

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

August 1, 2018

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, August 1, 2018 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: Miller.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Operations and Field Services Manager; Greg Keppler, Engineering Project Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant.

Other attendees: Retiring employee Glen Miller with his wife and family, and many co-workers.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

18-08-73 *Upon motion by Director MacKenzie, seconded by Director Sanchez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the agenda as presented.*

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Customer Service Manager Jenny Brust provided clarification regarding the tax levies for unpaid bills, stating that these charges are added to the tax bill for the property and remain as a lien on the property until they are paid.

18-08-74 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 18-21 approving disbursements.*

A. Tax levies for unpaid charges

See staff report attached hereto. Staff recommended and the Board noted and filed the informational report concerning unpaid charges added to tax rolls.

B. Treasurer’s Report as of June 30, 2018

See staff report attached hereto. Staff recommended and the Board noted and filed the informational report concerning the investments of the District.

C. Waterline project approval

See staff report attached hereto. Staff recommended and the Board approved the waterline project and directed staff to file the Notice of Exemption for a proposed 179-unit apartment project, known as Monarch Buena Vista, consisting of approximately 7.98 gross acres owned by Monarch Buena Vista L.L.C, located at 751 East Vista Way (PC 16-0390; LN 2017-033; APNs 176-300-54 & -55; DIV 3).

D. Minutes of Board of Directors meeting on July 18, 2018

The minutes of July 18, 2018 were approved as presented.

E. Resolution ratifying check disbursements

RESOLUTION NO. 18-21

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 59363 through 59478 drawn on Union Bank totaling \$255,717.77.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 1st day of August 2018.

7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE GLENN MILLER

See staff report attached hereto.

General Manager Eldon Boone commented on a personal note that he and many District employees will miss the motivation inspired by Mr. Glenn Miller to be healthy and fit through the exercise classes he has led over the years for his co-workers during lunch and after hours. Mr. Boone said that on a professional note, Mr. Miller has done an outstanding job leading the crews in replacing water mains, helping the District provide the best, most reliable service for its customers. Mr. Boone thanked Mr. Miller for all of his efforts.

Operations and Field Services Manager Frank Wolinski provided some details regarding Glenn Miller’s 34-year career with the District, starting in 1984 as a Temporary Utility Worker I and finishing as Construction Supervisor. Mr. Wolinski commented that Mr. Miller’s career has been personified by hard work, dedication and perseverance. He thanked Mr. Miller for his service.

Engineering Inspector Manny Macias spoke about his longtime friend and co-worker, Glenn Miller, stating that outside the District, Glenn has been a dedicated member of the community, coaching youth football for over 35 years. Other employees also spoke, thanking Mr. Miller for his guidance and support over the years. Mr. Miller thanked the Board for making the District a wonderful place to work, his family for their support, and his co-workers for their friendship. The Board thanked and commended Mr. Miller for his years of service to the District and wished him well in his retirement.

18-08-75 *Upon motion by Director MacKenzie, seconded by Director Vasquez, the Board of Directors adopted Resolution 18-22 honoring Glenn Miller for 34 years for service to the District and its customers, by the following roll call vote:*

AYES: Directors Vásquez, Dorey, Sanchez, and MacKenzie

NOES: None

ABSTAIN: None

ABSENT: Director Miller

A copy of Resolution 18-22 is on file in the official Resolution Book of the District.

President Dorey presented Mr. Miller a framed copy of the resolution, and congratulated him. A brief break was taken from 8:48 a.m. to 9:06 a.m. Upon return from break present in the audience were Don Smith, Greg Keppler, Frank Wolinski, Randy Whitmann, and Marlene Kelleher.

8. DIVISION REPORTS

See staff report attached hereto.

Assistant General Manager Brett Hodgkiss reviewed the District's conservation efforts, resulting in a 15 percent decrease in water usage in June 2018 compared to June 2013. He provided clarification that this percentage is calculated on total water production and does not take into account the number of meters or the population. He noted that residential usage is also calculated in gallons per capita per day, which takes into account population figures provided by San Diego Association of Governments. Mr. Boone added that if the calculation were based on number of meters, the percentage might increase only slightly, since the District has experienced minimal growth in recent years.

Mr. Wolinski provided clarification regarding a water quality call in which it was determined that calcium carbonate precipitates were present in the customer's private lines, originating from the hot water heater. Staff recommended to the customer to flush the aerators and this should resolve the problem of white debris in the water.

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Mr. Boone noted that a summary was provided to Board regarding the San Diego County Water Authority's (Water Authority) Board of Directors meeting the previous week. Mr. Boone reported on a current disagreement between the Water Authority and the Metropolitan Water District regarding the cost of water from the Quantification Settlement Agreement of 2003.

Frank Wolinski, Randy Whitmann, Greg Keppler, and Marlene Kelleher left the meeting at this time.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at a meeting of the California Local Agencies Formation Commission (CALAFCO) Board of Directors, which included a review of year-end financials and quarterly reports. She noted that the CALAFCO Annual Conference will be held in Yosemite in October. Director MacKenzie updated the Board on Assembly Bill (AB) 2258, regarding grant funding to assist Local Agency Formation Commissions with initiating reorganizations, consolidations and dissolutions of special districts. She stated that CALAFCO accepted an amendment proposed by the California Special Districts Association regarding thresholds for protest votes.

President Dorey reported on his attendance at a meeting of the Southern California Water Committee (SCWC), which took place in Cabazon. He noted that the recent focus of the SCWC has been the California Water Fix; however, more recently the focus has turned to issues associated with the Salton Sea. He noted that the SCWC is in support of the proposed water bond because a portion of the funding would be for the revitalization of the Salton Sea.

Directors MacKenzie, Vásquez, and Sanchez requested authorization to attend the Colorado River Water Users Association Conference in Las Vegas December 12-14, 2018. President Dorey and Directors Vásquez, MacKenzie, and Sanchez requested authorization to attend the Association of California Water Agencies (ACWA) Fall Conference in San Diego November 27-30, 2018.

18-08-76	<i>Upon motion by Director Sanchez, seconded by Director MacKenzie, and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors authorized the following attendances: Dorey, Vásquez, MacKenzie, and Sanchez to attend the ACWA Fall Conference in San Diego, November 27-30, 2018; and MacKenzie, Vásquez, and Sanchez to attend the Colorado River Water Users Association Conference in Las Vegas, December 12-14, 2018.</i>
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11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss stated that in addition to the items listed, there will also be a future agenda item regarding the disposal of District-owned property in the City of Poway that was attained by the District through its acquisition of the San Diego Land and Water Company many years ago.

Mr. Hodgkiss stated that in October, staff is planning to present for the Board's consideration a request for proposals for the District's water supply planning study. Also in October, staff will present the groundwater assessment report for the Warner Basin. Director of Water Resources Don Smith provided clarification regarding the purpose of the groundwater assessment of the Warner Basin, noting that it included three primary tasks: 1) reassessing the groundwater basin; 2) considering the impacts on, or by, the Warner Springs Ranch Resort; and 3) analyzing Sustained Groundwater Management Act issues and whether or not it would make sense for the District to become a Groundwater Sustainability Agency and prepare a Groundwater Sustainability Plan. Mr. Smith stated that staff is currently assessing the preliminary findings and will present the item at a future Board meeting or special Board workshop.

12. COMMENTS BY DIRECTORS

Director Vásquez reported on recent local water-related news articles including one about elevated levels of lead detected from the internal plumbing at Grapevine Elementary School. He also mentioned an article about water rate increases at Sweetwater Authority and the City of San Diego. He spoke briefly about an article concerning a desalination plant which started operations on July 4, 2018 in Ensenada, Baja California; the plant supplies desalinated seawater to municipal water users in that area. He noted that construction of a second desalination plant of similar size and design to the Ensenada plant is scheduled to get underway in San Quintin.

13. COMMENTS BY GENERAL MANAGER

Mr. Boone stated that the painting of the District headquarters exterior was scheduled to begin the following week. He reminded the Board that the buildings are planned to be painted in two tones with a darker tone to be painted above the architectural break along the top of the building to mitigate staining that typically occurs in that area.

Mr. Boone updated the Board regarding the San Pasqual Undergrounding Project (SPUP), stating that the Utilities Director for the City of Escondido (Escondido) Chris McKinney said that Escondido staff has researched grants for the SPUP and found none that would be applicable at this time. Mr. McKinney said that they will continue to look for opportunities to obtain grant funding for the project. Mr. Boone stated the contract for the design of the SPUP, which was previously presented to the Vista Irrigation District Board, was approved by the Escondido City Council; project design is currently underway with the consulting team of Michael Backer International and Brown and Caldwell.

Mr. Boone updated the Board regarding the Implementing Agreement (Agreement) of the San Luis Rey Water Rights Settlement (Settlement), stating that there has been an issue related to the Water Authority wheeling water in 2017 to the Settlement Parties, and it is currently in arbitration. He commented that this issue between the Water Authority and the San Luis Rey Indian Water Authority; currently the arbitrator is deciding whether the dispute is a Federal issue, thus not eligible for arbitration.


Regarding 2018 water deliveries, an issue has arisen related to the current dry year and the resulting water shortage at Lake Henshaw. The Implementing Agreement stipulates and assigns priorities regarding water distributions during a dry year to the Rincon Tribe (which is at issue), and for the protection and viability of Lake Wohlford/Escondido Canal and Lake Henshaw. The Agreement calls for a Committee to assemble and sort out the details of dry-year water distributions. Mr. Boone said that he, Escondido City Manager Jeff Epp and Chair of the San Luis Rey Water Authority Bo Mazzetti are all on this committee and have been meeting to try to come to an agreement on how to share the water during this dry period. He said he will report back to the Board on this matter in the future.

Mr. Boone commended and thanked Don Smith for his valuable input during these meetings. Mr. Boone said that Mr. Smith knows the Implementing Agreement better than anyone. Mr. Boone noted that Assistant General Manager Brett Hodgkiss and Water Resources Specialist Mark Saltz have also been involved in the meetings.

Director Sanchez commended the Human Resources Manager Phil Zamora and Safety and Risk Manager Sherry Thorpe for the Wellness Grant received from the Association of California Water Agencies Joint Powers Insurance Authority. It was noted that the grant money will be used to promote the health and wellness of the employees of the District.

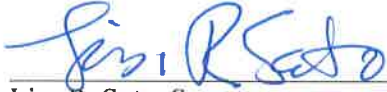
14. ADJOURNMENT

There being no further business to come before the Board, at 10:25 a.m. President Dorey adjourned the meeting to August 15, 2018 at 8:30 a.m.



Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: August 1, 2018
Prepared By: Jenny Brust
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: TAX LEVIES FOR UNPAID CHARGES

RECOMMENDATION: Informational report concerning unpaid charges added to tax rolls.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$ 30,191.38.

SUMMARY: Under the California Water Code, certain unpaid charges may be added to the tax rolls, such as water bills, annexation or connection fees, and damage claims; this is the annual opportunity for the District to collect past due charges. These assessments are due in the office of the County Auditor and Controller no later than August 10, 2018.

In fiscal year 2018, the District had 55 levies for water accounts in the amount of \$26,524.72. In fiscal year 2019, the District has 49 levies for water accounts in the amount of \$30,191.38. Names, addresses and specifics of the levied charges are not entered into public record as it could be regarded as a negative credit report.

DETAILED REPORT: See attached schedule of Fiscal Year 2019 Tax Levies.

**Vista Irrigation District
TAX LEVIES
Fiscal Year 2019**

6368-01 DELINQUENT WATER CHARGES

	Parcel #	Amount	Fee	Total
1	1263303300	\$ 3,809.30	\$ 63.00	\$ 3,872.30
2	1591800100	\$ 653.68	\$ 63.00	\$ 716.68
3	1612030600	\$ 403.94	\$ 63.00	\$ 466.94
4	1612902400	\$ 143.00	\$ 63.00	\$ 206.00
5	1621940400	\$ 290.92	\$ 63.00	\$ 353.92
6	1622312200	\$ 174.92	\$ 63.00	\$ 237.92
7	1631131500	\$ 94.50	\$ 63.00	\$ 157.50
8	1631300900	\$ 143.00	\$ 63.00	\$ 206.00
9	1642053200	\$ 920.56	\$ 63.00	\$ 983.56
10	1667256600	\$ 472.30	\$ 63.00	\$ 535.30
11	1691004000	\$ 170.34	\$ 63.00	\$ 233.34
12	1691900700	\$ 4,644.56	\$ 63.00	\$ 4,707.56
13	1711421800	\$ 252.32	\$ 63.00	\$ 315.32
14	1712204000	\$ 424.68	\$ 63.00	\$ 487.68
15	1713404300	\$ 252.32	\$ 63.00	\$ 315.32
16	1730912800	\$ 275.52	\$ 63.00	\$ 338.52
17	1733501600	\$ 474.32	\$ 63.00	\$ 537.32
18	1733501800	\$ 328.32	\$ 63.00	\$ 391.32
19	1733502100	\$ 474.32	\$ 63.00	\$ 537.32
20	1734222500	\$ 193.88	\$ 63.00	\$ 256.88
21	1742200200	\$ 252.30	\$ 63.00	\$ 315.30
22	1750704700	\$ 83.20	\$ 63.00	\$ 146.20
23	1760122100	\$ 605.14	\$ 63.00	\$ 668.14
24	1771921500	\$ 252.30	\$ 63.00	\$ 315.30
25	1791433700	\$ 213.24	\$ 63.00	\$ 276.24
26	1791931400	\$ 321.20	\$ 63.00	\$ 384.20
27	1802102000	\$ 131.22	\$ 63.00	\$ 194.22
28	1812111300	\$ 845.18	\$ 63.00	\$ 908.18
29	1812705700	\$ 653.68	\$ 63.00	\$ 716.68
30	1821011400	\$ 703.38	\$ 63.00	\$ 766.38
31	1822003100	\$ 328.32	\$ 63.00	\$ 391.32
32	1822404600	\$ 359.16	\$ 63.00	\$ 422.16
33	1830212200	\$ 328.32	\$ 63.00	\$ 391.32
34	1830412400	\$ 248.56	\$ 63.00	\$ 311.56
35	1832202300	\$ 479.32	\$ 63.00	\$ 542.32
36	1832202900	\$ 508.08	\$ 63.00	\$ 571.08
37	1832202900	\$ 735.20	\$ 63.00	\$ 798.20
38	1841120700	\$ 131.22	\$ 63.00	\$ 194.22
39	2172521400	\$ 328.32	\$ 63.00	\$ 391.32
40	2172530500	\$ 328.32	\$ 63.00	\$ 391.32
41	2175011000	\$ 535.48	\$ 63.00	\$ 598.48
42	2175017500	\$ 282.36	\$ 63.00	\$ 345.36
43	2180713000	\$ 653.68	\$ 63.00	\$ 716.68
44	2190131000	\$ 535.00	\$ 63.00	\$ 598.00

**Vista Irrigation District
TAX LEVIES
Fiscal Year 2019**

45	2190502000	\$ 252.30	\$ 63.00	\$ 315.30
46	2190622700	\$ 452.70	\$ 63.00	\$ 515.70
47	2195111300	\$ 330.26	\$ 63.00	\$ 393.26
48	2216600400	\$ 1,149.60	\$ 63.00	\$ 1,212.60
49	2266204000	\$ 480.64	\$ 63.00	\$ 543.64
TOTAL		<u>\$ 27,104.38</u>	<u>\$ 3,087.00</u>	<u>\$ 30,191.38</u>



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: August 1, 2018
Prepared By: Marlene Kelleher
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: TREASURER’S REPORT AS OF JUNE 30, 2018

RECOMMENDATION: Informational report concerning the investments of the District.

SUMMARY: Attached for review by the Board of Directors is the Treasurer’s Report as of June 30, 2018. The report is formatted to provide information as required by the California Government Code and the Vista Irrigation District Investment Policy. The Treasurer’s Report contains both an investment summary and a detailed security listing. Also attached is a five-year cash flow forecast, which indicates the District’s investments are sufficiently liquid to meet anticipated cash flow needs.

DETAILED REPORT: Activity for the quarter included deposits and withdrawals from the District’s cash and cash equivalent accounts: checking, California Asset Management Program (CAMP), and Local Agency Investment Fund (LAIF). During the quarter \$4.5 million of Treasury bills matured and \$4.5 million of new Treasury bills were purchased.

As of June 30, 2018, the net unrealized gain on the portfolio was as follows:

	<u>Unrealized Gain/(Loss)</u>
Treasury Bills	\$102,963
LAIF	<u>(14,935)</u>
Net Unrealized Gain/(Loss)	<u>\$ 88,028</u>

All investment transactions have been made in accordance with the District’s Investment Policy and market value information is obtained from the Wall Street Journal.

The following is a five-year summary of the District’s investment portfolio:

	<u>6/30/14</u>	<u>6/30/15</u>	<u>6/30/16</u>	<u>6/30/17</u>	<u>6/30/18</u>
Total Portfolio	\$31,705,688	\$37,462,755	\$29,442,101	\$25,870,655	\$33,717,134
Unrealized Gain	\$15,574	\$28,674	\$76,130	\$47,356	\$88,028
Weighted Average Maturity	79 Days	100 Days	126 Days	136 Days	95 Days
Portfolio Interest Rate	0.15%	0.21%	0.54%	0.91%	1.87%

ATTACHMENTS: Treasurer’s Report
Securities Detail
Cash Flow Projection

Vista Irrigation District
TREASURER'S REPORT
June 30, 2018

<u>Category</u>	<u>Maturity Value</u>	<u>Percentage Permitted by Board Policy</u>	<u>Actual Percentage</u>	<u>Weighted Average Maturity (in Days)</u>	<u>Current Interest Rate</u>
Cash and Cash Equivalents					
Checking/Petty Cash	\$ 756,365	n/a	2.2%	0	0.00%
California Asset Management Program	8,987,500	40%	26.7%	1	2.07%
Local Agency Investment Fund	7,973,269	40%	23.6%	1	1.92%
	<u>17,717,134</u>		<u>52.5%</u>	<u>1</u>	<u>1.91%</u>
Securities					
U.S. Treasury	16,000,000	100%	47.5%	199	1.83%
Total Portfolio	<u>\$ 33,717,134</u>		<u>100.0%</u>	<u>95</u>	<u>1.87%</u>

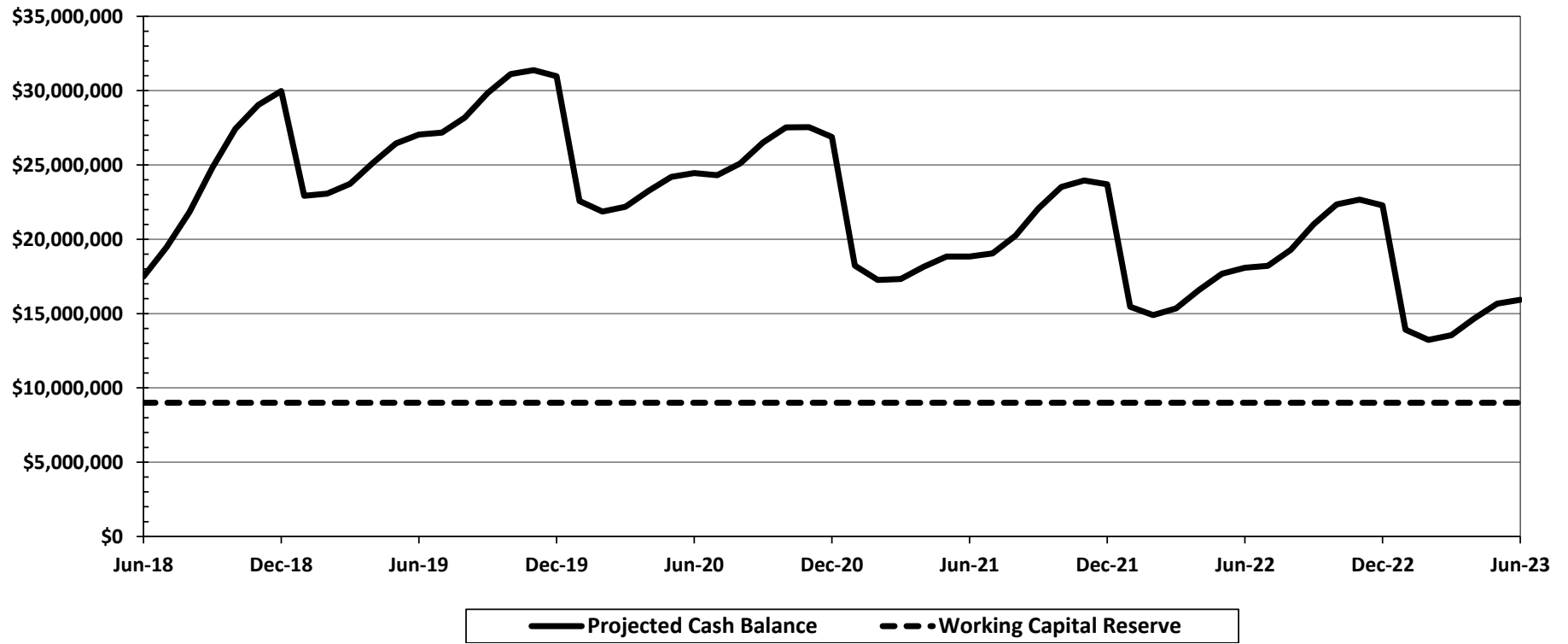
Notes:

- ◆ This report excludes accrued interest and employee flexible spending accounts.
- ◆ California Asset Management Program (CAMP) is a California Joint Powers Authority (JPA) established to provide California public agencies with professional investment services. The CAMP pool is a permitted investment for all local agencies under California Government Code Section 53601(p). The market valuation is provided by PFM Asset Management LLC.
- ◆ Local Agency Investment Fund (LAIF) is a pool of funds invested for California governmental agencies and is managed by the State Treasurer's Office of the State of California. The market valuation is provided by the State Treasurer's Office.
- ◆ The above portfolio is in full compliance with the District's Investment Policy.
- ◆ The District's investment portfolio is adequate to meet the District's cash flow requirements for the next six months.

Vista Irrigation District
SECURITIES DETAIL
June 30, 2018

Issuer	Investment Type	Interest Rate	Maturity Date	Days to Maturity	Maturity Value	Cost	Market Value	Unrealized Gain
U.S. Treasury	Treasury Bill	1.218%	07/19/18	19	\$ 1,500,000	\$ 1,481,952	\$ 1,498,665	\$ 16,713
U.S. Treasury	Treasury Bill	1.259%	08/16/18	47	1,000,000	987,563	997,669	10,106
U.S. Treasury	Treasury Bill	1.269%	09/13/18	75	1,000,000	987,462	996,168	8,706
U.S. Treasury	Treasury Bill	1.398%	10/11/18	103	1,000,000	986,198	994,573	8,375
U.S. Treasury	Treasury Bill	1.523%	11/08/18	131	1,000,000	984,985	992,883	7,898
U.S. Treasury	Treasury Bill	1.694%	12/06/18	159	1,000,000	983,317	991,179	7,862
U.S. Treasury	Treasury Bill	1.829%	01/03/19	187	1,000,000	982,002	989,559	7,557
U.S. Treasury	Treasury Bill	1.882%	01/31/19	215	1,000,000	981,497	987,925	6,428
U.S. Treasury	Treasury Bill	1.960%	02/28/19	243	1,500,000	1,469,363	1,478,779	9,416
U.S. Treasury	Treasury Bill	2.132%	03/28/19	271	1,500,000	1,468,605	1,475,721	7,116
U.S. Treasury	Treasury Bill	2.268%	04/25/19	299	1,500,000	1,466,633	1,472,967	6,334
U.S. Treasury	Treasury Bill	2.347%	05/23/19	327	1,500,000	1,465,496	1,470,167	4,671
U.S. Treasury	Treasury Bill	2.347%	06/20/19	355	1,500,000	1,465,496	1,467,277	1,781
		<u>1.829%</u>		<u>199</u>	<u>\$ 16,000,000</u>	<u>\$ 15,710,569</u>	<u>\$ 15,813,532</u>	<u>\$ 102,963</u>

**Vista Irrigation District
CASH FLOW PROJECTION
June 30, 2018**





STAFF REPORT

Agenda Item: 6.C

Board Meeting Date:	August 1, 2018
Prepared By:	Al Ducusin
Reviewed By:	Randy Whitmann
Approved By:	Eldon Boone

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project and direct staff to file the Notice of Exemption for a proposed 179-unit apartment project, known as Monarch Buena Vista, consisting of approximately 7.98 gross acres owned by Monarch Buena Vista L.L.C, located at 751 East Vista Way (PC 16-0390; LN 2017-033; APNs 176-300-54 & -55; DIV 3).

PRIOR BOARD ACTION: None.

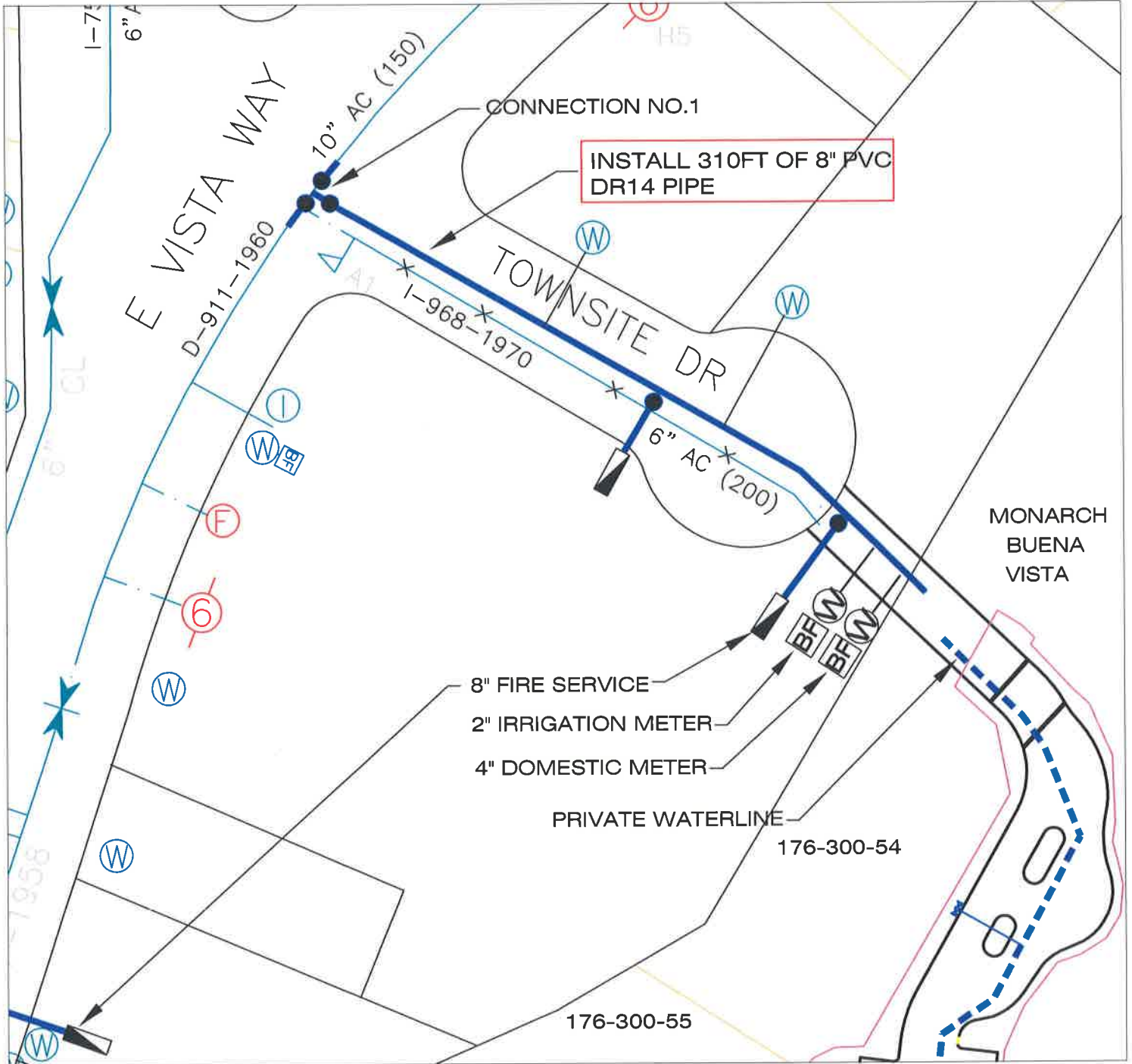
FISCAL IMPACT: None.

SUMMARY: On July 20, 2018, the District signed the improvement plans for this waterline project. The approval of this water system will allow the General Manager to sign the construction contract when the owner returns it.

DETAILED REPORT: Under District inspection, the owner's contractor will install approximately 310 feet of 8-inch waterline, one 4-inch domestic water service, one 2-inch irrigation water service, two 8-inch fire services and make connections as approved on the plans. The owner will also submit applications and pay the necessary fees to the District for water meters.

The approval of this waterline project will allow the owner to proceed with the development of their project.

ATTACHMENT: Map



INSTALL 310FT OF 8" PVC DR14 PIPE

MONARCH BUENA VISTA

- 8" FIRE SERVICE
- 2" IRRIGATION METER
- 4" DOMESTIC METER
- PRIVATE WATERLINE

176-300-54

176-300-55



VICINITY MAP
NO SCALE

DEVELOPER
MONARCH BUENA VISTA, LLC
7727 HERSCHEL AVE
LA JOLLA, CA 92037

VISTA IRRIGATION DISTRICT	
751 EAST VISTA WAY	
APN 176-300-54 & 55	T.B. 1087-J5
SCALE NOT TO SCALE	L.N. 2017-033
APPD. BY J.V.	DATE 7/23/2018
DRAWN BY J.V.	DATE 7/23/2018
SHEET 1 OF 1	MAP F12
REVISED	
PATH Z:\Engineering\JOBS\LN JOBS\LN2017-033	



Cash Disbursement Report

Payment Dates 07/06/2018 - 07/18/2018

Payment Number	Payment Date	Vendor	Description	Amount
59363-59365	07/11/2018	Refund Checks 59363-59365	Customer Refunds	763.29
59366	07/11/2018	Refund Check 59366	Customer Refund	1,404.65
59367	07/11/2018	Ironwood Plumbing	Meter Tie-Backs - Buena Creek	4,600.00
59368	07/11/2018	Aquajet Art	Pipe Spool Brackets (3)	172.40
59369	07/11/2018	Aqua-Metric Sales Company	Portable Test Water Meter	4,763.00
59370	07/11/2018	AT&T	20Mbps Internet Service 6/19/18-7/18/18	1,030.10
59371	07/11/2018	Brewer Crane & Rigging	Crane Services - Station 9 Pump #2 Installation	590.53
	07/11/2018		Crane Services - Station 9 Pump #2 Installation	525.00
59372	07/11/2018	CDW Government Inc	Cisco SMARTNet Hardware Support	5,886.55
59373	07/11/2018	Cecilia's Safety Service Inc	Traffic Control - Civic Center/Williamston	680.00
	07/11/2018		Traffic Control - Rancho Vallecitos Estates	2,900.00
	07/11/2018		Traffic Control - Taylor/Goodwin Dr	3,400.00
	07/11/2018		Traffic Control - Bosstick Blvd	1,275.00
	07/11/2018		Traffic Control - Calle Jules	1,540.00
	07/11/2018		Traffic Control - Harbor Dr	817.50
59374	07/11/2018	Christopher Craghead	CWEA Membership/ Certificate Renewal	280.00
59375	07/11/2018	Clinical Lab of San Bernardino Inc	Stage #2 Samples - THM/HAA'S	920.00
59376	07/11/2018	Core & Main	Cross Flange	557.50
59377	07/11/2018	Council of Water Utilities	Meeting 7/17/18 - P Dorey	45.00
	07/11/2018		Meeting 7/17/18 - R Vasquez	45.00
59378	07/11/2018	Department of Forestry & Fire Protection	Brush Abatement - Reservoirs, Flume Road	1,370.40
59379	07/11/2018	El Camino Rental	Concrete	200.26
	07/11/2018		Concrete	151.55
	07/11/2018		Concrete	211.09
	07/11/2018		Concrete	400.52
59380	07/11/2018	Electrical Sales Inc	18 Gauge Wire (4000 ft)	238.47
	07/11/2018		Fuses (4)	58.64
59381	07/11/2018	Employee Relations, Inc	Background Check	405.00
59382	07/11/2018	Eurofins Eaton Analytical Inc	Lead & Copper Analysis	600.00
59383	07/11/2018	Glennie's Office Products Inc	Office Supplies	200.50
59384	07/11/2018	Glennie's Office Products Inc	Office Supplies	195.49

Payment Number	Payment Date	Vendor	Description	Amount
59385	07/11/2018	Grainger	Dial Test Indicator	264.30
59386	07/11/2018	Hach Company	Lab Turbidity Lamp	160.68
59387	07/11/2018	Hawthorne Machinery Co	Lens, Reflector, Hood Support	99.99
	07/11/2018		Bucket Teeth, Rod	348.69
59388	07/11/2018	Home Depot Credit Services	Concrete 60lb bags (224)	694.38
	07/11/2018		Hand Tools	344.24
	07/11/2018		Anchor Bolts, Mason Bits	35.99
	07/11/2018		Drain Snake Rental	56.76
	07/11/2018		Torch	46.52
	07/11/2018		Plumbing Supplies	6.30
	07/11/2018		Plumbing Supplies	43.45
	07/11/2018		Expansion Joint Material, Hooks	26.54
	07/11/2018		Caulking Gun, Paint Roller	27.00
	07/11/2018		Bird Deterrents	39.77
	07/11/2018		Concrete Stakes, Dish Detergent	40.69
	07/11/2018		Building Supplies	36.14
	07/11/2018		Fleet Maintenance Supplies	70.28
	07/11/2018		Flat Washers	64.46
	07/11/2018		Paint Brushes	51.59
	07/11/2018		Construction Supplies	74.64
	07/11/2018		Conduit	56.12
	07/11/2018		Pump/Motor Installation Supplies	75.37
	07/11/2018		Warehouse Supplies	99.35
59389	07/11/2018	Joe's Paving	Patch Paving	14,990.15
59390	07/11/2018	Lightning Messenger Express	Messenger Service 6/29/18	52.50
59391	07/11/2018	LinguaLinx Language Solutions, Inc	Translation Service for 2018 CCR	272.34
59392	07/11/2018	Major League Pest	Bee Removal (3)	255.00
	07/11/2018		Bee Removal (6)	510.00
59393	07/11/2018	Moody's	Dump Fees (2)	400.00
	07/11/2018		Dump Fees (1)	200.00
	07/11/2018		Dump Fees (3)	600.00
	07/11/2018		Dump Fees (2)	400.00
	07/11/2018		Dump Fees (4)	800.00
	07/11/2018		Dump Fee (1)	200.00
59394	07/11/2018	NAPA Auto Parts	Impact Swivels (4)	90.89
	07/11/2018		Tool Box Door Shocks - Truck 69	79.53

Payment Number	Payment Date	Vendor	Description	Amount
59395	07/11/2018	North County Auto Parts	Antifreeze	110.09
	07/11/2018		Filter, Shop Supplies	44.47
	07/11/2018		Oil, Diesel Exhaust Fluid	72.83
	07/11/2018		Oil Filter	3.54
59396	07/11/2018	Pacific Safety Center	CPR/1st Aid/AED Classes 6/19/18	575.00
59397	07/11/2018	Benetrac	Employee Benefits Tracking 07/2018	400.00
59398	07/11/2018	San Diego Gas & Electric	Electric 06/2018 - Henshaw	13,511.16
59399	07/11/2018	Spok, Inc	Pagers 07/2018	43.73
59400	07/11/2018	Sunshine Supply Co Inc	Caulk	201.66
59401	07/11/2018	Technology Unlimited	Remote Installation of AQURIT 7 Application	2,800.00
59402	07/11/2018	Tegriscap Inc	Landscape Maintenance Service 06/2018	1,840.00
59403	07/11/2018	The UPS Store 0971	Shipping 06/2018	409.14
59404	07/11/2018	Midas Service Experts	Tires (4) & Alignment - Truck 20	237.22
59405	07/11/2018	UniMeasure, Inc	Valve Position Indicator	570.10
59406	07/11/2018	VG Donuts & Bakery Inc	Board Meeting 07/05/18	29.65
59407	07/11/2018	Vista Firestone Brake & Smog	Tires (4) - Truck 35	439.71
59408	07/11/2018	Vista Lock & Safe Co	Locks for All VID Flumes and Facilities (200)	2,226.16
59409-59410	07/18/2018	Refund Checks 59409-59410	Customer Refunds	3,024.10
59411-59412	07/18/2018	Refund Checks 59411-59412	Customer Refunds	2,291.22
59413	07/18/2018	Ironwood Plumbing	Meter Tie-Backs (5) - Peach Grove	5,675.00
59414	07/18/2018	Air Pollution Control District	Permit Fees - Asphalt Zipper Engine	612.00
59415	07/18/2018	AirX Utility Surveyors, Inc	Potholing Service - Buena Creek Rd	3,321.25
59416	07/18/2018	Escondido Metal Supply	Steel Flatbar	31.04
59417	07/18/2018	Allied Electronics Inc	12 Volt Batteries for Fire Alarm System (2)	81.71
59418	07/18/2018	Association of State Dam Safety Officials Inc	Membership Renewal	55.00
59419	07/18/2018	Boot World Inc	Footwear Program	180.00
	07/18/2018		Footwear Program	180.00
59420	07/18/2018	Brian Fisher	Reimbursement - Microsoft Conversion Software	159.00
59421	07/18/2018	California Department of Justice	Pre-employment Background Check	49.00
59422	07/18/2018	CDW Government Inc	Adobe InDesign Software License	245.52
59423	07/18/2018	Cecilia's Safety Service Inc	Traffic Control - Timothy Place	637.50
	07/18/2018		Traffic Control - Harbor Dr	1,417.50
	07/18/2018		Traffic Control - Taylor/Goodwin Dr	5,932.50
	07/18/2018		Traffic Control - Rancho Vallecitos Estates	425.00
	07/18/2018		Traffic Control - Buna Place	1,540.00
	07/18/2018		Traffic Control - Mar Vista Dr	1,657.50

Payment Number	Payment Date	Vendor	Description	Amount
59424	07/18/2018	760Print	Printing of 2018 CCR	227.33
59425	07/18/2018	Coast Equipment Rentals	Retainer Pin	143.20
59426	07/18/2018	Core & Main	Ball Valve .75" swing away (10)	90.93
59427	07/18/2018	CoreLogic Solutions Inc	CoreLogic RealQuest Service 06/2018	300.00
59428	07/18/2018	County of San Diego	Permit Fees 06/2018	448.50
59429	07/18/2018	Craneworks Southwest Inc	Rocker Switches (3)	132.38
59430	07/18/2018	Diesel Pollution Solutions Inc	Diesel Particulate Filter Diagnostic	125.00
59431	07/18/2018	Digital Deployment, Inc	Website Hosting, Maintenance & Support 06/2018	300.00
59432	07/18/2018	D & H Water Systems, Inc	Chlorine Analyzer Parts	578.57
59433	07/18/2018	EDCO Waste & Recycling Services Inc	40yd Trash Dumpster	393.31
59434	07/18/2018	Eurofins Eaton Analytical Inc	Lead & Copper Analysis	400.00
	07/18/2018		Lead & Copper Analysis	330.00
	07/18/2018		Henshaw Nitrate Samples	105.00
59435	07/18/2018	Ferguson Waterworks	Gate Valve 10" POxFL R/W C900 (2)	3,342.76
	07/18/2018		Tee 10" Cast Iron Flange (1)	358.42
	07/18/2018		Service Saddle 10x1 C900 PVC (4)	563.85
	07/18/2018		Tubing 1" Copper Soft (100)	469.81
	07/18/2018		Zinc Anode bag 30lb (3)	396.20
	07/18/2018		Curb Stop 1" Flare (4)	382.43
	07/18/2018		Corp Stop 2" (2)	377.29
	07/18/2018		Pipe 10" PVC DR-14 C900 (160)	2,424.80
	07/18/2018		Gate Valve 2" Blow Off Cast Iron (4)	1,147.45
	07/18/2018		Service Saddle 10x2 C900 PVC (2))	313.93
	07/18/2018		DFW Meter Box Lid Small (3)	172.12
	07/18/2018		Adapter 10" Cast Iron POxFL (1)	133.36
	07/18/2018		Corp Stop 1" Flare (4)	202.34
	07/18/2018		DFW Meter Box Small (3)	237.07
	07/18/2018		Coupling 6" Repair Macro (1)	254.39
	07/18/2018		Tubing 2" Copper Soft (20)	312.41
	07/18/2018		Reducer 10x6 Cast Iron POxPO (1)	125.03
	07/18/2018		Ell 2" Brass 90 Degree St.(4)	99.59
	07/18/2018		Adapter 2" Copper x MIP (8)	90.93
	07/18/2018		Nipple 2x12 Brass (2)	60.62
	07/18/2018		Bolt Nut Set Plated 10" X 12" (3)	51.96
	07/18/2018		Cover 8" Valve Cast Iron Water (1)	25.98
	07/18/2018		Ell 10" Cast Iron PO 22.5 Degree (2)	298.55

Payment Number	Payment Date	Vendor	Description	Amount
	07/18/2018		Pipe 6" PVC DR-14 C900 (20)	121.02
	07/18/2018		10" Macro Coupling (3)	1,198.33
	07/18/2018		10 x 2 PO End Cap (2)	182.62
	07/18/2018		10 x 12 Gal. Sleeves (2)	21.65
	07/18/2018		2" PVC S80 Cap (2)	12.99
	07/18/2018		8 x 12 Sleeve (1)	10.83
	07/18/2018		10" Gaskets (3)	9.74
59436	07/18/2018	GLC-(CA) Vista LLC	Solar Use 06/2018	7,727.17
59437	07/18/2018	Glennie's Office Products Inc	Office Supplies	90.19
	07/18/2018		Office Supplies	113.60
	07/18/2018		Office Supplies	206.96
59438	07/18/2018	Grainger	NEC 2017 Electrical Code Book	182.63
	07/18/2018		Solenoid for Sink Faucet	209.93
	07/18/2018		Connectors (2)	34.47
59439	07/18/2018	Groundwater Resources Assoc of CA	Meeting 06/19/18 - P Dorey	30.00
59440	07/18/2018	Hawthorne Machinery Co	Cutting Edges & Hardware - B6	297.97
59441	07/18/2018	Hello Deli	Lunch 07/11/18 - Interview Panel (5)	66.15
59442	07/18/2018	InfoSend Inc	Data Processing/Mailing Service 06/2018	8,080.39
59443	07/18/2018	Infrastructure Engineering Corporation	Warner Spring Siphon 1B, Cured-In-Place Project 06/2018	8,671.00
	07/18/2018		Daley Bench Slope Stabilization 06/2018	1,154.50
59444	07/18/2018	Interstate Battery of San Diego Inc	Supplies - Shop	104.39
59445	07/18/2018	Iron Mountain Records Management	Offsite Media Storage - 06/2018	301.52
59446	07/18/2018	Joe's Paving	Patch Paving	6,106.25
59447	07/18/2018	Johnson Controls Fire Protection LP	Fire Sprinkler Quarterly Maintenance 07/18-09/18	1,051.25
59448	07/18/2018	KEH & Associates, Inc	Group Job 2 Pipeline Replacement Design 06/2018	26,114.63
59449	07/18/2018	Ken Grody Ford Carlsbad	O-Ring - Truck 30	2.90
	07/18/2018		Gasket - Truck 30	5.00
59450	07/18/2018	Kimball Midwest	Air Hose & Fittings	218.97
	07/18/2018		Air Brake Hose Push Lock Fittings	197.06
59451	07/18/2018	Printsmith Solutions Inc	Delinquent Bill Letters (1000)	1,470.00
	07/18/2018		Door Hangers (3000)	966.74
	07/18/2018		Door Hangers (3000)	966.74
	07/18/2018		Shut Off Door Hangers (3000)	960.05
	07/18/2018		Door Hangers (2500)	803.76
	07/18/2018		Door Hangers (1000)	320.02
59452	07/18/2018	Major League Pest	Monthly Pest Control 06/2018	93.00

Payment Number	Payment Date	Vendor	Description	Amount
	07/18/2018		Bee Removal	210.00
59453	07/18/2018	Mallory Safety and Supply, LLC	Ear Plugs	503.36
59454	07/18/2018	Medical Eye Services	Vision Insurance 08/2018 - Cobra B Smith	14.24
	07/18/2018		Vision Insurance 08/2018 - Cobra D Brunt	14.24
	07/18/2018		Vision Insurance 08/2018 - Cobra S Casto	8.78
	07/18/2018		Vision Insurance 08/2018 - Cobra D Wilson	(42.72)
	07/18/2018		Vision Insurance 08/2018 - Employees	1,681.36
	07/18/2018		Vision Insurance 08/2018 - P Sanchez	14.24
	07/18/2018		Vision Insurance 08/2018 - R Vasquez	14.24
	07/18/2018		Vision Insurance 08/2018 - M Miller	14.24
	07/18/2018		Vision Insurance 08/2018 - P Dorey	14.24
	07/18/2018		Vision Insurance 08/2018 - J MacKenzie	14.24
59455	07/18/2018	Moodys	Dump Fees (4)	800.00
	07/18/2018		Dump Fees (2)	400.00
	07/18/2018		Dump Fees (2)	400.00
	07/18/2018		Dump Fee (1)	200.00
59456	07/18/2018	North County Auto Parts	Steering Stabilizer Shock - Truck 30	60.07
	07/18/2018		Filters, Epoxy	23.18
	07/18/2018		Penetrant (4)	56.07
	07/18/2018		Filter, Lube, Oil, Electronic Cleaner	69.05
	07/18/2018		Fuses (10) - Stock	7.85
	07/18/2018		Fittings	4.06
59457	07/18/2018	North County Pool Center Inc	Bottle Deposit	(11.00)
	07/18/2018		Chlorine	41.04
59458	07/18/2018	Opto 22	Voltage Output & Input Modules, Controller - SCADA	1,636.45
59459	07/18/2018	Pacific Pipeline Supply	Service Saddle 10x1 C900 PVC (10)	1,569.63
	07/18/2018		Wire 10 Copper (2500 ft)	649.50
	07/18/2018		Fire Hydrant Check Valve (1)	1,342.30
	07/18/2018		2" Sch80 Threaded Caps (10)	108.25
	07/18/2018		Compression Coupling - Well 61	626.10
	07/18/2018		Nipple 2x4 Brass (8)	95.26
	07/18/2018		Nipple 2x8 Brass (4)	90.93
	07/18/2018		Air Vent 1" Cast Iron Auto (15)	2,662.95
	07/18/2018		Tubing 1" Copper Soft (1200)	5,702.61
	07/18/2018		Grease No-Oxide (20)	757.75
	07/18/2018		Hose Adapter Swivel, Meter Locking Device	466.84

Payment Number	Payment Date	Vendor	Description	Amount
	07/18/2018		Parts for Meter Replacement	74.74
59460	07/18/2018	Pacific Safety Center	CPR/1st Aid/AED Training 6/12/18	50.00
	07/18/2018		Certified Occupational Safety Specialist Training	1,699.00
	07/18/2018		CPR/1st Aid/AED Training 06/26/18	550.00
59461	07/18/2018	Parkhouse Tire Inc	Tires (2) - B6	799.36
59462	07/18/2018	Protel Communications, Inc	Protel Programming Service	135.00
59463	07/18/2018	R.S. Hughes	Spray Paint - Warehouse	911.12
59464	07/18/2018	Ramona Disposal Service	Trash Service 06/2018	161.10
59465	07/18/2018	San Diego Co Superintendent of Schools	Splash Lab Sponsorship 6/25/18	733.00
59466	07/18/2018	San Diego Friction Products	Wheel Chocks, Mud flap, Silicone Hose- Truck 11	290.72
59467	07/18/2018	SiteOne Landscape Supply, LLC	PVC Pipe for Tarp System - Truck 22	10.39
59468	07/18/2018	Sloan Electric Company	Refurbishment - Station 9/Pump #2	15,027.11
	07/18/2018		Vibration Analysis & Trim Balance - Station 10	551.25
	07/18/2018		Vibration Analysis & Trim Balancing - Station 9	560.00
59469	07/18/2018	Southern Counties Lubricants, LLC	Fuel 06/15/18-06/30/18	6,576.80
59470	07/18/2018	State Board of Equalization	June '18 Use Tax Return	687.00
59471	07/18/2018	Sunrise Materials Inc	Mortar Mix	18.94
59472	07/18/2018	TS Industrial Supply	High Pressure Cutting Nozzles	170.71
	07/18/2018		Plug Tap, Hex Die	24.27
59473	07/18/2018	UniFirst Corporation	Uniform Service	429.49
59474	07/18/2018	Verizon Wireless	Cell Phones 05/16/18-06/15/18	1,273.79
59475	07/18/2018	Vinje & Middleton Engineering Inc	Compaction Test - Buena Creek Rd	698.75
59476	07/18/2018	Vulcan Materials Company and Affiliates	Cold Mix	2,045.04
59477	07/18/2018	Warner Springs Ranch Resort, LLC	Fuel 04/2018 - 05/2018	2,630.51
59478	07/18/2018	White Nelson Diehl Evans LLP	Auditing Services 06/2018	7,000.00

Grand Total: 255,717.77



STAFF REPORT

Agenda Item: 7

Board Meeting Date: August 1, 2018
Prepared By: Frank Wolinski
Reviewed By: Don Smith
Approved By: Eldon Boone

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE
GLENN MILLER

RECOMMENDATION: Adopt Resolution No. 18-XX honoring Glenn Miller for 34 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Glenn will retire with 34 years of exemplary service to the District and its customers on August 3, 2018. The District would like to honor Glenn by adopting the attached resolution.

DETAILED REPORT: Glenn started his career with the District on April 16, 1984 as a Temporary Utility Worker I. With previous experience in pipe materials supply with Marden Susco, he was quickly promoted to Storekeeper in July 1984. Six years later, Glenn returned to Construction Maintenance as a Utility Worker II working on Ray Daniels' crew. After completing the District's Utility Worker training program, Glenn was promoted to Utility Worker III in June 1991. In Construction Maintenance, Glenn continued to enhance his equipment operating skills by performing various water distribution system repairs and working on the valve maintenance program. In 2001, Glenn moved over to new construction as he was promoted to the position of Heavy Equipment Operator working under Mark Lee. Glenn's strong work ethic and competitive spirit proved to be a good fit for working on the District's mainline replacement program. In 2008, Glenn was promoted to Senior Construction Worker and advanced to Construction Supervisor in July 2011.

In his capacity as a supervisor, Glenn led the charge for the replacement of over 10 miles of mainline. Over the course of this effort, he has increased the efficiencies of mainline production by developing and refining a highly capable and motivated crew that value customer service and safety. Glenn's knowledge and skill in pre-construction planning, mainline installation techniques and field engineering have led to the development of improved District standards and a higher standard of performance for the District's construction teams.

Glenn's career has been personified by hard work, dedication and perseverance. As a leader, he values these same traits in others and has always strived to help others achieve their goals. Outside of the District, Glenn is a dedicated member of the community, coaching youth football for over 35 years; he was a member of the coaching staff that led the Vista Vipers to the National Championships.

In his retirement, Glenn and his wife Sandy plan to travel and spend time with their grandchildren.

ATTACHMENT: Resolution No. 18-XX.

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING GLENN MILLER
FOR 34 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Glenn Miller, starting as a temporary Utility Worker I and progressively advancing to the position of Construction Supervisor, has provided the District and its customers with 34 years of exemplary service; and

WHEREAS, serving in his many capacities, Glenn was charged with the installation, repair and maintenance of the District's extensive infrastructure, facilities and equipment; and

WHEREAS, Glenn's hard work, dedication and perseverance has enabled the District to provide superior customer service and system reliability; and

WHEREAS, Glenn's leadership ability, skill in construction planning and extensive knowledge of mainline replacement techniques have been a key factor in the growth and success of the District's Mainline Replacement Program; and

WHEREAS, Glenn's enthusiastic support and mentoring of co-workers has ensured that the District is staffed with a knowledgeable and highly capable workforce; and

WHEREAS, Glenn has continually demonstrated a remarkable service ethic and devotion to the District, the water industry, the community, and his family.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Glenn Miller a long, healthy and prosperous retirement and expresses its appreciation for his dedication to the District and to its customers for the past thirty-four years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 1st day of August 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 8

Board Meeting Date:

August 1, 2018

Prepared By:

**Brett Hodgkiss, Don Smith,
and Randy Whitmann**

Approved By:

Eldon Boone

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ADMINISTRATION DIVISION

July

- The District's total water production for June 2018 was 1,675 acre-feet (AF) compared to 1,972 AF in 2013, representing a 15 percent decrease.
- Participated in City of Vista Summer Fun Fest event.
- Completed recruitments for Construction Supervisor and Laborer Trainee positions. Mark Meza and Manny Macias accepted promotions to the Construction Supervisor positions, and Nicholas Reardon accepted a job offer for the Laborer Trainee position.
- Coordinated training on venomous snakes, spiders, and stinging insects for field personnel.

August

- Participate in California Special Districts Association Fiscal Committee meeting.
- Begin recruitments for Engineering Inspector, Senior Construction Worker and System Controls Technician positions.
- Coordinate defensive driving class for field personnel.

ENGINEERING DIVISION

July

- Mainline Replacements – Continued working on design of main replacement projects.
- The District has replaced approximately 7.4 miles of Nipponite pipe since 2002. Of the 8.5 miles of Nipponite pipe remaining in the system, replacement of 1.8 miles is currently in design and 0.6 mile is in construction.
- Pechstein Reservoir Roof Evaluation – Richard Brady and Associates began roof evaluation.
- E Reservoir Replacement and Pump Station – Developed and issued request for proposal for planning, design and environmental services related to the replacement of E Reservoir and construction of a new pump station.

August

- Mainline Replacement Projects in design (current projects): Rosario Ln.*, Lonsdale Ln.*, Alta Vista Dr. (D3 regulator relocation), Lita Ln., Vista Grande Dr.*, Warmlands Ave.*, Montgomery Dr., Catalina Ave.*, Friendly Dr.*, Oak Dr.*, San Clemente Way*, Devon Pl., Kent Pl., Clarence Dr., York Dr., Nettleton Rd., Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd. (Total length = 7.26 miles).

- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.*, Camino Ciego*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.71 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City’s contractor. (Total length = 0.77 miles).
- HB Reservoir Rehabilitation – Richard Brady and Associates to begin structural evaluation.
- Pechstein Reservoir Roof Evaluation – Richard Brady and Associates to continue roof evaluation.
- E Reservoir Replacement and Pump Station – receive and begin reviewing proposals.

*Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION
VID Water Production
June 2018

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.02	1.70	2.82	264.53	3,174.30
SDCWA Raw Water	12.34	1,135.80	7.85	729.60	8,755.20
Subtotal (EVWTP Water Production)	12.36	1,137.50	10.67	994.13	11,929.50
Oceanside Contract Water	0.00	0.00	0.98	90.68	1,088.20
SDCWA Treated Water	5.84	537.80	4.43	417.78	5,013.30
TOTAL WATER PRODUCTION	18.20	1,675.30	16.09	1,502.58	18,031.00

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of July 25, 2018: 3,053 af (6% of 51,774 af capacity)
 Current releases: 0 cfs (0 cfs weekday; 20 cfs weekend; 25 cfs holiday)
 Change in storage for month of June: 540 af (loss)
 Total releases for month of June: 422 af
 Hydrologic year-to-date rain total: 0.09 inches (July 25, 2018)
 Percent of yearly average rain: 0.4% (30-year average: 24.58 inches)
 Percent of year-to-date average rain: 49% (30-year average through July: 0.19 in.)

Warner Ranch Wellfield

Number of wells running in June: 11
 Total production for month of June: 537 af
 Average depth to water table (July): 112 ft (see attached historical water table chart)

Electrical Energy Use at VID Headquarters

June 2018

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.16 per kWh)	46,540	32,953	395,434
Power purchased from Direct Energy (\$0.05 per kWh)	3,196	16,053	192,634
TOTAL ELECTRICAL ENERGY USE	49,736	49,006	588,068

July

- Water Quality Calls/Incidents for July – received one complaint of white debris in the water. The complaint was investigated and determined calcium carbonate precipitates.
- Continued main line replacement of Nipponite pipe on Goodwin Drive and Taylor Street – install approximately 3,100’ of various sizes of PVC pipe, 12 services and 3 hydrant laterals.

August

- Continue mainline replacement of Nipponite pipe on Goodwin Drive and Taylor Street – install approximately 3,100’ of various size PVC pipe, 12 services and 3 hydrant laterals.
- Begin mainline replacement of Nipponite pipe on North Santa Fe Avenue – install approximately 1,700’ of 8” PVC pipe and 4 services.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – May 31, 2018
 VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

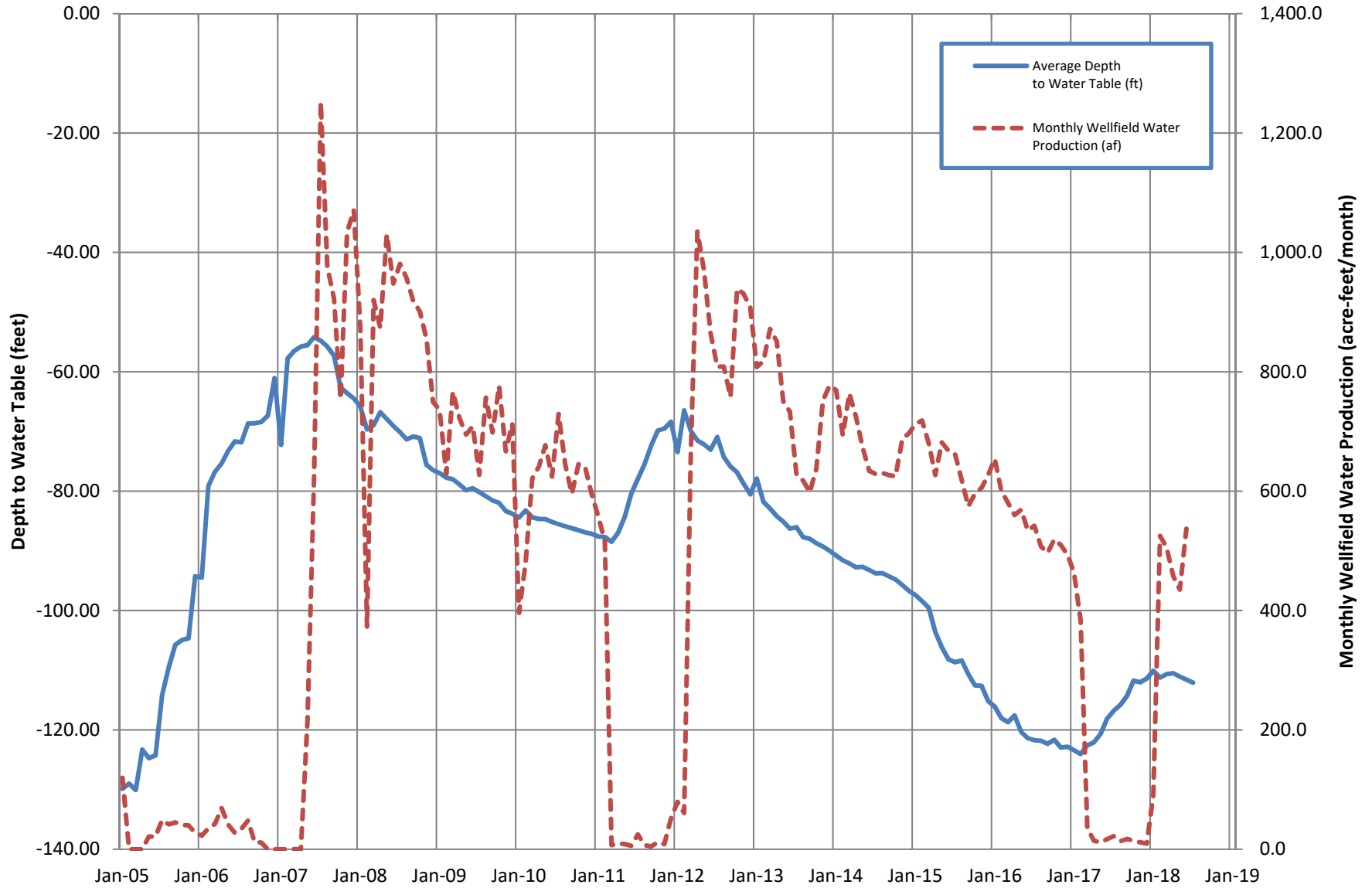


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF MAY 31, 2018**

	2017	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	12 MO
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	AVG
Fishing Permits	859	897	768	660	609	381	377	136	196	195	238	630	949	503
Boat Launches	30	46	23	23	5	7	3	3	3	3	11	25	41	16
Motor Boats (full day rental)	64	64	66	49	25	13	16	9	15	14	7	40	42	30
Motor Boats (half day rental)	13	13	20	11	4	4	8	3	3	2	4	10	11	8
Campground/Head Count	1,236	944	1,745	1,049	1,380	485	72	84	31	76	272	602	1,598	695
Campground/Cars, Trucks, etc.	502	325	592	444	521	172	125	38	15	51	117	246	415	255
Campground/Recreational Vehicles	21	24	9	0	15	11	7	3	1	2	20	2	0	8
Mobile Home/Spaces	69	73	80	81	88	90	90	90	92	93	92	96	92	88
M.H.P. Daily (Visitors/Head Count)	36	42	46	32	42	39	56	62	46	36	37	38	87	47
M.H.P. (Residents/Head Count)	96	113	132	133	124	126	125	128	124	136	138	130	136	129
Storage	6	6	7	4	4	4	4	5	5	5	4	4	5	5
Cabins	214	185	201	232	202	283	217	168	174	168	247	206	210	208
Hunters														

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





Agenda Item: 9

STAFF REPORT

Board Meeting Date: August 1, 2018
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



**SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING
JULY 26, 2018**

- 9-1. Resolution authorizing the General Manager to submit application and administer grant funds for WaterSmart: Desalination Construction Project Under the Water Infrastructure for Improvements to the Nation (WIIN) Act.
The Board adopted Resolution No. 2018-12 establishing that: a) authorized the General Manager to sign and file for, on behalf of the Water Authority, a grant application for funding from the Department of the Interior, Bureau of Reclamation (WaterSmart: Desalination Construction Projects Under the WIIN Act) in an amount not to exceed \$10,165,000 for the Lewis Carlsbad Desalination Plant (CDP) Intake Modifications Project; b) the Water Authority comply with all applicable state and federal statutory and regulatory requirements related to any federal and state funds received; and c) authorized the General Manager or designee to negotiate and execute a funding agreement and any amendments thereof, and certify funding disbursements on behalf of the Water Authority.
- 9-2. Agreement for Water Service to the Sycuan Band of the Kumeyaay Nation.
The Board authorized the General Manager to execute an Agreement for Water Service to the Sycuan Band of the Kumeyaay Nation.
- 9-3. Adopt a Resolution of Support for Proposition 3, the Water Supply and Water Quality Act of 2018.
The Board adopted Resolution No. 2018-13 endorsing Proposition 3, the Water Supply and Water Quality Act of 2018.
- 9-4. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
- 9-5. Consideration of the Fiscal Years 2018 and 2019 Mid-Term Budget Update.
The Board approved the recommended mid-term budget adjustments.
- 9-6. Service contract with Co's Traffic Control, Inc. for traffic control services.
The Board authorized the General Manager to award a service contract to Co's Traffic Control Inc. to provide traffic control services for a period of two years, with an option to extend the contract for an additional two years, for a total not-to-exceed amount of \$500,000.
- 9-7. Service Contract with Nash Fabricators, Inc. for in-shop fabrication, repair and machine shop services.
The Board authorized the General Manager to award a service contract to Nash Fabricators, Inc. to provide in-shop fabrication, repair and machine shop services for a period of one year, with an option to extend the contract for an additional three years, for a total not-to-exceed amount of \$900,000.



Our Region's Trusted Water Leader
San Diego County Water Authority

- 9-8. Construction contract with Techno Coatings, Inc. for the Pipeline Structures Rehabilitation project.
The Board authorized the General Manager to award construction contract to Techno Coatings, Inc. in the amount of \$257,600 for the Pipeline Structures Rehabilitation project.
- 9-9. Change Order for the Moosa Canyon Erosion Control project.
The Board approved a change order up to \$200,000 for costs associated with the differing site condition related to unanticipated groundwater.
- 9-10. Construction contract with J.F. Shea Construction, Inc. for the Pipeline 5 Relining Delivery Point to Sage Road project.
The Board authorized the General Manager to award a construction contract to J.F. Shea Construction, Inc. in the amount of \$25,304,375 for the Pipeline 5 Relining Delivery Point to Sage Road Project.
- 9-11. Rancho Peñasquitos Pressure Control and Hydroelectric Facility Improvement project.
The Board approved the following: a) authorized the General Manager to award a contract to Cascade Consultants, LLC in the amount of \$759,690 to purchase four flow and pressure control valves for the Rancho Peñasquitos Pressure Control Facility; b) authorized the General Manager to award a contract to Cascade Consultants, LLC in the amount of \$440,093 to purchase two isolation valves for the Rancho Peñasquitos Pressure Control Facility; and c) approved the Design-Build Performance Specifications to upgrade the Rancho Peñasquitos Hydroelectric Facility equipment.



STAFF REPORT

Agenda Item: 10.A

Board Meeting Date: August 1, 2018
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: August 1, 2018
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	CSDA Quarterly Dinner Meeting <i>Aug. 16, 2018 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/9/18</i>	MacKenzie Vázquez
2 *	Council of Water Utilities Meeting <i>Aug. 21, 2018 – 7:15 a.m., Hotel Karlan San Diego</i> <i>Reservation deadline: 8/16/18</i>	Dorey
3	Urban Water Institute’s Annual Water Conference <i>Aug. 22-24, 2018 – Hilton San Diego Resort</i> <i>Registration deadline: 8/8/18</i>	MacKenzie (R,H) Vázquez (R,H)
4 *	Council of Water Utilities Meeting <i>Sept. 18, 2018 – 7:15 a.m., Hotel Karlan San Diego</i> <i>Reservation deadline: 9/13/18</i>	
5	Governance Foundations – Module 1 (CSDA Special District Leadership Academy) <i>Sept. 24, 2018 – Renaissance Indian Wells Resort</i> <i>Registration deadline: 9/13/18</i>	
6	CSDA Annual Conference <i>Sept. 24-27, 2018 – Renaissance Indian Wells Resort</i> <i>Registration deadline: 8/24/18</i>	MacKenzie (H) Sanchez (H)
7	First Annual Western Groundwater Congress (GRA) <i>Sept. 25-27, 2018 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: 8/19/18</i>	Dorey (R,A,H)
8	The Public Records Act and Records Retention (CSDA) <i>Oct. 4, 2018 - Vista Irrigation District</i> <i>Registration deadline: TBD</i>	
9	Northern California Tour (Water Education Foundation) <i>Oct. 10-12, 2018 – Sacramento International Airport</i> <i>Reservation deadline: 9/26/18</i>	
10 *	Council of Water Utilities Meeting <i>Oct. 16, 2018 – 7:15 a.m., Hotel Karlan San Diego</i> <i>Reservation deadline: 10/11/18</i>	
11	Legislative Round-Up Webinar (CSDA) <i>Nov. 1, 2018 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/25/18</i>	MacKenzie
12	San Joaquin River Restoration Tour (Water Education Foundation) <i>Nov. 7-8, 2018 – Fresno</i> <i>Reservation deadline: 10/24/18</i>	
13 *	CSDA Quarterly Dinner Meeting <i>Nov. 15, 2018 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/8/18</i>	MacKenzie

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	ACWA Fall Conference <i>Nov. 27-30, 2018 – Manchester Grand Hyatt – San Diego</i> <i>Registration deadline: 11/9/18</i>	Miller (T)
15	2018 Colorado River Water Users Association Conference (CRWUA) <i>Dec. 12-14, 2018 – Las Vegas (Venue TBD)</i> <i>Registration deadline: TBD</i>	Miller (T)
16	Special District Leadership Academy (CSDA) <i>Apr. 7-10, 2019 – San Diego (Venue TBD)</i> <i>Registration deadline: TBD</i>	
17	ACWA Spring Conference <i>May 7-10, 2019 – Monterey (Venue TBD)</i> <i>Registration deadline: TBD</i>	
18	Special Districts Legislative Days (CSDA) <i>May 21-22, 2019 – Sacramento (Venue TBD)</i> <i>Registration deadline: TBD</i>	
19	Special District Leadership Academy (CSDA) <i>July 7-10, 2019 – Napa (Venue TBD)</i> <i>Registration deadline: TBD</i>	
20	CSDA Annual Conference <i>Sept. 25-28, 2019 – Anaheim (Venue TBD)</i> <i>Registration deadline: TBD</i>	
21	ACWA Fall Conference <i>Dec. 3-6, 2019 – San Diego (Venue TBD)</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



STAFF REPORT

Board Meeting Date: August 1, 2018
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Disposal of surplus property on Warmlands Avenue (former "F" reservoir site)
- Groundwater assessment of Warner Basin



Agenda Item: 12

STAFF REPORT

Board Meeting Date: August 1, 2018
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 13

STAFF REPORT

Board Meeting Date: August 1, 2018
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON AUGUST 1, 2018, WAS ADJOURNED UNTIL 8:30 AM, AUGUST 15, 2018, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: August 1, 2018