

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

October 21, 2020

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 21, 2020, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:02 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, and Sanchez; MacKenzie was also present by teleconference.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Assistant Secretary of the Board Randy Whitmann, Director of Engineering; and Frank Wolinski, Director of Operations and Field Services. Lisa Soto, Secretary of the Board was present via teleconference.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director Vásquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

20-10-89	<i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

20-10-90	<i>Upon motion by Director Dorey, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 20-29 approving disbursements.</i>
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A. Acceptance of water system

See staff report attached hereto. Staff recommended and the Board accepted the water system for a seven single-family housing project, known as Robin Place, consisting of approximately 7.33 gross acres owned by New Pointe Investment 40, LLC, located at the end of Robin Place and Canyon Drive, Vista (I-3086; TM 4805-1; LN 2018-028; APNs 181-121-60 through 66; DIV NO 3).

B. Custom service body for District vehicle

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to enter into an agreement with CraneWorks Southwest, Inc. to fabricate and install a service body on the District's 2021 F-650 Ford truck in the amount of \$68,952.00.

C. Minutes of Board of Directors meeting on October 7, 2020

The minutes of October 7, 2020 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 20-29

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 65357 through 65460 drawn on Union Bank totaling \$396,201.01.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 21st day of October 2020.

7. NOMINATIONS FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE

See staff report attached hereto.

General Manager Brett Hodgkiss presented an overview of the item, stating that the San Diego Local Agency Formation Commission (LAFCO) is seeking nominations for eight positions on the Special Districts Advisory Committee (SDAC); the SDAC is comprised of 16 members that serve four-year terms. He noted that while Director MacKenzie currently serves as a regular member of LAFCO it is allowable for one agency to have both a regular or alternate district member and a SDAC member; therefore, the District is eligible to make a nomination to the SDAC. Director Miller expressed interest in being nominated to the SDAC.

20-10-91	<i>Upon motion by Director Sanchez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors nominated Director Miller for the San Diego Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee.</i>
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The Board Secretary indicated that she would work with Director Miller to submit the necessary nomination paperwork to LAFCO before the deadline.

8. 2021 BOARD MEETING DATES

See staff report attached hereto.

Mr. Hodgkiss stated that based on staff's review of the 2021 calendar three changes in the regular meeting schedule for 2021 are recommended, as noted in the staff report. He acknowledged that 2021 meeting and conference schedules could change depending on the status of the COVID-19 pandemic; if necessary, the Board could make modifications to the meeting schedule as circumstances dictate.

20-10-92 *Upon motion by Director Sanchez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors established 2021 Board meeting dates to resolve conflicts as follows: scheduled one Board meeting in May on May 12; shifted the Board meeting dates in September to the second and fourth Wednesdays of the month; and scheduled one Board meeting in December on December 8. All Board meetings to begin at 9:00 a.m.*

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller stated that there had not been a meeting of the San Diego County Water Authority (Water Authority) since his last report. He stated that he recently met with the new Water Authority officers, Chair Gary Croucher, Vice Chair Christy Guerin and Secretary Jerry Butkiewicz; it was noted that it is being recommended that Jerry Butkiewicz continue serving as a delegate to the Metropolitan Water District.

Director Miller stated that the District was offered a presentation by the consultants who worked on the recent phase of the Regional Conveyance System Study. He said that the consultants typically offer a two-hour presentation; he and the General Manager requested that the presentation be condensed to one hour. Mr. Hodgkiss stated that this presentation regarding the economic considerations associated with the Regional Conveyance System will be made by Rod Smith with Stratecon and Bob Campbell with Water Resources Consultants and will be part of the November 4, 2020 Board meeting. He stated that he spoke with Water Authority Deputy General Manager Dan Denham regarding the "Proposed Regional Conveyance System Study Session" virtual event being offered by the Water Authority on October 27, and Mr. Denham indicated that this presentation would provide the same information as what will be presented to the Board on November 4.

Director Miller said that the Water Authority will vote on whether to move forward with the next phase of the Regional Conveyance System Study in November. He added that by then the Vista Irrigation District Board will have seen multiple presentations on the matter and can advise him on how they would like him to vote as the District's Water Authority representative.

Director Miller reported briefly on the detachment of Rainbow Municipal Water District and Fallbrook Public Utilities District from the Water Authority.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director Dorey stated that he plans to attend the Association of California Water Agencies (ACWA) Groundwater Committee virtual meeting that will take place during the ACWA Conference in December; however, he is not planning to attend the virtual ACWA Conference.

Director Sanchez reported on his virtual attendance at a meeting of the California Special Districts Association (CSDA) Professional Development Committee where the discussion centered on how CSDA has coped with the current pandemic and its transition to virtual meetings and conferences. Director Sanchez said that Megan Hemming, CSDA Director of Professional Development, has done an outstanding job of pivoting to a virtual platform and making sure CSDA continues to offer timely and relevant content during the pandemic.

Director Miller stated he would be out of town for the November 18, 2020 Board meeting; he would attend the Board meeting via teleconference.

Director MacKenzie reported on her attendance at a meeting of the CSDA Membership Committee in which it was noted that CSDA has added 55 new members this year bringing the total number of members to 985 (there are 2,035 special districts in California). The Committee also discussed a new program to encourage smaller districts to join CSDA; the program will target districts with budgets under \$250,000. Director MacKenzie stated that all CSDA webinars are currently available free of charge to CSDA members, and she encouraged District staff to take advantage of this opportunity.

Director MacKenzie stated that the November meeting of the San Diego CSDA Chapter would be held via Zoom. She stated that the President and Vice President seats for the San Diego CSDA Chapter are up for election, and if any of her fellow Board members are interested in filling one of these positions or if they know anyone who might be interested to please come forward to be nominated.

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss commented that, as previously mentioned, there would be a presentation by the Water Authority consultant economists regarding the Regional Conveyance System Study at the November 4, 2020 Board meeting.

12. COMMENTS BY DIRECTORS

Director Miller stated that he was contacted by a customer in Division 4 regarding an issue with a water meter. Director Miller commended Director of Operations and Field Services Frank Wolinski, whose crew did an outstanding job addressing the issue.

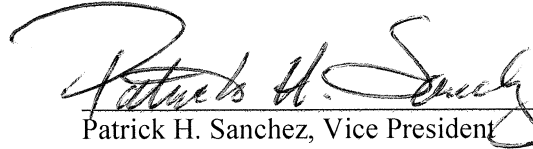
13. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board about a grant program offered by the California Office of Emergency Services that is available to special districts to assist them with increasing their power loss resiliency during public safety power shut-off (PSPS) events. He said that grant funding up to \$300,000 is available for the purchase of equipment and planning for PSPS events. Mr. Hodgkiss stated he spoke with Mr. Wolinski about whether the District had any needs in this regard. He was informed that the District had

already made numerous investments in its power backup systems, including the purchase of generators, solar and battery backups for the District's Supervisory Control and Data Acquisition (SCADA) system and upgrades to its radio system after the extended power loss event in 2011 that affected all of southern California. Therefore, the District did not need to purchase any additional equipment to bolster its power loss resiliency at this time. President Vásquez commended staff for being proactive and making sure the District is prepared for a power outages, planned or unplanned.

14. ADJOURNMENT

There being no further business to come before the Board, at 9:57 a.m., President Vásquez adjourned the meeting.


Patrick H. Sanchez, Vice President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	October 21, 2020
Prepared By:	Jeanette Bradshaw
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: ACCEPTANCE OF WATER SYSTEM

RECOMMENDATION: Accept this water system for a seven single-family housing project, known as Robin Place, consisting of approximately 7.33 gross acres owned by New Pointe Investment 40, LLC, located at the end of Robin Place and Canyon Drive, Vista (I-3086; TM 4805-1; LN 2018-028; APNs 181-121-60 through 66; DIV NO 3).

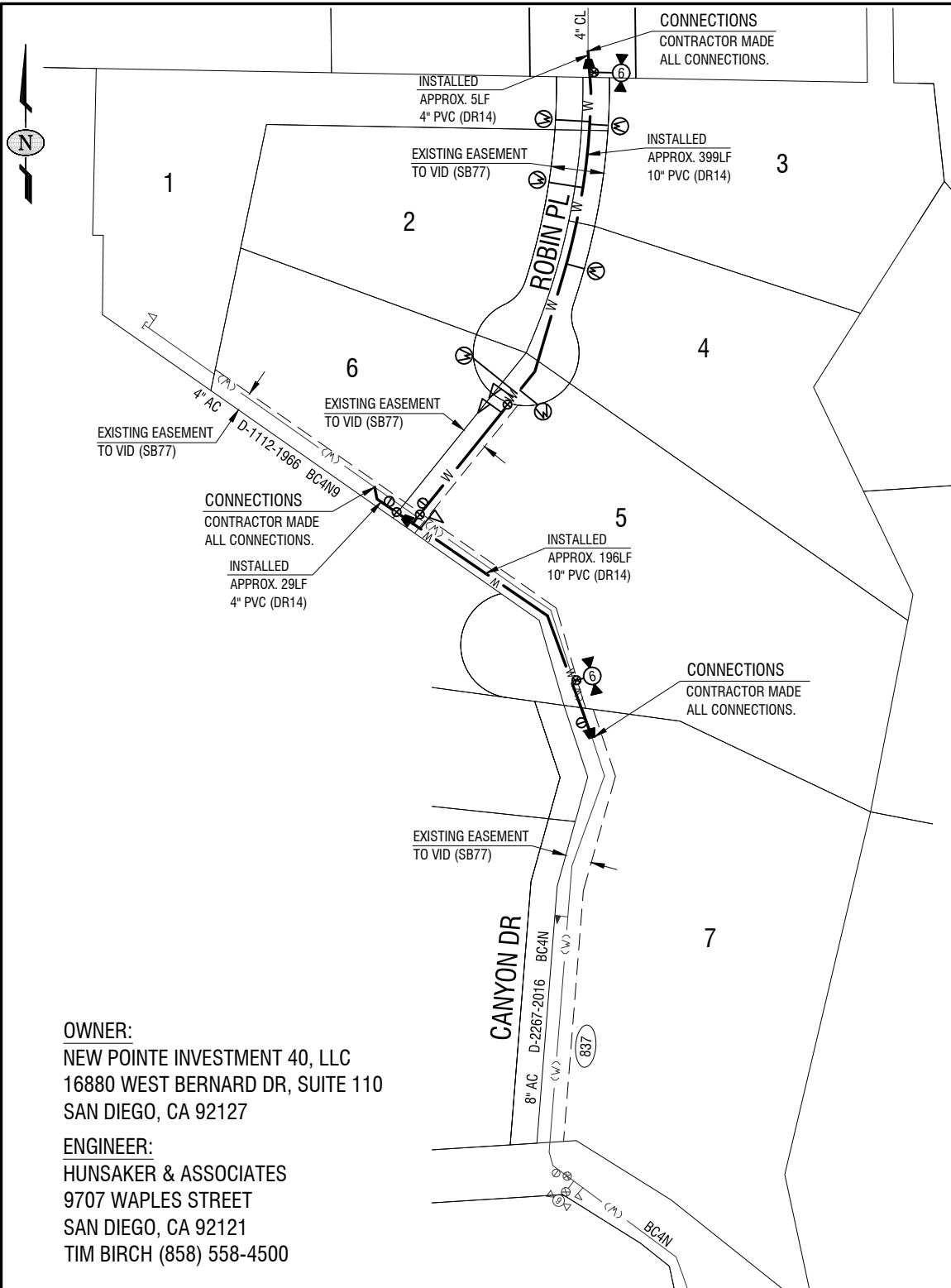
PRIOR BOARD ACTION: On November 6, 2019, the Board approved the waterline project and directed staff to file the Notice of Exemption.

FISCAL IMPACT: None.

SUMMARY: The water system is ready for acceptance by the Board, which will allow the Notice of Acceptance to be filed with the County Recorder.

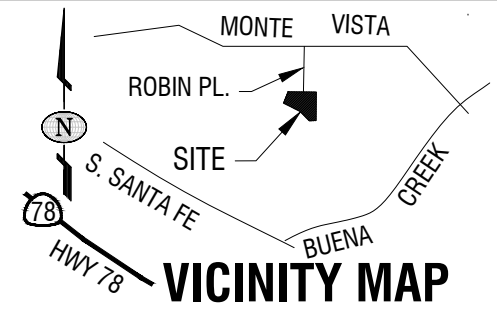
DETAILED REPORT: All of the work required by the construction contract (I-3086) has been completed. Under District inspection, the developer's contractor installed approximately 34 feet of 4-inch waterline, 595 feet of 10-inch waterline, one 4-inch gate valve, two 10-inch gate valves, three 2-inch blow-offs, three 2-inch air-vents, six 1-inch domestic water services and two standard 6-inch fire hydrants. The owners have paid for six 3/4-inch domestic meters. This project will be completed with the filing of the Notice of Acceptance.

ATTACHMENT: Map



OWNER:
 NEW POINTE INVESTMENT 40, LLC
 16880 WEST BERNARD DR, SUITE 110
 SAN DIEGO, CA 92127

ENGINEER:
 HUNSAKER & ASSOCIATES
 9707 WAPLES STREET
 SAN DIEGO, CA 92121
 TIM BIRCH (858) 558-4500



LEGEND

EXISTING

- 4" & 8" PVC WATER MAIN
- BLOW OFF
- AIR VENT
- VALVE
- WATER METER
- FIRE HYDRANT

PROPOSED

- 4" & 10" PVC (DR14) WATER
- BLOW OFF
- AIR VENT
- VALVE
- REDUCER
- WATER METER
- 6" FIRE HYDRANT

VISTA IRRIGATION DISTRICT		
ROBIN PLACE		
AND CANYON DRIVE (7 LOTS)		
APN 181-121-60 through 66		T.B. 1108-C /D1
SCALE: NTS		L.N. 2018-028
APPD. BY	DATE	W.O. I-3086
DRAWN BY JS	DATE 8/04/2020	
SHEET 1 of 1	MAP K16	
REVISED 10/8/20 Jeanette Bradshaw		
Z:\Engineering\JOBS\Jobs\I3086_Robin Pl\Notice of Acceptance\Exhibit A.dwg		



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: October 21, 2020
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: CUSTOM SERVICE BODY FOR DISTRICT VEHICLE

RECOMMENDATION: Authorize the General Manager to enter into an agreement with CraneWorks Southwest, Inc. to fabricate and install a service body on the District’s 2021 F-650 Ford truck in the amount of \$68,952.00.

PRIOR BOARD ACTION: The Board approved the purchase of a medium duty, Class 6 vehicle (with service body) as part of the 2020 budget totaling \$115,000. On March 18, 2020, the Board authorized the purchase of a 2021 Ford F-650 truck from Downtown Ford Sales in the amount of 60,599.96.

FISCAL IMPACT: The cost of the custom service body, including compressor and crane, is \$68,952.00; the cost of the vehicle and customer service body totals \$129,551.96.

SUMMARY: After taking delivery of a new cab and chassis 2021 F-650 Ford from Downtown Ford Sales, the District advertised and solicited bids from truck body shops to fabricate and install a custom flatbed service body on this vehicle. In response, the District received one bid from CraneWorks Southwest, Inc.

DETAILED REPORT: In late August, the District advertised (in the local newspaper, on e-bid board in southern California and on the District’s website) and solicited bids from qualified truck body shops to fabricate and install a custom flatbed service body on a 2021 F-650. The build requires the fabrication and installation of a 12 x 8 foot flatbed made of 3/16-inch steel plate decking with a lower rear work deck and vented torch cabinet. The build also includes installing a 185 cubic feet per minute underdeck, power take-off driven air compressor and a one-ton crane.

Below is a cost breakdown of the bid from CraneWorks Southwest, Inc.

Custom Flatbed Body	\$30,320 (Materials - \$19,320; Labor - \$11,000)
Compressor	23,244 (Materials - \$18,344; Labor - \$4,000)
Crane	10,133 (Materials - \$9,133; Labor - \$1,000)
Tax	<u>5,255</u>
Total	\$68,952



Cash Disbursement Report

Payment Dates 9/24/2020 - 10/7/2020

Payment Number	Payment Date	Vendor	Description	Amount
65357-65365	09/30/2020	Refund Checks 65357-65365	Customer Refund Checks	1,195.21
65366-65367	09/30/2020	Refund Checks 65366-65367	Customer Refund Checks	358.43
65368	09/30/2020	Air Pollution Control District	Emergency Generator Permit Renewal	446.00
65369	09/30/2020	Bennett-Bowen & Lighthouse Inc	Rechargeable Work Lamps (3)	334.11
65370	09/30/2020	Department of Forestry & Fire Protection	Weed Abatement 06/2020	898.32
65371	09/30/2020	Fleet Pride	LED Flood Lamps (2) - Truck 40	120.68
65372	09/30/2020	Hawthorne Machinery Co	Hydraulic Hose Retainer Clips - B22	49.83
65373	09/30/2020	HDR	Corrosion Control Services 06/2020	2,929.58
65374	09/30/2020	InfoSend Inc	Data Processing/Mailing Service 08/2020	5,678.43
	09/30/2020		Summer 2020 Newsletter Inserts	179.92
	09/30/2020		Support & Storage 08/2020	1,464.81
65375	09/30/2020	Labann Corporation	Spare Key for SDG&E Electrical Room @ VID	11.31
65376	09/30/2020	Partsmaster	Bolts, Nuts, Washers - Garage	227.98
	09/30/2020		Cutting & Sanding Disc - Garage	125.06
65377	09/30/2020	North County Industrial Park	Association Fees 10/2020	879.30
65378	09/30/2020	O'Reilly Auto Parts	Battery - Truck 40	181.91
	09/30/2020		Battery Core	(18.00)
	09/30/2020		Battery - W5	120.18
	09/30/2020		License Plate Frames (2) - Truck 75	25.96
65379	09/30/2020	Plateau Pest Solutions Inc	Bee Removal (5), Hive Removal (1)	275.00
65380	09/30/2020	Ramco Petroleum	Fuel 08/2020	997.85
65381	09/30/2020	Ramona Disposal Service	Trash Service	167.50
65382	09/30/2020	San Diego Gas & Electric	Electric 09/2020 - Henshaw Buildings & Grounds	434.82
	09/30/2020		Electric 09/2020 - Henshaw Wellfield	11,341.56
	09/30/2020		Electric 09/2020 - Warner Ranch House	508.81
65383	09/30/2020	Southern Counties Lubricants, LLC	Fuel 09/01/20 - 09/15/20	4,488.29
	09/30/2020		Fuel - Henshaw	164.41
65384	09/30/2020	UC Regents	Scholarship Award	1,000.00
65385	09/30/2020	Verizon Wireless	Cell Phones	1,395.78
65386-65387	10/07/2020	Refund Checks 65386-65387	Customer Refund Checks	109.42
65388-65389	10/07/2020	Refund Checks 65388-65389	Customer Refund Checks	2,698.14
65390	10/07/2020	Airgas USA LLC	FCAW & TIG Welding Supplies, Wire	369.37
65391	10/07/2020	Escondido Metal Supply	Metal for Grate	1,165.17
65392	10/07/2020	Amazon Capital Services	Lifting Chain Slings (3)	268.58

Payment Number	Payment Date	Vendor	Description	Amount
	10/07/2020		LED Strip Lights	269.27
	10/07/2020		Spill Kit Station Signs (3)	63.75
	10/07/2020		Throttle Cable Assembly - Truck 10	56.82
	10/07/2020		Microwave - Truck 65	70.35
	10/07/2020		Headlight Assembly - Truck 50	93.07
65393	10/07/2020	ASCE	Membership Renewal 2021	295.00
65394	10/07/2020	Association of California Water Agencies	Membership Dues 2021	25,255.00
65395	10/07/2020	AT&T	3680/CALNET 08/13/20-09/12/20	395.74
	10/07/2020		0230/CALNET 08/13/20-09/12/20	62.51
65396	10/07/2020	AT&T	SIP Trunks	443.14
	10/07/2020		Data Services	698.93
65397	10/07/2020	Atlassian Pty Ltd	Annual Renewal for Jira Service Desk	1,200.00
65398	10/07/2020	BAVCO	Needle Valves for Test Kits (5)	93.64
65399	10/07/2020	Basic pacific	Flexible Spending Services/Cobra 09/2020	308.00
65400	10/07/2020	Cavanaugh & Associates, P.A.	2019 AWWA Water Audit Validation	2,500.00
65401	10/07/2020	CDW Government Inc	Wireless Mice (3)	81.51
	10/07/2020		Fortigate Renewal	598.00
65402	10/07/2020	Cecilia's Safety Service Inc	Traffic Control - York Drive	5,035.00
	10/07/2020		Traffic Control - Pala Vista Dr	1,900.00
	10/07/2020		Traffic Control Design - Cedar Rd & W Vista Way	35.00
65403	10/07/2020	Citi Cards	Laboratory Rated Faucets for Water Quality Lab (3)	831.96
	10/07/2020		Kitchen & Restroom Supplies	272.27
	10/07/2020		Dog Biscuits - Meter Readers	23.79
	10/07/2020		GFI Faxmaker Online Service	12.75
	10/07/2020		Recruitment Advertising	200.00
	10/07/2020		Recruitment Advertising	200.00
	10/07/2020		Cloud Based Phone System - COVID-19	349.42
65404	10/07/2020	Clinical Lab of San Bernardino Inc	Stage 2 Sample Testing	920.00
65405	10/07/2020	Coast Equipment Rentals	Concrete	221.91
65406	10/07/2020	Core & Main	Ell 11.25 Degree (1)	152.64
	10/07/2020		6" Pipe Restrainer with T-Bolts (Star G2) (10)	294.98
	10/07/2020		Materials for Job D2352	3,977.70
	10/07/2020		Tracer Lids 4" Cast Iron (20)	352.68
	10/07/2020		4X2 Blind Flange (2)	101.40
	10/07/2020		Deflection Couplings (30)	5,618.18
	10/07/2020		Reducers 10X8 (2)	501.21
	10/07/2020		Copper Tube (100')	409.45
	10/07/2020		Copper Tube (100')	409.45
	10/07/2020		Ell 22.5 Degree (1)	(152.64)

Payment Number	Payment Date	Vendor	Description	Amount
65407	10/07/2020	CoreLogic Solutions Inc	Real Quest Online Service 09/2020	300.00
65408	10/07/2020	County of San Diego	Permit Fees 08/2020	2,051.10
65409	10/07/2020	Dudek	E Reservoir Replacement & Pump Station 08/2020	141,563.70
65410	10/07/2020	Electrical Sales Inc	Electrical Supplies	567.09
	10/07/2020		Galvanized Nipples & Cable Cutters	57.36
	10/07/2020		Electrical Supplies	243.62
	10/07/2020		Lampholders (4)	19.37
	10/07/2020		Ballasts (2)	41.41
65411	10/07/2020	Ferguson Waterworks	DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (12)	699.30
	10/07/2020		DFW Meter Box Lid Large PW6C (VID Stamp) (10)	864.92
	10/07/2020		DFW Meter Box Small DFW1324CH4-12 (10)	865.46
	10/07/2020		DFW Meter Box Lid Medium 1220E (VID Stamp) (10)	519.60
	10/07/2020		Clamp 1x3 Repair Full Circle Orangeburg Romac (3)	91.90
	10/07/2020		Primer Christy's Purple (12)	75.34
	10/07/2020		Clamp 1x6 Repair Full Circle SS Romac (4)	245.08
	10/07/2020		Sleeve 8"x12" Galvanized Top Sections (35)	325.83
	10/07/2020		Corp Stop 2" MIP X FIP (5)	1,031.46
	10/07/2020		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (48)	4,663.93
	10/07/2020		Tubing 1" Copper Soft 60' (360)	1,644.53
	10/07/2020		Coupling 10" Deflection C900 (5)	905.46
	10/07/2020		Nut Bolt Gasket Kit 4" (4" gasket) (6)	35.72
	10/07/2020		Fire Hydrant Spool 6x6 DI (1)	80.11
	10/07/2020		Flange 6" SOW 8-hole (4)	68.85
	10/07/2020		Wire 10 Copper (2000)	422.18
	10/07/2020		Tee 10x8 DI Flange (1)	372.27
	10/07/2020		Ell 8" DI POxFL 45 Degree (1)	185.93
	10/07/2020		Adapter 10" DI FLxPO (1)	161.25
	10/07/2020		Ell 8" DI POxFL 22.5 Degree (1)	101.60
	10/07/2020		Coupling 8" Repair PVC C900 (6)	501.41
	10/07/2020		Coupling 4" Weld Black (2)	153.72
	10/07/2020		Flange 6" SOW 6-hole (3)	133.47
65412	10/07/2020	Glennie's Office Products Inc	Office Supplies	379.66
	10/07/2020		Office Supplies	1,179.59
	10/07/2020		Office Supplies	56.37
	10/07/2020		Office Supplies	19.94
	10/07/2020		Office Supplies	5.92
	10/07/2020		Office Supplies	119.91
65413	10/07/2020	Hanna Plumbing	Toilet Gasket	25.93
65414	10/07/2020	HELIX Environmental Planning, Inc	Steven's Kangaroo Rat Monitoring 09/2020	34,832.00

Payment Number	Payment Date	Vendor	Description	Amount
65415	10/07/2020	Home Depot Credit Services	Sawzall, Battery	323.67
	10/07/2020		Digital Laser Level	56.27
	10/07/2020		Impact Wrench, Grinder, Battery (2pk)	517.44
	10/07/2020		Plywood	77.08
	10/07/2020		Rebar	159.13
	10/07/2020		Rebar	10.61
	10/07/2020		Screwdriver Tips, Rebar	67.08
	10/07/2020		Pressure Treated Lumber	662.81
	10/07/2020		Material for Concrete Vault	315.95
	10/07/2020		Electrical Supplies - Lake Henshaw	185.78
	10/07/2020		Electrical Supplies - Lake Henshaw	591.95
	10/07/2020		Electrical Supplies - Lake Henshaw	27.89
	10/07/2020		Conduit, Electrical Boxes	236.99
	10/07/2020		Electrical Supplies - Lake Henshaw	291.41
	10/07/2020		Supplies	(0.60)
	10/07/2020		Shelving Units - Lake Henshaw	470.81
	10/07/2020		Conduit Couplers	12.28
	10/07/2020		Supplies	(135.71)
	10/07/2020		Nails	66.83
	10/07/2020		Concrete 60lb bag (168)	587.45
65416	10/07/2020	Horton Knox Carter & Foote LLP	Legal Services 10/2020	12,000.00
65417	10/07/2020	Inland Kenworth (US) Inc	Pre-Cleaner Air Filters - Truck 3	244.83
65418	10/07/2020	Jeff McNeal Productions	On Hold Messaging	220.00
65419	10/07/2020	Joe's Paving	Patch Paving	1,882.20
	10/07/2020		Paving - Plant 10	14,337.00
65420	10/07/2020	Ken Grody Ford Carlsbad	Shift Tube Parts - Truck 11	181.88
	10/07/2020		Step Bars - Truck 20	343.45
65421	10/07/2020	Liebert Cassidy Whitmore	Webinar 10/15/20	75.00
65422	10/07/2020	Lightning Messenger Express	Messenger Service 09/11/20	35.00
65423	10/07/2020	Magnum Plumbing Company Inc	Meter Tie-Backs - York Drive	5,632.00
65424	10/07/2020	Major League Pest	Monthly Pest Control	225.00
65425	10/07/2020	McMaster-Carr Supply Company	Fluorescent Ballasts (2)	63.66
65426	10/07/2020	Mission Resource Conservation District	Home Water Use Evaluation 09/2020 (2)	89.00
65427	10/07/2020	Moodys	Dump Fee (1)	200.00
	10/07/2020		Dump Fees (2)	400.00
65428	10/07/2020	Murraysmith, Inc	Four Reservoirs Seismic Analysis 08/2020	2,553.36
65429	10/07/2020	Mutual of Omaha	LTD/STD/Life Insurance 10/2020	6,761.35
65430	10/07/2020	NAPA Auto Parts	Couplers	(218.64)
	10/07/2020		Filters (2) - Truck 40	24.81

Payment Number	Payment Date	Vendor	Description	Amount
	10/07/2020		Impact Swivel (1)	(49.78)
	10/07/2020		Battery Cover Bolts	6.15
	10/07/2020		Filters (3)	90.38
	10/07/2020		Interior Door Handle - Truck 67	15.14
	10/07/2020		Filters (5)	(83.37)
	10/07/2020		Filters (2)	29.14
	10/07/2020		Wiper/Turn Signal Switch - Truck 45	48.70
	10/07/2020		Gas Cap (1)	5.94
	10/07/2020		Oil Filters (2)	9.90
	10/07/2020		Filters (2)	23.85
	10/07/2020		Inverter - Truck 40	157.49
	10/07/2020		Oil Filters (2)	10.18
65431	10/07/2020	North County Auto Parts	Grease Cartridges (20)	156.96
	10/07/2020		PTO Shaft U-Joints (2)	31.41
	10/07/2020		Brake Drums (2) - Truck 32	161.83
	10/07/2020		Turned Rotors (2) - Truck 32	53.00
	10/07/2020		Rear Shocks (2) - Truck 20	151.03
	10/07/2020		Shop Chemicals, Oil	167.11
	10/07/2020		Hand Soap - Garage	23.80
	10/07/2020		Hand Soap - Garage	23.80
65432	10/07/2020	Olivenhain MWD	SDCWA Regional Conveyance System Project Review	4,000.00
65433	10/07/2020	Pacific Pipeline Supply	Gate Valve (1)	1,373.71
	10/07/2020		Brass Hose Nipple (1)	30.06
65434	10/07/2020	RC Auto & Smog	Smog Inspection - Truck 12	50.00
	10/07/2020		Smog Inspection - Truck 37	50.00
65435	10/07/2020	RDO Equipment Co	Sightglass - VM1	46.53
65436	10/07/2020	Rincon del Diablo MWD	MD Reservoir Water Service	64.01
65437	10/07/2020	Rutan & Tucker LLP	Legal 08/2020	5,141.00
	10/07/2020		Legal 08/2020	667.00
65438	10/07/2020	S & R Towing	Towing Service - Truck 22	400.00
65439	10/07/2020	Volvo Construction Equipment & Services	Parts for Excavator - E2	313.90
65440	10/07/2020	San Diego Friction Products	Air Dryer Rebuild Parts	81.22
65441	10/07/2020	San Diego Gas & Electric	Gas Use 09/2020	145.25
	10/07/2020		Electrical Transmission 09/2020	5,081.58
65442	10/07/2020	Southern Counties Lubricants, LLC	Fuel 09/16/20 - 09/30/20	6,152.54
65443	10/07/2020	Sunrise Materials Inc	Pallets (3)	(48.71)
	10/07/2020		Cement 10lb Quikrete (24)	700.16
	10/07/2020		Rock Bags (140)	568.31
	10/07/2020		Delivery Fee (1)	135.32

Payment Number	Payment Date	Vendor	Description	Amount
	10/07/2020		Pallet Deposit (2)	43.30
65444	10/07/2020	Superior Ready Mix Concrete	Concrete	510.69
65445	10/07/2020	Tegriscap Inc	Landscape Service 09/2020	1,787.00
65446	10/07/2020	Terryberry	Board Service Award Pins (3)	890.98
65447	10/07/2020	The UPS Store 0971	Shipping 09/2020	685.41
65448	10/07/2020	Bend Genetics, LLC	Habs Testing	870.00
	10/07/2020		Habs Testing	870.00
	10/07/2020		Habs Testing	975.00
	10/07/2020		Habs Testing	975.00
	10/07/2020		Habs Testing	975.00
65449	10/07/2020	Total Fence Solutions, Inc	Fence Repairs - Pechstein Reservoir	1,700.00
65450	10/07/2020	Trench Plate Rental Co	Shoring Rental - Nettleton Rd	847.83
65451	10/07/2020	The San Diego Union-Tribune LLC	Legal Notices - E Reservoir Replacement & Pump Station	178.83
65452	10/07/2020	TS Industrial Supply	Cutter 24" Bolt (1)	58.46
	10/07/2020		Leather Glove Large (Unlined) (12)	99.89
	10/07/2020		Metal Cutting Wheel Type 27 (20)	82.70
	10/07/2020		Maxi Flex Gloves Medium (12)	58.58
	10/07/2020		Blue Marking Paint #203 (6)	24.29
	10/07/2020		Locks 2029 Master (60)	811.88
	10/07/2020		Towel Wypall X80 (10)	369.13
	10/07/2020		Hose 100' Garden Heavy Duty (1)	124.49
	10/07/2020		Towel Scrub in a Bucket (6)	111.84
	10/07/2020		Shovel Spade (1)	53.85
	10/07/2020		Gauge 200lb Pressure Oil (2)	40.59
	10/07/2020		Pry Bar 18" Rolling Head (1)	24.46
	10/07/2020		Shut-Off Tool #85 (1)	308.51
65453	10/07/2020	Underground Service Alert of Southern California	New DigAlert Tickets 09/2020 (242)	409.30
	10/07/2020		Dig Safe Board Fees 09/2020	220.93
65454	10/07/2020	Underground Solutions, Inc	Potholing - E Vista Way & Nettleton Rd	6,643.75
	10/07/2020		Potholing - E Vista Way & Nettleton Rd	1,787.50
65455	10/07/2020	Verizon Wireless	Air Cards	152.04
	10/07/2020		SCADA Remote Access	374.19
65456	10/07/2020	Vista Brake & Smog	Tires (2) - Truck 46, Tire Disposal (12)	367.61
	10/07/2020		Tires (2) - Truck 32	252.80
65457	10/07/2020	Vulcan Materials Company and Affiliates	Cold Mix	1,913.16
	10/07/2020		Cold Mix	2,002.00
65458	10/07/2020	Water District Jobs	Recruitment Advertising (3)	435.00
65459	10/07/2020	WaterISAC	Membership Dues 2021	2,099.00

Payment Number	Payment Date	Vendor	Description	Amount
65460	10/07/2020	Xerox Corporation	Xerox Supplies & Services	148.57
Grand Total:				396,201.01



Agenda Item: 7

STAFF REPORT

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: NOMINATIONS FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE

RECOMMENDATION: Consider call for nominations to the San Diego Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee.

PRIOR BOARD ACTION: At its September 18, 2019 meeting, the Board declined making a nomination for the San Diego LAFCO Special Districts Advisory Committee.

FISCAL IMPACT: None by this action.

SUMMARY: San Diego LAFCO is soliciting nominations for eight positions on the Special Districts Advisory Committee (SDAC). Members of the SDAC may be either a district elected or appointed officer, or a staff member, but may not be a member on San Diego LAFCO. The purpose of the SDAC is to provide advice to San Diego LAFCO on jurisdictional issues. Director MacKenzie is currently a Regular Special District Member and Chair of San Diego LAFCO.

DETAILED REPORT: The SDAC consists of 16 members that serve four-year terms. The number of members on the SDAC representing the same agency is limited to one; however, it is allowable for one agency to have both a regular or alternate district member and a SDAC member. Therefore, the District is eligible to make one nomination to the SDAC.

A Nomination Form and resume (limit two pages) indicating the candidate's District and LAFCO experience must be submitted to San Diego LAFCO by 5:00 PM on November 9, 2020. Following the nomination deadline, further information will be provided.

ATTACHMENTS: LAFCO Call for Nominations dated October 5, 2020
Nomination Form



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

CALL FOR NOMINATIONS

October 5, 2020

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Commission Clerk

SUBJECT: Call for Nominations | San Diego Local Agency Formation Commission
 Special Districts Advisory Committee

The San Diego County Local Agency Formation Commission (LAFCO) is respectfully calling for nominations among all independent special districts pursuant to Government Code Section 56332(1) involving eight expiring terms on the Special Districts Advisory Committee. The Advisory Committee consists of 16 members that serve four-year terms and tasked with providing feedback – including recommendations – germane topics to assist LAFCO in fulfilling its regulatory and planning functions. Eligibility to serve on the Advisory Committee involves either an elected or appointed district officer and a staff member. The number of candidates representing the same agency shall also be limited to one. All eight seats subject to this call for nomination will commence immediately upon election with terms extending to October 2024. The eight incumbents currently holding the eight affected seats follows:

Term expire	Incumbent	Home Special District
October 2020	Gary Arant	Valley Center Municipal Water District
October 2020	Bill Haynor	Whispering Palms Community Services District
October 2020	Julie Nygaard	Tri-City Healthcare District
October 2020	Fred Cox	Rancho Santa Fe Fire Protection District
October 2020	Augie Scalzitti	Padre Dam Municipal Water District
October 2020	Joel Scalzitti	Helix Water District
October 2020	Sheryl Landrum	Resource Conservation District of Greater San Diego County
October 2020	Hector Martinez	South Bay Irrigation District

State law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is the nomination form (**Attachment A**) with additional details provided below.

Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	Jim Desmond County of San Diego	Mary Casillas Salas City of Chula Vista	Mark Kersey City of San Diego	Jo MacKenzie Vista Irrigation	Vice Chair Andy Vanderlaan General Public
	Chair Dianne Jacob County of San Diego	Bill Wells City of El Cajon	Chris Cate, Alternate City of San Diego	Barry Willis Alpine Fire Protection	Harry Mathis, Alternate General Public
	Greg Cox, Alternate County of San Diego	Paul McNamara, Alternate City of Escondido		Erin Lump, Alternate Rincon del Diablo MWD	

San Diego LAFCO

October 5, 2020

Call for nominations | Special District Advisory Committee

- Nominations and a limited **two-page** resume indicating the candidate's District and LAFCO experience must be returned to San Diego LAFCO **no later** than 5:00 p.m. on **Monday, November 9, 2020**. Nominations received after this deadline will be invalid.
- Nominations and resumes may be submitted by mail to the San Diego Officer at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or via email to tamaron.luckett@sdcounty.ca.gov, if necessary to meet the submission deadline, but the original form must be submitted.

After nominations and resumes are received further information will be provided. Should you have any questions, please contact me at (858) 614-7755.

Respectfully,

Tamaron Luckett
Commission Clerk

Attachment:
Nomination Form

ATTACHMENT A
NOMINATION OF THE
SPECIAL DISTRICT REPRESENTATIVES
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE

The _____ is pleased to nominate _____ as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a special district advisory committee member.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is either a district elected or appointed officer and a staff member.

(Signature)

(Print Name)

(Date)

(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form



STAFF REPORT

Agenda Item: 8

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: 2021 BOARD MEETING DATES

RECOMMENDATION: Establish 2021 Board meeting dates to resolve conflicts as follows: schedule one Board meeting in May on May 12; shift the Board meeting dates in September to the second and fourth Wednesdays of the month; and schedule one Board meeting in December on December 8. All Board meetings to begin at 9:00 a.m.

PRIOR BOARD ACTIONS: On October 16, 2019, the Board adopted the 2020 meeting calendar; on November 20, 2019, the Board adopted a revision to the 2020 meeting calendar for February 2020.

FISCAL IMPACT: None.

SUMMARY: In 1997, the Board set its regular meeting schedule to include the first and third Wednesdays of each month at 8:30 a.m. On October 2, 2019, the Board adjusted its Board meeting start times to 9:00 a.m. effective January 1, 2020. The Board's practice has been to adopt its calendar for the coming year taking into consideration any anticipated scheduling conflicts; staff has identified scheduling conflicts in May, September and December 2021.

DETAILED REPORT: Staff has reviewed the 2021 calendar taking into consideration the District's established times for Regular and Adjourned meetings of the Board of Directors (first and third Wednesdays of the month at 9:00 a.m.), while considering upcoming events such as holidays, annual conferences and other potential conflicts. Staff proposes the following scheduling adjustments to the 2021 Board meeting calendar.

1. Due to the Association of California Water Agencies (ACWA) Spring Conference in the first week of May and the California Special Districts Association (CSDA) Legislative Days in the third week of May, schedule only one meeting in May, on May 12.
2. Due to the CSDA Annual Conference August 30 through September 2 (which includes the first Wednesday in September), shift the Board meeting dates in September to the second and fourth Wednesdays of the month (September 1 and 15 to September 8 and 22). This change will maintain the week between Board meetings needed for agenda preparation for the first meeting in October.
3. Due to the ACWA Conference in the first week of December and the Colorado River Water Users Conference in the third week of December, and in keeping with past practice, schedule one Board meeting in December, on December 8, and forgo a second meeting in December in order to avoid conflicts with holidays and vacation schedules.

ATTACHMENT: Draft 2021 Board meeting calendar

Vista Irrigation District 2021 BOARD MEETINGS

Draft

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Board meeting, start time 9:00 a.m.	Purple = District holidays
Yellow = ACWA Conference	Green = CSDA Annual Conference
Blue = Colorado River Water Users Conference	Pink = CSDA Legislative Days



Agenda Item: 9

STAFF REPORT

Board Meeting Date: October 21, 2020
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 10.A

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 10.B

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Securing San Diego County’s Water Future (San Diego County Water Authority) <i>Oct. 27, 2020 – 10:00 a.m., Virtual event</i> <i>Registration deadline: TBD</i>	
2	ACWA Regions 6 & 7 Program <i>Oct. 27, 2020 – 10:00 a.m., Virtual event</i> <i>Registration deadline: TBD</i>	
3	ACWA Region 8 Program <i>Nov. 3, 2020 – 10:00 a.m., Virtual event</i> <i>Registration deadline: TBD</i>	
4	ACWA Region 5 Program <i>Nov. 10, 2020 – 10:00 a.m., Virtual event</i> <i>Registration deadline: TBD</i>	
5	Northern California Tour (Water Education Foundation) <i>Nov. 12, 2020, 2:30-5:30 p.m.; Virtual tour</i> <i>Reservation deadline: TBD</i>	
6 *	Council of Water Utilities Meeting <i>Nov. 17, 2020; Virtual</i> <i>Reservation deadline: TBD</i>	
7	Central Valley Tour 2020 (Water Education Foundation) <i>Nov. 19, 2020, 2:30-5:30 p.m.; Virtual tour</i> <i>Reservation deadline: TBD</i>	
8 *	CSDA Quarterly Dinner Meeting <i>Nov. 19, 2020, 6:00-9:00 p.m.; TBD</i> <i>Reservation deadline: TBD</i>	
9	ACWA Fall Conference <i>Dec. 2-3, 2020; Virtual; Registration deadline: 11/20/2020</i>	
10	San Joaquin River Restoration Tour (Water Education Foundation) <i>Dec. 10, 2020, 2:30-5:30 p.m.; Virtual tour</i> <i>Reservation deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



Agenda Item: 11

STAFF REPORT

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Four Reservoirs Seismic and Structural Analysis report
- Exchange Agreement and Temporary Service Agreement policies
- Fiscal Year 2021 Capital Budget Phase II review
- General Manager Performance Evaluation
- Monthly billing
- Warner Wellfield Assessment



STAFF REPORT

Agenda Item: 12

Board Meeting Date: October 21, 2020
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 13

Board Meeting Date: October 21, 2020
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.