pipe on Osborne Street – installed approximately 3,200’ of various sizes of PVC pipe, 41 services and 5 hydrant laterals.
- Continued mainline replacement of Nipponite pipe on Rosario Lane – installed approximately 700’ of 8” PVC pipe, 13 services and 1 hydrant lateral.
- Completed mainline replacement of Nipponite pipe on North Santa Fe Avenue – installed approximately 1,700’ of 8” PVC pipe and 4 services.
- Installed new pumps and put three additional wells into service.

November

- Continue mainline replacement of steel and Nipponite pipe on Osborne Street – install approximately 3,200’ of various sizes of PVC pipe, 41 services and 5 hydrant laterals.
- Continue mainline replacement of Nipponite pipe on Rosario Lane – install approximately 700’ of 8” PVC, 13 services and 1 hydrant lateral.
- Inspect Henshaw Dam outlet tunnel.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – August 31, 2018
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

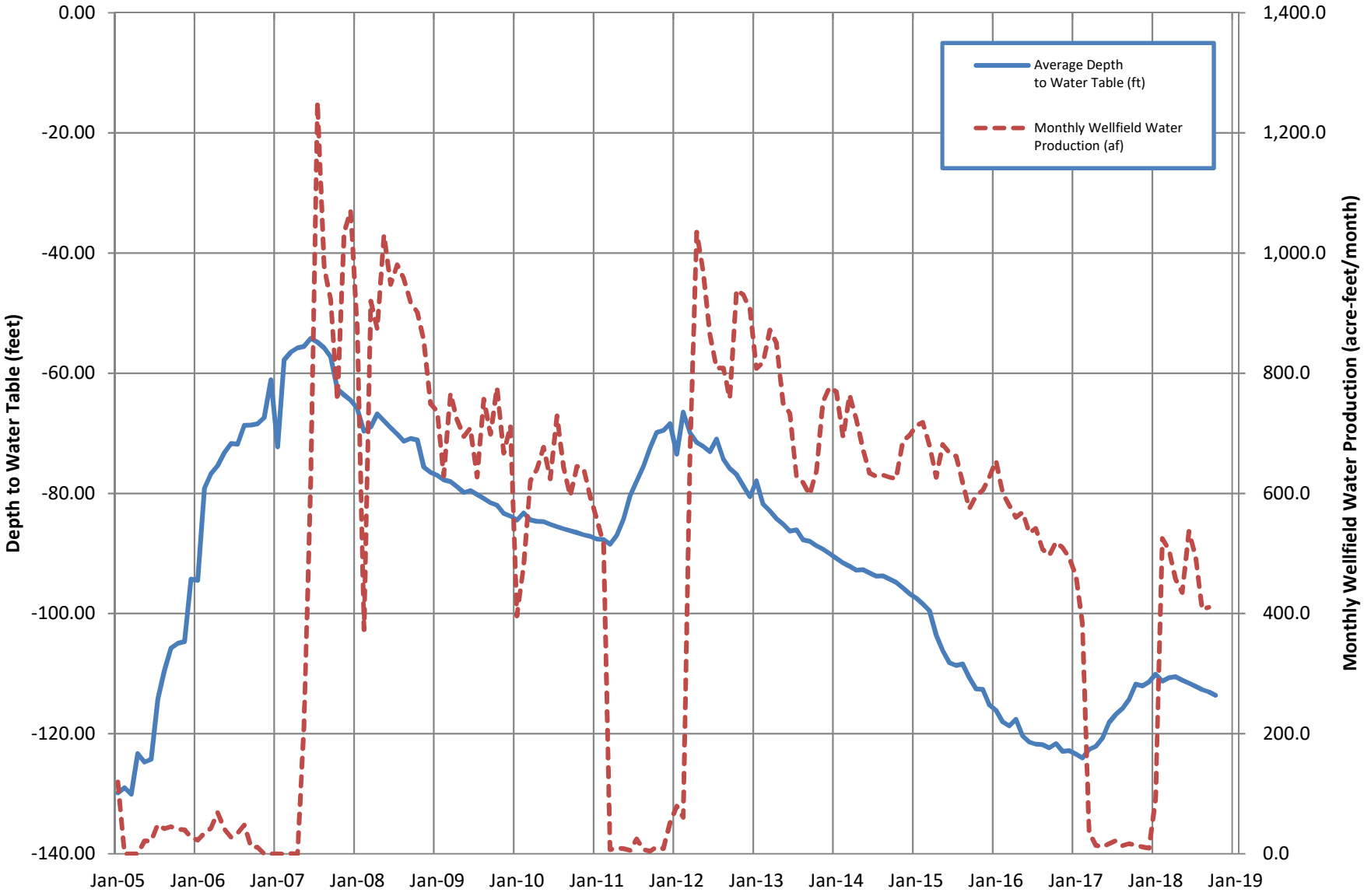


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF AUGUST 31, 2018**

	2017 Aug	2017 Sep	2017 Oct	2017 Nov	2017 Dec	2018 Jan	2018 Feb	2018 Mar	2018 Apr	2018 May	2018 Jun	2018 Jul	2018 Aug	12 MO AVG
Fishing Permits	660	609	381	377	136	196	195	238	630	949	694	670	355	453
Boat Launches	23	5	7	3	3	3	3	11	25	41	32	26	1	13
Motor Boats (full day rental)	49	25	13	16	9	15	14	7	40	42	57	32	29	25
Motor Boats (half day rental)	11	4	4	8	3	3	2	4	10	11	11	10	14	7
Campground/Head Count	1,049	1,380	485	72	84	31	76	272	602	1,598	813	1,977	1,178	714
Campground/Cars, Trucks, etc.	444	521	172	125	38	15	51	117	246	415	347	732	497	273
Campground/Recreational Vehicles	0	15	11	7	3	1	2	20	2	0	10	3	0	6
Mobile Home/Spaces	81	88	90	90	90	92	93	92	96	92	88	88	89	91
M.H.P. Daily (Visitors/Head Count)	32	42	39	56	62	46	36	37	38	87	86	78	78	57
M.H.P. (Residents/Head Count)	133	124	126	125	128	124	136	138	130	136	132	124	124	129
Storage	4	4	4	4	5	5	5	4	4	5	5	5	5	5
Cabins	232	202	283	217	168	174	168	247	206	210	213	210	237	211
Hunters	0	0	0	0	31	21	0	0	0	0	0	0	0	4

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





STAFF REPORT

Agenda Item: 8

Board Meeting Date:	November 7, 2018
Prepared By:	Lisa Soto
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: 2019 BOARD MEETING DATES

RECOMMENDATION: Establish 2019 Board meeting dates to resolve conflicts as follows: shift the Board meeting dates in January and July to the second and fourth Wednesdays of the month; set 9:00 a.m. start times for January 23, July 24, August 21 and November 20.

PRIOR BOARD ACTION: On November 15, 2017, the Board adopted the 2018 meeting calendar.

FISCAL IMPACT: None.

SUMMARY: On April 2, 1997 the Board set its regular meeting schedule by minute order to include the first and third Wednesdays of each month at 8:30 a.m. In 2009, the Board began adopting a calendar for the coming year taking into consideration any anticipated scheduling conflicts.

DETAILED REPORT: Staff has reviewed the 2019 calendar taking into consideration the District's established times for Regular and Adjourned meetings of the Board of Directors (the first and third Wednesdays of the month at 8:30 a.m.), while considering upcoming events such as holidays, annual conferences and other potential conflicts. Based on comments received at a recent Board meeting, staff is recommending shifting the Board meeting dates in January and July to the second and fourth Wednesdays of the month (January 2 and 16 to January 9 and 23; July 3 and 17 to July 10 and 24) to avoid scheduling conflicts related to the New Year's and Fourth of July holidays.

Assuming the Board chooses to modify the Board meeting dates in January and July as recommended above, staff has identified four scheduling conflicts due to the North County Water Group meetings attended by the District's San Diego County Water Authority representative. Past practice has been to delay the Board meeting start times on these dates to 9:00 a.m. to allow travel time for the District's Water Authority representative between meetings. Staff recommends 9:00 a.m. start times on January 23, July 24, August 21 and November 20.

ATTACHMENT: Draft 2019 Board meeting calendar

Vista Irrigation District
2019 BOARD MEETINGS

Draft

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

AUGUST						
S	M	T	W	T	F	S
				1	2	3
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District holidays	9:00 AM start time	8:30 AM start time
ACWA Conference	ACWA Legislative Symposium	CSDA Legislative Days
Colorado River Water Users Conference	CSDA Annual Conference	



Agenda Item: 9

STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader
San Diego County Water Authority

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING October 25, 2018

- 9-1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
- 9-2. Establish 2019 Board meeting dates.
The Board combined the November and December Board meeting dates to November 21, 2019 and approved the 2019 Board meeting dates calendar.
- 9-3. Approve the Policy Framework for Reducing the Water Authority's Unfunded Pension Liability.
The Board established a pension funding policy framework that: a) achieves a target pension funded ratio range; b) determines the number of years to reach target range; c) establishes a funding source to achieve the target range; d) establishes the funding vehicle; and e) to present the updated pension funded ratio and recommendations for one-time contributions to the Board annually.
- 9-4. Ordinance making updates and other amendments to chapters 2.00, 2.20, 4.00, 4.08, 7.00, and 8.00 of the Administrative Code.
The Board adopted Ordinance No. 2018-05, an ordinance of the board of directors of the San Diego County Water Authority making updates and other amendments to chapters 2.00, 2.20, 4.00, 4.08, 7.00, and 8.00 of the Administrative Code.
- 9-5. Notice of Completion for the San Vicente Dam Joint Sealing Project.
The Board authorized the General Manager to accept the San Vicente Joint Sealing project as complete, record the Notice of Completion, and release funds held in retention to Carpi USA Inc. following the expiration of the retention period.
- 9-6. Change Order with Granite Construction, Inc. for the Moosa Canyon Erosion Control project.
The Board authorized the General Manager to execute Change Order 3 in the amount of \$351,000 for costs associated with the differing site condition related to unanticipated groundwater increasing the authorized cumulative contract amount to \$1,806,889.
- 9-7. Service contract with Univar USA Inc. for purchase and delivery of sodium hypochlorite.
The Board authorized the General Manager to award a service contract to Univar USA Inc., for purchase and delivery of sodium hypochlorite for a period of one year, with an option to extend the contract for an additional two years, for a total not-to-exceed amount of \$465,000.
- 9-8. Construction contract with Kiewit Infrastructure West, Inc. for the Vallecitos Water District 11/Vista Irrigation District 12 Flow Control Facility project.
The Board determined the bid protest is valid, and Orion Construction Corporation, and SCW Contracting Corporation's bids are non-responsive and authorized the General Manager to award a construction contract to Kiewit Infrastructure West, Inc. in the amount of \$4,977,000 for the Vallecitos Water District 11/Vista Irrigation District 12 Flow Control Facility project.

9-9. Agreement with Valley Center Municipal Water District and Yuima Municipal Water District for the Emergency Water Storage Project Improvements in Valley Center and Yuima Water Districts.

The Board authorized the General Manager to execute an agreement with Valley Center Municipal Water District and Yuima Municipal Water District for the design of infrastructure improvements providing emergency water supplies to Valley Center and Yuima Water Districts for an amount not-to-exceed \$580,000.

9-10. Amend agreement for Consulting Services with M Strategic Communications.

The Board amended the agreement with M Strategic Communications for continued consulting services to the Water Authority through June 30, 2019 by \$140,000, for a period of six additional months, with total contract funding not to exceed \$1,012,000.

9-11. Amendment to extend the advocacy services contracts with the firms of Cruz Strategies; Lang, Hansen, O'Malley & Miller; Carpi & Clay; and Smith, Watts & Hartmann.

The Board authorized the General Manager to extend agreements with the following firms for a period of 24 months, from January 1, 2019 through December 31, 2020:

- Cruz Strategies (formerly known as Gonzalez, Quintana, Hunter & Cruz): 2019 monthly retainer of \$14,163 and total annual reimbursable expenses of \$7,500 for a total first-year amount not to exceed \$177,456; 2020 monthly retainer of \$14,588 and total annual reimbursable expenses of \$7,500 for a total second-year amount not to exceed \$182,556; increasing the total contract maximum amount by \$360,012, from \$636,000 (former maximum) to \$996,012 (new maximum).
- Lang, Hansen, O'Malley & Miller: 2019 monthly retainer of \$11,937 and total annual reimbursable expenses of \$7,500 for a total first-year amount not to exceed \$150,744; 2020 monthly retainer of \$12,295 and total annual reimbursable expenses of \$7,500 for a total second-year amount not to exceed \$155,040; increasing the total contract maximum amount by \$305,784, from \$568,164 (former maximum) to \$873,948 (new maximum).
- Carpi & Clay: 2019 monthly retainer of \$11,355 and total annual reimbursable expenses of \$7,500 for a total first-year amount not to exceed \$143,760; 2020 monthly retainer of \$11,696 and total annual reimbursable expenses of \$7,500 for a total second-year amount not to exceed \$147,852; increasing the total contract maximum amount by \$291,612, from \$1,397,492 (former maximum) to \$1,689,104 (new maximum).
- Smith, Watts & Hartmann: 2019 monthly retainer of \$7,725 and reimbursable expenses of \$7,500 for a total first-year amount not to exceed \$100,200; 2020 monthly retainer of \$7,957 and total annual reimbursable expenses of \$7,500 for a total second-year amount not to exceed \$102,984; increasing the total contract amount by \$203,184, from \$138,500 (former maximum) to \$341,684 (new maximum).

- 9-12. Resolution setting preliminary, informed terms and conditions for the Yuima Municipal Water District's proposed Rancho Corrido Annexation.
The Board adopted Resolution No. 2018-18, establishing preliminary, informal terms and conditions for the Yuima Municipal Water District's proposed Rancho Corrido Annexation, and requesting that the Metropolitan Water District of Southern California set formal terms and conditions.
- 9-13. Retirement of Director.
The Board adopted Resolution No. 2018-19, honoring Mark Weston upon his retirement from the Board of Directors.
- 9-14. Retirement of Director.
The Board adopted Resolution No. 2018-20, honoring Vic Bienes upon his retirement from the Board of Directors.
- 9-15. Recommend Deferral of Biennial Review of Representatives to the Metropolitan Water District of Southern California.
The Board deferred the biennial review of the representatives to the Metropolitan Water District of Southern California to the December 6, 2018 meeting.



Agenda Item: 10.A

STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	CSDA Quarterly Dinner Meeting Nov. 15, 2018 – 6:00-9:00 p.m. – <i>The Butcher Shop Steakhouse, Kearny Mesa</i> Reservation deadline: 11/8/18	Vásquez
2 *	Council of Water Utilities Meeting (No meeting in November)	
3	ACWA Fall Conference Nov. 27-30, 2018 – <i>Manchester Grand Hyatt – San Diego</i> Registration deadline: 11/9/18	Miller (R, H) Vásquez (R, H) MacKenzie (R, H) Dorey (R, H) Sanchez (R, H)
4	2018 Colorado River Water Users Association Conference (CRWUA) Dec. 12-14, 2018 – <i>Caesars Palace, Las Vegas</i> Registration deadline: 12/12/18	Miller (A, R, H) Vásquez (H) MacKenzie (R, H) Sanchez (R, H)
5 *	Council of Water Utilities Meeting (No meeting in December)	
6	Colorado River Aqueduct System (SDCWA/MWD) Jan. 18-19, 2019 – <i>SDCWA</i> Reservation deadline: Not open yet	
7	State Water Project/Bay Delta (SDCWA/MWD) Mar. 16-17, 2019 – <i>Sacramento</i> Reservation deadline: Not open yet	
8	Special District Leadership Academy (CSDA) Apr. 7-10, 2019 – <i>Embassy Suites San Diego Bay</i> Registration deadline: 3/8/19	
9	Colorado River Aqueduct System (SDCWA/MWD) Apr. 12-13, 2019 – <i>SDCWA</i> Reservation deadline: Not open yet	
10	ACWA Spring Conference May 7-10, 2019 – <i>Monterey (Venue TBD)</i> Registration deadline: TBD	
11	Special Districts Legislative Days (CSDA) May 21-22, 2019 – <i>Sacramento Convention Center</i> Registration deadline: 4/26/19	
12	Hoover Dam & Colorado River Aqueduct System (SDCWA/MWD) June 7-8, 2019 – <i>SDCWA</i> Reservation deadline: Not open yet	
13	General Manager Leadership Summit (CSDA) June 23-25, 2019 – <i>Hyatt Regency Newport Beach</i> Registration deadline: 5/24/19	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	Special District Leadership Academy (CSDA) <i>July 7-10, 2019 – Embassy Suites Napa Valley</i> <i>Registration deadline: 6/7/19</i>	
15	CSDA Annual Conference <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: TBD</i>	
16	ACWA Fall Conference <i>Dec. 3-6, 2019 – San Diego (Venue TBD)</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 11

STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Groundwater assessment of Warner Basin
- Resolution honoring Jennifer Brust



Agenda Item: 12

STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 13

STAFF REPORT

Board Meeting Date: November 7, 2018
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

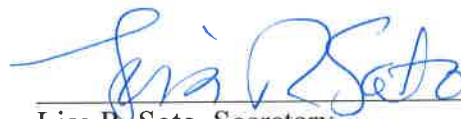
A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON NOVEMBER 7, 2018, WAS ADJOURNED UNTIL 8:30 AM, NOVEMBER 21, 2018, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: November 7, 2018