

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

March 7, 2018

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, March 7, 2018 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:32 a.m.

2. ROLL CALL

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: Miller.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, District Engineer; Randy Whitmann, Director of Engineering; Frank Wolinski, Operations and Field Services Manager; Alisa Nichols, Management Analyst; Al Ducusin, Engineering Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: Vista Irrigation District Special Counsel John Carter was present for Agenda Item 17. Isaac Little and Marko Dragovic, Real Estate Brokers from Lee and Associates were present for Agenda Item 18.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

President Dorey stated that Special Counsel John Carter was expected to be present for agenda Item 17, and depending on his arrival time, the agenda item may be taken out of order to accommodate his schedule.

18-03-24

Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the agenda as presented.

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

18-03-25 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 18-06 approving disbursements.*

A. Minutes of Board of Directors meeting on February 21, 2018

The minutes of February 21, 2018 were approved as presented.

B. Resolution ratifying check disbursements

RESOLUTION NO. 18-06

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 58210 through 58327 drawn on Union Bank totaling \$703,002.72.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 7th day of March 2018.

7. DIVISION REPORTS

See staff report attached hereto.

General Manager Eldon Boone reported that the San Pasqual Undergrounding Project is progressing and that the City of Escondido (Escondido) has decided it will use the design/bid/build approach for the project. Escondido has prepared a Request for Proposals (RFP), and District staff has reviewed it and provided comments.

Mr. Boone also reported on the District’s water usage compared to 2013 (the base year from comparison as established by the State Water Resources Control Board), stating that in November 2017 usage was up nine percent, in December it was up seventeen percent, and in January it was up eleven percent. There was an article in the San Diego Union Tribune comparing residential gallons per capita per day (R-GPCD) water use throughout the San Diego region; the District’s R-GPCD was lower than most other local water agencies.

Mr. Boone talked about the “Talent Cities” program, stating that the eighth grade students from Vista Unified School District were scheduled to tour the District the following day.

Director Sanchez noted that some items appear to be on the horizon for the Public Affairs Committee. Assistant General Manager Brett Hodgkiss stated that the Public Affairs Committee would be scheduling a meeting in March to judge the scholarship contest and to review the draft annual report. Mr. Hodgkiss added that the WaterSmart Landscape Contest would be coming up soon, noting that this contest is judged by the Water Sustainability Committee.

8. FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2017

See staff report attached hereto.

Finance Manager Marlene Kelleher presented the District’s Financial Report for the period ending December 31, 2017. She pointed out that the District has changed the way in which its reserves are calculated. Ms. Kelleher stated that due to changes in accounting procedures, the District is now tying its reserves to cash and cash equivalents and investments. She stated that after deducting the reserves for emergency and contingency and for working capital (from cash and cash equivalents and investments), the District has \$9,816,754 in reserves for capital improvements. The Board discussed the new accounting procedures that have resulted in changes to how the District calculates its reserves. Mr. Boone provided additional clarification regarding the accounting change.

9. DISPOSITION OF VACANT DISTRICT PROPERTY

See staff report attached hereto.

District Engineer Brian Smith provided an overview of the item, stating that the property at 1951 Warmlands Avenue in Vista is the former site of District’s “F” reservoir, which was constructed in 1927. The 2000 Water Master Plan determined that “F” reservoir was no longer necessary after the completion of the VID 11 aqueduct connection and construction of “H” reservoir. In 2007, “F” reservoir was taken out of service and in 2016 it was demolished. Mr. Smith stated that the vacant property is a circular lot that is just under a half of an acre; District access to the property has been via a pipeline easement (which may not be assigned to a new owner) through a private driveway. Without an easement, the property is landlocked and may only be marketable to the adjacent property owners. The Board discussed the matter briefly and took the following action:

18-03-26 *Upon motion by Director Sanchez, seconded by Director MacKenzie, the Board of Directors adopted Resolution 18-07 declaring the 0.46 acres of District property located at 1951 Warmlands Avenue (APN: 171-271-02) as surplus property, by the following roll call vote:*

AYES: Directors Vásquez, Sanchez, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: Director Miller

A copy of Resolution 18-07 is on file in the official Resolution Book of the District.

During the above discussion, Special Counsel John Carter arrived and joined the meeting.

17. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

President Dorey adjourned the meeting to closed session at 9:12 a.m. for a conference with legal counsel to discuss significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Case (February 26, 2018 Demand by San Diego County Water Authority (SDCWA) for Arbitration re 2017 Supplemental Water Deliveries under “Conveyance Agreement” between SDCWA, San Luis Rey Settlement Parties, and United States). The meeting reconvened in open session at 9:35 a.m. President Dorey declared that no reportable action had been taken.

Upon the conclusion of the above closed session, it was noted that the representatives from Lee & Associates had arrived and were waiting in the lobby. President Dorey directed that Agenda Item 18 be taken out of order and be considered next on the agenda. Real Estate Brokers Isaac Little and Marko Dragovic joined the meeting at this time.

18. CLOSED SESSION FOR CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Director Dorey adjourned the meeting to closed session at 9:35 a.m. for a conference with Real Property Negotiators, per Government Code section 54956.8 to discuss the following:

Property: Vista Irrigation District property located at the northwest corner of Engineer St. and Pipeline Dr. in Vista, CA 92081 (APN 219-532-22)
Agency Negotiators: Eldon Boone and Brian Smith
Negotiating Parties: Public generally
Under Negotiation: Price and terms

The meeting reconvened in open session at 9:51 a.m. Director Dorey declared that no reportable action had been taken. A brief break was taken from 9:51 a.m. to 10:01 a.m.

10. CSDA BOARD OF DIRECTORS ELECTION, SOUTHERN NETWORK, SEAT A

See staff report attached hereto.

Mr. Boone stated that this item is to consider making nomination to the California Special Districts Association (CSDA) Board of Directors. He stated that CSDA is currently accepting nominations for the upcoming election for six seats representing the six geographical areas designated throughout the State of California. He noted that with her current term expiring this year, Director MacKenzie has indicated a desire to continue to serve on the CSDA Board.

18-03-27 *Upon motion by Director Sanchez, seconded by Director Vásquez, the Board of Directors adopted Resolution 18-08 nominating Jo MacKenzie to the California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat A, by the following roll call vote:*

*AYES: Directors Vásquez, Sanchez, and Dorey
NOES: None
ABSTAIN: Director MacKenzie
ABSENT: Director Miller*

A copy of Resolution 18-08 is on file in the official Resolution Book of the District.

11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Mr. Boone reported that he attended the Member Agencies' managers only meeting the previous day which took place at the Helix Water District. Mr. Boone stated that even though the Water Authority is not represented at these meetings, the Water Authority General Manager does receive a copy of the agenda and minutes for each meeting. Mr. Boone said that the group typically discusses a variety of issues at these meetings, running the gambit from Water Authority relations to water quality and pension issues.

12. MEETINGS AND EVENTS

See staff report attached hereto.

Director Vásquez recalled that he previously reported on the upcoming Association of California Water Agencies (ACWA) Region 10 event entitled “Water Workforce Development” in which Management Analyst Alisa Nichols might have been called upon to speak about the Water Management and Leadership Program at California State University San Marcos. Director Vásquez stated that it has since been decided that Tom Scaglione, Assistant General Manager, at Vallecitos Water District (VWD) will present the program. Director Vásquez reported that Betty Evans of VWD has applied to fill the vacancy on the ACWA Region 10 Board but that the appointment has not yet been finalized.

Director MacKenzie reported on her attendance at the San Diego Local Agencies Formation Commission (LAFCO) where the proposed Tri-City Healthcare District Reorganization was discussed. Director MacKenzie provided an overview of the multifaceted reorganization proposed by the Tri-City Healthcare District (HD) with the principal facet involving the annexation of unserved territories within the cities of Carlsbad, Oceanside and Vista to Tri-City HD. The LAFCO Board approved moving forward with boundary changes and determined that it will revisit the matter in April to discuss implementation of the corresponding property tax exchange.

Director MacKenzie reported on her attendance at a meeting of the CSDA Legislative Committee where the Committee reviewed various bills. One bill discussed was the Small System Water Authority Act of 2018 which would authorize the creation of small system water authorities with the power to absorb, improve and operate noncompliant public water systems. Another bill discussed was SB 998 regarding water shutoff protections. This bill would require a written policy on residential service shutoffs in multiple languages, prohibit shutting off residential water service until a payment has been delinquent for at least 60 days and require an assessment by the health department prior to shutoff.

Director MacKenzie reported on her attendance at the recent California Local Agency Formation Commission (CALAFCO) meeting where some of the same legislation was discussed, as well as CALAFCO dues.

Director Dorey and Vásquez requested to attend the upcoming meetings of the Council of Water Utilities (COWU) in March and April. Director Vásquez requested to attend the CSDA quarterly meeting on May 17.

18-03-28	<i>Upon motion by Director Vásquez, seconded by Director Sanchez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors authorized the following attendances by Directors: Dorey and Vásquez to attend the March and April meetings of the Council of Water Utilities; Vásquez to attend the CSDA Quarterly meeting on May 17.</i>
----------	--

13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

The Board inquired about the upcoming agenda item, “Headquarters painting proposals”. Mr. Boone said that headquarters’ current color scheme will not be changed; a grey band will be added to the upper portion of the buildings and on the interior walls of the courtyard. The grey that will be used will match the grey used on the garage/warehouse building. Mr. Hodgkiss said that staff will be obtaining quotes on courtyard renovation in the future. He said that prior to demolition of the planter that houses an

olive tree in the courtyard, staff will be consulting with an arborist to assess whether moving the tree to the other side of the wall would be feasible and cost effective.

14. COMMENTS BY DIRECTORS

Director Vásquez reported on a news article regarding the recent rain and its impact on the California snowpack. President Dorey commented that Department of Water Resources has reported that nearly all of the State's major reservoirs are 80 percent full despite the less than average snowpack.

15. COMMENTS BY GENERAL COUNSEL

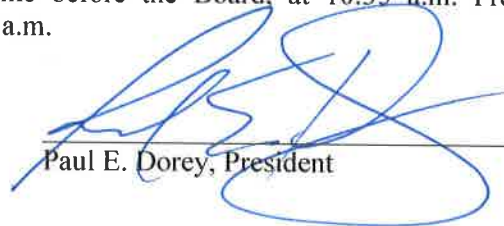
None were presented.

16. COMMENTS BY GENERAL MANAGER

Mr. Boone informed the Board that the District was honored by the United States Department of Commerce, National Oceanic and Atmospheric Administration for 75 years of weather observations and reporting in cooperation with the National Weather Service. He passed around the framed certificate, for the Board's perusal. He said the award was presented to staff at Lake Henshaw for reporting seven days a week, the high, low, and 7:00 a.m. temperatures, and the rainfall.


19. ADJOURNMENT

There being no further business to come before the Board, at 10:35 a.m. President Dorey adjourned the meeting to March 21, 2018 at 9:00 a.m.



Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

Cash Disbursement Report



Payment Dates 02/08/2018 - 02/21/2018

Payment Number	Payment Date	Vendor	Description	Amount
58210-58213	02/14/2018	Refund Checks 58210-58213	Customer Refunds	773.48
58214	02/14/2018	Air Technologies Corporation	Office Chairs (2)	1,063.61
58215	02/14/2018	Auto Specialist Warehouse	Pads	52.85
58216	02/14/2018	Cal-Mesa Steel Supply Inc	Material to Extend Portable Bridge	551.68
58217	02/14/2018	Canon Solutions America, Inc	Copier Maintenance	32.87
58218	02/14/2018	CAPPO San Diego	Seminar 02/29/2018	39.00
58219	02/14/2018	CDW Government Inc	Firewall Memory	(192.43)
	02/14/2018		HP Desktops and Monitors (5)	5,665.26
58220	02/14/2018	Cecilia's Safety Service Inc	Traffic Control - San Luis Rey/Monterey Ln	5,105.00
	02/14/2018		Traffic Control - Robelini Dr	1,710.00
	02/14/2018		Traffic Control - Robelini Dr	855.00
58221	02/14/2018	City Of Escondido	Escondido Water Treatment Plant 11/17 - 12/17	266,200.00
58222	02/14/2018	Core & Main	Restrainers	899.95
	02/14/2018		Tubing 2" Copper Soft	2,610.99
58223	02/14/2018	Council of Water Utilities	Meeting 02/20/18 - R Vasquez	40.00
	02/14/2018		Meeting 02/20/18 - P Dorey	40.00
	02/14/2018		Meeting 02/20/18 - E Boone	40.00
	02/14/2018		Meeting 02/20/18 - B Hodgkiss	40.00
58224	02/14/2018	Craneworks Southwest Inc	Inspection Logs (5)	107.32
58225	02/14/2018	Direct Energy	Electric 01/2018 - VID	1,398.71
	02/14/2018		Electric 01/2018 - Henshaw Buildings & Grounds	378.21
	02/14/2018		Electric 01/2018 - Henshaw Well Field	319.27
	02/14/2018		Electric 01/2018 - T & D / Cathodic Protection	43.23
	02/14/2018		Electric 01/2018 - Reservoirs	14.97
	02/14/2018		Electric 01/2018 - Pump Stations	3,232.51
	02/14/2018		Electric 01/2018 - Treatment Plants	23.62
58226	02/14/2018	Fastenal Company	Bolts, Nuts, Hardware	174.14
58227	02/14/2018	Ferguson Waterworks	DFW Meter Box Lid Large (14)	1,151.78
	02/14/2018		DFW Meter Box Lid 3.5 (150)	6,170.25
58228	02/14/2018	Glennie's Office Products Inc	Office Supplies	61.48
	02/14/2018		Office Supplies	13.11
	02/14/2018		Office Supplies	106.97
	02/14/2018		Office Supplies	10.83
58229	02/14/2018	Grainger	Lifting Eye Bolt	12.46

Payment Number	Payment Date	Vendor	Description	Amount
	02/14/2018		Dial Calipers	320.89
	02/14/2018		Wrench, Impact Socket	144.90
	02/14/2018		Storage Bins - Truck 10	43.29
	02/14/2018		Storage Bins - Truck 10	39.32
58230	02/14/2018	Hach Company	Lab Supplies	152.18
58231	02/14/2018	Hawthorne Machinery Co	Ignition Keys	63.03
	02/14/2018		Suspension Air Bag & Steering Column Tilt Spring	281.31
58232	02/14/2018	HDR	2016 Water Master Plan 12/2017	18,285.50
58233	02/14/2018	Home Depot Credit Services	Rebar	12.89
	02/14/2018		Supplies for Tunnel Bench	156.83
	02/14/2018		Sink Drain Parts	11.04
	02/14/2018		PVC Parts	6.09
	02/14/2018		Refrigerator	501.04
	02/14/2018		Building Maintenance Supplies	67.60
	02/14/2018		Shelf Liner, Bucket	37.95
	02/14/2018		Flatbar for Tool Boxes	41.61
	02/14/2018		Plumbing Parts	32.35
	02/14/2018		Wrench, Screwdriver, Grinder	189.34
	02/14/2018		Water Heater Parts	89.36
	02/14/2018		Water Heater	693.27
	02/14/2018		Pipe Repair Material	111.50
	02/14/2018		Flashlights, Socket Set	61.63
	02/14/2018		Maintenance & Cleaning Supplies	76.88
	02/14/2018		Supplies	274.54
	02/14/2018		Batteries	136.14
	02/14/2018		Cutoff Wheels	156.70
	02/14/2018		Safety Vest	97.33
58234	02/14/2018	InfoSend Inc	Mailing Service 01/2018	3,519.79
	02/14/2018		Data Processing 01/2018	1,497.21
58235	02/14/2018	Jackson & Blanc	Replaced Hot Water Actuator	940.00
58236	02/14/2018	Jo MacKenzie	ACWA State Legislative Committee Mtg 02/18	459.14
58237	02/14/2018	Joe's Paving	Patch Paving	5,764.50
58238	02/14/2018	Lightning Messenger Express	Messenger Service 01/25/18	52.50
58239	02/14/2018	Manny Macias	D3 Certification Renewal	120.00
58240	02/14/2018	Medical Eye Services	Vision Insurance 03/2018 - Cobra	14.24
	02/14/2018		Vision Insurance 03/2018 - Cobra	14.24
	02/14/2018		Vision Insurance 03/2018 - Cobra	8.78
	02/14/2018		Vision Insurance 03/2018 - Cobra	14.24
	02/14/2018		Vision Insurance 03/2018 - Employees	1,644.10
	02/14/2018		Vision Insurance 03/2018 - P Sanchez	14.24

Payment Number	Payment Date	Vendor	Description	Amount
	02/14/2018		Vision Insurance 03/2018 - J MacKenzie	14.24
	02/14/2018		Vision Insurance 03/2018 - M Miller	14.24
	02/14/2018		Vision Insurance 03/2018 - R Vasquez	14.24
	02/14/2018		Vision Insurance 03/2018 - P Dorey	14.24
58241	02/14/2018	Mission Resource Conservation District	Home Water Use Evaluation 01/2018	500.00
58242	02/14/2018	Moody's	Dump Fees (4)	800.00
	02/14/2018		Dump Fees (3)	600.00
	02/14/2018		Dump Fees (5)	1,000.00
	02/14/2018		Dump Fees (4)	800.00
58243	02/14/2018	MWI Plumbers Supply	PVC Fitting	8.71
58244	02/14/2018	NAPA Auto Parts	Air Filters (3)	21.40
58245	02/14/2018	North County Auto Parts	Air Filter - Truck 11	24.17
	02/14/2018		Filters, Lube	76.79
	02/14/2018		Hydraulic Fluid, Oil	125.99
58246	02/14/2018	Opto 22	SCADA Analog Output Modules (3)	736.10
	02/14/2018		SCADA Analog Output Modules (3)	291.77
58247	02/14/2018	Pacific Pipeline Supply	Companion Flange	255.33
58248	02/14/2018	Parkhouse Tire Inc	Tires (6) - Truck 5	2,743.65
	02/14/2018		Tires (4) - Truck 7	1,641.33
58249	02/14/2018	R & R Controls Inc	Replaced VAV Controller	910.25
58250	02/14/2018	San Diego Chapter-CSDA	Meeting 02/15/18 - R Vasquez	30.00
	02/14/2018		Meeting 02/15/18 - M Miller	30.00
	02/14/2018		Meeting 02/15/18 - E Boone	30.00
58251	02/14/2018	San Diego Friction Products	Hoist Control Valve - Truck 51	601.37
58252	02/14/2018	Southern Counties Lubricants, LLC	Fuel 01/15/18 - 01/31/18	7,350.72
58253	02/14/2018	Sunrise Materials Inc	Cement Hardener	48.71
58254	02/14/2018	Tegriscap Inc	Landscape Service 01/18	1,840.00
58255	02/14/2018	Harrison Power Equipment	Carburetor - Truck 69	99.36
58256	02/14/2018	Midas Service Experts	Tire - Truck 20	153.71
58257	02/14/2018	Tom's Adventures LLC	Meter Deposit Refund	184.60
58258	02/14/2018	Totalfunds	Postage for Postage Machine	2,499.45
58259	02/14/2018	TS Industrial Supply	Blue Stakes Chasers (40)	181.86
	02/14/2018		Impact Swivels (6)	187.66
	02/14/2018		Multi gas Cartridges (60)	1,236.22
	02/14/2018		1 Gallon Poly Sprayers (6)	320.45
	02/14/2018		Wire Racks for Coolers (3)	158.59
	02/14/2018		Water Coolers (3)	124.70
58260	02/14/2018	Tyler Technologies Inc	Maintenance Fee 03/18 - 02/19 - Utility Extract	550.00
58261	02/14/2018	UniFirst Corporation	Uniform Service	469.77
58262	02/14/2018	Union Bank	JPIA Training Conference	80.00

Payment Number	Payment Date	Vendor	Description	Amount
	02/14/2018		2018 CAPPO Conference	929.29
	02/14/2018		2018 Professional Development Symposium	125.00
	02/14/2018		Urban Water Institute Spring Conference - R Vasquez	182.41
	02/14/2018		San Diego Branch GRA Mtg - P Dorey	40.00
	02/14/2018		Urban Water Institute Spring Conference - R Vasquez	375.00
58263	02/14/2018	Verizon Wireless	Tablet for Henshaw SCADA	1,344.70
	02/14/2018		SCADA Remote Access	324.44
58264	02/14/2018	VG Donuts & Bakery Inc	Board Meeting 02/07/18	28.25
58265	02/14/2018	Vulcan Materials Company and Affiliates	Cold Mix	2,200.74
58266-58272	02/21/2018	Refund Checks 58266-58272	Customer Refunds	888.72
58273	02/21/2018	ABABA Bolt	Annular Cutter & Hardware	156.09
58274	02/21/2018	ACWA/JPIA	Medical & Dental Insurance 03/2018 - Cobra	69.09
	02/21/2018		Medical & Dental Insurance 03/2018 - Cobra	792.40
	02/21/2018		Medical & Dental Insurance 03/2018 - Cobra	69.09
	02/21/2018		Medical & Dental Insurance 03/2018 - Employees	168,192.18
	02/21/2018		Medical & Dental Insurance 03/2018 - Retirees	35,584.37
	02/21/2018		Medical & Dental Insurance 03/2018 - P Sanchez	1,806.00
	02/21/2018		Medical & Dental Insurance 03/2018 - M Miller	1,806.00
	02/21/2018		Medical & Dental Insurance 03/2018 - J MacKenzie	1,806.00
	02/21/2018		Medical & Dental Insurance 03/2018 - R Vasquez	1,576.55
	02/21/2018		Medical & Dental Insurance 03/2018 - P Dorey	1,576.55
58275	02/21/2018	BHA Inc	Henshaw Dam Survey 01/2018	5,440.00
58276	02/21/2018	Big Apple Bagels	Bagels 01/30/18 & 2/13/18 - All Hands, Training	114.45
58277	02/21/2018	Boot Barn Inc	Footwear Program	156.44
58278	02/21/2018	CDW Government Inc	MS Surface Pro and Vizio HDTV for Engineer Conf Room	2,849.59
	02/21/2018		Adobe InDesign CC 1 Year Renewal	371.36
58279	02/21/2018	Cecilia's Safety Service Inc	Traffic Control - San Luis Rey/Monterey Ln	7,075.00
	02/21/2018		Traffic Control - Buena Creek/Monte Vista	765.00
	02/21/2018		Traffic Control - Olive Ave	865.00
	02/21/2018		Traffic Control - Shadowridge/Lupine Hills	637.50
58280	02/21/2018	Source Graphics	OCE 650 Plotter Maintenance Renewal	4,160.94
58281	02/21/2018	CoreLogic Solutions Inc	CoreLogic RealQuest Service 01/2018	300.00
58282	02/21/2018	Craneworks Southwest Inc	Vanair PTO Driven Air Compressor - Trk 65	21,643.50
58283	02/21/2018	Digital Deployment, Inc	Website Hosting, Support, Maintenance 01/18	300.00
58284	02/21/2018	Dion International Trucks Inc	Chocks, Gasket Sealant	161.07
58285	02/21/2018	Drug Testing Network Inc	DOT Random Drug Tests	190.00
58286	02/21/2018	Edgehill Gate Association	Edgehill Road Maintenance Fee	600.00
58287	02/21/2018	Employee Relations, Inc	Background Check - New Hire	81.85
58288	02/21/2018	Evoqua Water Technologies LLC	DI Bottle Rental	260.97
58289	02/21/2018	Fastenal Company	Flat Washers	29.26

Payment Number	Payment Date	Vendor	Description	Amount
58290	02/21/2018	Ferguson Waterworks	Stem Indicator Bush Adapters (5)	476.30
58291	02/21/2018	D.H. Maintenance Services	Janitorial Service 02/2018	2,275.00
58292	02/21/2018	Glennie's Office Products Inc	Office Supplies	38.81
	02/21/2018		Office Supplies	66.44
	02/21/2018		Office Supplies	35.24
58293	02/21/2018	Grainger	Synthetic Grease	39.81
	02/21/2018		Clear Storage Boxes (6)	29.16
58294	02/21/2018	Horton Knox Carter & Foote LLP	Legal Services 02/2018	12,000.00
58295	02/21/2018	HUB Construction Specialties	Concrete Form Stakes (6)	26.83
	02/21/2018		EPS Foam	65.03
58296	02/21/2018	IDEXX Distribution Corporation	Lab Supplies	228.54
58297	02/21/2018	Infrastructure Engineering Corporation	Daley Bench Stabilization Design 01/18	5,746.01
58298	02/21/2018	Inland Kenworth (US) Inc	Towing - Truck 3	553.44
58299	02/21/2018	IPMA-HR	Membership Dues	397.00
58300	02/21/2018	Jackson & Blanc	Hot Water Check Valve Replacement	780.00
58301	02/21/2018	Jeff McNeal Productions	On Hold Telephone Message	220.00
58302	02/21/2018	Joe's Paving	Patch Paving	5,307.00
58303	02/21/2018	Jon Torgersen	Reimbursement for Damage Claim	6,672.03
58304	02/21/2018	KEH & Associates, Inc	Group Job 1 Pipeline Replacement Design 01/18	2,755.68
	02/21/2018		Group Job 2 Pipeline Replacement Pre Design 01/18	2,255.70
	02/21/2018		Cured-in-Place-Pipe Evaluation for Pipe Replacement 01/18	6,481.28
58305	02/21/2018	Ken Grody Ford Carlsbad	Shift Column Parts - Truck 30	187.67
58306	02/21/2018	Leon Perrault Trucking & Materials	Trucking & Material 01/2018	12,303.63
58307	02/21/2018	NAPA Auto Parts	Registration Holders	16.17
58308	02/21/2018	North County Auto Parts	Filters, Lights, Hand Soap Fittings	63.25
	02/21/2018		Degreaser, Windshield Wiper Fluid	27.73
	02/21/2018		Air Filters	175.46
58309	02/21/2018	North County Rebuilders	Starter Core Rebuild	258.72
58310	02/21/2018	Pacific Pipeline Supply	Tapping Sleeve	733.03
	02/21/2018		Pipe Stand	109.66
58311	02/21/2018	Ramco Petroleum	Fuel 01/2018	1,234.68
58312	02/21/2018	XC2 Software LLC	XC2 Maintenance/Technical Support	3,775.00
58313	02/21/2018	Volvo Construction Equipment & Services	Bucket Teeth, Keepers - E1	1,132.23
	02/21/2018		Excavator Rock Tooth & Installation Tool	527.88
58314	02/21/2018	San Diego Friction Products	Shift Cable & Control Box - Truck 51	396.01
58315	02/21/2018	Siemens Industry Inc	Ultrasonic Level Transmitters & Programmers	2,853.48
58316	02/21/2018	SignArt	VID Reservoir Signs & No Trespass Signs	314.52
58317	02/21/2018	Sim Engineering Inc	Reimburse for Damage to Sewer Lateral	2,250.00
58318	02/21/2018	SiteOne Landscape Supply, LLC	PVC Fitting	5.66
58320	02/21/2018	Sunshine Supply Co Inc	Sika Flex Chalking	108.61

Payment Number	Payment Date	Vendor	Description	Amount
58321	02/21/2018	Underground Service Alert of Southern California	DigAlert New Tickets 01/2018	415.90
58322	02/21/2018	UniFirst Corporation	Uniform Services	555.35
58323	02/21/2018	Vinje & Middleton Engineering Inc	Compaction Test	336.25
	02/21/2018		Compaction Test	288.75
58324	02/21/2018	Vista Firestone Brake & Smog	Tire -Truck 30	245.31
58325	02/21/2018	WM LampTracker Inc	Universal Waste - Battery Recycle	139.00
58326	02/21/2018	WorkPartners OHS	Pre-Employment Medical Exam	340.00
	02/21/2018		DOT Physical	95.00
58327	02/21/2018	Refund Check 58327	Customer Refund	126.44
Grand Total:				703,002.72



STAFF REPORT

Agenda Item: 7

Board Meeting Date:

March 7, 2018

Prepared By:

**Brett Hodgkiss, Don Smith,
and Brian Smith**

Approved By:

Eldon Boone

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month’s and anticipated activities are reported by each division.

ENGINEERING DIVISION

February

- Mainline Replacements – Continued working on design of main replacement projects.
- The District has replaced approximately 7.1 miles of Nipponite pipe since 2002. Of the 8.9 miles of Nipponite pipe remaining in the system, replacement of 5.1 miles is currently in design and 0.2 mile is in construction.

March

- Mainline Replacement Projects in design (current projects): Buena Creek Rd., Hollyberry Dr.*, Alta Vista Dr. (D3 regulator relocation), York Dr., Montgomery Dr., Clarence Dr., Peach Grove Ln.*, Quails Tr.*, Lonsdale Ln.*, Rosario Ln.*, Lita Ln., Via Christina, Calle Maria, Catalina Ave.*. (Total length = 3.88 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave., Nevada Ave., Lemon Ave., Hillside Tr., Camino Ciego*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Alta Vista Dr., Robinhood Rd., Lower Ln., Easy St., Vista Grande Dr.*, Green Hills Way, Elevado Road, Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr. (Total length = 5.86 miles).
- Mainline Replacements (consultant projects) – Bids due on March 15 for the construction of Group Job 1: Taylor St.*, Goodwin Dr.*, N. Santa Fe Ave., Osborne St. (Total length = 1.52 miles); review pre-design report for Group Job 2: Camino Culbera*, Camino Loma Verde*, Catalina Ave.*, Friendly Dr.*, Oak Dr.*, San Clemente Ave./Way*, Vista Grande Dr.*, and Warmlands Ave.* (Total length = 2.78 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). The City anticipates beginning construction in the Fall (Total length = 0.77 miles).
- Master Plan – Present Capital Improvement Program section of the Master Plan report to the Board.

*Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION

**VID Water Production
January 2018**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.00	0.00	2.81	264.38	3,172.60
SDCWA Raw Water	8.88	845.20	4.11	381.58	4,001.80
Subtotal (EVWTP Water Production)	8.88	845.20	6.92	645.97	7,174.40
Oceanside Contract Water	2.13	202.60	0.75	68.84	470.10
SDCWA Treated Water	1.67	159.20	8.22	771.57	3,496.80
TOTAL WATER PRODUCTION	12.69	1,207.00	15.89	1,486.38	11,141.30

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of February 27, 2018: 3,911 af (8% of 51,774 af capacity)
 Current releases: 0 cfs
 Change in storage for month of January: 238 af (gain)
 Total releases for month of January: 0 af
 Hydrologic year-to-date rain total: 7.97 inches (February 27, 2018)
 Percent of yearly average rain: 32% (30-year average: 24.58 inches)
 Percent of year-to-date average rain: 44% (30-year average through February: 18.32 in.)

Warner Ranch Wellfield

Number of wells running in January: 12 (wellfield pumping resumed January 29, 2018)
 Total production for month of January: 91 af
 Average depth to water table (February): 111 ft (see attached historical water table chart)

**Electrical Energy Use at VID Headquarters
January 2018**

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.16 per kWh)	22,883	33,227	212,543
Power purchased from Direct Energy (\$0.05 per kWh)	23,210	15,960	146,397
TOTAL ELECTRICAL ENERGY USE	46,093	49,187	358,940

February

- Collected lead samples at two public schools to complete the testing requirements set forth in AB 746.
- Water Quality Calls/Incidents for February – received one fluoride complaint and one discolored water call. Fluoride levels and the law requiring fluoridation were discussed with the customer. The discolored water call was investigated and determined to a private plumbing issue.
- Started main line replacement of Nipponite pipe on Quails Trail – install approximately 950’ of 8” PVC pipe, 11 services and two hydrant laterals.
- Started HP reservoir pipeline extension on Edgehill Road – install approximately 275’ of 6” PVC pipe and 6 service laterals.
- Continued main line replacement of 4” and 6” AC pipe on Buena Village Drive, Cathan Lane and a private easement off of York Drive – install 1,760’ of various sizes PVC pipe, 10 services and one hydrant.
- Continued main line replacement of Nipponite and steel pipe on San Luis Rey Avenue – install approximately 2,300’ of various sizes PVC pipe, 34 services and 5 hydrants.

March

- Collect data and submit Annual Report to the Division of Drinking Water.
- Continue main line replacement of Nipponite pipe on Quails Trail – install approximately 950’ of 8” PVC pipe, 11 services and two hydrant laterals.
- Continue HP reservoir pipeline extension on Edgehill Road – install approximately 275’ of 6” PVC pipe and 6 service laterals.
- Continue main line replacement of 4” and 6” AC pipe on Buena Village Drive, Cathan Lane and a private easement off of York Drive – install 1,760’ of various sizes PVC pipe, 10 services and one hydrant.
- Continue main line replacement of Nipponite and steel pipe on San Luis Rey Avenue – install approximately 2,300’ of various sizes PVC pipe, 34 services and 5 hydrants.

ATTACHMENTS:

Lake Henshaw Resort, Inc., Activity Reports – December 31, 2017
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

February

- The District’s total water production for January 2018 was 1,207 acre-feet (AF) compared to 1,092 AF in 2013, representing an 11 percent increase.
- Attended California Special Districts Association Quarterly Dinner meeting.
- Presented information regarding the poster contest to 4th grade classes located within the District’s service area.
- Began coordinating the development of the District Budget.
- Completed recruitment for Laborer Trainee position. Jaime Orozco accepted the job offer for this position.
- Continued recruitments for Finance Supervisor and Engineering Project Manager positions.
- Began recruitment for Welder I/II position.
- Coordinated training on new laws for commercial drivers and the Basic Inspection of Terminals (BIT) inspection process for field personnel.
- Coordinated training on the proper handling, processing and disposal of asbestos cement pipe for field personnel.

March

- Present information regarding the poster contest to 4th grade classes located within the District's service area.
- Continue coordinating the development of the District Budget.
- Continue recruitments for Finance Supervisor, Engineering Project Manager and Welder I/II positions.
- Present information about the District and its operation to a group of eighth grade students from Vista Unified School District as part of the school district's "Talent Cities" program; the goal of the program is to provide students with career ideas so that they are better able to plan their high school and post-secondary educational programs.
- Host training sessions for supervisors and managers on leadership and handling difficult conversations with employees; these trainings are open to other water agencies.
- Coordinate training for supervisors and managers on the recruitment/hiring process.
- Coordinate annual training on pesticide application for field personnel.

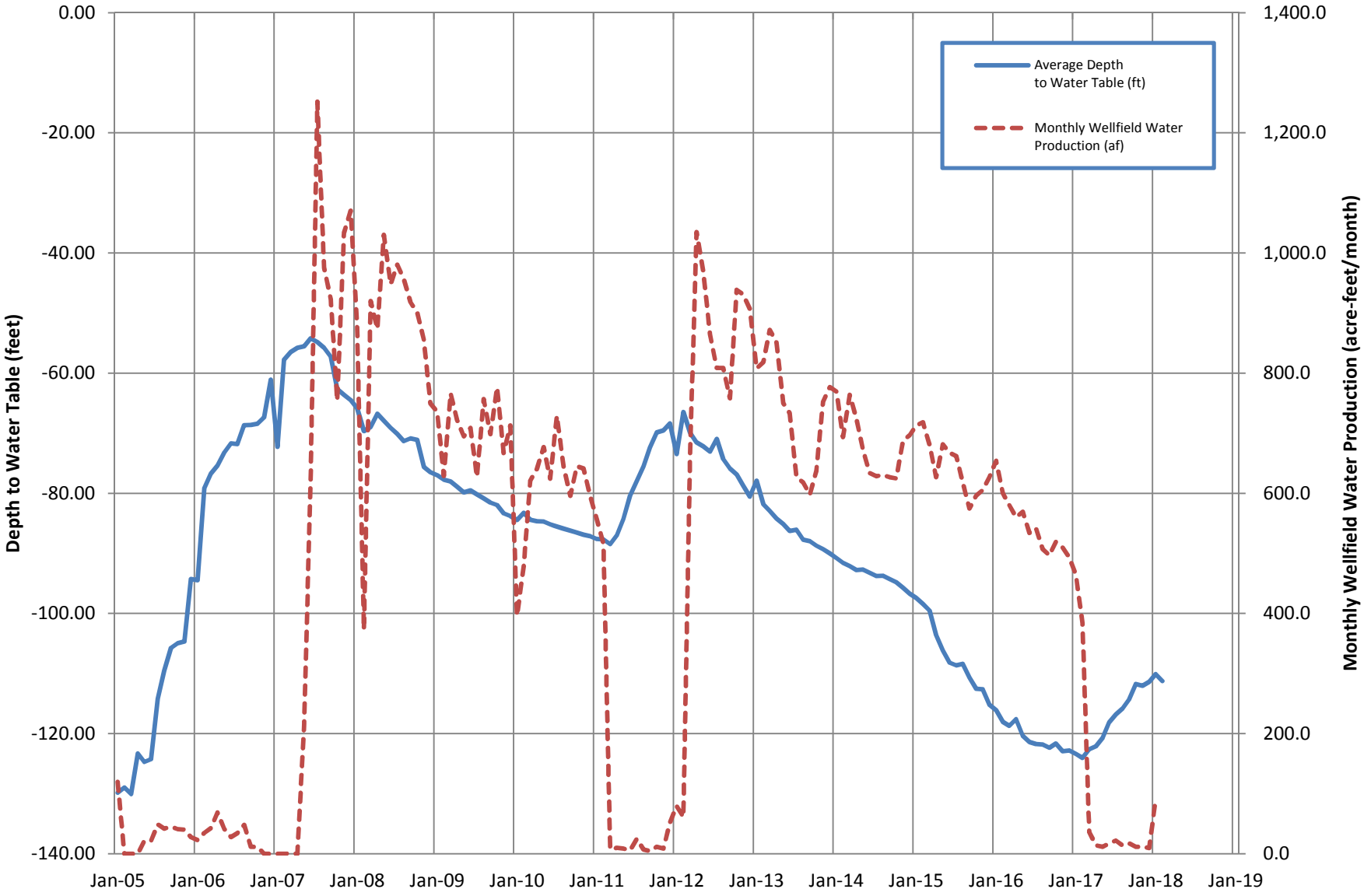


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF DECEMBER 31, 2017**

	2016 Dec	2017 Jan	2017 Feb	2017 Mar	2017 Apr	2017 May	2017 Jun	2017 Jul	2017 Aug	2017 Sep	2017 Oct	2017 Nov	2017 Dec	12 MO AVG
Fishing Permits	80	109	83	344	761	859	897	768	660	609	381	377	136	499
Boat Launches	0	0	1	3	22	30	46	23	23	5	7	3	3	14
Motor Boats (full day rental)	13	14	0	7	40	64	64	66	49	25	13	16	9	31
Motor Boats (half day rental)	0	0	0	0	14	13	13	20	11	4	4	8	3	8
Campground/Head Count	115	77	54	284	936	1,236	944	1,745	1,049	1,380	485	72	84	696
Campground/Cars, Trucks, etc.	17	12	15	214	263	502	325	592	444	521	172	125	38	269
Campground/Recreational Vehicles	6	0	3	6	37	21	24	9	0	15	11	7	3	11
Mobile Home/Spaces	65	65	66	68	63	69	73	80	81	88	90	90	90	77
M.H.P. Daily (Visitors/Head Count)	0	0	0	0	0	36	42	46	32	42	39	56	62	30
M.H.P. (Residents/Head Count)	98	98	99	99	97	96	113	132	133	124	126	125	128	114
Storage	6	4	7	6	3	6	6	7	4	4	4	4	5	5
Cabins	167	109	112	169	207	214	185	201	232	202	283	217	168	192
Hunters	131	78	0	0	0	0	0	0	0	0	0	0	31	9

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





STAFF REPORT

Agenda Item: 8

Board Meeting Date:	March 7, 2018
Prepared By:	Marlene Kelleher
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2017

RECOMMENDATION: Informational report concerning the financial condition of the District. No action will be required.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Attached for review by the Board of Directors is the Financial Report for the Six Months Ended December 31, 2017. This report includes the following items:

FINANCIAL STATEMENTS

- Statements of Net Position
- Statements of Revenues, Expenses and Changes in Net Position

SPECIAL REPORTS

- Water Statistics Budget Comparison
- Revenue and Expense Budget Comparison
- Capital Outlay Comparison
- Property Revenues
- Legal Expenses

The District’s financial position improved during this six month period. Overall, the District experienced a \$6.2 million operating gain, which is an increase from the \$4.5 million operating gain for the same six month period in the previous year.

The budget reports compare the actual results for the six month period ended December 31, 2017 with the *annual* budgeted amounts approved by the Board.

DETAILED REPORT: See attached Financial Report for the Six Months Ended December 31, 2017.

The District’s reserves on December 31, 2017 were as follows:

Emergency and Contingency	\$ 9,000,000
Working Capital	9,000,000
Capital Improvement	<u>9,816,754</u>
Total Reserves	<u>\$27,816,754</u>

ATTACHMENT:

- Financial Report for the Six Months Ended December 31, 2017



FINANCIAL REPORT
For the Six Months Ended
December 31, 2017

(UNAUDITED)

VISTA IRRIGATION DISTRICT

Table of Contents

	<i>Page</i>
FINANCIAL STATEMENTS	
Statements of Net Position.....	1
Statements of Revenues, Expenses and Changes in Net Position	2
SPECIAL REPORTS	
Water Statistics Budget Comparison	3
Revenue and Expense Budget Comparison	4-5
Capital Outlay Comparison.....	6-7
Property Revenues	8
Legal Expenses	9



FINANCIAL STATEMENTS

VISTA IRRIGATION DISTRICT

STATEMENTS OF NET POSITION December 31, 2017 and June 30, 2017

ASSETS	12/31/17	6/30/17
Current Assets:		
Cash and cash equivalents	\$ 10,928,785	\$ 7,959,960
Investments	16,887,969	17,893,733
Accounts receivable, net	6,913,608	7,038,468
Taxes receivable	58,333	36,345
Accrued interest receivable	11,484	9,099
Inventories of materials and supplies	644,337	518,533
Prepaid expenses and other current assets	339,655	349,949
Total Current Assets	<u>35,784,171</u>	<u>33,806,087</u>
Noncurrent Assets:		
Capital assets:		
Depreciable assets, net of accumulated depreciation:		
Buildings, canals, pipelines, reservoirs and dams	82,135,486	76,094,593
Equipment	2,048,752	1,824,660
Henshaw pumping project	370,310	390,914
Nondepreciable assets:		
Land, franchises and water rights	6,001,127	6,001,127
Construction in progress	1,872,166	5,613,539
Total capital assets	<u>92,427,841</u>	<u>89,924,833</u>
Long-term prepaid expenses	4,236,388	4,236,388
Total Noncurrent Assets	<u>96,664,229</u>	<u>94,161,221</u>
Total Assets	<u>132,448,400</u>	<u>127,967,308</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension related	<u>5,196,486</u>	<u>5,196,486</u>
Total Deferred Outflows of Resources	<u>5,196,486</u>	<u>5,196,486</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	5,018,430	\$ 7,141,890
Deposits	636,725	634,234
Accrued expenses and other liabilities	2,216,968	2,113,610
Total Current Liabilities	<u>7,872,123</u>	<u>9,889,734</u>
Noncurrent Liabilities:		
Net pension liability	<u>12,926,266</u>	<u>12,926,266</u>
Total Noncurrent Liabilities	<u>12,926,266</u>	<u>12,926,266</u>
Total Liabilities	<u>20,798,389</u>	<u>22,816,000</u>
DEFERRED INFLOWS OF RESOURCES		
Pension related	<u>1,254,912</u>	<u>1,254,912</u>
Total Deferred Inflows of Resources	<u>1,254,912</u>	<u>1,254,912</u>
NET POSITION		
Net investment in capital assets	92,427,841	89,924,833
Unrestricted	<u>23,163,744</u>	<u>19,168,049</u>
Total Net Position	<u>\$115,591,585</u>	<u>\$109,092,882</u>

VISTA IRRIGATION DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION Six Months Ended December 31, 2017 and Year Ended June 30, 2017

	12/31/17	6/30/17
OPERATING REVENUES		
Water sales	\$ 26,360,070	\$ 44,937,219
System fees	598,730	1,029,580
Property rentals	403,943	770,023
Other services	280,567	645,880
Total Operating Revenues	<u>27,643,310</u>	<u>47,382,702</u>
OPERATING EXPENSES		
Purchased water	10,629,795	23,826,729
Wages and benefits	6,802,093	13,492,353
Contractual services	1,593,528	3,495,060
Depreciation	1,455,826	2,719,379
Supplies	702,183	1,450,699
Professional fees	301,061	949,374
Office and general	247,552	481,697
Power	183,247	525,897
Insurance	250,310	535,788
Communications	27,569	56,779
Uncollectible accounts	22,849	2,662
Burden allocation	(744,640)	(1,422,130)
Total Operating Expenses	<u>21,471,373</u>	<u>46,114,287</u>
Operating Income	<u>6,171,937</u>	<u>1,268,415</u>
NONOPERATING REVENUES (EXPENSES)		
Property taxes	178,354	423,469
Investment income	124,015	168,777
Legal settlement	-	(66,961)
Loss on disposal of capital assets	(539)	(139,088)
Total Nonoperating Revenues	<u>301,830</u>	<u>386,197</u>
Income Before Contributed Capital	6,473,767	1,654,612
Contributed capital	24,936	1,257,820
Change in Net Position	<u>6,498,703</u>	<u>2,912,432</u>
Total Net Position - beginning	<u>109,092,882</u>	<u>106,180,450</u>
Total Net Position - ending	<u>\$ 115,591,585</u>	<u>\$ 109,092,882</u>



SPECIAL REPORTS

VISTA IRRIGATION DISTRICT

WATER STATISTICS BUDGET COMPARISON Six Months Ended December 31, 2017 (In Acre Feet)

	Actual	Budget	Percentage of Budget
WATER SOURCES:			
Water Purchases	6,762	13,587	50%
Local Water	<u>3,172</u>	<u>3,813</u>	83%
Total Water Sources	<u>9,934</u>	<u>17,400</u>	57%
WATER SALES	<u>9,312</u>	<u>16,400</u>	57%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2017

	Actual	Budget	Percentage of Budget
OPERATING REVENUES			
Water sales:			
Single family	\$ 8,891,531	\$ 15,133,000	59%
Multiple family	2,799,093	6,015,000	47%
Irrigation	2,541,733	3,182,000	80%
Commercial	1,209,223	2,483,000	49%
Agricultural	1,090,432	1,973,000	55%
Industrial	605,034	1,289,000	47%
Mobile homes	394,752	805,000	49%
Government	404,764	592,000	68%
Contract water	(1,464)	49,000	-
Unmetered	1,112	8,000	14%
Service charges	8,423,860	16,916,000	50%
Subtotal water sales	<u>26,360,070</u>	<u>48,445,000</u>	
System fees:			
Capacity	598,730	800,000	75%
Connection	-	15,000	0%
Subtotal system fees	<u>598,730</u>	<u>815,000</u>	
Property rentals	403,943	738,000	55%
Other services:			
New installations	154,281	300,000	51%
Non construction services	126,286	200,000	63%
Subtotal other services	<u>280,567</u>	<u>500,000</u>	
Total Operating Revenues	<u>27,643,310</u>	<u>50,498,000</u>	55%
OPERATING EXPENSES			
Purchased water	10,629,795	20,758,000	51%
Wages and benefits:			
Salaries	3,883,070	8,152,000	48%
Employee health insurance	980,089	2,047,000	48%
PERS retirement	1,261,882	1,876,000	67%
FICA & medicare	280,526	580,000	48%
Workers compensation	94,934	220,000	43%
Retiree medical insurance	207,639	171,000	121%
Deferred compensation plan	35,711	95,000	38%
Life and disability insurance	38,243	80,000	48%
Uniforms	15,076	29,500	51%
Tuition reimbursement	2,018	4,000	50%
EAP counseling	2,905	3,200	91%
Unemployment insurance	-	2,000	0%
Subtotal wages and benefits	<u>6,802,093</u>	<u>13,259,700</u>	

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2017

	Actual	Budget	Percentage of Budget
Contractual services	1,593,528	3,968,100	40%
Depreciation	1,455,826	2,824,000	52%
Supplies	702,183	1,258,600	56%
Professional fees:			
Legal	114,556	311,000	37%
Consulting	170,765	248,500	69%
Audit	15,740	25,000	63%
Subtotal professional fees	<u>301,061</u>	<u>584,500</u>	
Office and general:			
Fees and permits	109,144	162,875	67%
Postage	37,716	75,500	50%
Computer hardware	9,845	61,500	16%
Employment related expense	23,789	51,500	46%
Training	26,452	50,000	53%
Dues, subscriptions, and publications	3,726	47,800	8%
Travel	20,129	39,600	51%
Office supplies	4,032	30,500	13%
Computer software	3,902	24,500	16%
Printing	5,817	12,700	46%
Awards and contributions	3,000	8,700	34%
Subtotal office and general	<u>247,552</u>	<u>565,175</u>	
Power	183,247	558,300	33%
Insurance	250,310	484,000	52%
Communications	27,569	57,400	48%
Uncollectible accounts	22,849	33,000	69%
Burden allocation	(744,640)	(1,200,000)	62%
Total Operating Expenses	<u>21,471,373</u>	<u>43,150,775</u>	50%
Operating Income	6,171,937	7,347,225	84%
NONOPERATING REVENUES (EXPENSES)			
Property taxes	178,354	400,000	45%
Investment income	124,015	190,000	65%
Loss on disposal of capital assets	(539)	-	-
Total Nonoperating Revenues	<u>301,830</u>	<u>590,000</u>	51%
Income Before Contributed Capital	<u>\$ 6,473,767</u>	<u>\$ 7,937,225</u>	82%

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON

December 31, 2017

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
ENGINEERING:				
E43 Regulator Relocation & Upgrade	10-02	15,000	-	15,000
AB Line Replacement	11-04	1,100,000	133,971	966,029
East Vista Way - Mason Road Pipeline	12-02	600,000	-	600,000
S Santa Fe Pipeline - Mar Vista to Montg	12-03	10,000	-	10,000
Flume - Siphon Replacement	15-03	1,300,000	65,883	1,234,117
Flume - Pressure Zone Loop	15-05	280,000	13,575	266,425
E Reservoir	16-04	50,000	-	50,000
Paseo Santa Fe Project	16-05	1,550,000	313	1,549,687
HP Reservoir Rehabilitation	17-01	3,000,000	69,734	2,930,266
FY 2017 Main Replacement Program	17-02	2,500,000	2,880,454	-
Flume Relocation	17-03	800,000	1,095,614	-
FY 2018 Main Replacement Program	18-01	4,500,000	769,293	3,730,707
Calle Maria Pipeline Extension	18-02	200,000	-	200,000
Vista Flume - Beehive Bench & Siphon	18-03	100,000	16,862	83,138
Lita Lane Pipeline Extension	18-04	81,000	-	81,000
HB Reservoir Rehabilitation	18-05	75,000	-	75,000
HP Reservoir Pipeline Extension	18-06	52,000	-	52,000
Camino Mateo Pipeline Extension & Intertie	18-07	20,000	-	20,000
		<u>16,233,000</u>	<u>5,045,699</u>	<u>11,863,369</u>
FIELD SERVICES:				
Vehicles (5)	16-06	199,000	218,205	-
Excavator	18-08	185,000	162,519	-
Loader	18-09	170,000	-	170,000
Asphalt Grinder	18-10	135,000	-	135,000
Vehicles (3)	18-11	82,000	24,524	57,476
Lobby Security Upgrade	18-12	48,000	-	48,000
Light Tower	18-13	8,500	8,335	-
Skid Steer Broom Attachment	18-14	6,300	5,830	-
Truck Ford F250	-	-	39,304	-
HB Reservoir Stairs	-	-	45,977	-
		<u>833,800</u>	<u>504,694</u>	<u>410,476</u>

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON

December 31, 2017

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
FINANCE:				
Phone System	17-07	35,000	-	35,000
Data Switch	17-08	28,000	16,259	-
Servers (3)	18-15	25,500	-	25,500
Printer	18-16	6,000	5,308	-
		<u>94,500</u>	<u>21,567</u>	<u>60,500</u>
OPERATIONS:				
Hydraulic Butterfly Valve and Seismic Actuator	17-10	48,000	24,155	23,845
SCADA Control Panel (3)	18-17	110,000	24,669	85,331
Pump Control Valve (2)	18-18	24,000	23,382	-
Motor	18-19	8,000	7,325	-
		<u>190,000</u>	<u>79,531</u>	<u>109,176</u>
WATER RESOURCES:				
On-Site Chlorine Generation System	11-12	3,350,000	2,953,592	396,408
Leach Fields (2)	16-15	14,000	-	14,000
Motor Control Panel	18-20	14,800	11,742	3,058
SCADA Graphical User Interface Software	18-21	10,000	6,551	-
		<u>3,388,800</u>	<u>2,971,885</u>	<u>413,466</u>
		<u>\$ 20,740,100</u>	<u>\$ 8,623,376</u>	<u>\$ 12,856,987</u>

VISTA IRRIGATION DISTRICT

PROPERTY REVENUES

Six Months Ended December 31, 2017 and Year Ended June 30, 2017

	12/31/17	6/30/17
Hein Hettinga	\$ 93,453	\$ 217,737
My Country Club, Inc.	59,714	90,714
Department of Defense - Navy 2nd lease	48,076	95,218
Lake Henshaw Resort, Inc.	34,992	47,539
Department of Defense - Navy	27,062	53,600
Crown Castle - Cabrillo Circle	23,382	45,542
T-Mobile - Lupine Hills	23,290	45,459
Crown Castle GT Co.	19,694	38,886
Cingular Wireless/AT&T	19,644	39,102
Verizon Wireless	9,836	19,356
Sprint	9,722	18,218
Crown Castle - Vista Towers	8,995	17,382
Mendenhall Cattle Company, Inc.	7,928	13,330
Puerta La Cruz	6,036	11,850
Sempra Energy	6,032	11,806
Noll Seeds	3,163	1,691
Charles Chester Taylor	1,650	1,650
Department of Agriculture	500	500
Vallecitos Water District	360	360
CalFire	355	-
County of San Diego - Warner Pit	59	83
	<hr/>	<hr/>
TOTAL PROPERTY REVENUES	<u>\$ 403,943</u>	<u>\$ 770,023</u>

VISTA IRRIGATION DISTRICT

LEGAL EXPENSES

Six Months Ended Dec 31, 2017

General Legal Fees

Liebert, Cassidy & Whitmore	General	5,410	
Rutan & Tucker LLP	General	<u>36,689</u>	
			\$ 42,099

Water Rights Legal Fees

Horton, Knox, Carter & Foote	Indians	72,330	
Rutan & Tucker LLP	Indians	<u>127</u>	
			<u>72,457</u>

Total Legal Costs (6 months)			<u><u>\$ 114,556</u></u>
-------------------------------------	--	--	--------------------------

Total Budgeted Legal Costs (12 months)			<u><u>\$ 311,000</u></u>
---	--	--	--------------------------



STAFF REPORT

Agenda Item: 9

Board Meeting Date: March 7, 2018
Prepared By: Brian Smith
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: DISPOSITION OF VACANT DISTRICT PROPERTY

RECOMMENDATION: Adopt a resolution declaring the 0.46 acres of District property located at 1951 Warmlands Avenue (APN: 171-271-02) as surplus property.

PRIOR BOARD ACTION:

- 02-03-16 Approved and directed staff to file a Notice of Exemption for the demolition of "F" reservoir.
- 08-14-16 Authorized execution of an agreement with West-Tech Contracting, Inc. for demolition of "F" reservoir.

FISCAL IMPACT: None.

SUMMARY: Vacant District property located at 1951 Warmlands Avenue is the former site of the 0.76 million gallon (mg) "F" reservoir, which was constructed in 1927. The District's 2000 Water Master Plan determined that "F" reservoir was no longer necessary following the completion of the VID 11 aqueduct connection and construction of the 5.30 mg "H" reservoir.

"F" reservoir was taken out of service in 2007 and demolished in 2016. The vacant property is a circular lot comprising 0.46 acres; District access to the property is via a pipeline easement (which may not be able to be assigned to a new owner) through a private driveway at 1947 Warmlands Avenue. District staff does not foresee a need for the property in the future. Without an easement, the property is landlocked, possibly limiting its marketability to the adjacent property owners.

DETAILED REPORT: State law requires the District to provide specified entities the opportunity to purchase surplus property prior to the District placing the property on the market. The Board must adopt a resolution declaring the property surplus to begin the process of offering the property for sale. Once declared surplus, the property would be offered to qualifying local governmental and non-profit entities for specified purposes (e.g., low income housing, park and recreation, schools) pursuant to Government Code Section 54222. These entities would have sixty (60) days to respond to the offer, followed by another ninety (90) days to negotiate price and terms; the District is not required to sell the property to any entity for less than fair market value. If no public entities respond, or if a price or terms cannot be agreed upon, the District would then have the option to sell or lease the surplus property to a private party or retain the property. By declaring the property surplus, therefore, the District would have the option to sell, lease or retain the property (if no qualifying local public entity or non-profit pursues purchasing/leasing the property).

ATTACHMENT: Draft Resolution
Aerial Map

RESOLUTION NO. 18-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
DECLARING PROPERTY AT 1951 WARMLANDS AVENUE, VISTA, CALIFORNIA
(ASSESSOR PARCEL NUMBER 171-271-02) AS SURPLUS LAND AND
NO LONGER REQUIRED FOR DISTRICT PURPOSES, AND
DIRECTING STAFF TO PROVIDE NOTICE TO ENTITIES AS SPECIFIED BY LAW

WHEREAS, the Vista Irrigation District (District) is the owner of real property located at 1951 Warmlands Avenue, Vista, California (Assessor Parcel Number 171-271-02) shown in Exhibit A attached hereto and incorporated by this reference; and

WHEREAS, the aforementioned District property located at 1951 Warmlands Avenue, Vista, California is no longer needed for District purposes; and

WHEREAS, as surplus property, the District will offer the aforementioned real property for sale to affordable housing entities and other public agencies pursuant to California Government Code Sections 54220 et seq. at fair market value; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that:

1. The property referenced in Exhibit A no longer needs to be retained for District purposes and is hereby declared to be surplus land.
2. The General Manager is authorized and directed to provide notice and a written offer to sell or lease the surplus property to qualified local government and non-profit entities for specific purposes in accordance with California Government Code Sections 54220 et seq.

PASSED AND ADOPTED by the Board of Directors of the Vista Irrigation District on this 7th day of March 2018, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

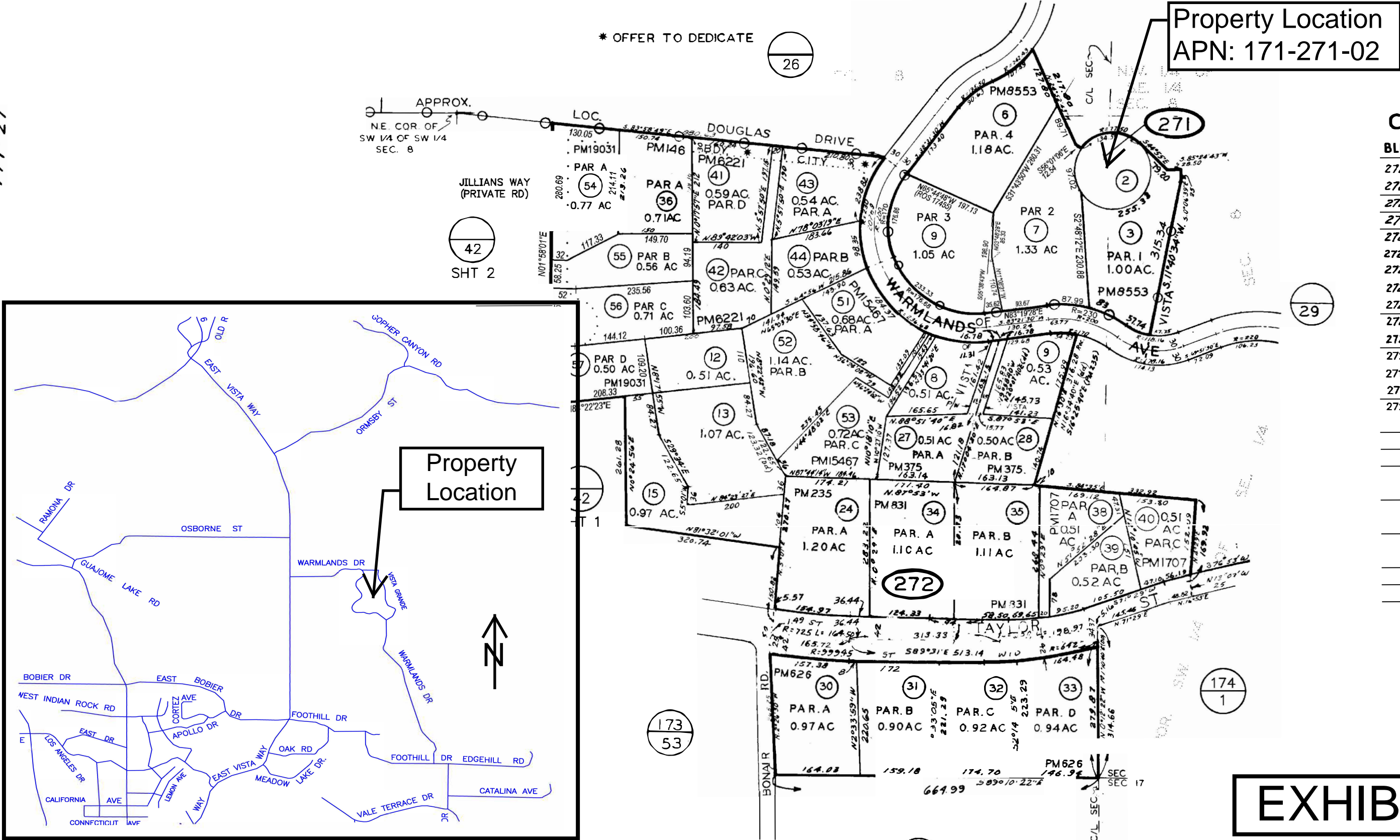
Paul E. Dorey, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

1"=200'

171-27



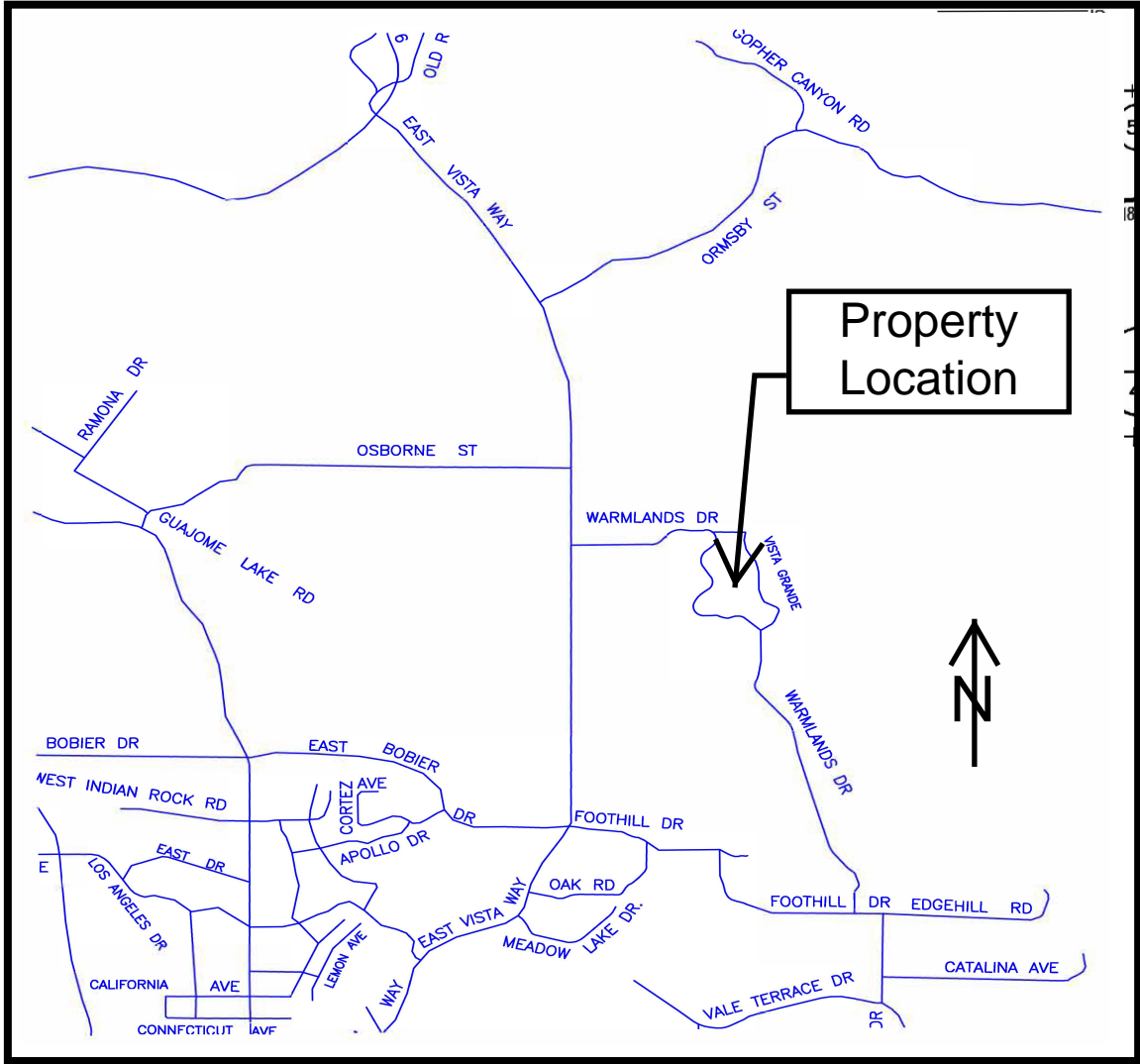
Property Location
APN: 171-271-02

Property Location

11/1/2002 SM

CHANGES

BLK	OLD	NEW	YR	CUT
272	16	41-44	78	1842
272	6	SAME	78	4970
272	6	173	79	1897
271	1	3-6	80	807 CC
272	22	45-46	80	2060 RC
272	22	78	80	1842
272	34	35	82	5555
272	45	49	85	2361
272	15	SAME	88	5882
272	7	51-53	89	1829
272	50	57	90	2312
272	49	PC 42	01	12
271	4	7&8	03	1148
271	5&8	9	03	1178
272	46	54-57	03	1668



VICINITY MAP

EXHIBIT A

ES
12-16-69

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.

SEC 8 - T11S - R3W - POR S 1/2
ROS 1543,5581,11406,17455

1951 Warmlands Avenue
(former F Reservoir site)





STAFF REPORT

Agenda Item: 10

Board Meeting Date: March 7, 2018
Prepared By: Lisa Soto
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: CSDA BOARD OF DIRECTORS ELECTION, SOUTHERN NETWORK, SEAT A

RECOMMENDATION: Adopt a resolution nominating Jo MacKenzie to the California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat A.

PRIOR BOARD ACTION:

- 03/03/2015 Adopted resolution nominating Jo MacKenzie in the CSDA Board of Directors election.
- 06/17/2015 Cast its vote for Jo MacKenzie for the Southern Region, Seat A in the CSDA Board of Directors election.

FISCAL IMPACT: Undetermined amount for expenses should Director MacKenzie be re-elected to the CSDA Board of Directors.

SUMMARY: CSDA's primary function is to represent all of California's special districts, in particular before the Legislature and the State Administration. CSDA has six geographical networks and each has three seats on the Board with staggered three-year terms. Director MacKenzie currently serves on the CSDA Board of Directors in Seat A of the Southern Network. With her term expiring this year, she has indicated a desire to continue to serve on the CSDA Board of Directors.

DETAILED REPORT: Any regular CSDA member independent special district is eligible to nominate one person, a board member or managerial employee, for election to the CSDA Board. Nomination must be accompanied by the corresponding minute order or resolution and must be received by CSDA by April 18, 2018. CSDA will email ballots on June 18, 2018 (or mail paper ballots upon request on June 17); completed ballots must be received by CSDA by August 10, 2018. All Board members, including the successful candidates in this election, will be introduced at the CSDA Annual Conference in Indian Wells in September 2018.

ATTACHMENTS:

- Draft resolution
- CSDA Board of Directors Call for Nominations mailing

RESOLUTION NO. 18-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VISTA IRRIGATION DISTRICT
NOMINATING JO MACKENZIE
TO THE CSDA BOARD OF DIRECTORS

WHEREAS, the Vista Irrigation District is a member district of the California Special Districts Association (CSDA); and

WHEREAS, Jo MacKenzie began her tenure with the Vista Irrigation District in December, 1992; and

WHEREAS, the VID Board has been very appreciative of Jo's on-going commitment to representing the views of all of the San Diego County CSDA member agencies at the State CSDA meetings and wishes to support her continued involvement with CSDA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does place its full and unreserved support in the nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to CSDA, 1112 I Street, Suite 200, Sacramento, California, 95814, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 7th day of March 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

FEB 20 2018

DATE: February 16, 2018
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

VISTA IRRIG. DIST.

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2019 - 2021 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a Board or committee meeting is held in conjunction with the events).

(over)

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors.

- **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination.**
- **Deadline for receiving nominations is April 18, 2018. Nominations and supporting documentation may be mailed or emailed to Beth Hummel.**
No faxes please.

Mail: CSDA Attention: Beth Hummel
1112 I Street, Suite 200, Sacramento, CA 95814
E-mail: bethh@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A-Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A-Noelle Mattock, Director, El Dorado Hills CSD*
Bay Area Network Seat A-Robert Silano, Director, Menlo Park Fire Protection District*
Central Network Seat A-Joel Bauer, GM, West Side Cemetery District*
Coastal Network Seat A-Elaine Magner, Director, Pleasant Valley Recreation & Park District*
Southern Network Seat A-Jo MacKenzie, Director, Vista Irrigation District*
(* = Incumbent is running for re-election)

If you have any questions, please contact Beth Hummel at 877-924-CSDA or bethh@csda.net.

NEW THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 18, 2018. All votes must be received through the system no later than 5:00 p.m. August 10, 2018.*

*Districts can opt to cast a paper ballot instead; but you must contact Beth by e-mail Bethh@csda.net, by **April 18, 2018** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 10, 2018.

The successful candidates will be notified no later than August 14, 2018. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2018.



**California Special
Districts Association**
Districts Stronger Together

2018 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map on back)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

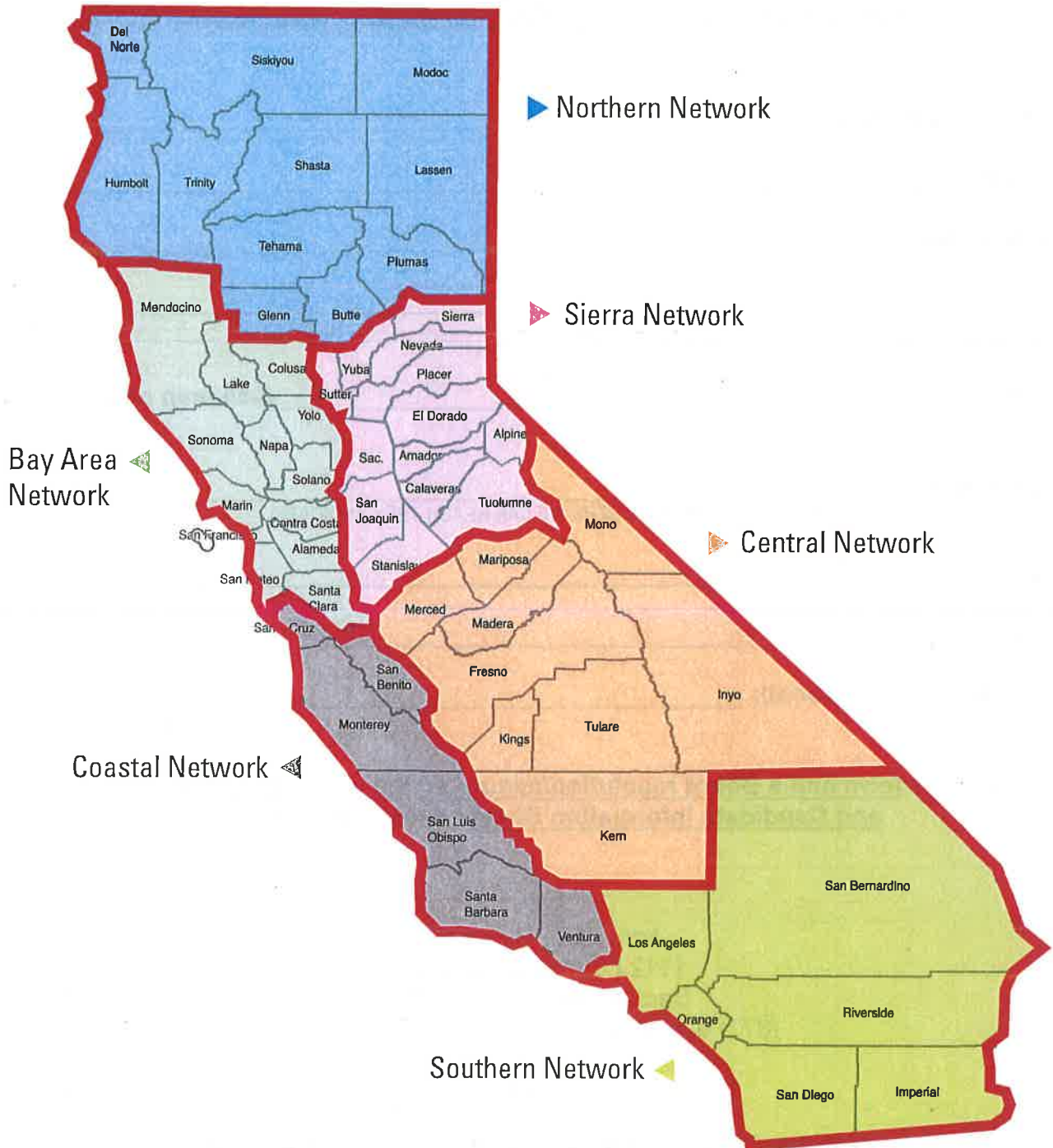
CSDA
Attn: Beth Hummel
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

bethh@cda.net

DEADLINE FOR RECEIVING NOMINATIONS – April 18, 2018



California Special Districts Association
DISTRICT NETWORKS





**California Special
Districts Association**
Districts Stronger Together

2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**



Agenda Item: 11

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING FEBRUARY 22, 2018

- 9-1. Authorize the General Manager to continue the lease agreement for the Water Authority's Los Angeles Office.
The Board authorized the General Manager to continue the existing lease agreement for Water Authority's Los Angeles Office space for 14 additional months through fiscal year 2019 and increase the General Manager's authority to pay the lease payments by \$16,702, for a new amount not to exceed \$266,159.
- 9-2. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed monthly Treasurer's Report.
- 9-3. Short-Term General Counsel Contract Extension.
The Board extended the current General Counsel contract from March 14 through June 30, 2018.
- 9-4. Federal Legislative Priorities for 2018.
The Board adopted federal legislative priorities for 2018.
- 9-5. Approve enhanced value of water regional communications program and authorize the General Manager to enter into a professional services agreement with Southwest Strategies.
The Board approved the enhanced value of water regional communications program Brought to You by Water; authorized the General Manager to enter into a 12-month professional services agreement with Southwest Strategies in an amount not to exceed \$244,000 for public outreach services to assist in the implementation of the program; and approved the reallocation of \$55,000 from the General Manager's budget contingency fund to the Public Outreach and Conservation Department's FY 2018 and 2019 budget to implement the program.
- 9-6. Retirement of Director.
The Board adopted Resolution No. 2018-02 honoring Yen Tu upon her retirement from the Board of Directors.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date: March 7, 2018
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	AB 1234 Ethics Compliance Training on Demand Webinar (CSDA) <i>Free through March 15, 2018 on a computer of your choice</i> <i>Contact Marian Schmidt for log-on instructions</i>	
2	AB 1234 Ethics Compliance Training Webinar (CSDA) <i>Mar. 13, 2018 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/12/18</i>	
3	ACWA Legislative Symposium <i>Mar. 14, 2018 – Sacramento Convention Center</i> <i>Registration deadline: 3/14/18</i>	MacKenzie (R)
4	Legislative Round-Up Webinar (CSDA) <i>Mar. 15, 2018 -10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/14/18</i>	MacKenzie (R)
5 *	Council of Water Utilities Meeting <i>Mar. 20, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 3/15/18</i>	
6	Governance Foundations – Module 1 (Special District Leadership Academy) <i>Mar. 20, 2018 – Hilton Sacramento Arden West</i> <i>Registration deadline: 3/15/18</i>	
7	California Water Policy Conference 27 <i>Mar. 22-23, 2018 – UC Davis Conference Center</i> <i>Registration deadline: None</i>	
8	Lower Colorado River Tour (Water Education Foundation) <i>Apr. 10-13, 2018 – Ontario International Airport</i> <i>Reservation deadline: 3/27/18</i>	
9	Special District Leadership Academy (CSDA) <i>Apr. 15-18, 2018 – Embassy Suites Monterey Bay – Seaside</i> <i>Registration deadline: 3/16/18</i>	
10 *	Council of Water Utilities Meeting <i>Apr. 17, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 4/12/18</i>	
11	ACWA Spring Conference <i>May 8-11, 2018 – Convention Center, Hyatt Regency, Sheraton Grand, Sacramento</i> <i>Registration deadline: 4/20/18</i>	Dorey (A,H) MacKenzie Vásquez (A,H) Miller (A,H) Sanchez (A,H)
12 *	Council of Water Utilities Meeting <i>May 15, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 5/10/18</i>	
13	Bay-Delta Tour (Water Education Foundation) <i>May 16-18, 2018 – Sacramento International Airport</i> <i>Reservation deadline: 5/2/18</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14 *	CSDA Quarterly Dinner Meeting <i>May 17, 2018 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/10/18</i>	Dorey MacKenzie
15	Special District Legislative Days (CSDA) <i>May 22-23, 2018 – Sacramento</i> <i>Registration deadline: 5/10/18</i>	MacKenzie
16	Prop. 26, Prop. 218, and Rate Setting (CSDA) <i>May 30, 2018 – Santa Margarita Water District, Las Flores</i> <i>Registration deadline: 5/24/18</i>	
17 *	Council of Water Utilities Meeting <i>June 19, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 6/14/18</i>	
18	Headwaters Tour (Water Education Foundation) <i>June 28-29, 2018 – Rancho Cordova (GEI Consultants)</i> <i>Reservation deadline: 6/14/18</i>	
19	Special District Leadership Academy (CSDA) <i>July 8-11, 2018 – Embassy Suites Napa Valley, Napa</i> <i>Registration deadline: 6/8/18</i>	
20 *	Council of Water Utilities Meeting <i>July 17, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 7/12/18</i>	
21 *	CSDA Quarterly Dinner Meeting <i>Aug. 16, 2018 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/9/18</i>	
22 *	Council of Water Utilities Meeting <i>Aug. 21, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 8/16/18</i>	
23	Urban Water Institute’s Annual Water Conference <i>Aug. 22-24, 2018 – Hilton San Diego Resort</i> <i>Registration deadline: 8/8/18</i>	
24 *	Council of Water Utilities Meeting <i>Sept. 18, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 9/13/18</i>	
25	Governance Foundations – Module 1 (CSDA Special District Leadership Academy) <i>Sept. 24, 2018 – Renaissance Indian Wells Resort</i> <i>Registration deadline: 9/13/18</i>	
26	CSDA Annual Conference <i>Sept. 24-27, 2018 – Renaissance Resort -Palm Springs</i> <i>Registration deadline: TBD</i>	
27	Northern California Tour (Water Education Foundation) <i>Oct. 10-12, 2018 – Sacramento International Airport</i> <i>Reservation deadline: 9/26/18</i>	
28 *	Council of Water Utilities Meeting <i>Oct. 16, 2018 – 7:15 a.m., Location TBD</i> <i>Reservation deadline: 10/11/18</i>	
29	Legislative Round-Up Webinar (CSDA) <i>Nov. 1, 2018 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/25/18</i>	
30	San Joaquin River Restoration Tour (Water Education Foundation) <i>Nov. 7-8, 2018 – Fresno</i> <i>Reservation deadline: 10/24/18</i>	
31	AB 1234 Ethics Compliance Training Webinar (CSDA) <i>Nov. 13, 2018 – 10:00 a.m. -12:00 p.m.</i> <i>Registration deadline: 10/25/18</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
32 *	CSDA Quarterly Dinner Meeting <i>Nov. 15, 2018 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/8/18</i>	
33	ACWA Fall Conference <i>Nov. 27-30, 2018 – San Diego</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 13

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Water Master Plan
- Pipeline Drive property
- Headquarters painting proposals



Agenda Item: 14

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 15

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Eldon Boone

SUBJECT: CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

SUMMARY: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Case (February 26, 2018 Demand by San Diego County Water Authority (SDCWA) for Arbitration re 2017 Supplemental Water Deliveries under “Conveyance Agreement” between SDCWA, San Luis Rey Settlement Parties, and United States)



STAFF REPORT

Board Meeting Date: March 7, 2018
Prepared By: Eldon Boone

SUBJECT: CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

SUMMARY: Discussion concerning real property transactions in compliance with Government Code section 54956.8 regarding:

Property: Vista Irrigation District property located at the northwest corner of Engineer Street and Pipeline Drive in Vista, CA 92081 (APN 219-532-22)

Agency Negotiators: Eldon Boone and Brian Smith

Negotiating Party: Public generally

Under Negotiation: Price and terms

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON MARCH 7, 2018, WAS ADJOURNED UNTIL 9:00 AM, MARCH 21, 2018, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: March 7, 2018