

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

April 15, 2020

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, April 15, 2020, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration. Ramae Ogilvie, Administrative Assistant was present by teleconference. Also present was General Counsel David Cosgrove.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

20-04-35 *Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.*

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

20-04-36 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution Nos. 20-11 and 20-12 ordering final annexation of the Catalina Avenue Reorganization and approving disbursements, respectively.*

A. Final annexation

See staff report attached hereto.

The Board adopted Resolution No. 20-11 ordering the final annexation of the Catalina Avenue Reorganization to change Vista Irrigation District boundaries over a single-family parcel consisting of approximately 1.29 gross acres owned by Robert and Theresa Gualtieri, located at Catalina Avenue and Catalina Heights Way, Vista (CF 500-371; LN 2019-009; APN 178-040-45; LAFCO RO19-13 SA19-13; DIV NO 3), by the following roll call vote:

*AYES: Directors Miller, Dorey, Sanchez, MacKenzie and Vásquez
NOES: None
ABSTAIN: None
ABSENT: None*

Resolution No. 20-11 is on file in the official Resolution book of the District.

B. Minutes of Board of Directors meeting on April 1, 2020

The minutes of April 1, 2020 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 20-12

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 64132 through 64209 drawn on Union Bank totaling \$287,399.14.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 15th day of April 2020.

7. EMERGENCY PREPAREDNESS POLICY REVISIONS

See staff report attached hereto.

General Counsel David Cosgrove stated that based on direction given by the Board at its March 18, 2020 meeting General Counsel and staff drafted proposed revisions to the Emergency Preparedness Policy; more specifically, the proposed revisions would provide the General Manager (or designee) authority to declare an emergency should a calamitous event occur. Mr. Cosgrove noted that the provisions proposed to be added to District Rules and Regulations Section 6.9, Emergency Preparedness Policy, related to granting the General Manager or designee authority to declare an emergency were adopted by the Board of Directors in 1996 (Resolution 96-40); however, they were never codified. Therefore, the recommendation would be to incorporate the existing, but uncodified, General Manager’s authority to declare an emergency already provided for in the recitals of Resolution No. 96-40.

Mr. Hodgkiss clarified that the operative provisions of Resolution 96-40 state that, in an emergency impacting the critical functions of the District, the General Manager or designee (after consultation with the Board President) is authorized by the Board of Directors to declare an emergency. Resolution 96-40 further states that the Board of Directors shall ratify the emergency declaration within 14 days of its declaration. Mr. Hodgkiss stated that at the present time, the District has not declared an emergency related to the coronavirus (COVID-19) pandemic.

20-04-37

Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Dorey, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved revisions to Vista Irrigation District Rules and Regulations Section 6.9, Emergency Preparedness Policy, to incorporate provisions related to the authority of the General Manager or designee to declare an emergency.

8. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that the San Diego County Water Authority (Water Authority) filed an application with the Local Agencies Formation Commission (LAFCO) related to the detachment of Fallbrook Public Utilities District (Fallbrook) and Rainbow Municipal Water District (Rainbow) from the Water Authority, and further requested that the detachment process be paused during the coronavirus (COVID-19) pandemic. LAFCO forwarded the Water Authority's request to pause to Fallbrook and Rainbow; responses are pending.

Mr. Hodgkiss reported on a presentation by the Water Authority regarding the draft financial analysis for the Regional Conveyance Project. Mr. Hodgkiss stated that the analysis compared the Regional Conveyance Project with other alternatives, such as purchasing imported water from the Metropolitan Water District; the analysis showed the Regional Conveyance Project as the least expensive alternative. Mr. Hodgkiss stated that the analysis that did not include a comparison of the Water Authority's current arrangement with MWD to transport water from Imperial Irrigation District to the San Diego region. It was requested that the aforementioned cost comparison be included in the final report.

Mr. Hodgkiss reported on the Member Agency Manager's meeting the previous day, which included a review of a letter that was sent by the Water Authority to MWD requesting that the agency consider delaying or reducing its upcoming rate increase due to the financial impacts of the coronavirus (COVID-19) pandemic. Mr. Hodgkiss said the request is being considered the MWD Finance and Insurance Committee, as it looks for ways to reduce MWD's budget to allow for such a decrease or delay.

9. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her remote participation in the CSDA Legislative Committee meeting in which numerous pieces of legislation were discussed including a bill proposing the retention of emails by public agencies for a minimum of two years. She reported that this bill will not be moving forward. Director MacKenzie reported that she also participated in a meeting of the San Diego Chapter California Special Districts Association (Chapter); she advised the Board that the Chapter's upcoming quarterly meeting was cancelled due to the coronavirus (COVID-19) pandemic.

Director MacKenzie reported on her participation in an Association of California Water Agencies (ACWA) Membership Committee meeting in which it was noted that there are nine new members equating to \$22,000 in revenue for ACWA. ACWA Membership Committee goals and objectives were also discussed.

10. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss reminded the Board that its biennial Ethics Training is scheduled for May 12, 2020 at 9:00 a.m.

Director Sanchez asked if staff is prepared to schedule a meeting of the Fiscal Policy Committee to review the draft budget. Mr. Hodgkiss responded that due to the coronavirus (COVID-19) pandemic the budget process will likely be delayed in order to afford staff time to analyze the financial impacts related to the coronavirus (COVID-19) pandemic, and account for the impacts in the draft budget. Mr. Hodgkiss said staff will schedule a meeting of the Fiscal Policy Committee to review the draft budget prior to its presentation to the full board, which will likely be in June this year rather than May.

Director MacKenzie suggested an agenda item to discuss the District's annual water rate adjustment upcoming in July. She commented that a rate increase in a time when so many people are out of work due to the coronavirus (COVID-19) pandemic seems like something the Board should discuss. Mr. Hodgkiss asked if the Board would like this matter to be considered by the Fiscal Policy Committee during budget discussions first; Director MacKenzie responded that it might be better for the Board to discuss the matter first, so the Fiscal Policy Committee can consider the draft budget in light of the Board's decision on the annual water rate adjustment. The Board concurred, and Mr. Hodgkiss said that the annual water rate adjustment would be placed on the May 13, 2020 Board meeting agenda.

Director MacKenzie asked if the District needs to adopt a social distancing policy, and Mr. Hodgkiss responded that labor counsel, Liebert Cassidy Whitmore, had advised the District that a policy is not necessary because the facility is not open to the public. He added that he has asked Human Resources staff to develop and post signage around the District reminding employees about the importance of social distancing and hand washing practices. Mr. Hodgkiss stated that the District has also purchased cotton face coverings (masks) and made them available to employees.

Director MacKenzie requested an agenda item to review the District's Rules and Regulations related to required education for Board members. She commented that, with it being an election year and with the possibility of new Directors coming onboard, she thought it might be a good idea to set policy now for new Board member education requirements, particularly in the area of governance. She asked, while reviewing the Rules and Regulations, that the Board also revisit the policy regarding the one-hour minimum qualifying criteria for Board compensation for teleconferences and webinars.

11. COMMENTS BY DIRECTORS

Director Dorey stated that he was scheduled for a medical procedure the following Tuesday, but he fully expects to be recovered and ready for the May 13, 2020 Board meeting.

Director Sanchez thanked the General Manager for the email informing the Board about the access road failure near Borden Bench. He commented that one day he would like to walk a portion of the Vista Flume so he can see certain benches firsthand to gain a better understanding of the District's system.

President Vásquez reported that he read in the local newspaper that the City of San Diego had started releasing water from Lake Hodges due to the recent rain and the high water level of the lake. He also reported on a news article regarding different outreach methods that local water agencies have used to convey information to customers about the safety of the tap water and other pertinent information during the coronavirus (COVID-19) pandemic.

President Vásquez shared the sad news that Vista Irrigation District retiree Pete Wheelock recently passed away.

12. COMMENTS BY GENERAL COUNSEL

Mr. Cosgrove informed the Board about a case, Petrovich versus the City of Sacramento, in which a City of Sacramento Council member took affirmative steps to assist opponents of a proposed gas station's conditional use permit and organized opposition at an appeal hearing. The Court ruled that the Council member acted as an advocate, not a neutral and impartial decision maker, and he should have recused himself from voting on the appeal. The Council member did not; therefore, Petrovich did not receive a fair hearing. Consequently, the Court overturned the City Council's decision, and ordered the matter to be reconsidered by the City Council without the conflicted Council member's participation.

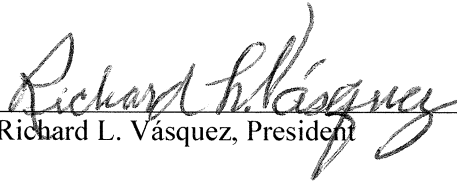
13. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss updated the Board about a Vista Flume access road failure on the Borden Bench above the Orchard Hills Development. He noted that the problem occurred within six to seven feet of the flume structure. Mr. Hodgkiss stated that Director of Engineering Randy Whitmann and Director of Operations and Field Services Frank Wolinski met with geotechnical consultant Vinje Middleton at the site to assess the damage and determine what repairs will be needed.


Mr. Wolinski stated that the slope downstream of the flume structure is an area of concern, and repairs to this area will need to be completed while access from below is available. Mr. Wolinski noted that grading is currently underway for the Orchard Hills Development, and the developer will soon be breaking ground for model homes at which time access for the needed repairs will be severely impeded. Mr. Hodgkiss advised the Board that the cost of the repairs will be significant, and the matter will be presented for consideration by the Board before the work begins. He clarified that geotechnical consultant Vinje Middleton will make recommendations as to the type of repairs that will be needed.

14. ADJOURNMENT

There being no further business to come before the Board, at 10:13 a.m., President Vásquez adjourned the meeting.


Richard L. Vásquez, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: April 15, 2020
Prepared By: Matt Atteberry
Reviewed By: Randy Whitmann
Approved By: Brett Hodgkiss

SUBJECT: FINAL ANNEXATION

RECOMMENDATION: Adopt Resolution No. 20-XX ordering the final annexation of the Catalina Avenue Reorganization to change Vista Irrigation District boundaries over a single-family parcel consisting of approximately 1.29 gross acres owned by Robert and Theresa Gualtieri, located at Catalina Avenue and Catalina Heights Way, Vista (CF 500-371; LN 2019-009; APN 178-040-45; LAFCO RO19-13 SA19-13; DIV NO 3).

PRIOR BOARD ACTION: On September 4, 2019, the Board approved in concept the annexation of this project into Vista Irrigation District. On November 20, 2019, the Board adopted Resolution No. 19-35 setting the terms and conditions of annexation for the Catalina Avenue Reorganization.

FISCAL IMPACT: None.

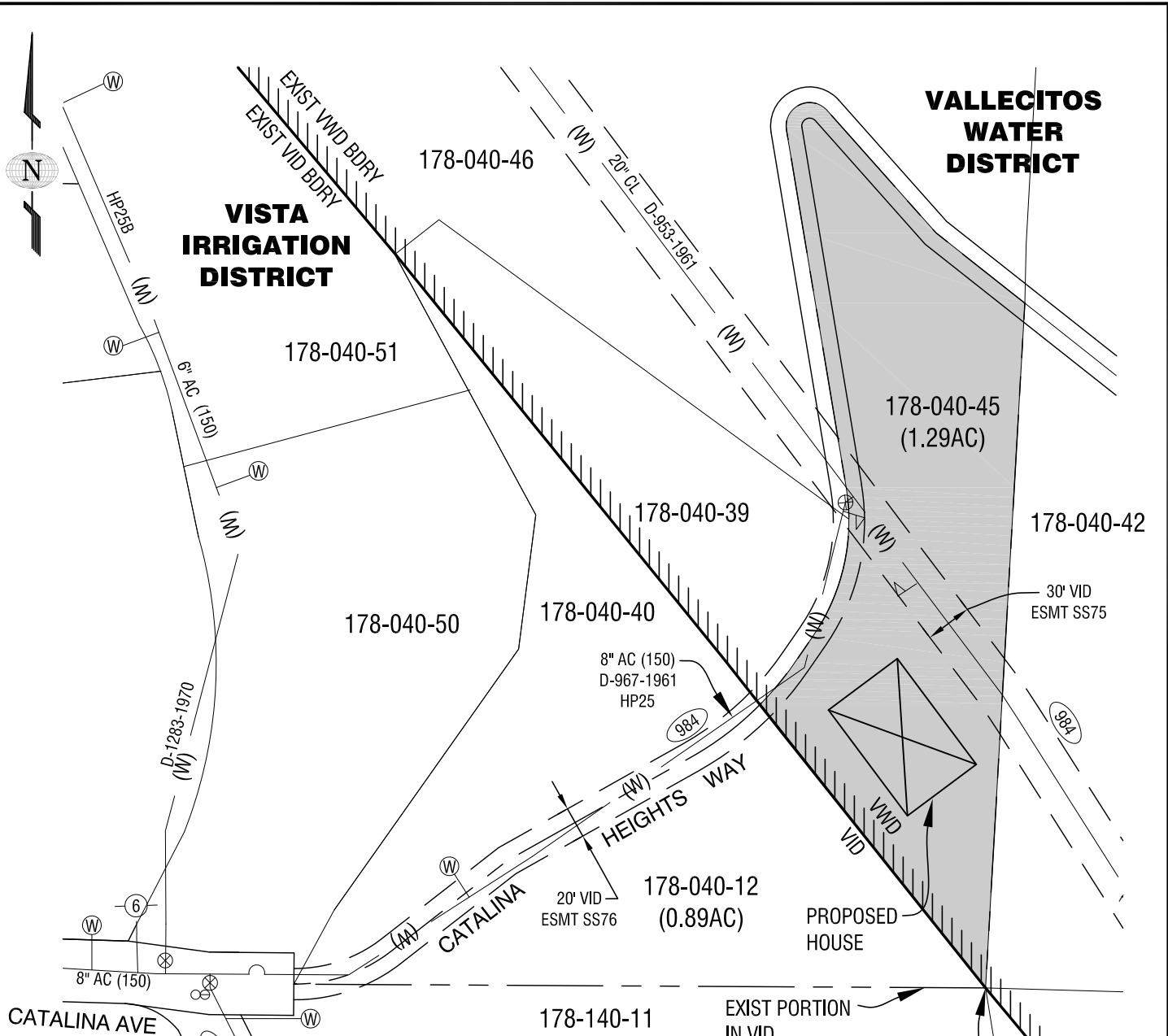
SUMMARY: The Catalina Avenue Reorganization involves a single-family residential lot consisting of two assessor parcel numbers (APNs 178-040-12; -45) at Catalina Avenue and Catalina Heights Way in Vista. The northern half of the property (APN 178-040-45) is approximately 1.29 acres and located within Vallecitos Water District (Vallecitos); the southern half of the property (APN 178-040-12) is located within Vista Irrigation District (District). Both agencies concurred that the northern portion should be annexed to the District for water service; the property is in an area where Vallecitos does not have any immediate facilities and the District has an existing 8-inch water main adjacent to the property.

DETAILED REPORT: The owners, Robert and Theresa Gualtieri, have fulfilled the District's conditions of final annexation for their parcel located at Catalina Avenue and Catalina Heights way in Vista.

On December 2, 2019, San Diego County Local Agency Formation Commission (LAFCO) adopted their resolution approving and ordering the Catalina Avenue Reorganization. On March 17, 2020, staff received LAFCO's Certificate of Completion and recorded documents for APN 178-040-45.

Adoption of this resolution will direct staff to change District boundaries in accordance with LAFCO's order.

ATTACHMENTS: Map
Resolution No.20-XX
LAFCO Certificate of Completion



OWNER:
 ROBERT & THERESA GUALTIERI
 419 LADO DE LOMA DR
 VISTA, CA 92083

LEGEND

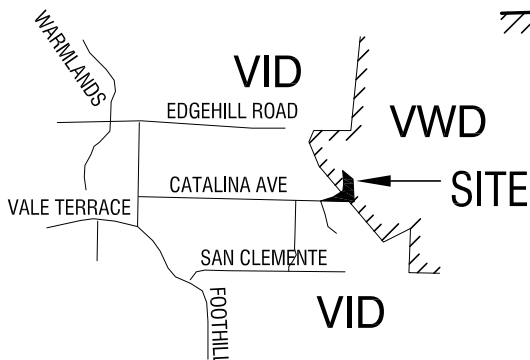


PORTION TO BE ANNEXED TO VID



DISTRICT BOUNDARY

SE CORNER OF
 NW₄ OF NE₄
 OF SEC. 21
 T11S R3W



VICINITY MAP
 NO SCALE

VISTA IRRIGATION DISTRICT
CATALINA AVENUE REORGANIZATION
FINAL ANNEXATION

APN 178-040-12 & -45		T.B.
SCALE:		L.N. 2019-009
APPD. BY MA	DATE 10/7/19	CF 500-371
DRAWN BY: JB	DATE: 10/7/19	
SHEET 1 OF 1	MAP:	

RESOLUTION NO. 20-XX

RESOLUTION AND ORDER FOR THE ANNEXATION OF
CERTAIN LANDS TO VISTA IRRIGATION DISTRICT

CATALINA AVENUE REORGANIZATION
(APN 178-040-45, LN 2019-009, CF 500-371,
LAFCO REF NOS. RO19-13, SA 19-13, DIV NO. 3)

WHEREAS, the owners of the property hereinafter described have initiated proceedings for annexation of a 1.29 acre parcel, which is currently a vacant single-family parcel, to Vista Irrigation District and detachment from Vallecitos Water District; and

WHEREAS, such reorganization was approved by the Local Agency Formation Commission (LAFCO) by its Resolution No. 2019-029, adopted December 2, 2019, and the Commission has designated this District as the conducting agency, and authorized this District to order said annexation without notice and hearing; and

WHEREAS, this Board by its Resolution No. 19-35 adopted November 20, 2019, set certain terms and conditions for annexation, which terms and conditions were approved by the Commission and have been satisfied and complied with.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby determine and order that:

1. The annexing territory will be benefited by the delivery of water by means of some of the works of the Vista Irrigation District or by means of practicable works connecting therewith. Water service shall be available following payment of all capacity and installation fees.
2. Property owners have paid annexation fees in the amount of \$8,530.77 ($\$6,613/\text{ac} \times 1.29\text{ac} = \$8,530.77$ total) to Vista Irrigation District.
3. Property owners have paid all County, State, and District administrative and other related fees. Property owners have also paid to Vista Irrigation District the annexation administrative fees in the amount of \$2,234.
4. The boundaries of the territory as described in Exhibit A and shown on Map A are definite and certain.
5. The District is a registered-voter district.
6. By reason of the foregoing, the territory described in attached Exhibit A and shown on Map A is hereby ordered annexed to the Vista Irrigation District.

PASSED AND ADOPTED by the Board of Directors of Vista Irrigation District this 15th day of April 2020, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Richard L. Vásquez, President

ATTEST:

Lisa Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

EXHIBIT A

CATALINA AVENUE REORGANIZATION LAFCO REFERENCE NO. R019-13 ANNEXATION TO VISTA IRRIGATION DISTRICT WITH CONCURRENT DETACHMENT FROM VALLECITOS WATER DISTRICT GEOGRAPHIC DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF VISTA, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

A PORTION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 11 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO UNITED STATES SURVEY, APPROVED DECEMBER 14, 1885, BEING MORE PARTICULARLY DESCRIBED AS:

1. BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF SAID NORTHEAST QUARTER OF SAID SECTION 21 THENCE NORTH $39^{\circ} 42' 15''$ WEST A DISTANCE OF 226.15 FEET TO A NON-TANGENT 200.00 FOOT RADIUS CURVE CONCAVE NORTHWESTERLY WHOSE RADIAL BEARS NORTH $44^{\circ} 24' 15''$ WEST;
2. THENCE ALONG SAID CURVE NORTHERLY THROUGH A CENTRAL ANGLE OF $11^{\circ} 04' 14''$, A DISTANCE OF 38.64 FEET;
3. THENCE NORTH $34^{\circ} 31' 31''$ EAST A DISTANCE OF 20.35 FEET TO THE BEGINNING OF A TANGENT 130.00 FOOT RADIUS CURVE, CONCAVE WESTERLY;
4. THENCE NORTHERLY ALONG AN ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF $44^{\circ} 00' 01''$, A DISTANCE OF 99.83 FEET;
5. THENCE TANGENT TO SAID CURVE, NORTH $9^{\circ} 28' 30''$ WEST, A DISTANCE OF 232.20 FEET TO THE BEGINNING OF A TANGENT 15.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY;
6. THENCE NORTHERLY, EASTERLY AND SOUTHEASTERLY, ALONG AN ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF $147^{\circ} 51' 30''$, A DISTANCE OF 38.71 FEET;
7. THENCE, TANGENT TO SAID CURVE, SOUTH $41^{\circ} 37' 00''$ EAST, A DISTANCE OF 104.87 FEET ;
8. THENCE SOUTH $51^{\circ} 38' 30''$ EAST, A DISTANCE OF 72.61 FEET TO A POINT IN THE EAST LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER, DISTANT THEREON NORTH $3^{\circ} 16' 38''$ EAST, 439.27 FEET FROM THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER;
9. THENCE, ALONG SAID EAST LINE, SOUTH $3^{\circ} 16' 38''$ WEST, A DISTANCE OF 439.27 FEET TO SAID SOUTHEAST CORNER AND THE TRUE POINT OF BEGINNING.

CONTAINING AN AREA OF 54,336 SQUARE FEET (1.25 ACRES) MORE OR LESS.

APN 178-040-45

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

Approved by the Local Agency
Commission of San Diego

DEC - 2 2015

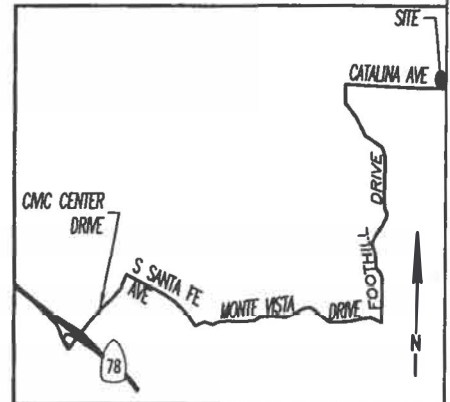


MAP A

CATALINA AVENUE REORGANIZATION - LAFCO REFERENCE NO. R019-13 ANNEXATION TO VISTA IRRIGATION DISTRICT WITH CONCURRENT DETACHMENT FROM VALLECITOS WATER DISTRICT

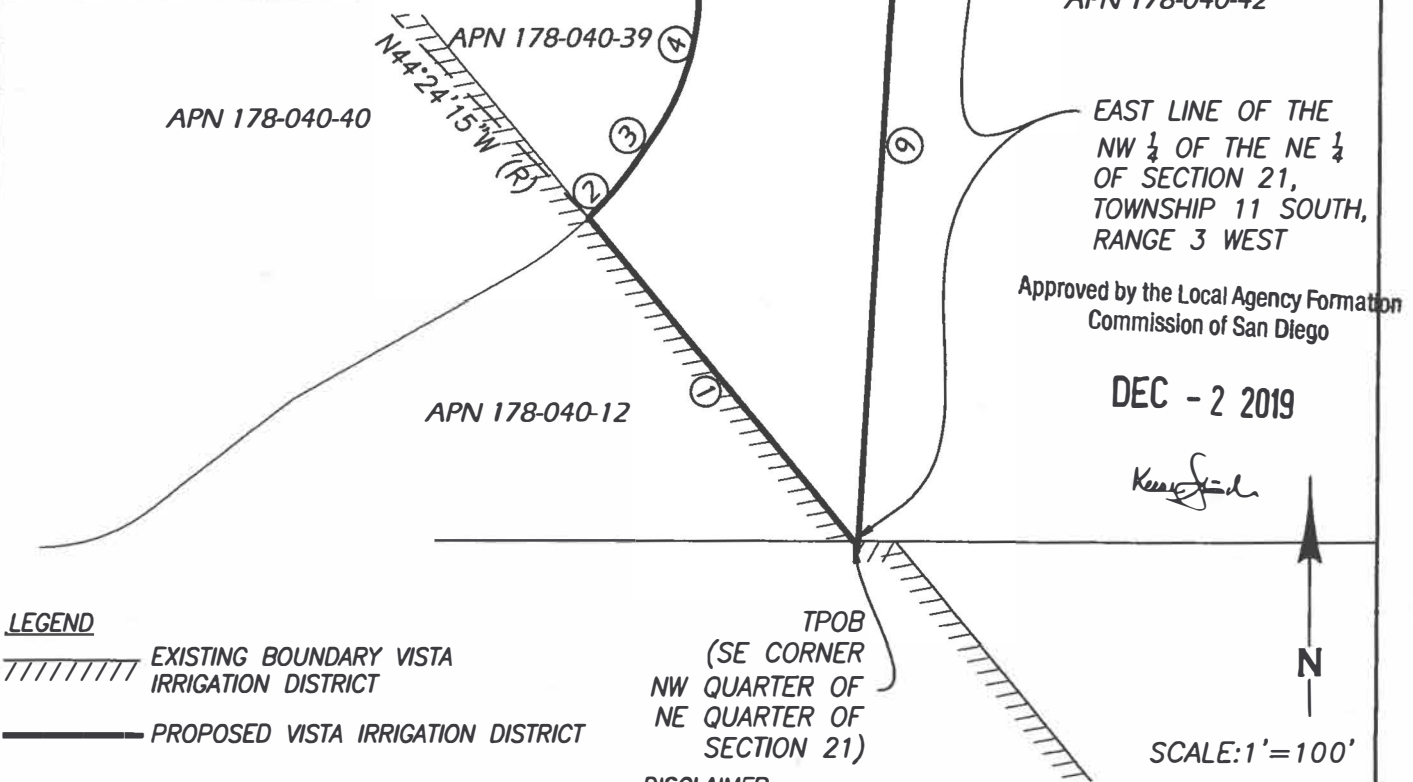
BEING A PORTION OF THE NORTHWEST QUARTER
OF THE NORTHEAST QUARTER OF SECTION 21,
TOWNSHIP 11 SOUTH, RANGE 3 WEST, S.B.&M IN
THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA

COURSE TABLE			
#	Length	Direction/Delta	Radius
1	226.15'	N39° 42' 15"W	
2	38.64'	011° 04' 14"	200.00'
3	20.35'	N34° 31' 31"E	
4	99.83'	044° 00' 01"	130.00'
5	232.20'	N09° 28' 30"W	
6	38.71'	147° 51' 30"	15.00'
7	104.87'	S41° 37' 00"E	
8	72.61'	S51° 38' 30"E	
9	439.27'	S03° 16' 38"W	



VICINITY MAP

THOMAS BROTHERS, PAGE 1088, D5
NO SCALE



LEGEND

- EXISTING BOUNDARY VISTA IRRIGATION DISTRICT
- PROPOSED VISTA IRRIGATION DISTRICT

DISCLAIMER:
FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF
LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN
THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE
BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

CE COFFEY ENGINEERING, INC.
9666 BUSINESSPARK AVENUE, SUITE 210, SAN DIEGO, CA 92131
PH (858) 831-0111 FAX (858) 831-0179

Approved by the Local Agency Formation
Commission of San Diego

DEC - 2 2019

Kenny Smith

SCALE: 1" = 100'



Jan 27, 2020 03:17 PM

OFFICIAL RECORDS

Ernest J. Dronenburg, Jr.,

SAN DIEGO COUNTY RECORDER

FEES: \$0.00 (SB2 Atkins: \$0.00)

PAGES: 12

RECORDING REQUESTED BY:

San Diego County
Local Agency Formation Commission (LAFCO)

AND WHEN RECORDED MAIL TO:

LAFCO
9335 Hazard Way, Suite 200
San Diego, California 92123
MS: O216

THIS SPACE FOR RECORDER'S USE ONLY

Certificate of Completion
"Catalina Avenue Reorganization"
Concurrent Annexation to the Vista Irrigation District and
Detachment from Vallecitos Water District and Associated Sphere Amendments
LAFCO File No. RO19-13

(Please fill in document title(s) on above line(s))

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION

SAN DIEGO COUNTY
Local Agency Formation Commission
9335 Hazard Way, Suite 200
San Diego, CA 92123
MS: O-216

CERTIFICATE OF COMPLETION

"Catalina Avenue Reorganization" | Concurrent Annexation to the Vista Irrigation District and Detachment from the Vallecitos Water District and Associated Sphere Amendments
| LAFCO File No. RO19-13

Pursuant to Government Code Sections 57200 and 57201, this Certificate is hereby issued.

The name of each city and/or district included in this reorganization, all located within San Diego County, and the type of jurisdictional change ordered for each district are as follows:

City/District	Type of Change of Organization
Vista Irrigation District	Annexation
Vallecitos Water District	Detachment


A certified copy of the resolution ordering this reorganization without an election is attached hereto and by reference incorporated herein.

A legal description and map of the boundaries of the above-cited reorganization are included in said resolution.

The terms and conditions, of the reorganization are included in said resolution and have been completed.

I hereby certify that I have examined the above-cited resolution for the reorganization and have found that document to be in compliance with the Commission's resolution approving said reorganization.

I further certify that a master tax exchange resolution governing the exchange of property tax revenues for this jurisdictional change has been submitted to this office.


Keene Simonds, Executive Officer

Date: January 24, 2020

RESOLUTION NO. 2019-029

SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

**MAKING DETERMINATIONS, APPROVING, AND ORDERING
A REORGANIZATION AND ASSOCIATED SPHERE OF INFLUENCE AMENDMENTS**

**“CATALINA AVENUE REORGANIZATION”
CONCURRENT ANNEXATION TO THE VISTA IRRIGATION DISTRICT AND
DETACHMENT FROM VALLECITOS WATER DISTRICT
LAFCO FILE NO. RO19-13**

WHEREAS, on July 29, 2019, landowners Robert and Thresa Gualtierri filed a petition to initiate proceedings and an application with the San Diego County Local Agency Formation Commission, hereinafter referred to as “Commission,” pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, the application seeks approval for a reorganization of approximately 1.29 acres of unincorporated territory and includes the principal action to annex all of the affected territory to the Vista Irrigation District; and

WHEREAS, the reorganization application also seeks concurrent detachment of all of the affected territory from the Vallecitos Water District; and

WHEREAS, the affected territory as proposed comprises one undeveloped and unincorporated parcel identified by the County of San Diego Assessor’s Office as 178-040-45; and

WHEREAS, an applicable master property tax transfer agreement applies to the proposed reorganization dated December 14, 1982; and

WHEREAS, the Commission’s Executive Officer has reviewed the proposed reorganization and prepared a report with recommendations; and

WHEREAS, the Executive Officer's report and recommendations on the proposal have been presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a noticed public hearing on the proposal on December 2, 2019; and

WHEREAS, the Commission considered all the factors required by law under Government Code Sections 56668 and 56425 and adopted local policies and procedures.

NOW, THEREFORE, THE COMMISSION DOES HEREBY RESOLVE, DETERMINE, AND ORDER as follows:

1. The hearing was held on the date set therefore, and due notice of said hearing was given in the manner required by law.
2. At the hearing, the Commission called for, heard, and considered all interested parties and public comments and read and considered the Executive Officer's report.
3. The Commission serves as lead agency under the California Environmental Quality Act (CEQA) in considering two distinct "projects" associated with the reorganization proposal as detailed in the Executive Officer's report: (a) accommodating sphere of influence amendments and the (b) the reorganization itself. The Commission's findings follow.
 - a) The Commission finds the accommodating sphere of influence amendments to add the affected territory to Vista Irrigation District and concurrently remove from Vallecitos Water District is exempt from further review under the "general rule" provision provided under State CEQA Guidelines Section 15061(b)(3). This exemption appropriately applies given it can be seen with certainty spheres of influence are planning policies and any amendments do not make any changes to the environment or authorize any new uses or services.
 - b) The Commission finds the reorganization to annex the affected territory as described to the Vista Irrigation District and detach from Vallecitos Water District is exempt from further review under State CEQA Guidelines Section 15320. This exemption appropriately applies given the reorganization involves changes in the organization of local agencies and does not alter the geographic area in which a service (i.e., water) is not already authorized by a public agency. No new service powers are established by the reorganization.

4. The Commission APPROVES the following sphere of influence amendments subject to successful recordation of the associated reorganization and makes the statements required under Government Code Section 56425 and provided in "Exhibit A."
 - a) The sphere of influence for the Vista Irrigation District is amended to add the affected territory as shown in "Exhibit B" and includes Assessor Parcel Number 178-040-45.
 - b) The sphere of influence for the Vallecitos Water District is amended to remove the affected territory as shown in "Exhibit B" and includes Assessor Parcel Number 178-040-45.
5. The Commission APPROVES the re organization without modifications and subject to conditions as provided. Approval involves all of the follow:
 - a) Annexation of the affected territory to the Vista Irrigation District as shown in "Exhibit C-1" and described in "Exhibit C-2."
 - b) Detachment of the affected territory from the Vallecitos Water District is similarly shown in "Exhibit C-1" and described in "Exhibit C-2."
6. The Commission CONDITIONS all approvals on the following terms being satisfied by December 2, 2020 unless an extension is requested in writing and approved by the Executive Officer:
 - a) Completion of the 30-day reconsideration period provided under Government Code Section 56895.
 - b) Submittal to the Commission of final maps and geographic descriptions of the affected territory relative to the approved jurisdictional changes conforming to the requirements of the State Board of Equalization – Tax Services Division.
 - c) Submittal to the Commission of the following payments:
 - A check made payable to LAFCO in the amount of \$100.00 for the County of San Diego-Clerk Recorder to reimburse for filing two CEQA Notices of Exemption consistent with the findings in the resolution.
 - A check made payable to LAFCO in the amount of \$303.72 to reimburse for the public hearing notice publication.
 - A check made payable to the State Board of Equalization for processing fees in the amount of \$350.00.

7. The Commission assigns the proposal the following short-term designation:

 “Catalina Avenue Reorganization”
8. The affected territory as designated by the Commission is uninhabited as defined in Government Code Section 56046.
9. The Commission waives conducting authority proceedings under Government Code Section 56662.
10. The Vista Irrigation District is a registered-voter district.
11. The Vista Irrigation District utilizes the County of San Diego assessment roll.
12. The affected territory will be liable for any existing bonds, contracts, and/or obligations of the Vista Irrigation District as provided under Government Section 57328.
13. The effective date of the approval shall be the date of recordation but not before January 2, 2020 and only after all terms have been completed as attested by the Executive Officer.
14. As allowed under Government Code Section 56107, the Commission authorizes the Executive Officer to make non-substantive corrections to this resolution to address any technical defects, errors, irregularities, or omissions.
15. The Executive Officer is hereby authorized and directed to mail copies of this resolution as provided in Sections 56880-56882 of the Government Code.
16. The Executive Officer is further authorized and directed to prepare, execute, and record a Certificate of Completion, make the required filings with the County Assessor, County Auditor, and the State Board of Equalization as required by Section 57200, et seq., of the Government Code.

PASSED AND ADOPTED by the Commission on 2nd of December 2019 by the following vote:

AYES: Cox (voting), Jacob, Kersey, MacKenzie, Vanderlaan, Wells, and Willis
NOES: None
ABSENT: Cate, Desmond, McNamara, and Salas
ABSTAIN: None

**

STATE OF CALIFORNIA |
COUNTY OF SAN DIEGO

I, KEENE SIMONDS, Executive Officer of the Local Agency Formation Commission of the County of San Diego, State of California, hereby certify that I have compared the foregoing copy with the original resolution adopted by said Commission at its regular meeting on December 2, 2019, which original resolution is not on file in my office; and that same contains a full, true, and correct transcript therefrom and of the whole thereof.

Witness my hand this 24th day of January 2020.


Keene Simonds, Executive Officer
San Diego Local Agency Formation Commission

Approved by the Local Agency Formation
Commission of San Diego

DEC - 2 2019



EXHIBIT A

SPHERE OF INFLUENCE DETERMINATIONS

(1) The present and planned land uses, including agricultural and open-space lands.

The affected territory comprises an approximate 1.3 acre unincorporated and undeveloped parcel located outside the City of Vista. The subject parcel is one of two parcels that comprises a 2.2-acre legal lot, which is zoned for single-family residential uses by the County of San Diego. Development within the lot is limited to the subject parcel comprising the affected territory and it is reasonable to assume the maximum density/intensity under zoning therein is two single-family residential lots with two accessory dwelling units. The affected territory has not been cultivated for agricultural products and is not subject to the Williamson Act. The lands are also not considered prime agriculture under LAFCO law and do not contain open-space lands. These land uses are consistent with the proposal's purpose to establish public water services to the affected territory by Vista ID and supports accommodating sphere amendments to Vista ID (add) and Vallecitos WD (remove).

(2) The present and probable need for public facilities and services in the area.

There is a need for public water service to accommodate the planned residential use of the affected territory under the County of San Diego's adopted land use policies consistent with the surrounding and developing area. These needs align with the proposal's purpose to establish public water services to the affected territory by Vista ID and supports accommodating sphere amendments to Vista ID (add) and Vallecitos WD (remove).

(3) The present capacity of public facilities and adequacy of public services the agency provides or is authorized to provide.

Vista ID has available infrastructure capacities to connect and accommodate estimated demands within the affected territory at its maximum uses without adversely impacting current ratepayers. Vallecitos WD does not have available infrastructure capacities to connect to the affected territory without significant expansion. These capacity considerations are consistent with the proposal's purpose to establish public water services to the affected territory by Vista ID and supports accommodating sphere amendments to Vista ID (add) and Vallecitos WD (remove).

Approved by the Local Agency Formation
Commission of San Diego

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(4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

Vista ID has established explicit social and economic ties with incorporated and unincorporated lands surrounding the affected territory as the primary public water service provider. These existing ties are relevant to the proposal and extend to the affected territory given the connection to Vista ID's water system is needed to allow the land to efficiently develop as contemplated under the County of San Diego General Plan.

(5) The present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

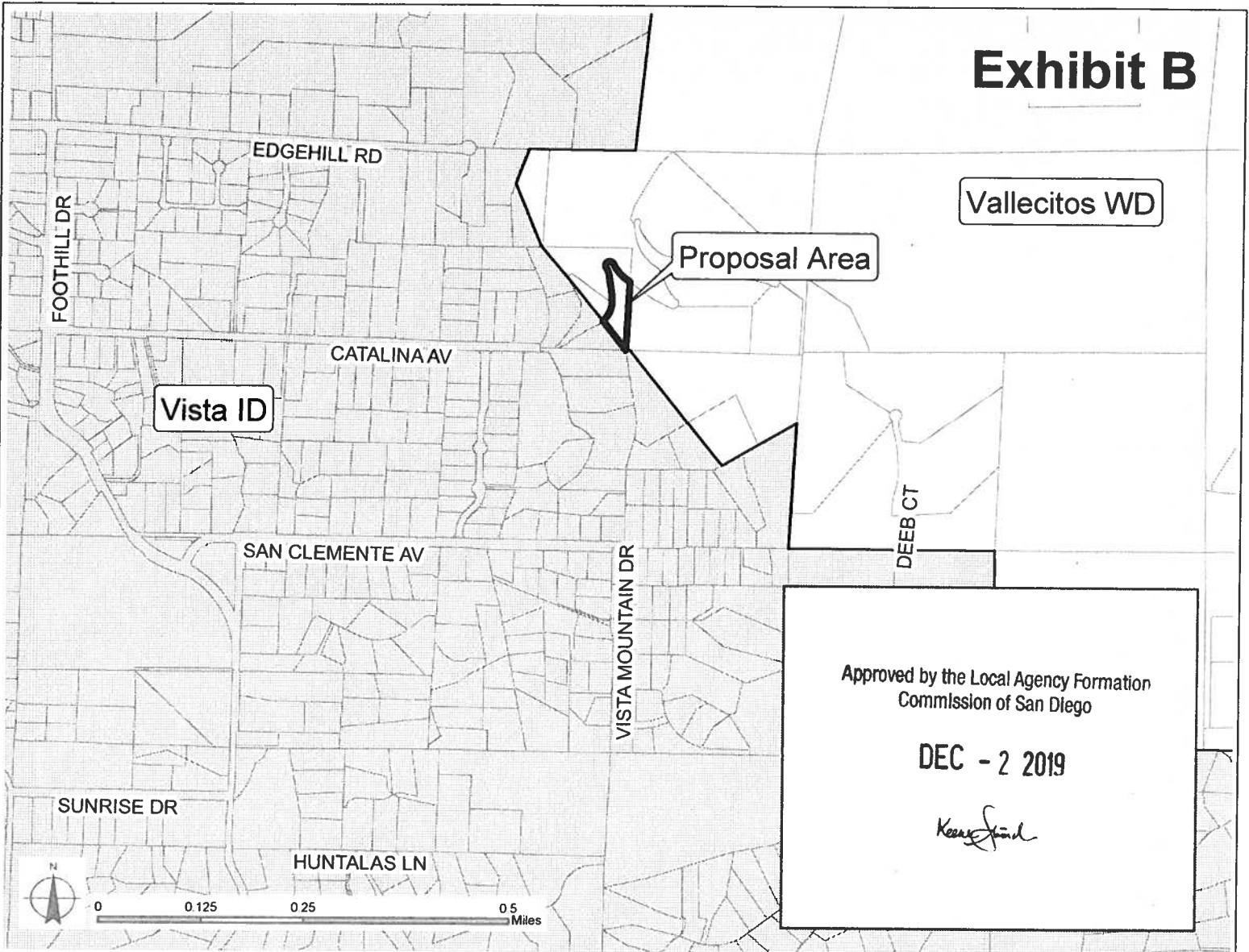
The affected territory is not in a census tract qualifying as a disadvantaged unincorporated community under State statute or LAFCO policy.

Approved by the Local Agency
Commission of San Diego

DEC - 2 2015

Kerry Stinch

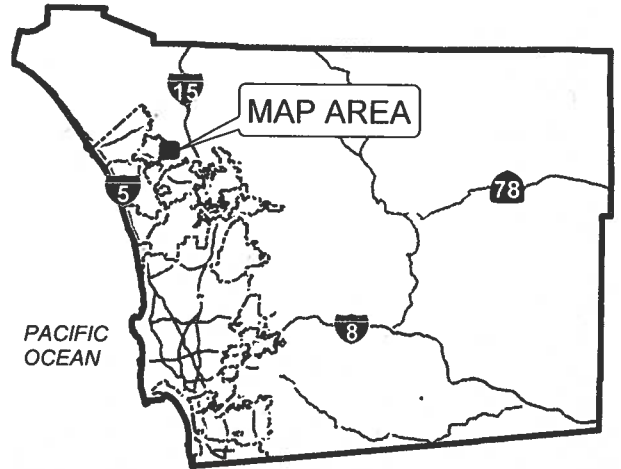
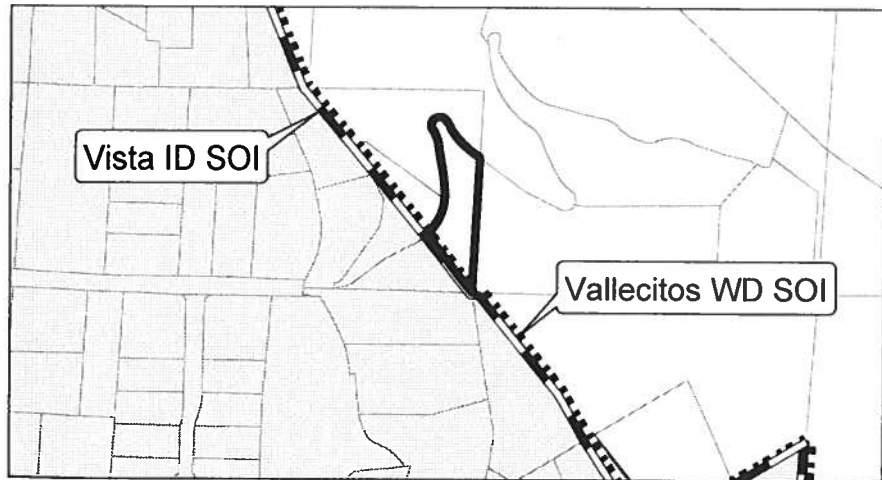
Exhibit B



Approved by the Local Agency Formation
Commission of San Diego

DEC - 2 2019

Kearney Spauld



RO19-13
SA19-13

PROPOSED "CATALINA AVENUE REORGANIZATION" ANNEXATION TO VISTA ID AND CONCURRENT DETACHMENT FROM VALLECITOS WD

SOI = Sphere of Influence

- Proposal Area
- Vista ID
- Vista ID SOI
- Vallecitos WD
- Vallecitos WD SOI



San Diego County
Local Agency Formation Commission
Regional Service Planning | Subdivision of the State of California

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G:\GIS\Vicinity_Maps\legendamaps2019\19-13 Vista ID NEW Vicinity BW for recordation2.mxd

Created by Dieu Ngu -- 1/23/2020

EXHIBIT C-1

**CATALINA AVENUE REORGANIZATION
LAFCO REFERENCE NO. R019-13
ANNEXATION TO VISTA IRRIGATION DISTRICT WITH
CONCURRENT DETACHMENT FROM VALLECITOS WATER DISTRICT
GEOGRAPHIC DESCRIPTION**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF VISTA, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

A PORTION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 11 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO UNITED STATES SURVEY, APPROVED DECEMBER 14, 1885, BEING MORE PARTICULARLY DESCRIBED AS:

1. BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF SAID NORTHEAST QUARTER OF SAID SECTION 21 THENCE NORTH $39^{\circ} 42' 15''$ WEST A DISTANCE OF 226.15 FEET TO A NON-TANGENT 200.00 FOOT RADIUS CURVE CONCAVE NORTHWESTERLY WHOSE RADIAL BEARS NORTH $44^{\circ} 24' 15''$ WEST;
2. THENCE ALONG SAID CURVE NORTHERLY THROUGH A CENTRAL ANGLE OF $11^{\circ} 04' 14''$, A DISTANCE OF 38.64 FEET;
3. THENCE NORTH $34^{\circ} 31' 31''$ EAST A DISTANCE OF 20.35 FEET TO THE BEGINNING OF A TANGENT 130.00 FOOT RADIUS CURVE, CONCAVE WESTERLY;
4. THENCE NORTHERLY ALONG AN ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF $44^{\circ} 00' 01''$, A DISTANCE OF 99.83 FEET;
5. THENCE TANGENT TO SAID CURVE, NORTH $9^{\circ} 28' 30''$ WEST, A DISTANCE OF 232.20 FEET TO THE BEGINNING OF A TANGENT 15.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY;
6. THENCE NORTHERLY, EASTERLY AND SOUTHEASTERLY, ALONG AN ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF $147^{\circ} 51' 30''$, A DISTANCE OF 38.71 FEET;
7. THENCE, TANGENT TO SAID CURVE, SOUTH $41^{\circ} 37' 00''$ EAST, A DISTANCE OF 104.87 FEET ;
8. THENCE SOUTH $51^{\circ} 38' 30''$ EAST, A DISTANCE OF 72.61 FEET TO A POINT IN THE EAST LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER, DISTANT THEREON NORTH $3^{\circ} 16' 38''$ EAST, 439.27 FEET FROM THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER;
9. THENCE, ALONG SAID EAST LINE, SOUTH $3^{\circ} 16' 38''$ WEST, A DISTANCE OF 439.27 FEET TO SAID SOUTHEAST CORNER AND THE TRUE POINT OF BEGINNING.

CONTAINING AN AREA OF 54,336 SQUARE FEET (1.25 ACRES) MORE OR LESS.

APN 178-040-45

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

Approved by the Local Agency
Commission of San Diego

DEC - 2 2015





Cash Disbursement Report

Payment Dates 03/20/2020 - 4/2/2020

Payment Number	Payment Date	Vendor	Description	Amount
64132	03/26/2020	Refund Check	Customer Refund Check	2,538.79
64133-64135	03/26/2020	Refund Checks	Customer Refund Checks	504.59
64136	03/26/2020	Amazon Capital Services	SAE & Metric Allen Key Sets (2) - Truck 66	22.71
	03/26/2020		Fuel Pump - Truck 11	26.92
	03/26/2020		Conference Table	505.53
	03/26/2020		Air Hammer - Truck 30	40.04
	03/26/2020		Hex Key Sets (2) - Truck 30	56.54
64137	03/26/2020	BHA Inc	Monitoring/Surveying of Lake Henshaw Dam 02/2020	420.00
64138	03/26/2020	Big Drip Plumbing	Meter Tie-Back	2,300.00
64139	03/26/2020	Boot World Inc	Footwear Program	345.60
64140	03/26/2020	Cecilia's Safety Service Inc	Traffic Control - York Dr/Montgomery Dr	6,840.00
	03/26/2020		Traffic Control - Monte Vista Dr	1,425.00
	03/26/2020		Traffic Control - Bonair Rd	1,520.00
	03/26/2020		Traffic Control - York Dr/Montgomery Dr	1,520.00
	03/26/2020		Traffic Control - Huff St	570.00
64141	03/26/2020	Core & Main	4" Clow 250# FLGxFLG HF Epoxy Coated Gate Valve (2)	2,230.75
	03/26/2020		8" Clow 250# FLGxFLG HF Epoxy Coated Gate Valve (2)	4,466.44
	03/26/2020		6" Clow 250# FLGxFLG HF Epoxy Coated Gate Valve (1)	1,638.89
	03/26/2020		Tapping Sleeve (1)	860.60
	03/26/2020		PVC Pipe (200')	1,954.59
	03/26/2020		16" Flg Tee (Ductile Iron) (1)	947.19
	03/26/2020		18" x 1/16 NA Ring Gasket (2)	41.14
	03/26/2020		16" x 1/16 NA Ring Gasket (4)	47.63
	03/26/2020		16" Butterfly B&N Kit (2)	77.36
	03/26/2020		16" Standard B&N Kit (2)	77.94
	03/26/2020		18" Butterfly B&N Kit (2)	103.92
	03/26/2020		8 x 6 Flg Reducer (1)	123.39
	03/26/2020		18" x 8" Flg Reducer (1)	473.05
	03/26/2020		16" PVC C905 DR18 Pipe (20)	610.75
	03/26/2020		16" Flange Butterfly Valve (150psi) (1)	2,653.21
	03/26/2020		18" Flange Butterfly Valve (150psi) (1)	2,982.29
	03/26/2020		16" Fl x PO Adapter (Ductile Iron) (1)	1,428.90
64142	03/26/2020	Ferguson Waterworks	Cla-Val Maintenance Parts	4,183.38
	03/26/2020		5/8" x 2.5" Brass Bolts (50)	186.73
	03/26/2020		Ell .75" 90° PVC S x S Sch 40 (10)	2.17
	03/26/2020		Cap 1.25" Brass (2)	9.96

Payment Number	Payment Date	Vendor	Description	Amount
	03/26/2020		Cap .75" Brass (5)	10.28
	03/26/2020		Cap 1" Brass (5)	16.78
	03/26/2020		1 1/2" Copper Street x 1" Reducer (5)	23.71
	03/26/2020		Repair Coupling PVC 2" S x S Sch 40 (3)	34.94
	03/26/2020		Coupling 1" Copper (No Stop) (20)	42.87
	03/26/2020		2" Copper Street x 1" Reducer (5)	47.95
	03/26/2020		1" Gaskets / 1/8" Thick (200)	71.45
	03/26/2020		3/4" Gasket / 1/8" Thick (300)	87.68
64143	03/26/2020	Fleet Pride	Chain Binders (3)	138.41
64144	03/26/2020	Glennie's Office Products Inc	Office Supplies	1,596.48
64145	03/26/2020	HDR	Corrosion Service - Flume Siphons	7,515.30
	03/26/2020		Corrosion Services - "C" Main Evaluation	2,174.50
64146	03/26/2020	IDEXX Distribution Corporation	Lab Supplies - Colilert	4,053.01
	03/26/2020		Bac-T QC	248.03
64147	03/26/2020	InfoSend Inc	Data Processing /Mailing Service 02/2020	5,744.47
	03/26/2020		Storage & Support 02/2020	1,379.64
	03/26/2020		Data Processing/Mailing - Backflow Notifications	153.16
	03/26/2020		Backflow Notices Setup Fee	1,200.00
64148	03/26/2020	Kimball Midwest	O'Rings, Heat Shrink Tubing Assortment	239.33
64149	03/26/2020	Lightning Messenger Express	Messenger Service 03/13/20	52.50
64150	03/26/2020	North County Auto Parts	Filters (5)	45.31
	03/26/2020		Windshield Washer Fluid (6)	14.22
64151	03/26/2020	Nu Line Technologies	Warner Ranch Siphon 1B Liner Project 10/2019	73,753.25
64152	03/26/2020	One Source Distributors	Gas Detector Repair	95.96
64153	03/26/2020	O'Reilly Auto Parts	Universal Joints - Truck 28	49.08
64154	03/26/2020	Ramco Petroleum	Fuel 02/2020	1,061.75
64155	03/26/2020	Pacific Waterjet	Pechstein Beam Reinforcement Assembly	3,450.00
64156	03/26/2020	RC Auto & Smog	Replaced Valve Cover Gaskets & Smog Test - Truck 50	397.65
64157	03/26/2020	San Diego Gas & Electric	Electric 02/2020 - Cathodic Protection & T&D	237.17
	03/26/2020		Electric 02/2020 - Reservoirs	143.67
	03/26/2020		Electric 02/2020 - Pump Stations	9,466.03
	03/26/2020		Electric 02/2020 - Plants	113.99
64158	03/26/2020	Shred-it USA LLC	Shredding Service	132.18
64159	03/26/2020	Talley Inc	Freewave FGR2-PE-U Radios (3)	2,563.47
64160	03/26/2020	Midas Service Experts	Tires & Alignment (3)	409.60
64161	03/26/2020	TS Industrial Supply	Air Chipping Gun, Quick Coupler Chuck	115.83
	03/26/2020		Rivet Buster Bit (1)	30.85
	03/26/2020		Roller for Gate	43.73
	03/26/2020		Leather Gloves Small (12)	123.41
	03/26/2020		Small Hand Brush (2)	5.33
	03/26/2020		Sea Electrical Tape (30)	31.18

Payment Number	Payment Date	Vendor	Description	Amount
	03/26/2020		Striping Paint White #710 (24)	124.18
	03/26/2020		3M Earplug Uncorded (200)	30.31
	03/26/2020		Striping Paint Blue #750 (24)	124.18
	03/26/2020		Dupont Tyvek Overall 2XL (25)	162.38
	03/26/2020		Sea 2" Pipe Wrap Tape (24)	168.87
	03/26/2020		Striping Paint Black #770 (24)	124.18
	03/26/2020		Shovel Square Point (11)	264.94
	03/26/2020		Probe Soil 3/8"x4' SSP 400 SS (3)	205.40
	03/26/2020		Hammer 3lb Brass Sledge (2)	202.97
	03/26/2020		Towel Wypall X80 (10)	349.65
	03/26/2020		Igloo Water Cooler 3-5 gal Rack (2)	111.50
	03/26/2020		Stop/Slow 18" Hi Intensity (2)	106.09
	03/26/2020		Broom Utility Corn (6)	89.31
	03/26/2020		Blade Replacement VP-30 PVC (2)	58.46
	03/26/2020		Extension Cord 100' (2)	149.39
	03/26/2020		Asphalt Cutting Bits (2)	149.32
	03/26/2020		Gloves Disposable Latex 100 per box (5)	48.39
64162	03/26/2020	UniFirst Corporation	Uniform Service	329.53
64163	03/26/2020	VG Donuts & Bakery Inc	Board Meeting 03/18/20	33.64
64164	03/26/2020	Vulcan Materials Company and Affiliates	Cold Mix	1,973.60
64165	04/02/2020	Refund Check 64165	Customer Refund Check	2,473.67
64166	04/02/2020	Refund Check 64166	Customer Refund Check	104.52
64167-64168	04/02/2020	Refund Checks 64166-64167	Customer Refund Checks	114.50
64169	04/02/2020	Airgas USA LLC	Tig Welder Supplies	136.45
64170	04/02/2020	Amazon Capital Services	Laptop for SCADA Remote Server	1,168.56
	04/02/2020		Weed Whip String	65.46
	04/02/2020		Premoistened Lens Cleansing Tissues (3 boxes)	72.78
	04/02/2020		Perforated Metal Sheet	77.77
64171	04/02/2020	AT&T	Data Services	698.93
64172	04/02/2020	Basic pacific	Flexible Spending Service/Cobra 03/2020	308.00
64173	04/02/2020	Bennett-Bowen & Lighthouse Inc	Magnetic Base LED Worklamps (3)	297.68
64174	04/02/2020	Dixieline	Framing for Kitchen Cabinets - Dam House	52.15
	04/02/2020		Kitchen Cabinets - Dam House	5,067.44
64175	04/02/2020	California Department of Tax and Fee Administration	Mar '20 Use Tax Return	364.00
64176	04/02/2020	CDW Government Inc	VGA To HDMI Adapter (1)	43.13
	04/02/2020		OtterBox Defender Series iPad Case (1)	57.75
64177	04/02/2020	Coastal Chlorination & Backflow	Chlorination of New Main - Montgomery Dr	384.00
64178	04/02/2020	Core & Main	Ball Valve .75" FIP x FIP with handle PSI 300 (10)	518.53
	04/02/2020		Adapter 6" DI POxFL (2)	171.19
	04/02/2020		Reducer 6x4 DI FL (1)	55.26
	04/02/2020		Nipple 4x6 Brass (2)	132.87

Payment Number	Payment Date	Vendor	Description	Amount
	04/02/2020		Fire Hydrant LB400 Check Valve (6)	8,553.92
	04/02/2020		Fire Hydrant 6" Break Off Spool LB400 (4)	838.72
	04/02/2020		Fire Hydrant Wharf Head 4x2.5 (1)	578.06
	04/02/2020		Sleeve 8"x12" Galvanized Top Sections (50)	460.04
	04/02/2020		Ell 8" DI PO 22.5 Degree (3)	309.23
	04/02/2020		Fire Hydrant Rod 15"x.5" Break Off Stainless Steel (4)	259.80
	04/02/2020		Ell 6" DI FL 90 Degree (2)	210.63
	04/02/2020		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (20)	205.68
	04/02/2020		Fire Hydrant Spool 6x12 DI (1)	88.78
	04/02/2020		Pipe 2" PVC Schedule 40 (20)	18.40
	04/02/2020		16" x 2" P.O. End Cap (Ductile Iron) (1)	256.56
64179	04/02/2020	Craneworks Southwest Inc	Pipe Fittings (2) - Truck 65	11.33
64180	04/02/2020	Diamond Environmental Services	Portable Restroom Service	114.70
	04/02/2020		Portable Restroom Service	84.39
64181	04/02/2020	DIRECTV	Direct TV Service	97.99
64182	04/02/2020	Ergostop Inc	Sit/Stand Base Kit	1,746.56
	04/02/2020		Sit/Stand Base Kit	1,746.56
	04/02/2020		Sit/Stand Base Kit	1,746.56
64183	04/02/2020	Ferguson Waterworks	Weld Coupling 2" Black (Thick Walled) (4)	34.21
	04/02/2020		1" Brass Clamps (39)	111.88
	04/02/2020		4" Pipe Restrainer W/T Bolts (4)	97.43
	04/02/2020		5/8" Brass Nuts (50)	64.95
	04/02/2020		Bushing Brass 1" x 0.75" (5)	12.99
	04/02/2020		6" Pipe Restrainer W/T Bolts (6)	172.12
	04/02/2020		Nipple 1.5" x 6" Black (2)	8.12
	04/02/2020		Adapter 3" PVC (Male) Sch 40 (2)	6.60
	04/02/2020		Nipple 1" x CL Brass (3)	6.33
	04/02/2020		Coupling 0.75" PVC S x S Sch 40 (10)	2.17
	04/02/2020		Sewer Repair Coupling 4" x 4" (SS No Hub Coupling) (5)	102.84
	04/02/2020		Nipple 1" x 2.5" Brass (3)	9.09
64184	04/02/2020	Glennie's Office Products Inc	Office Supplies	156.30
64185	04/02/2020	Grainger	Purple Primer (6)	78.00
64186	04/02/2020	Hach Company	Lab Supplies	1,635.89
	04/02/2020		CL17 Parts	1,126.40
	04/02/2020		Lab Reagent (2)	279.29
	04/02/2020		Turbidimeter Parts	600.11
64187	04/02/2020	Horton Knox Carter & Foote LLP	Legal Services 04/2020	12,000.00
64188	04/02/2020	InfoSend Inc	Due Date Notice Insert w/bills	274.29
64189	04/02/2020	Kimball Midwest	O-Rings (40)	71.01
64190	04/02/2020	Leon Perrault Trucking & Materials	Material & Transport Services 02/2020	17,971.25
64191	04/02/2020	Liebert Cassidy Whitmore	Legal Services 02/2020	76.00

Payment Number	Payment Date	Vendor	Description	Amount
	04/02/2020		Legal Services 02/2020	1,036.00
64192	04/02/2020	MRC, Smart Technology Solutions	Managed Print Services	529.34
64193	04/02/2020	Mutual of Omaha	LTD, STD, Life Insurance 04/2020	6,652.41
64194	04/02/2020	North County Auto Parts	Filters, Hose Clamps	49.77
64195	04/02/2020	North County Auto Parts	Air Filter - M3	25.40
	04/02/2020		Windshield Washer (3)	7.11
	04/02/2020		Wiper Blades (6)	25.66
	04/02/2020		Penetrating Oil (3)	33.09
	04/02/2020		Coolant Temperature Sensor - Truck 29	27.86
64196	04/02/2020	North County Industrial Park	Association Fees 04/2020	879.30
64197	04/02/2020	North County Rebuilders	Alternator - Truck 29	291.19
64198	04/02/2020	O'Reilly Auto Parts	Grease Gun	43.29
	04/02/2020		Battery - Truck 29	130.51
64199	04/02/2020	Pacific Pipeline Supply	Angle Stops (4)	421.22
64200	04/02/2020	Roto-Rooter	Plumbing Service 03/09/20	479.25
64201	04/02/2020	Rutan & Tucker LLP	Legal 02/2020	2,199.50
	04/02/2020		Legal 02/2020	390.00
	04/02/2020		Legal 02/2020	799.00
64202	04/02/2020	San Diego Gas & Electric	Electric 03/2020 - Henshaw Buildings & Grounds	797.87
	04/02/2020		Electric 03/2020 - Henshaw Wellfield	11,585.75
	04/02/2020		Electric 03/2020 - Dam House	71.44
	04/02/2020		Electric 03/2020 - Warner Ranch House	65.12
64203	04/02/2020	Southern Counties Lubricants, LLC	Fuel 03/01/20 - 03/15/20	6,221.17
64204	04/02/2020	Sunrise Materials Inc	Bricks 8 x2 x16 (240)	584.55
	04/02/2020		Gravel Bags (70)	284.16
	04/02/2020		Pallet Deposit (2)	43.30
	04/02/2020		Delivery	135.31
64205	04/02/2020	Tegriscap Inc	Landscape Service 03/2020	1,787.00
64206	04/02/2020	TS Industrial Supply	Mud Pump Fittings, Suction Hose	127.62
64207	04/02/2020	Tyler Technologies Inc	Maintenance 06/2020 - 05/2021	19,378.82
64208	04/02/2020	Verizon Wireless	Cell Phones 02/16/20 - 03/15/20	1,364.69
64209	04/02/2020	VWR International LLC	Lab Supplies	335.72
	04/02/2020		Lab Supplies	350.46

Grand Total: 287,399.14



STAFF REPORT

Board Meeting Date: April 15, 2020
Prepared By: Dave Cosgrove and Brett Hodgkiss

SUBJECT: EMERGENCY PREPAREDNESS POLICY REVISIONS

RECOMMENDATION: Approve revisions to Vista Irrigation District Rules and Regulations Section 6.9, Emergency Preparedness Policy, to incorporate provisions related to the authority of the General Manager or designee to declare an emergency.

PRIOR BOARD ACTION: On September 16, 1996, the Board adopted an Emergency Preparedness Policy (Policy) via Resolution No. 96-40. The Policy was revised on September 8, 2006 to add National Incident Management System (NIMS) to the list of definitions included in Rules and Regulations Section 6.9.3.

FISCAL IMPACT: None.

SUMMARY: At the March 18, 2020 meeting, the Board received an informational report on the District's implementation of its Pandemic Response Plan as it related to the novel coronavirus (COVID-19) pandemic. At the conclusion of the informational report, General Counsel advised the Board that the Policy, as presented in Rules and Regulations 6.9, did not include provisions allowing the General Manager (or designee) to declare an emergency if a calamitous event were to occur. General Counsel explained that once an emergency has been declared the powers of an agency can be expanded and eligibility for emergency funding can be improved.

Given the seriousness of the COVID-19 pandemic, General Counsel and staff requested that the Board consider giving the General Manager (or designee) authority to declare an emergency, if needed, and to revise Rules and Regulations Section 6.9 and Emergency Response and Pandemic Response Plans to reflect said authority. The Board authorized the General Manager to declare an emergency, if needed, and directed General Counsel to draft an amendment to the District's Rules and Regulations to reflect said authority; General Counsel also recommended that said authority be reflected in the District's Emergency Response and Pandemic Response Plans when updated.

DETAILED REPORT: As previously noted, the Board adopted the Policy via Resolution No. 96-40 (attached); while the Policy language did not codify specific provisions related to the authority of the General Manager (or designee) to declare an emergency in the District's Rules and Regulations, operative provisions in the resolution body did provide that authority. More specifically, the resolution states that during an emergency that impacts the District's critical functions the Board authorizes the General Manager (after consultation with the Board President) to declare an emergency. Furthermore, the resolution says that the Board shall ratify the emergency declaration of the General Manager no later than 14 days following the declaration.

For clarity, General Counsel and staff recommend revising Rules and Regulations 6.9.4, Policy, to incorporate the existing, but uncodified, General Manager's authority to declare an emergency already provided for in the recitals of Resolution No. 96-40. Proposed revisions to Rules and Regulations Section 6.9.4 are attached for the Board consideration. Similar language will be included in future updates of the Emergency Response and Pandemic Response Plans.

ATTACHMENTS: Resolution No. 96-40
Proposed revisions to Rules and Regulations Section 6.9.4

RESOLUTION NO. 96-40

ADOPTING AN EMERGENCY PREPAREDNESS POLICY

WHEREAS Vista Irrigation District's facilities, systems, and personnel have critical functions to perform in providing water service to the public under all conditions; and

WHEREAS there are various potential local and regional emergencies and disasters that could affect the ability of the District to provide service; and

WHEREAS the District is concerned for the health and safety of its employees and the citizens residing within the District's boundaries; and

WHEREAS the attached Emergency Response Policy provided the framework for development of necessary procedures and implementation measures; and

WHEREAS pursuant to adoption of this policy, procedures will be developed and maintained, including an emergency plan to guide District response to emergencies, and such plan will outline the emergency powers given to the General Manager and the Incident Commander; identify the type of Emergency Management Organization the District will follow, identify an ongoing training program, and state how each department will support the Emergency Response Program; and

WHEREAS the Emergency Response Policy acknowledges that there may be emergency situations which are beyond the capability of the services, personnel, equipment and facilities of the District, and may require combined forces of other political subdivisions to help respond; and

WHEREAS the California Emergency Services Act (Act) provides immunity from liability for actions taken by political subdivisions of the state, including the District, in responding to a declared emergency before state assistance is provided; and

WHEREAS the State Emergency Plan, which sets forth the protocol to be followed in implementing the Act, requires a local agency seeking mutual aid from the state during an emergency to first declare an emergency before state assistance is provided; and

WHEREAS in a catastrophic emergency, such as a significant earthquake, it may not be possible to contact a sufficient number of District Board members for a quorum to declare an emergency, thereby delaying the ability to obtain adequate resources for emergency response;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District hereby adopts the Emergency Response Policy to create and maintain an active emergency response program that includes an emergency plan that will be used as the basis for managing the District's critical functions during an emergency and protect the health and safety of District staff and of citizens residing within the District's boundaries; and the District will coordinate the emergency plan, functions and response with those responders from other public

and private organizations charged with emergency duties; and the General Manager is hereby authorized and directed to take such actions as deemed necessary to implement this policy.

BE IT FURTHER RESOLVED that during an unanticipated actual or threatened calamitous event, such as fire, severe storm, riot, hazardous materials releases, earthquake, power outages, dam failure, water supply contamination or other similar conditions which impact the District's critical functions, the Board authorizes the General Manger, or his/her successor, after consultation with the Board President, to declare a District emergency;

BE IT FURTHER RESOLVED that the General Manager, or his/her successor, is authorized after declaration of a District emergency, to request mutual aid from other governmental entities and enter into contracts and expend sums in accordance with the District's Purchasing Policy;

BE IT FURTHER RESOLVED that the Board of Directors shall meet to ratify the declaration of emergency by the General Manager as soon as possible after the declaration, but not later than 14 days following such declaration.


PASSED AND ADOPTED by the Board of Directors of Vista Irrigation District this 18th day of September by the following roll call vote:

AYES: Directors Vásquez, Campo, MacKenzie and Burzell
NOES: None
ABSENT: : Director Williams
ABSTAIN: None



Linden R. Burzell, President

ATTEST:



Carol J. Lucke, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

EMERGENCY PREPAREDNESS POLICY

Adoption Date:	September 18, 1996
Action:	Approved by Board of Directors, Resolution No. 96-40
Applicable Law/Code/Agency:	California Government Code

6.9.1 Purpose

The purpose of this policy is to recognize the need to preserve water quality and ensure water delivery to essential services during state and local emergencies.

6.9.2 Attachments.

None.

6.9.3 Definitions

A. Emergency

Emergency means the actual or threatened existence of conditions of disaster or of extreme peril to the provision of critical District services and the health and safety of staff or the public, caused by such conditions as fire, severe storm, riot, hazardous materials releases, earthquake, power outages, dam failures, water supply contamination, and other conditions which may be beyond the capability of the services, personnel, equipment and facilities of this District, and may require the combined forces of other political subdivisions to help respond.

B. Standardized Emergency Management System

The State Office of Emergency Services regulates the Standardized Emergency Management System (SEMS), which was created by Government Code §8607 following the East Bay Hills Firestorm. To ensure reimbursement for claims filed after a disaster, all District emergency plans and procedures will follow the SEMS regulations, and coordinate with the District wide emergency plan.

C. National Incident Management System

The Federal Emergency Management Agency (FEMA), under the Department of Homeland Security, regulates the National Incident Management System (NIMS), which was created in 2003 by Homeland Security Directive 5 in response to congressional review of the terrorist attacks of 9/11. To ensure reimbursement for claims filed after a declared disaster, the District ERP will follow both SEMS and NIMS regulations.

6.9.4 Policy

- A. It is the policy of the Vista Irrigation District to create and maintain an active Emergency Preparedness Program, including an Emergency Response Plan that will help manage the District's critical functions during any emergency and protect the safety of staff. The District will coordinate the Emergency Plan with responders from other public and private entities and organizations charged with emergency duties.
- B. The Board of Directors authorize the General Manager or designee, after consultation with the Board President, to make a declaration of emergency in the event an emergency, as defined in section 6.9.3, arises that would ordinarily be brought to the Board of Directors for action, but circumstances require prompt action for the protection of public health and safety or protection of property prior to the time a Board meeting can reasonably or practically be convened consistent with requirements for notice as required by law.
- C. The General Manager or designee is authorized after a declaration of a District emergency to request mutual aid from other governmental entities and to enter into contracts and expend sums in accordance with the Purchasing Policy.
- D. The Board of Directors shall meet to ratify the declaration of emergency by the General Manager or designee as soon as possible after the declaration, but no later than 14 days following such declaration.

6.9.5 Responsibilities

- A. Board of Directors
 - 1. Authorize the General Manager or his/her designee to activate the District's Emergency Response Plan and to direct all emergency response activities.
 - 2. Maintain a supportive role to the emergency response organization during the activation of the District's plan.
- B. General Manager or Designee
 - 1. Maintain a supportive role to the emergency response organization during the activation of the District's plan.
 - 2. Serve as the Incident Manager during situations requiring activation of the Emergency Response Plan.
 - 3. Ensure that all employees comply with the requirements outlined by this policy.

C. Emergency Response Organization Members (Section and Function Leaders)

1. Assist in the development, implementation, and maintenance of the District's Emergency Response Plan.
2. Report to assigned work locations during emergency response operations.
3. Follow established procedures outlined in the Emergency Response Plan manual.
4. Actively participate in scheduled drills and/or exercises.
5. Purchase and maintain District supplies necessary to the continued operation of essential services during the emergency.
6. Ensure that all employees are trained in their responsibilities and assignments as outlined in the Emergency Response Plan.

D. Employees

1. Are encouraged to ensure their family's safety by preparing for emergencies before they occur. The District will provide disaster preparedness information and other resources to help employees in their planning efforts.
2. Are encouraged to secure their family's safety, before reporting to their assigned emergency work location.
3. Will report to assigned emergency work locations following mobilization guidelines or when requested by authorized emergency response personnel.
4. Attend and participate in emergency response training, drills, and/or exercises, as requested.

6.9.6 Elements

The District's Emergency Response Plan shall contain:

- A. Authority and plan activation including levels of emergency.
- B. Emergency response organization.
- C. Mobilization and assignment location guidelines.
- D. Staffing charts and checklists for each section and function outlined in the emergency response organization.
- E. Emergency procedures for Henshaw Dam. (See current Henshaw Emergency Action Plan.)
- F. Multi-hazard emergency procedures.
- G. Mutual aid agreements.
- H. Multi-agency coordination, Emergency Response Plan update, exercise guidelines and training.

6.9.7 Emergency Response Process

General Items.

- A. The District shall operate and maintain its dam and reservoirs in a safe and prudent manner. In the event of an emergency at Lake Henshaw that might jeopardize the integrity of the dam, District staff are authorized by the Board to take whatever steps may be necessary to protect life and property, including the controlled release of water from Lake Henshaw. (See Henshaw Emergency Action Plan.)
- B. Cooperative assistance among public agencies in time of major emergency or disaster is essential to maintain the highest level of service to the public. The District will, within its capabilities consistent with existing mutual aid agreements, assist other public agencies.
- C. General Manager or designee is authorized to expend District funds beyond normal operation limits as necessary to protect the health and safety of the public during activation of the District's Emergency Response Plan. The General Manager, at the end of the emergency response period, will provide the Board a full accounting of the funds expended during the emergency operation.

6.9.8 Procedures

The District's Emergency Response Plan is incorporated into these Rules and Regulations by reference. The Emergency Response Plan contains the staffing and steps required to implement the Plan during a declared emergency.



STAFF REPORT

Agenda Item: 8

Board Meeting Date: April 15, 2020
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 9.A

Board Meeting Date: April 15, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 9.B

Board Meeting Date: April 15, 2020
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber of Commerce Business Mixer <i>May 13, 2020, 5:00 p.m. – 7:00 p.m.; Wildwood Crossing, 116 Civic Center Drive</i> <i>No RSVP required to attend</i>	
2 *	Council of Water Utilities Meeting <i>May 19, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/14/20</i>	
3	Special Districts Legislative Days (CSDA) <i>May 19-20, 2020; Webinar</i> <i>Registration deadline: 4/20/20</i>	MacKenzie (R)
4 *	CSDA Quarterly Dinner Meeting <i>May 21, 2020, 6:00-9:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/14/20</i>	MacKenzie
5	Bay Delta Tour Field Trip (Water Education Foundation) <i>June 3-5, 2020; Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 4/21/20</i>	
6	Third Annual Groundwater Sustainability Summit (GRA) <i>June 10-11, 2020; Hilton Sacramento Arden West</i> <i>Registration deadline: 5/13/20</i>	
7 *	Council of Water Utilities Meeting <i>June 16, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 6/11/20</i>	
8 *	Council of Water Utilities Meeting <i>July 21, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 7/16/20</i>	
9	ACWA Summer Conference <i>July 28-31, 2020; Monterey</i> <i>Registration deadline: 7/10/2020</i>	MacKenzie (R, H) Vásquez (R, H, A) Dorey (R, H, A) Sanchez (R, H)
10 *	Council of Water Utilities Meeting <i>DARK IN AUGUST</i>	
11	Urban Water Institute Annual Water Conference - CANCELLED <i>Aug. 19-21, 2020; Hilton San Diego</i> <i>Registration deadline: TBD</i>	MacKenzie
12 *	CSDA Quarterly Dinner Meeting <i>Aug. 20, 2020, 6:00-9:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/13/20</i>	
13	CSDA Annual Conference <i>Aug. 24-27, 2020; Palm Desert</i> <i>Registration deadline: 7/24/20</i>	MacKenzie Sanchez

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	Headwaters Tour Field Trip (Water Education Foundation) <i>Sept. 10-11, 2020; Begins and ends in Sacramento area</i> <i>Reservation deadline: 7/29/20</i>	
15	Third Annual Western Groundwater Congress <i>Sept. 14-16, 2020; Burbank, CA</i> <i>Reservation deadline: TBD</i>	Dorey
16 *	Council of Water Utilities Meeting <i>Sept. 15, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 9/10/20</i>	
17	2020 Water Summit (Water Education Foundation) <i>Sept. 24, 2020; Sacramento</i> <i>Registration deadline: TBD</i>	
18	Special District Leadership Academy (CSDA) (Advanced track available) <i>Sept. 27-30, 2020; South Lake Tahoe</i> <i>Registration deadline: 8/28/20</i>	
19	San Joaquin River Restoration Tour Field Trip (Water Education Foundation) <i>Sept. 30-Oct. 1, 2020; Begins and ends in Fresno</i> <i>Reservation deadline: 8/18/20</i>	
20	Northern California Tour Field Trip (Water Education Foundation) <i>Oct. 14-16, 2020; Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 9/1/20</i>	
21 *	Council of Water Utilities Meeting <i>Oct. 20, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 10/15/20</i>	
22	Special District Leadership Academy (CSDA) (Advanced track available) <i>Nov. 15-18, 2020; San Diego</i> <i>Registration deadline: 10/23/20</i>	
23 *	CSDA Quarterly Dinner Meeting <i>Nov. 19, 2020, 6:00-9:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/20</i>	
24 *	Council of Water Utilities Meeting <i>Nov. 17, 2020; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/20</i>	
25 *	Council of Water Utilities Meeting <i>DARK IN DECEMBER</i>	
26	ACWA Fall Conference <i>Dec. 1-4, 2020; Indian Wells; Registration deadline: TBD</i>	
27	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 14-16, 2020; Las Vegas; Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



STAFF REPORT

Board Meeting Date: April 15, 2020
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Fiscal Year 2021 Budget (following Fiscal Policy Committee review)
- San Luis Rey Watershed Council participation
- Warner Wellfield Assessment



STAFF REPORT

Agenda Item: 11

Board Meeting Date: April 15, 2020
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 12

Board Meeting Date: April 15, 2020
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



STAFF REPORT

Agenda Item: 13

Board Meeting Date: April 15, 2020
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.