

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

September 2, 2020

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, September 2, 2020 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:01 a.m.

2. ROLL CALL

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie; Director Miller was also present by teleconference.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Brent Reyes, Water Conservation Specialist; and Marlene Kelleher, Director of Administration.

Other attendees: Special Counsel John Carter was present for agenda Item 14.

3. PLEDGE OF ALLEGIANCE

Director Dorey led the pledge of allegiance.

4. APPROVAL OF AGENDA

General Manager Brett Hodgkiss stated that Special Counsel John Carter would be arriving for agenda Item 14 at approximately 9:45 a.m. He asked that the Board consider moving agenda Item 14 up in sequence upon Mr. Carter's arrival to accommodate his schedule.

20-09-79	<i>Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

20-09-80	<i>Upon motion by Director Dorey, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 20-25 approving disbursements.</i>
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A. Minutes of Board of Directors meeting on August 19, 2020

The minutes of August 19, 2020 were approved as presented.

B. Resolution ratifying check disbursements

RESOLUTION NO. 20-25

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 64968 through 65069 drawn on Union Bank totaling \$452,202.38.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 2nd day of September 2020.

7. DIVISION REPORTS

See staff report attached hereto.

Mr. Hodgkiss commented that a slideshow was running on the Boardroom monitors prior to the start of the Board meeting showing the progress on the Warner Ranch Ditch Repair Project (Ditch Repair Project). He stated that while repairing a section of ditch along the eastern reach of the Ditch Repair Project it was discovered that about 75 feet of 24-inch steel pipe beneath the roadway was deteriorating, directing the Board's attention to the pictures of the corroded pipe (attached hereto as Exhibit A) provided at the dais. Mr. Hodgkiss said that staff believes it would be prudent to go ahead and replace this 75 feet of pipe while the contractor for the Ditch Repair Project is on-site. He noted that after assessing the options for replacement the best option would be a 24-inch reinforced concrete pipe with encasement at a cost of \$66,500. Mr. Hodgkiss said that the Ditch Repair Project contract includes a \$150,000 District controlled contingency and that this cost would be applied against said contingency. He also noted that this change order was within his approval authority under the District purchasing policy.

Director Miller noticed an accumulation of sediment in the deteriorating pipe beneath the roadway. Director of Water Resources Don Smith responded that some sediment in the pipe is common but in the event of severe runoff from the watershed above excessive sediment can become a problem; therefore, the new pipe sections are being constructed with cleanouts every 500 feet or less.

Mr. Smith provided clarification regarding the rebar capping over a portion of the eastern reach of the Ditch Repair Project. He stated that the top of the pipe was close to the surface in this section and that rebar and additional concrete were added to protect the pipe.

Director of Engineering Randy Whitman updated the Board regarding the Buena Creek (HB) Reservoir Rehabilitation project stating that bids are currently being sought for the paving of the access road, and bids for fencing for the project are forthcoming. He noted that the project could be over budget by about \$40,000 if the bids for paving and fencing come in as estimated.

The Board discussed the Harmful Algal Bloom in Lake Henshaw and the Request for Qualifications (RFQ) that has been prepared (in coordination with the City of Escondido) for consultants to assist in the development of a long term Harmful Algal Bloom Management and Mitigation Plan for Lake Henshaw and Lake Wohlford. Mr. Smith stated that the pool of qualified candidates within California appears to be somewhat limited; however, he is hoping to find at least five consultants that can respond to the RFQ.

8. SMART LEAK DETECTOR REBATE PROGRAM

See staff report attached hereto.

Water Conservation Specialist Brent Reyes provided an informational report regarding a new rebate incentive program that District staff has been working on for smart leak detectors. He noted that neighboring water agencies, Helix Water District (Helix) and Sweetwater Authority (Sweetwater), have had similar programs in place for about a year with funding coming from the Metropolitan Water District of Southern California’s (Metropolitan) Member Agency Administered Project (MAAP) program. Mr. Reyes stated that the District’s rebate program will be modeled after the programs offered by Helix and Sweetwater.

Mr. Reyes said that smart leak detectors are new to the market; some of the devices simply monitor water usage and provide information via a smartphone application and others provide the ability to monitor water usage as well as control or shut off water to the residence via a smartphone application. The \$100 rebate will be available for residential customers only and will be available for products that meet three basic requirements 1) must automatically record water use; 2) must provide notification if unusual water use should occur; and 3) must have an application for reviewing water consumption data. Mr. Reyes stated that devices range in price from \$200 (monitoring only) to \$700 (monitoring and ability to shut off water remotely).

Mr. Reyes noted that there are currently six products that meet the criteria for a rebate; eligible products will be listed on the District’s promotional materials to make it easier for customers to research the product that may work best for them. Director MacKenzie suggested providing a link on the District’s website to the manufacturers of the eligible products. The Board noted and filed this informational report.

A brief break was taken from 9:43 a.m. to 9:50 a.m. Upon return from break, Special Counsel John Carter had joined the meeting. President Vásquez moved agenda Item 14 up in sequence to be considered by the Board next.

14. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

President Vásquez adjourned the meeting to closed session at 9:50 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

Case Name: Unspecified (disclosure would jeopardize settlement negotiations)

The meeting reconvened in open session at 11:39 a.m. President Vásquez declared that no reportable action had been taken. At this time, Special Counsel John Carter left the meeting.

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on the recent meeting of the San Diego County Water Authority (Water Authority) Board of Directors, stating that a large part of the discussion centered on the Regional Conveyance System Study (Study), Phase B. He stated that there were about 40 speakers on the topic, some for and some against the project. Director Miller noted that the Water Authority Board voted in favor of delaying a final decision regarding Phase B of the Study until November 2020.

Mr. Hodgkiss stated that he and the Board President had received a letter from the Water Authority regarding the detachment of Rainbow Municipal Water District (Rainbow) and Fallbrook Public Utilities District (Fallbrook) from the Water Authority advising it of the potential financial impact of the detachments. Mr. Hodgkiss stated that the San Diego Local Agency Formation Commission (LAFCO) advisory committee tasked with advising LAFCO staff in evaluation of the detachment proposals is considering engaging outside consultants to assist with analyzing various issues such as water reliability, water rate impacts and potential exit fees. He stated that District Finance staff has reviewed the financial impacts stated in the letter, which were based on financial data from Fiscal Year 2018, and believes that the financial impact for the District would equate to about seven cents per unit on the commodity rate (approximately \$17 annually for a typical residential customer).

Mr. Hodgkiss noted that the financial data used to initially assess the financial impacts of the Rainbow/Fallbrook detachments did not take into consideration potential operating and maintenance cost savings or not having to build a \$40 million capital project to make Emergency Storage Project water available to the two agencies. Mr. Hodgkiss stated the outside consultants, if engaged, would analyze these considerations as well as others.

Mr. Hodgkiss stated that perhaps an even bigger concern than the Rainbow/Fallbrook detachments was the number of local water supply projects coming online that would further reduce Water Authority sales/revenue. It is anticipated that the City of San Diego's Pure Water Project will produce 34,000 acre feet of new water by 2025 and 90,000 acre feet by 2035 and that Padre Dam Municipal Water District and Helix Water District will receive 12,000 acre feet of new water from the East County Advanced Purification Project by 2026. The reduction in water sales for the Water Authority resulting from the aforementioned projects plus others could have a very large financial impact on the Water Authority and its member agencies. Director Miller said that he shares the concerns stated by Mr. Hodgkiss and agreed that the decreased water sales that will result from potable water re-use projects are a much larger concern than the detachments of Rainbow and Fallbrook.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director Dorey reported on his attendance at a virtual meeting of the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA) Liability Committee where there was a discussion regarding JPIA's excess liability insurance. He commented that this year's renewal has been challenging due to the hardening of the insurance market and the capacity to underwrite risks. Director Dorey stated that JPIA staff's recommendation was for the Liability Program Committee to recommend that the Executive Committee approve reinsurance terms with premiums increasing by five percent. Director Dorey stated that he moved that the Committee recommend against such approval, and the Committee voted in favor of his motion. He stated that the decision now rests with Executive Committee.

Director MacKenzie reported that she attended several meetings via Zoom, including a meeting of the California Special District Association (CSDA) Board of Directors in which three new Board members were installed due to recent resignations in the Northern, Southern, and Coastal networks. She also attended a meeting of the CSDA Finance Corporation where it was noted that ten closings have been completed so far this year equating to approximately \$16 million in financings. Director MacKenzie reported that she attended the San Diego Chapter, CSDA Quarterly meeting in which Barry Jantz, Chief Executive Officer of the Grossmont Healthcare District, presented a briefing on how the COVID-19 pandemic is affecting the healthcare community. She also attended a meeting of the CSDA Southern Network, which included updates regarding legislation and CSDA trainings being offered virtually due to COVID-19 as well as a look ahead at conferences and trainings that will or will not be held in 2021.

Director MacKenzie reported that she attended a virtual meeting of the ACWA Membership Committee in which the discussion centered on a program aimed at getting more cities involved with ACWA. She also attended a meeting of the ACWA Legislative Committee in which Senate Bill (SB) 1159 was discussed; this bill would define workplace injuries to include illness resulting from COVID-19 and would create a rebuttable presumption that the illness was contracted at work, making it compensable under workers compensation.

President Vásquez reported on a virtual meeting of the ACWA Water Quality Committee that included a report on legislation to reduce the use of polyfluoroalkyl substances (PFAS), a report on the finalization of Environmental Protection Agency (EPA) standards, and a regulatory update. There was also a discussion regarding the work plan for the Water Quality Committee in which it was noted that implementation of SB 200, the Safe and Affordable Drinking Water Fund, will be the focus of ACWA for the next five years.

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss stated that fees and charges other than water rates would be presented for consideration by the Board at its October 7, 2020 meeting (after review by the Fiscal Policy Committee).

Director MacKenzie requested that staff issue a press release regarding the Smart Leak Detector Rebate Program with photographs of an installed device.

Director MacKenzie suggested adding the Four Reservoirs Seismic and Structural Analysis Report to the list of upcoming agenda items.

12. COMMENTS BY DIRECTORS

Director Dorey commented on excessive rainfall in China that is compromising the structural integrity of a dam and endangering a community of four million people below.

Director Sanchez commented on a report regarding the Scripps Institute of Oceanography being commissioned by Western Cities Water Association to conduct a study on atmospheric rivers; it was noted that California receives 40 percent of its water from atmospheric river events.

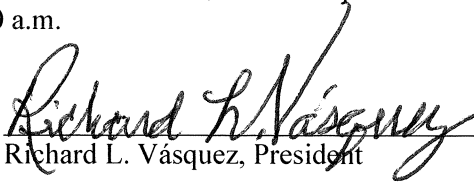
Director MacKenzie suggested that the District consider purchasing a drone to video document large construction projects. Mr. Hodgkiss responded that there are a number of issues surrounding drone operations, and staff could present a report on this topic if the Board wishes. Director of Operations and Field Services Frank Wolinski stated that due to liability issues staff has opted in the past to have the contractor on a project provide drone video documentation. Director MacKenzie suggested including in future contracts a provision for more frequent drone footage updates.

13. COMMENTS BY GENERAL MANAGER

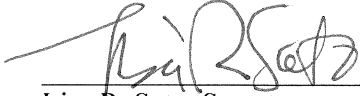
Mr. Hodgkiss stated that a flyer regarding the District's annual Flu Shot Clinic on September 29, 2020 between 11:00 a.m. to 2:00 p.m. was provided at each Director's place at the dais. He asked that Board members contact Human Resources if they are interested in signing up for a flu shot appointment.

14. ADJOURNMENT

There being no further business to come before the Board, at 12:42 p.m. President Vásquez adjourned the meeting to September 16, 2020 at 9:00 a.m.


Richard L. Vásquez, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 8/6/2020 - 8/19/2020

Payment Number	Payment Date	Vendor	Description	Amount
64968	08/12/2020	Refund Check 64968	Customer Refund	163.78
64969	08/12/2020	ACWA/JPIA	Property Insurance Premium 07/01/20 - 06/30/21	35,109.51
64970	08/12/2020		Workers Compensation 04/2020 - 06/2020	43,138.85
64971	08/12/2020	Advanced Chemical Transport Inc	Hazardous and Universal Waste Removal	2,630.38
	08/12/2020		Universal Waste Disposal	93.47
	08/12/2020		Hazardous Waste Removal	257.60
64972	08/12/2020	Airgas USA LLC	Acetylene/Oxygen	111.81
64973	08/12/2020	Line-X of Escondido	Custom Lumbar Rack Installation - Truck 69	2,176.95
64974	08/12/2020	Allied Electronics Inc	SCADA Supplies	345.33
64975	08/12/2020	Amazon Capital Services	Hitch Step - Truck 69	33.52
	08/12/2020		Cordless Grinders (2)	273.58
	08/12/2020		Gas Cans (2)	51.94
64976	08/12/2020	Answering Service Care, LLC	Answering Service 07/2020	395.00
64977	08/12/2020	Hendey Meter	Temporary Construction Meters (3)	2,766.75
64978	08/12/2020	AT&T	SIP Trunks	443.14
	08/12/2020		Data Circuit	698.93
64979	08/12/2020	Auto Specialist Warehouse	Rear Brake Parts - Truck 74	234.47
	08/12/2020		Front Brake Pads - Truck 74	44.82
	08/12/2020		Rear Brake Hardware - Truck 21	19.37
64980	08/12/2020	Bennett-Bowen & Lighthouse Inc	Traffic Control Light Bar - Truck 69	437.13
64981	08/12/2020	Big Drip Plumbing	Meter Tie-Backs - Monte Vista Dr.	2,600.00
64982	08/12/2020	Cecilia's Safety Service Inc	Traffic Control - York Drive	2,256.25
	08/12/2020		Traffic Control - Hutchinson St	997.50
	08/12/2020		Traffic Control - Pala Vista Drive	1,805.00
	08/12/2020		Traffic Control - Alta Vista Dr	2,660.00
64983	08/12/2020	City Of Escondido	Escondido Canal Operating Cost FY19-20 Balance	16,934.91
64984	08/12/2020	CleanCapital HC4 Borrower LLC	Solar Energy Use 07/2020	6,252.23
64985	08/12/2020	Coast Equipment Rentals	Dump Truck Rental	251.34
64986	08/12/2020	Core & Main	EII 8" DI PO 22.5 Degree (1)	96.83
	08/12/2020		Reducer 6x4 DI FL (1)	68.14
	08/12/2020		Fire Hydrant Spool 6x6 DI (2)	151.55
	08/12/2020		EII 10" DI PO 22.5 Degree (1)	153.12
	08/12/2020		Grease No-Oxide 1 gal (4)	168.65

Payment Number	Payment Date	Vendor	Description	Amount
	08/12/2020		Fire Hydrant 6" Break Off Spool LB400 (1)	210.01
	08/12/2020		Gate Valve 4" FL R/W (1)	454.65
	08/12/2020		Sleeve 8"x12" Galvanized Top Sections (100)	925.54
	08/12/2020		Tubing 1" Copper Soft 60' (300)	1,152.86
	08/12/2020		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut(12)	1,195.08
	08/12/2020		Gate Valve 6" FL R/W (2)	1,212.40
	08/12/2020		Fire Hydrant LB400 Check Valve (2)	2,868.63
	08/12/2020		Clamp 1x3 Repair Full Circle Orangeburg Romac (4)	107.17
	08/12/2020		Tubing 2" Copper Soft 20' (20)	281.45
	08/12/2020		Tee 8x6 DI Flange (1)	208.90
	08/12/2020		Coupling 1"x1" Female Flare Super Grip (10)	259.80
	08/12/2020		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (3)	883.32
	08/12/2020		Ball Mtr Valve 1" Lockwing FIPxSwivel Mtr Nut (20)	1,991.80
	08/12/2020		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (28)	2,788.52
	08/12/2020		Compression Fitting (1)	115.43
	08/12/2020		Lid 8" Slotted Valve (VID) (100)	2,305.73
64987	08/12/2020	Digital Deployment, Inc	Website Hosting, Maintenance & Support	300.00
64988	08/12/2020	Dion International Trucks, LLC - San Marcos	Fuel System Repair Truck 44	6,546.15
64989	08/12/2020	Direct Energy	Electric 07/2020 - VID	654.57
	08/12/2020		Electric 07/2020 - Henshaw Buildings & Grounds	148.08
	08/12/2020		Electric 07/2020 - Henshaw Well Field	2,303.25
	08/12/2020		Electric 07/2020 - T & D / Cathodic Protection	24.62
	08/12/2020		Electric 07/2020 - Reservoirs	11.63
	08/12/2020		Electric 07/2020 - Pump Stations	4,661.24
	08/12/2020		Electric 07/2020 - Treatment Plants	30.77
64990	08/12/2020	Downtown Ford Sales	New 2021 Ford F-650 Cab Chassis (only)	60,599.96
64991	08/12/2020	Dudek	"E" Reservoir Replacement & Pump Station 06/2020	28,362.50
64992	08/12/2020	EDCO Waste & Recycling Services Inc	Trash & Recycle 07/2020	245.71
	08/12/2020		40 yd Dumpster	472.56
64993	08/12/2020	Employment Development Department	Unemployment Insurance 4/2020 - 6/2020	1,114.72
64994	08/12/2020	Evoqua Water Technologies LLC	DI Water Service	322.55
64995	08/12/2020	Ferguson Waterworks	Ultrasonic Water Meters (3)	773.55
64996	08/12/2020	Fountain Car Wash	Wash Tokens (600)	540.00
64997	08/12/2020	Gallade Chemical Inc	Sodium Hexametaphosphate (20)	3,788.75
64998	08/12/2020	Grainger	Ice Machine Cleaning Solution	127.69
64999	08/12/2020	Home Depot Credit Services	Concrete Bits	32.38
	08/12/2020		Sump Pump	150.47
	08/12/2020		Rebar	(36.27)

Payment Number	Payment Date	Vendor	Description	Amount
	08/12/2020		Block for Retaining Wall	4.22
	08/12/2020		Herbicide Sprayer	21.52
	08/12/2020		HVAC Foil Tape, Blades, Tubing	29.83
	08/12/2020		Lumber	38.72
	08/12/2020		Plywood	53.66
	08/12/2020		Supplies to Repair Asphalt	282.69
	08/12/2020		Grout Cement	89.14
	08/12/2020		Cement Mortar	263.34
	08/12/2020		Cement Mortar	414.36
	08/12/2020		Grout Cement, Cement Adhesive	176.09
	08/12/2020		Grout Cement	110.22
	08/12/2020		Material for Flume Repair	466.55
	08/12/2020		Cement Mortar	483.68
	08/12/2020		Material for Flume Repair	537.87
	08/12/2020		Supplies for Office Remodel - Henshaw	310.23
	08/12/2020		Kitchen Cabinet Drawer & Door Handles	380.33
	08/12/2020		Electrical Outlet Screws	24.98
	08/12/2020		Rain Gutter Guards	85.23
	08/12/2020		Toilet Repair Kit, Drain Cleaner	29.05
	08/12/2020		Duster, Organizer	49.64
	08/12/2020		Plywood	100.87
	08/12/2020		Supplies for CX27 Regulator	37.81
	08/12/2020		Gift card for Landscape Contest Winner	250.00
	08/12/2020		Parts to Build Social Barrier Dividers - Covid-19	67.35
65000	08/12/2020	Horton Knox Carter & Foote LLP	Legal Services 08/2020	12,000.00
65001	08/12/2020	HosePower USA	Hydraulic Hoses - F1	144.88
65002	08/12/2020	HUB Construction Specialties	Generator - Truck 69	3,096.86
65003	08/12/2020	Infrastructure Engineering Corporation	Warner Ranch Ditch Repair 06/2020	2,010.00
65004	08/12/2020	InstantCard	ID Badge Fund Deposit 08/2020	195.00
65005	08/12/2020	Iron Mountain Records Management	Data Destruction 02/2020	395.64
	08/12/2020		Offsite Data Storage 02/2020	316.52
65006	08/12/2020	Jackson & Blanc	Diagnose & Repair Chiller Pressure Transducer	1,220.35
65007	08/12/2020	Joe's Paving	Patch Paving	4,321.60
65008	08/12/2020	Jan-Pro of San Diego	Janitorial Service 7/27/20 - 7/31/20 - Covid-19	368.00
65009	08/12/2020	Ken Grody Ford Carlsbad	Cup Holder - Truck 69	42.56
	08/12/2020		Heater/Defroster Door - Truck 7	95.28
	08/12/2020		Rear Shocks - Truck 21	118.24
65010	08/12/2020	Kimball Midwest	Primer, Paint, Fuse Holder	172.53

Payment Number	Payment Date	Vendor	Description	Amount
65011	08/12/2020	Lawnmowers Plus Inc	Sharpen Chainsaw Chain	19.50
65012	08/12/2020	Liebert Cassidy Whitmore	Legal Services 06/2020	698.00
	08/12/2020		Legal Services 06/2020	1,993.50
65013	08/12/2020	Lightning Messenger Express	Messenger Service 7/22/20 & 7/31/20	87.50
65014	08/12/2020	Major League Pest	Monthly Pest Control	225.00
65015	08/12/2020	Mallory Safety and Supply, LLC	Low Profile Knee Pads (12)	126.65
65016	08/12/2020	Moody's	Dump Fees (3)	600.00
	08/12/2020		Dump Fees (8)	1,600.00
65017	08/12/2020	MRC, Smart Technology Solutions	Managed Print Services	529.34
65018	08/12/2020	Murraysmith, Inc	Four (4) Reservoirs Seismic Analysis 06/2020	74,809.00
65019	08/12/2020	NAPA Auto Parts	Tail Lamp - Truck 32	112.57
	08/12/2020		Cargo Control Bar - Truck 69	27.05
	08/12/2020		Hitch Step - Truck 69	87.67
	08/12/2020		Filters, Hydraulic Fluid	86.00
	08/12/2020		Filters (3)	14.46
	08/12/2020		Oil Absorb	38.91
65020	08/12/2020	Partsmaster	Thread lock Gel	131.22
65021	08/12/2020	North County Auto Parts	Turn Rotors (4) - Truck 74	106.00
	08/12/2020		2-Cycle Oil	77.68
	08/12/2020		Shop Chemicals - Garage	50.29
	08/12/2020		Brake Fluid, Shop Chemicals	74.77
	08/12/2020		Shocks - Truck 21	151.05
	08/12/2020		Steering Wheel Covers (2)	23.08
	08/12/2020		Steering Wheel Covers (4)	56.66
65022	08/12/2020	One Source Distributors	Fall Protection Lanyards (2)	682.28
65023	08/12/2020	O'Reilly Auto Parts	Batteries - E1	280.83
	08/12/2020		Battery - Truck 1	112.51
	08/12/2020		Battery Core - E1	(44.00)
65024	08/12/2020	Pacific Pipeline Supply	Construction Meter Parts	121.02
	08/12/2020		Brass Hose Nipple (1)	30.06
65025	08/12/2020	Pacific Safety Center	Annual Pesticide Training	700.00
	08/12/2020		Respiratory Fit Test (1)	50.00
65026	08/12/2020	Parkhouse Tire Inc	Tire (1) - Unit 61	206.63
	08/12/2020		Tires (4) - B16	957.74
65027	08/12/2020	Benetrac	Employee Benefits Tracking 08/2020	400.00
65028	08/12/2020	Quadient Finance USA, Inc	Postage Machine Refill	2,500.00
65029	08/12/2020	Ramona Disposal Service	Trash Service 06/2020	167.50
	08/12/2020		Trash Service 07/2020	167.50

Payment Number	Payment Date	Vendor	Description	Amount
65030	08/12/2020	RC Auto & Smog	Replaced AC Evaporator & AC Pressure Hose - Trk 1	1,800.41
65031	08/12/2020		MD Reservoir Water Service 07/2020	46.87
65032	08/12/2020	Volvo Construction Equipment & Services	Filters & Coolant - E2	250.64
65033	08/12/2020	San Diego Gas & Electric	Electric 07/2020 - Henshaw Wellfield	815.80
	08/12/2020		Electric 07/2020 - T&D	101.61
	08/12/2020		Electric 07/20 - Reservoirs	57.57
65034	08/12/2020	SiteOne Landscape Supply, LLC	Meter Valve Box (1)	13.15
65035	08/12/2020	Sonsray Machinery LLC	Caution/Warning Decals (6)	334.42
65036	08/12/2020	Southern Counties Lubricants, LLC	VID Fleet Fuel Use 07/01/20 - 07/15/20	3,788.21
	08/12/2020		Fuel Use 07/16/20 - 07/31/20	4,970.52
65037	08/12/2020	Southland Pipe Corp.	Piping Components - CX27 Regulator	662.67
65038	08/12/2020	Sunbelt Rentals	Brush Cutter Attachment Rental	910.48
65039	08/12/2020	Sunshine Supply Co Inc	Tuff-Poxy Primer - Roof Repairs	101.88
65040	08/12/2020	Superior Rain Gutters and Awning Inc	Rain Gutter Installation - Dam House	7,100.00
65041	08/12/2020	Talley Inc	Radios for SCADA (3)	2,563.24
65042	08/12/2020	Tegriscap Inc	Landscape Services At VID & 3 VID Reservoirs	2,012.91
65043	08/12/2020	The UPS Store 0971	Shipping 06/2020	561.41
	08/12/2020		Shipping 07/2020	431.21
65044	08/12/2020	Bend Genetics, LLC	HABS Lab Services	870.00
65045	08/12/2020	Midas Service Experts	Alignment - Truck 2	59.99
	08/12/2020		Tire & Alignment - Truck 39	267.72
65046	08/12/2020	Miramar Truck Center	Mechanical Repairs - Truck 22	11,892.24
65047	08/12/2020	TS Industrial Supply	Shovel Spade (1)	53.85
	08/12/2020		Hammer 10" Tomahawk (2)	114.64
65048	08/12/2020	Tyler Technologies Inc	Maintenance 08/2020 - 07/2021	21,136.74
65049	08/12/2020	Underground Service Alert of Southern California	New DigAlert Tickets (322)	541.30
	08/12/2020		Dig Safe Board Fee 07/2020	220.93
65050	08/12/2020	Verizon Wireless	SDADA Remote Access	374.70
65051	08/12/2020	Vortex Industries Inc	Diagnose & Repair Rear Exit Gate	521.77
65052	08/12/2020	Vulcan Materials Company and Affiliates	Cold Mix	1,925.98
	08/12/2020		Cold Mix	2,120.14
65053	08/12/2020	White Nelson Diehl Evans LLP	Audit Services 06/2020	3,000.00
65054	08/12/2020	Xerox Corporation	Xerox Supplies & Service	105.43
65055	08/19/2020	Refund Check 65055	Customer Refund	481.91
65056-65058	08/19/2020	Refund Check 65056-65058	Customer Refunds	3,265.46
65059	08/19/2020	Brad Bates	Refund Duplicate Prepayment of Insurance 03/2020	46.16
65060	08/19/2020	Culligan of Escondido	Reverse Osmosis Service	356.88
	08/19/2020		Reverse Osmosis Service	233.97

Payment Number	Payment Date	Vendor	Description	Amount
	08/19/2020		Reverse Osmosis Service	247.51
65061	08/19/2020	EH Wachs Company	Circuit Board & Switch - Truck 10	857.59
65062	08/19/2020	Grainger	Gate for Ladder Access to Roof - Deodar Reservoir	404.57
65063	08/19/2020	Plateau Pest Solutions Inc	Bee Removal (7), Hive Removal (2)	400.00
65064	08/19/2020	Powerland Equipment, Inc	Freight for Gearmore SLE 160 Mower	269.38
	08/19/2020		New Flail Mower For John Deere	4,455.46
65065	08/19/2020	Ramco Petroleum	Fuel 07/2020	1,866.73
65066	08/19/2020	Red Wing Shoe Store	Footwear Program	220.86
65067	08/19/2020	Spok, Inc	Pagers	44.16
65068	08/19/2020	Midas Service Experts	Tires (4) - Truck 8	456.74
65069	08/19/2020	TS Industrial Supply	Impact Sockets (2) - Truck 11	45.74
Grand Total:				452,202.38



STAFF REPORT

Agenda Item: 7

Board Meeting Date: September 2, 2020
Prepared By: Don Smith, Randy Whitmann, Frank Wolinski & Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

WATER RESOURCES DIVISION

VID Water Production

July 2020

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	3.19	303.30	3.07	286.79	303.30
SDCWA Raw Water	10.53	1,002.10	7.32	685.35	1,002.10
Subtotal (EVWTP Water Production)	13.72	1,305.40	10.39	972.14	1,305.40
Oceanside Contract Water	0.00	0.00	1.20	112.39	0.00
SDCWA Treated Water	5.02	477.10	3.03	285.21	477.10
TOTAL WATER PRODUCTION	18.74	1,782.50	14.63	1,369.74	1,782.50

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of August 24, 2020: 6,276 af (12% of 51,832 af capacity)
 Current releases: 0 cfs
 Change in storage for month of July: 1,994 af (loss)
 Total releases for month of July: 1,178 af
 Hydrologic year-to-date rain total: 0.00 inches (August 24, 2020)
 Percent of yearly average rain: 0% (30-year average: 25.05 inches)
 Percent of year-to-date average rain: 0% (30-year average through August: 0.49 in.)

Warner Ranch Wellfield

Number of wells running in July: 3
 Total production for month of July: 120 af (70's wells)
 Average depth to water table (August): 91 ft (see attached historical water table chart)

August

- Warner Ranch Ditch Repair Project: Contractor has completed placing, backfilling and encasing 24-inch reinforced concrete pipe along eastern reach of the project; approximately 1,000 feet of 36-inch pipe has been placed along the western reach of the project. Clean-outs and connections are being formed as pipe placement progresses. Expense and progress report attached.
- Performed sampling for Harmful Algal Blooms (HABs) in Lake Henshaw on August 3, 10, 17 and 25; results show a decreasing trend in levels of microcystin in lake samples, although levels remain above advisory thresholds. Advisory signage for recreational use at Lake Henshaw remains posted and releases from the lake remain suspended. The District and City of Escondido have prepared a Request for Qualifications (RFQ) for consultants to assist in the development of a long term Harmful Algal Bloom Management and Mitigation Plan for Lake Henshaw and Lake Wohlford.

September

- Continue Warner Ranch Ditch Repair Project.
- Continue coordination and consultation regarding HABs at Lake Henshaw. Issue RFQ for consultants to assist in the development of a long term Harmful Algal Bloom Management and Mitigation Plan for Lake Henshaw and Lake Wohlford; responses due in early October 2020.

ATTACHMENTS:

- Lake Henshaw Resort, Inc., Activity Reports – June 2020
- VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Warner Ranch Ditch Repair Project – Overview of Expenses and Estimated Progress

ADMINISTRATION DIVISION

August

- The District's total water production for July 2020 was 1,783 acre-feet (AF) compared to 2,089 AF in 2013, representing a 15% decrease.
- Continued coordinating implementation of the COVID-19 Response and Action Plan.
- Participated in California Special Districts Association Fiscal Committee teleconference meeting.
- Participated in Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee meeting.

September

- Continue coordinating implementation of the COVID-19 Response and Action Plan.
- Begin recruitments for Laborer Trainee, Construction Worker and Welder Helper positions.

OPERATIONS & FIELD SERVICES DIVISION

August

- Water Quality Calls/Incidents for August – received five discolored water calls. All calls were related to a hit fire hydrant and resolved with minor flushing.
- Inspected and tested five new backflow devices that were integrated into the District's cross-connection control program.
- Pechstein reservoir beam reinforcement project – continued construction of working platform.
- Replaced three motors at Station #10 near Pechstein Reservoir that were damaged by flooding caused by a leak on discharge piping.
- Completed flume roof repairs on Borden Bench.
- Continued mainline replacement of Nipponite and steel pipe on Pala Vista Drive – install approximately 650' of 8-inch PVC pipe, six services and three hydrant laterals. Approximately 95% complete.

- Continued mainline replacement of AC pipe on York Drive – install approximately 9,000’ of various sizes of PVC pipe, 142 services and 14 hydrant laterals. Approximately 20% complete.

September

- Continue Pechstein reservoir beam reinforcement project.
- Begin layout and potholing on Nettleton Road to replace approximately 600’ of steel and AC pipe.
- Continue mainline replacement of Nipponite and steel pipe on Pala Vista Drive – install approximately 650’ of 8-inch PVC pipe, six services and three hydrant laterals.
- Continue mainline replacement of AC pipe on York Drive – install approximately 9,000’ of various size PVC pipe, 142 services and 14 hydrant laterals.

Electrical Energy Use at VID Headquarters

July 2020

	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
Description	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	35,495	31,960	35,495
Power purchased from Direct Energy (\$0.05 per kWh)	11,485	11,079	11,485
TOTAL ELECTRICAL ENERGY USE	46,980	43,039	46,980

ENGINEERING DIVISION

August

- The District has replaced approximately 9.22 miles of Nipponite pipe since 2002. Of the 6.76 miles of Nipponite pipe remaining in the system, replacement of 1.50 miles is currently in design and 0.04 miles is in construction.
- The District has replaced approximately 1,005 feet (0.19 miles) of pipe (steel – 0 feet, PVC – 0 feet, non-Nipponite asbestos cement – 1,005 feet and Nipponite – 0 feet) in Fiscal Year 2021.
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates continued reservoir inlet and outlet improvements, prepared interior and exterior surfaces of the tank walls for coating and shotcrete, and completed the installation of the aluminum dome roof panels. Cost estimate/bid summary table attached.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek continued working on 100% design.
- Four Reservoirs Seismic and Structural Analysis – District provided comments on draft analysis report for the evaluation of the Virginia Place (A), Summit Trail (C), Cabrillo Circle (E-1) and Deodar reservoirs.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of three tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. One tract map, encroachment permit, joint use agreement, and grant of right of way approved by the Board; all other items are currently in plan check.

September

- Mainline Replacement Projects in design (current projects): Alta Vista Dr., Vista Grande Dr.*, Lonsdale Ln.*, Plumosa Ave., Lita Ln., Catalina Ave.*, Friendly Dr.*, Oak Dr.*, San Clemente Way*, Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd. (Total length = 3.44 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.49 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City’s contractor. (Total length = 0.77 miles).
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates to continue reservoir inlet and outlet improvements and preparing the interior and exterior surfaces of the tank walls for coating and shotcrete.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek to submit 100% design for District review.
- Four Reservoirs Seismic and Structural Analysis – Murray Smith to incorporate District comments on the draft analysis report for the evaluation of the Virginia Place (A), Summit Trail (C), Cabrillo Circle (E-1) and Deodar reservoirs and submit final report.

*Nipponite pipe

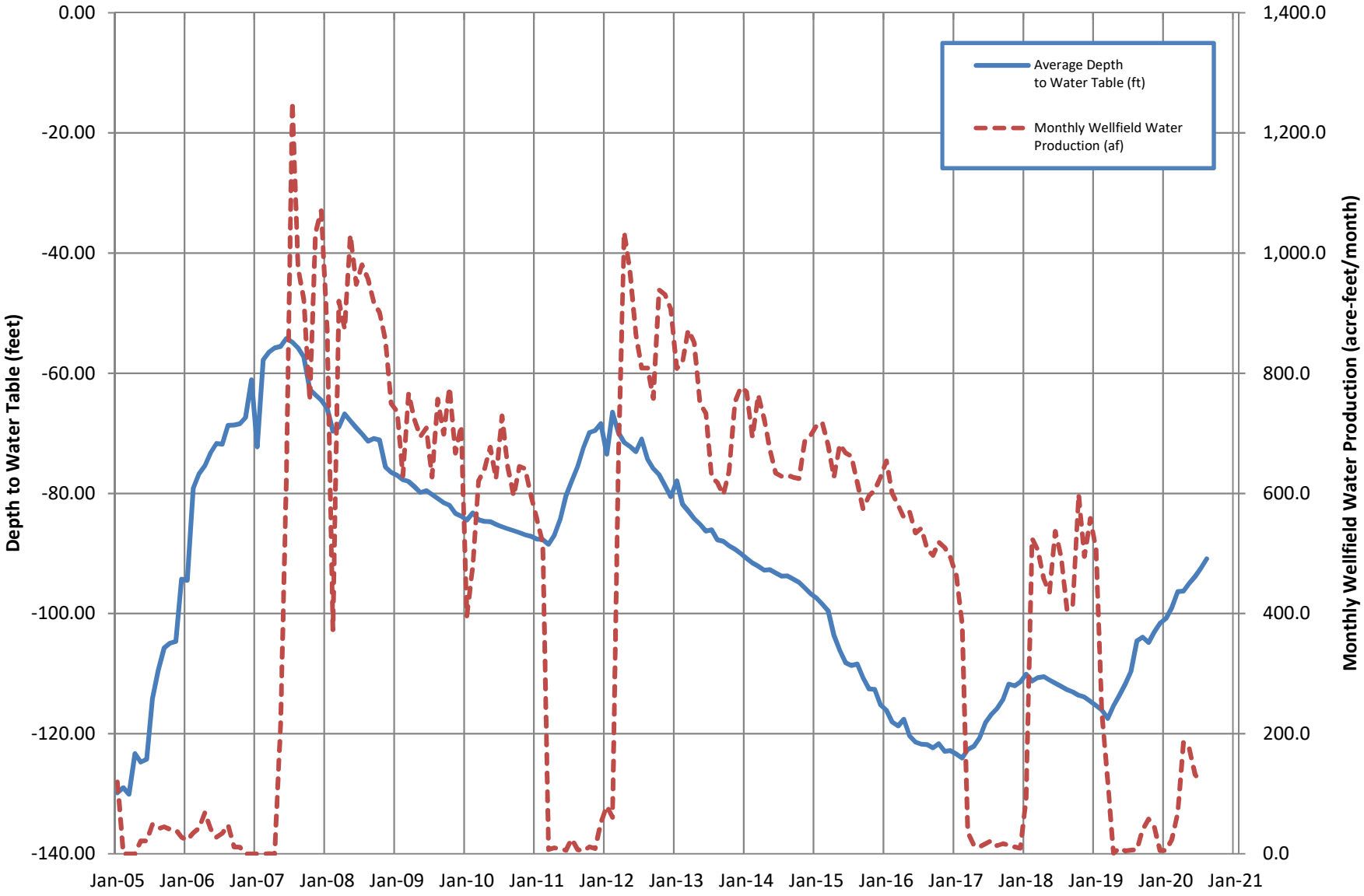


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF JUNE 30, 2020**

	2019 Jun	2019 Jul	2019 Aug	2019 Sep	2019 Oct	2019 Nov	2019 Dec	2020 Jan	2020 Feb	2020 Mar	2020 Apr	2020 May	2020 Jun	12 MO AVG
Fishing Permits	749	751	687	404	301	244	112	102	179	96	4	714	1,015	384
Boat Launches	43	50	23	82	7	0	0	0	7	1	0	16	23	17
Motor Boats (full day rental)	48	47	42	19	7	4	2	7	4	0	0	14	38	15
Motor Boats (half day rental)	7	4	13	15	1	0	0	0	1	0	0	4	11	4
Campground/Head Count	879	979	1,188	488	196	128	39	110	94	51	5	879	1,062	435
Campground/Cars, Trucks, etc.	286	391	703	211	148	64	15	20	16	18	4	329	429	196
Campground/Recreational Vehicles	23	3	24	12	0	12	0	0	1	3	0	6	8	6
Mobile Home/Spaces	77	77	77	76	75	66	64	51	51	53	53	68	68	65
M.H.P. Daily (Visitors/Head Count)	54	56	100	102	98	67	63	28	20	16	15	2	0	47
M.H.P. (Residents/Head Count)	96	98	95	94	92	102	94	83	83	83	83	99	98	92
Storage	5	3	3	6	4	4	7	4	5	5	6	6	6	5
Cabins	108	158	177	126	144	144	98	88	82	45	35	118	191	117
Hunters	0	0	0	0	0	0	98	80	0	0	0	0	0	15

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



Warner Ranch Ditch Repair Project
Overview of Expenses and Estimated Progress

Progress & Invoicing as of: 7/31/2020

	Contract Amount	Invoiced to Date	Percent Invoiced	Estimated Percent Complete
Cass Arrieta - Contractor				
Item 1 - Base Budget	\$ 1,678,025.00	\$ 181,214.28	11%	14%
Item 2 - Unforeseen SKR Delays	\$ 90,720.00	\$ -	0%	0%
Item 3 - District Controlled Contingency	\$ 150,000.00	\$ -	0%	0%
Total Contract	\$ 1,918,745.00	\$ 181,214.28	9%	

Invoiced amount reflects time and materials costs for work performed through July 31, 2020.

Expenses for this period cover the following activities:

- Bonding procurement, equipment mobilization and site preparation
- Eastern Reach - placement of all 24" reinforced concrete pipe (approximately 700 feet) with gravel backfill and filter cloth and downstream headwall and cleanout formwork
- Western Reach - bottom of existing lined ditch prepared for placement of gravel pipe bedding

	Contract Amount	Invoiced to Date	Percent Invoiced	Estimated Percent Complete
Infrastructure Engineering Corporation - CM/Inspection				
Total Contract	\$ 139,840.00	\$ 15,630.00	11%	14%

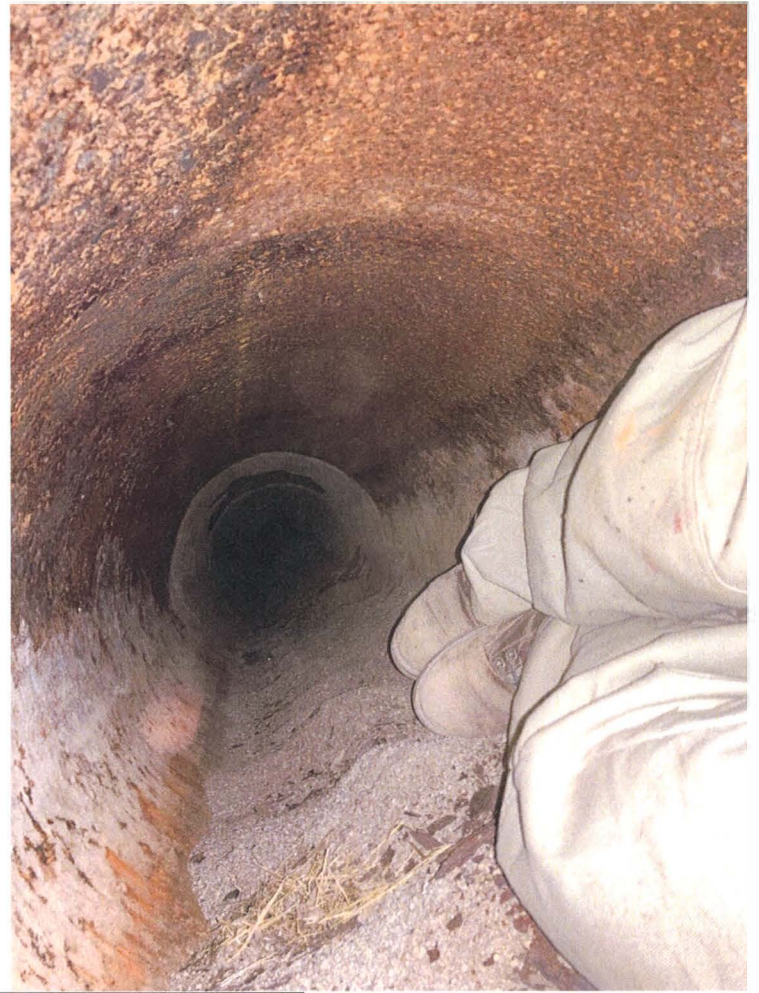
Helix Environmental - SKR Monitoring *

Total Contract	\$ 109,300.00	\$ 1,725.00	2%	14%
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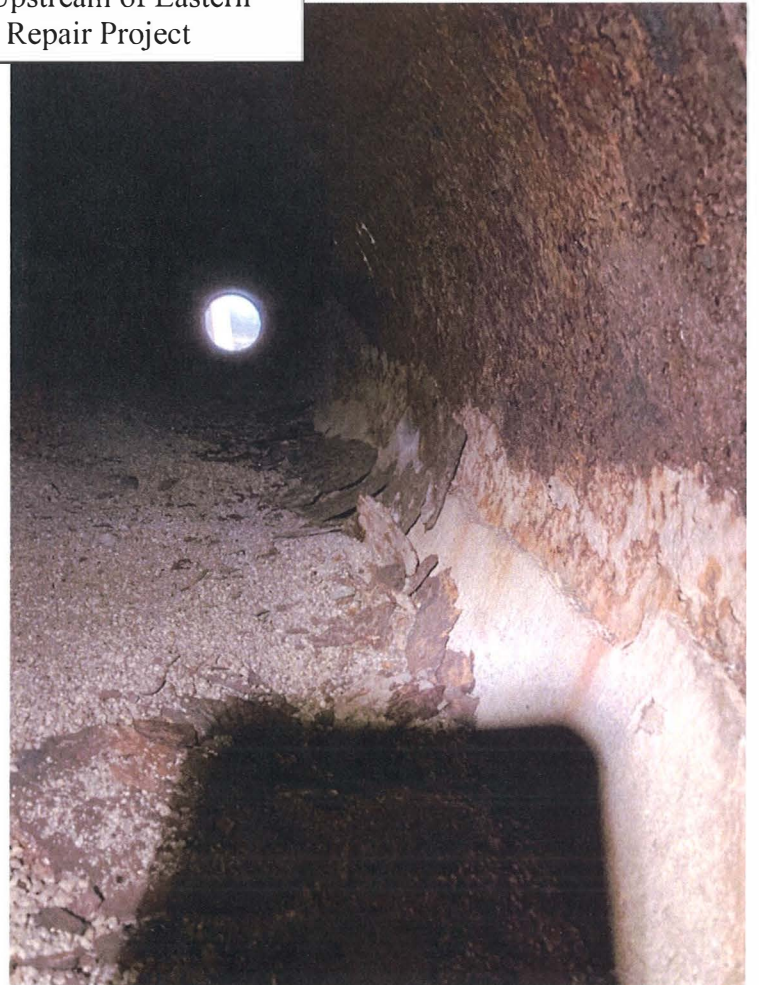
* Invoicing not current

BUENA CREEK (HB) RESERVOIR REHABILITATION BUDGET UPDATE - SEPTEMBER 2020

Description of Work	Budgeted Cost	Actual Bid Cost	Over or Under Budgeted Amount
Initial Site Work - M-Rae			
<i>Demolish Existing Fence, Steel Roof, Gate, Grub Site, Initial Site Work for Crane and Equipment Access</i>	\$59,693	\$39,919	-\$19,774
Exterior Stairs - Suez			
<i>Disassemble, Transport, Protect, Store, and Reinstall Exterior Stairs</i>	\$52,718	\$50,488	-\$2,230
Roof Demolition - DN Tanks			
<i>Roof Demolition, Remediate Existing Asbestos</i>	\$809,400	\$1,026,840	\$217,440
Tank Improvements - DN Tanks			
<i>Footing Modifications, Seismic Cables, Wall Shotcrete, Tank Exterior Crack Repair, Pressure Wash Tank Interior, Interior Floor and Wall Crack Repairs, Seal Existing Floor Joints, Demolish Existing Inlet/Outlet, Modify Drain, Construct New Inlet, Outlet, Washdown, Demolish Exist Inlet/Outlet, Modify Drain, Construct Inlet, Outlet, Washdown, Construct New Concrete Floor, Construct New Concrete Cap Beam, CIM Wall-Slab Joint, Construct New Staff Gage, New Overflow, Post Construction Leak Test, Install Corrosion Protection System</i>	\$1,814,961	\$1,507,421	-\$307,541
Interior Reservoir Stairs - DN Tanks			
<i>Design, Furnish, Install, New Interior Access Stairs</i>	\$170,400	\$172,800	\$2,400
Interior Coatings - DN Tanks			
<i>Prepare Surface, Apply Coatings to Interior Wall</i>	\$210,870	\$323,630	\$112,760
Aluminum Dome Roof - CST			
<i>Design, Furnish, Install, New Aluminum Roof and Appurtenances</i>	\$785,570	\$668,127	-\$117,443
Yard Piping Improvements - M-Rae			
<i>Demolish Exist Yard Piping, Fittings, Valves, and Appurtenances, Construct New Yard Piping, Construct New Valve Vault, Remove and Replace Drain Valve, Construct Yard Piping Corrosion Protection System</i>	\$651,569	\$611,514	-\$40,055
Electrical Improvements - M-Rae			
<i>Construct New Conduit, Junctions and Pull Boxes</i>	\$37,275	\$88,296	\$51,021
Stormwater Drainage and Final Site Work - M-Rae			
<i>Demolish Existing Asphalt, Rough Grade Site, Install Subsurface Waterproofing, Modify Underdrains, Construct New Storm Drain Inlet and Piping, Connect to Exist Manhole, Finish Grade, Construct Concrete V-gutter, Pave Site with Asphalt Concrete</i>	\$192,812	\$339,307	\$146,495
Additional AC Pavement			
<i>Access Road Asphalt Paving</i>	\$101,500		
Security Fence			
<i>Construct New Chain Link Security Fence</i>	\$72,953		
Exterior Reservoir Coating - DN Tanks			
<i>Pressure Wash, Apply Coatings to Reservoir Exterior</i>	\$58,575	\$59,281	\$706
General Conditions (ongoing)			
<i>Provide Trailer, Porta Potty, Reproduction, Temporary Facilities, Insurance, Bonds, Special Inspection and Testing, Potholing, Surveying, Video, Install and Maintain Stormwater Best Management Practices</i>	\$343,692	\$196,766	-\$146,926
Construction Total To Date	\$5,361,988	\$5,084,389	-\$277,600



24-inch Steel Pipe Upstream of Eastern Reach of Ditch Repair Project





STAFF REPORT

Agenda Item: 8

Board Meeting Date: September 2, 2020
Prepared By: Brent Reyes
Reviewed By: Breona Paz/Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: SMART LEAK DETECTOR REBATE PROGRAM

RECOMMENDATION: Receive informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$10,000 for a smart leak detector rebate program; District to be reimbursed for customer rebate program costs via Metropolitan Water District of Southern California's (Metropolitan) Member Agency Administered Project (MAAP) program.

SUMMARY: Metropolitan's MAAP program provides funding to its member agencies, including San Diego County Water Authority (Water Authority), to offer outreach and conservation programs. The Water Authority uses MAAP program funding to support regional programs such as WaterSmart Checkup Field Services and Agricultural and Large Landscape Audits as well as member agency programs and projects. Currently, Helix Water District (Helix) and Sweetwater Authority (Sweetwater) are utilizing MAAP program funding to offer \$100 rebates to residential customers to purchase smart leak detectors, which alert them of high water usage and possible leaks; both agencies have reported significant participation by their customers despite current challenges posed by the COVID-19 pandemic.

The District offers a number of water conservation incentives through Metropolitan's SocialWaterSmart regional rebate program; staff would like to offer an incentive for smart leak detectors which is not currently offered through Metropolitan's rebate program. Staff proposes to use MAAP program funding to offer a residential smart leak detector rebate program (modeled after the program currently offered by Helix and Sweetwater) to its customer. The program will be administered by the District and provide a rebate of up to \$100 to residential customers that purchase and install an eligible smart leak detector device.

DETAILED REPORT: Smart leak detectors are a new technology that have recently appeared on the market, offering customers the ability to monitor their water usage in real time. The device will also alert customers to high usage and possible leaks via an app on their smartphone. There are two types of eligible smart leak detectors; one type attaches externally to the customer's meter or service line to monitor usage, and the other type is plumbed into existing water lines and in most cases offer the ability to both monitor usage and shut off the water remotely.

District staff will develop a residential smart leak detector rebate program intended to be offered to its customers beginning as early as this fall; the rebate program will mirror the program offered by Helix and Sweetwater. To be eligible devices must meet three criteria; automatically record water use, provide notification of unusual water usage and have a platform to view water consumption data. To receive the rebate, customers must buy and install an eligible device, fill out a rebate application and provide proof of purchase to the District; the rebate will be \$100, not to exceed the cost of the device. Rebates will be available on a first come first served basis, and customers will be able to go the District's website to find rebate program information and apply.

Metropolitan's MAAP program offers funding to its member agencies to support custom local outreach and conservation programs that are not currently offered by Metropolitan. For the two-year MAAP program funding cycle (covering fiscal years 2021 and 2022), the Water Authority was allocated \$1,606,000 by Metropolitan. Of that amount up to 25% (\$401,500) can be used for non-quantifiable water savings projects, such as the smart leak detector rebate program. The Water Authority is utilizing MAPP program funds to support regional programs as well as individual member agency programs and projects. For the current MAAP funding cycle, the Water Authority allocated \$15,000 in non-quantifiable water savings project funding to each of its member agencies for local projects.

To access MAAP program funding, member agencies must make a funding request to the Water Authority, who in turn submits the request to Metropolitan on the member agency's behalf. Once Metropolitan approves the funding request, the member agency may begin its project. Per MAAP program rules, member agencies are responsible for paying for their project cost up front and then invoicing Metropolitan for eligible costs. The District intends to submit a request for \$10,000 in MAAP program funds to reimburse it for rebate program costs. Once Metropolitan approves its funding request, the District will begin offering the rebate to its customers. Reimbursement will come as a credit on the District's invoice from the Water Authority.



Agenda Item: 9

STAFF REPORT

Board Meeting Date: September 2, 2020
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader
San Diego County Water Authority

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING August 27, 2020

1. Regional Conveyance System Study.
The Board adopted the General Manager's recommendation to defer expenditure of Phase B funding and proceed as described in her August 24 Letter.
2. Amendments to the San Diego County Water Authority Local Conflict of Interest Code.
The Board conducted the public hearing and adopted Resolution No. 2020-16 approving amendments to the San Diego County Water Authority Local Conflict of Interest Code.
3. Approve the Recommended Debt Management Activities to Defeasance Outstanding Debt.
The Board adopted Resolution No. 2020-17 authorizing defeasance of a portion of the outstanding 2005 Contract Payments, Series 2011A Bonds and Series 2011B Bonds in an aggregate principal amount not to exceed \$30,000,000 in Calendar Year 2020.
4. Service contract with Electrical Reliability Services, Inc., for electrical preventative maintenance, inspection, testing and repair services.
The Board authorized the General Manager to execute the services contract with Electrical Reliability Services, Inc., for electrical preventative maintenance, inspection, testing and repair services for one year, with an option to extend the contract annually for an additional four years, for a total not-to-exceed amount of \$3,205,000.
5. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
6. Resolution establishing amount due from the City of San Diego for the In-Lieu Charge as a condition of providing water service for Fiscal Year 2021.
The Board adopted Resolution No. 2020-18 establishing an amount due of \$2,570,931.78 from the City of San Diego for the In-Lieu charge for Fiscal Year 2021.
7. Approve Capacity Fee Refund to JPI Real Estate Acquisition, LLC.
The Board authorized the General Manager to issue a capacity charges refund in the amount of \$130,810 to JPI Real Estate Acquisition, LLC.
8. Amendment to agreement for professional services contract with Alliant Insurance Services, Inc., to provide Health Insurance Broker Services.
The Board authorized the General Manager to execute an amendment to the professional services agreement for health insurance services with Alliant Insurance Services, Inc., to increase the contract limit by an additional \$87,000, maximum increasing from \$281,000 to \$368,000, and extending the term through December 31, 2021.
9. Amend Professional Services Contract with Studio West Landscape Architecture & Planning for WaterSmart Landscape Makeover Program.
The Board approved to amend the professional services contract with Studio West Landscape Architecture & Planning by \$274,168 and two years for total contract funding not to exceed \$805,143.



10. Authorize WaterSMART Grant application to Bureau of Reclamation for a Water Conservation Project.
The Board adopted Resolution No. 2020-19 authorizing and directing the General Manager to apply to the Bureau of Reclamation and to commit the Water Authority to the financial and legal obligations associated with the receipt of grant funds.
11. Future Supply Actions Funding Program Agreements Update.
The Board approved and reaffirmed Future Supply Actions (FSA) Funding Program Agreements with Metropolitan Water District of Southern California (MWD) for three San Diego region projects.
12. Adopt positions on various bills.
The Board adopted a position of support on: the Border Water Quality Restoration and Protection Act (Vargas); S. 4129 (Wicker), S. 4308 (Sinema), and the Border Water Quality Restoration and Protection Act (Feinstein).
13. Approval of Minutes.
The Board approved the minutes of the Formal Board of Directors' meeting of July 23, 2020.



STAFF REPORT

Agenda Item: 10.A

Board Meeting Date: September 2, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 10.B

Board Meeting Date: September 2, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber of Commerce Business Mixer <i>Sept. 9, 2020; 5:00 p.m. – 7:00 p.m.; virtual via Zoom</i> <i>Deadline: None</i>	
2	Third Annual Western Groundwater Congress (Virtual) <i>Sept. 14-16, 2020; 8:30 a.m. – 12:30 p.m.</i> <i>Reservation deadline: 9/7/2020</i>	
3	Bay-Delta Tour 2020 (Water Education Foundation) <i>Oct. 8, 2020; Virtual tour</i> <i>Reservation deadline: TBD</i>	
4	Central Valley Tour 2020 (Water Education Foundation) <i>Oct. 22, 2020; Virtual tour</i> <i>Reservation deadline: TBD</i>	
5	Northern California Tour (Water Education Foundation) <i>Nov. 12, 2020; Virtual tour</i> <i>Reservation deadline: TBD</i>	
6	San Joaquin River Restoration Tour (Water Education Foundation) <i>Nov. 19, 2020; Virtual tour</i> <i>Reservation deadline: TBD</i>	
7 *	CSDA Quarterly Dinner Meeting <i>Nov. 19, 2020, 6:00-9:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/20</i>	
8	ACWA Fall Conference <i>Dec. 1-4, 2020; Indian Wells; Registration deadline: TBD</i>	
9	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 14-16, 2020; Las Vegas; Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



Agenda Item: 11

STAFF REPORT

Board Meeting Date: September 2, 2020
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Fiscal Year 2021 Capital Budget Phase II review
- Monthly billing
- Warner Wellfield Assessment



Agenda Item: 12

STAFF REPORT

Board Meeting Date: September 2, 2020
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 13

Board Meeting Date: September 2, 2020
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 14

STAFF REPORT

Board Meeting Date: September 2, 2020
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

SUMMARY: Conference with legal counsel per paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following litigation:

Case Name: Unspecified (disclosure would jeopardize settlement negotiations)

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON SEPTEMBER 2, 2020 WAS ADJOURNED UNTIL 9:00 AM, SEPTEMBER 16, 2020, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: September 2, 2020