

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

March 3, 2021

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, March 3, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie. Director Miller was also present via teleconference.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration. Staff present via teleconference were Ramae Ogilvie, Administrative Assistant, and Shallako Goodrick, Finance Supervisor. General Counsel David Cosgrove was also present via teleconference.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director Vásquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

21-03-28	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Director of Engineering Randy Whitmann provided clarification regarding Consent Calendar Item 6.A. He stated that the District has a specific easement running through the San Marcos Highlands project and would be granting right-of-way to Vallecitos Water District over said easement for the purpose of providing water service to the project.

21-03-29 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-13 approving disbursements.*

A. Consent to Grant of Right-of-Way

See staff report attached hereto. Staff recommended and the Board consented to the recordation of Grant of Right of Way from KB Home Coastal to Vallecitos Water District over a portion of existing Vista Irrigation District Specific Easement (V102) within a 187-lot single-family residential development known as San Marcos Highlands, located at the northern end of Las Posas Road, San Marcos (LN 2017-018; APN 184-241-09; DIV NO 5).

B. Minutes of Warner Ranch Committee meeting on February 11, 2021

The minutes of February 11, 2021 were noted and filed.

C. Minutes of Board of Directors meeting on February 17, 2021

The minutes of February 17, 2021 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 21-13

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 66224 through 66331 drawn on Union Bank totaling \$263,251.40.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 3rd day of March 2021.

7. DIVISION REPORTS

See staff report attached hereto.

Director of Operations and Field Services Frank Wolinski updated the Board regarding the installation of a reservoir level transmitter and supervisory control and data acquisition (SCADA) antenna at Buena Creek (HB) reservoir. He stated these types of installation are typically performed by District personnel, and there was no need to incur the additional expense of including it as part of the recent reservoir rehabilitation project.

Director of Water Resources Don Smith updated the Board regarding the review of the 90 percent draft of plans for the San Pasqual Undergrounding Project, stating that he anticipates that construction could begin in approximately six months.

8. FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2020

See staff report attached hereto.

Director of Administration Marlene Kelleher presented an overview of the Financial Report for the six months ended December 31, 2020. She stated that the District experienced a \$2 million decrease in operating gain compared to the same six-month period in the previous year. Ms. Kelleher said that about half of the decrease was attributable to Harmful Algal Blooms at Lake Henshaw impacting the District's ability to bring local water into the system; as a result, the District had to purchase more expensive water from the San Diego County Water Authority to make up for the loss of local supply. To illustrate the point, she noted that the percentage of budget spent on water purchases was at 70 percent while the percentage of budget spent on local water was only at 10 percent. Mr. Smith stated that the level of cyanotoxins present in Lake Henshaw currently is within the parameters set by the State; however, the District will delay the release of water from the lake until two consecutive samples have come back within the parameters.

Ms. Kelleher reviewed other notable items in the report, and the Board thanked her for the report.

9. MONTHLY WATER BILLING

See staff report attached hereto.

Ms. Kelleher provided an overview of the options available to the District to facilitate moving from bi-monthly to monthly billing. She said that moving from bi-monthly to monthly billing may be accomplished by deploying new technology District-wide and increasing staffing levels or by just increasing staffing levels. Converting from manual meter reading to Automated Meter Reading (AMR) is estimated to cost approximately \$14 million (the cost of labor and materials to install the AMR system) plus recurring annual cost of just under \$500,000 (salary and benefits, bill printing, mailing and banking and depreciation). Not converting to AMR, but continuing to read meters manually, would necessitate increasing meter reading and customer service staffing levels; annual costs would be just over \$1.0 million (salary and benefits, bill printing, mailing and banking and depreciation).

The Board discussed the pros and cons of converting to a monthly billing. It was noted that the current discussion was prompted by the difficult economic conditions created by the COVID-19 pandemic as well as the difficulty that some customers are experiencing in paying a bimonthly (rather than monthly) water bills. Mr. Hodgkiss noted that the percentage of accounts that are currently delinquent is about 1.7 percent.

Director MacKenzie asked what has changed with automated meter reading technology since it was last reviewed by the Board; she recalled that the feedback in the past was that the technology was still evolving and was prone to problems. Mr. Hodgkiss responded that AMR is a lower cost technology that requires a meter reader to drive by a meter to collect the read. He said that AMI technology collects and sends meter reads via a fixed network directly to the office. Mr. Hodgkiss commented that AMI technology is more expensive and presents more challenges in areas with varied topography like that of the District. It was noted that the District would not realize any savings by implementing either automated meter reading options.

Ms. Kelleher noted that a third alternative to achieve the goal of helping customers manage their water bill payments would be for the District to increase outreach efforts and customer education regarding the ability to make regular and additional payments towards their water bills at any time. She said that information could be provided to customers directly over the telephone or by email, on the District's website and on-hold message, via bill messages and inserts and direct mailings. The Board discussed this concept

as well as the “level pay” method used by San Diego Gas and Electric (SDG&E); it was noted that there are a few water agencies have instituted a level pay system similar to SDG&E.

Director MacKenzie pointed out that the District had number of large, costly projects on the horizon, including reservoir rehabilitation projects, Vista Flume replacement, San Pasqual Undergrounding Project, and HABs management and mitigation at Lake Henshaw. The Board was in agreement with Director MacKenzie’s point and requested that staff continue to focus on outreach efforts to customers who are behind on their water bills as well as those with large water bills.

President Sanchez expressed some concern about conducting outreach regarding alternate payment methods, cautioning that it may encourage some customers to fall behind. He asked that staff prepare a report for a future Board meeting regarding alternate payment plans and related outreach activities.

21-03-30 *Upon motion by Director Sanchez, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors directed staff to prepare a report for a future Board meeting regarding the status of delinquent customer water bill payments, a detailed outline of the District’s current and proposed alternate payment plans to be offered to customers in need of accommodations, and the current and proposed methods of disseminating information to the customers regarding alternate payment plans.*

10. SPECIAL COUNSEL INTERVIEWS

See staff report attached hereto.

Mr. Hodgkiss stated that 17 of the 28 attorneys/firms that received a Request for Proposal (RFP) submitted a proposal by the deadline. He said that he and the Director of Water Resources Don Smith have been reviewing and ranking the submittals with a goal of narrowing the field to six attorneys/firms for the Board to interview. Mr. Hodgkiss stated that he and Mr. Smith are reviewing and ranking the attorneys/firms using the same criteria, which includes experience with water rights law, experience working with Native American tribes, depth of firm, proposal approach and potential conflicts of interest. Director MacKenzie requested that the Board receive a listing of all 17 attorneys/firms who submitted proposals.

Mr. Hodgkiss suggested that the interviews be conducted via a virtual platform given the current situation with COVID-19. The Board indicated a preference to conduct the virtual interviews from the District headquarters so that they can reconvene to deliberate in person. The Board discussed with staff the logistics involved with the virtual interviews and which virtual platforms might work best. The Board discussed whether it should accommodate any candidates who may prefer to be interviewed in person rather than virtually; in the interest of fairness, the Board agreed that all interviews would be conducted in the same way — on a virtual platform with video as a requirement. The Board expressed a preference for the Zoom platform. President Sanchez requested that staff email the Board to confirm the logistics how of the virtual interviews will be conducted.

The Board asked that the interviews be split over a two-day period. The Board discussed the available dates in light of each Director’s availability.

21-03-31 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors scheduled Special Counsel interviews for March 15 and 16, 2021 beginning at 9:00 a.m. each day.*

11. MAY 2021 BOARD MEETING DATES

See staff report attached hereto.

The Board discussed staff's recommendation to move the scheduled Board of Directors meeting on May 12 to May 5, 2021 and add a second meeting on May 20, 2021. Two Board members had conflicts on the suggested May 20 date; after discussing alternative dates, the Board agreed on the May 5, 2021 date at 9:00 a.m. for the first meeting in May and on May 18, 2021 at 2:00 p.m. for the second meeting in May.

21-03-32 *Upon motion by Director Dorey, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors revised its May 2021 Board meeting schedule to May 5 at 9:00 a.m. and May 18 at 2:00 p.m.*

12. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on the San Diego County Water Authority (Water Authority) Board of Directors meeting held on February 25, 2021. He stated that the highlight of the meeting was the Board's decision to return \$44 million in Metropolitan Water District overcharges to its member agencies. Director Miller noted that Vista Irrigation District's pro rata share would be approximately \$1.5 million. Director Miller reported that the Water Authority Board also adopted positions on various state bills and discussed and approved debt management strategies.

A brief break was taken from 10:51 a.m. to 10:57 a.m.

13. MEETINGS AND EVENTS

See staff report attached hereto.

Director Miller reported that he attended a meeting of the Water Authority Financial Strategy Work Group and a virtual meeting of the North County Water Agencies (NCWA). Director Miller stated that the new virtual format for the NCWA meetings also includes a new start time of 8:00 a.m., which may cause him to be late to an occasional Vista Irrigation District Board meeting when the two meetings fall on the same day.

Directors MacKenzie and Vásquez reported on their attendance at the virtual Urban Water Spring Conference where Eric Sapirstein provided a State and Federal legislative update. Director MacKenzie presented brief comments and an overview of the legislation covered, including Senate Bill (SB) 339, SB 45, and Assembly Bill (AB) 377. Director Vásquez noted that climate change and adaptation and the California report, which included an overview of California's budget and spending, were topics covered during the conference.

Director Vásquez reported on his attendance at the Groundwater Resources Association’s virtual event “The Future of Water” where information was presented regarding groundwater technology and new or future methods for monitoring, modeling, etc. There was also an evaluation of regional groundwater conditions in response to surface water management scenarios in the Central Valley.

Director Dorey reported on his attendance at the virtual Sustainable Groundwater Management Act webinar covering groundwater sustainability planning, which was jointly hosted by the Department of Water Resources (DWR) and the State Water Resources Control Board. Director Dorey presented an overview of the program and provided the Board Secretary with information to distribute to all Directors.

Director Vásquez requested to attend the virtual ACWA Spring Conference May 12-13, 2021 and President Sanchez requested to attend the virtual ACWA Spring Conference on May 12 only.

21-03-33 *Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors authorized Director Vásquez to attend the virtual ACWA Spring Conference May 12-13, 2021 and President Sanchez to attend the virtual ACWA Spring Conference May 12 only.*

14. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

The Board reviewed the list of upcoming agenda items, and Mr. Hodgkiss indicated he had no additions for the list at this time.

15. COMMENTS BY DIRECTORS

Director Miller commented on the water level of the two reservoirs located in northern California; he noted that Oroville and San Luis reservoirs are below normal for this time of year.

Director Dorey commented on a study conducted by a division of DWR that tracked of a pair of bald eagles that nested in the same tree year after year. There was concern for the pair after a wildfire burned their nesting tree; however, the concern went away when the pair was found safe in a nearby tree.

Director Vásquez reported that he received notification that he was not selected to fill the vacant seat on the ACWA Region 10 Board.

President Sanchez reported on a news story he heard about tenured water rights for farmers in Arizona.

16. COMMENTS BY GENERAL COUNSEL

General Counsel David Cosgrove updated the Board regarding Kessner et al. v. City of Santa Clara, et al. He stated that briefs would be filed the following day regarding failure to exhaust administrative remedies and venue. General Counsel Cosgrove also reported on a case out of Solano County, Sweeney versus California Regional Water Quality Control Board, San Francisco Bay Region. The Court supported the actions and prosecutorial discretion of the California Regional Water Quality Control Board, San Francisco Bay Region, based on application of a revised standard of review.

17. COMMENTS BY GENERAL MANAGER

None were presented.

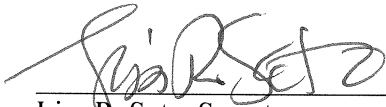
18. ADJOURNMENT

There being no further business to come before the Board, at 11:46 a.m. President Sanchez adjourned the meeting to March 17, 2021 at 9:00 a.m.



Patrick Sanchez, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	March 3, 2021
Prepared By:	Rob Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: CONSENT TO GRANT OF RIGHT-OF-WAY

RECOMMENDATION: Consent to the recordation of Grant of Right of Way from KB Home Coastal to Vallecitos Water District over a portion of existing Vista Irrigation District Specific Easement (V102) within a 187-lot single-family residential development known as San Marcos Highlands, located at the northern end of Las Posas Road, San Marcos (LN 2017-018; APN 184-241-09; DIV NO 5).

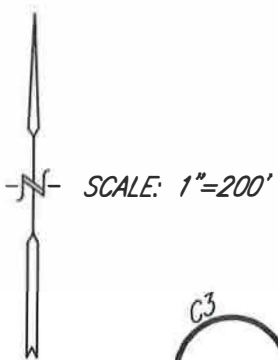
PRIOR BOARD ACTION: On September 18, 2019, the Board adopted Resolution No. 19-27 setting the terms and conditions of detachment for the San Marcos Highlands Reorganization; on August 19, 2020, the Board adopted Resolution No. 20-23 ordering the final detachment to change Vista Irrigation District boundaries over the project. On September 16, 2020, the Board accepted Grant of Right of Way (V102) for relocated water facilities within the development.

FISCAL IMPACT: None.

SUMMARY: KB Home Coastal is in the process of developing a 187-lot single-family residential development consisting of approximately 45.22 gross acres located at the northern end of Las Posas Road. Vista Irrigation District (District) has an existing 14-inch water line through the development that will be relocated into the Specific Easement (V102) granted to the District in September 2020.

Vallecitos Water District (Vallecitos) will provide water service to the project through the installation of new infrastructure within the development; a new bi-directional intertie between the District and Vallecitos will also be installed. The new Vallecitos infrastructure will be located within Specific Easement (V102) that currently encumbers the property, and the owner is required to dedicate additional overlapping right-of-way to Vallecitos for their infrastructure. Consent to the recordation of Grant of Right of Way to Vallecitos will allow the owner to proceed with the development of their project.

ATTACHMENT: Map

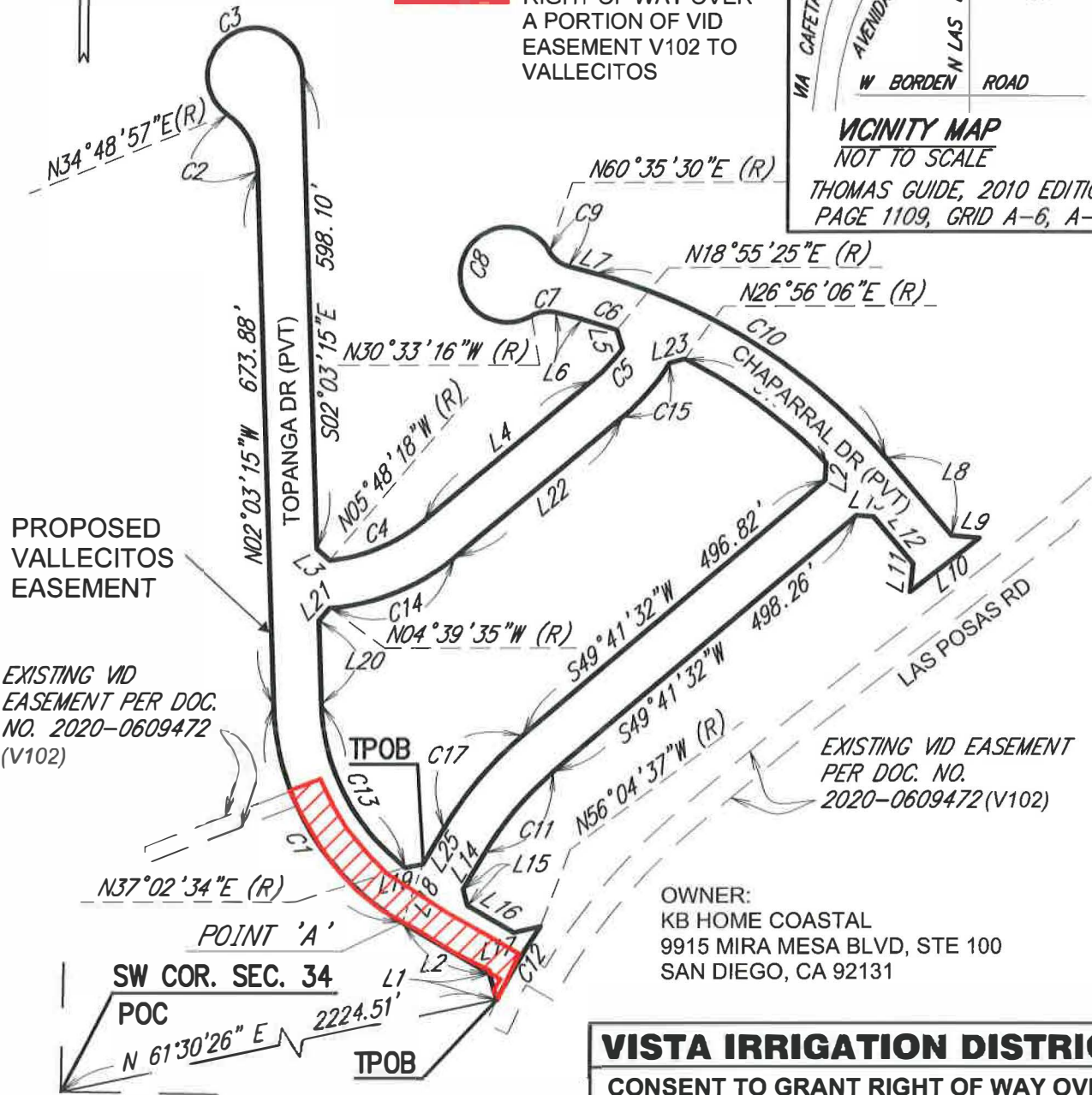
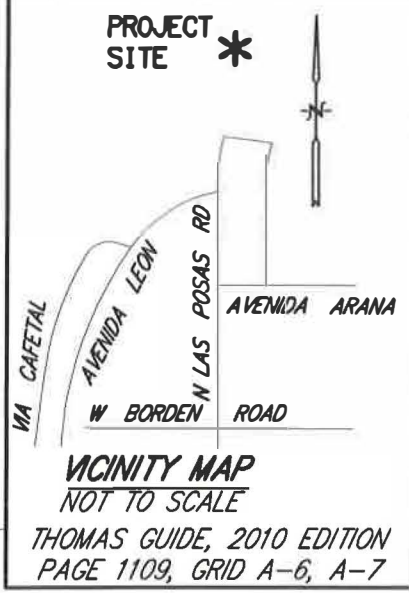


LEGEND

POC POINT OF COMMENCEMENT
TPOB TRUE POINT OF BEGINNING



CONSENT TO GRANT
RIGHT OF WAY OVER
A PORTION OF VID
EASEMENT V102 TO
VALLECITOS



OWNER:
KB HOME COASTAL
9915 MIRA MESA BLVD, STE 100
SAN DIEGO, CA 92131

VISTA IRRIGATION DISTRICT

**CONSENT TO GRANT RIGHT OF WAY OVER
A PORTION OF VID EASEMENT V102**

APN: 184-241-09	T.B.
SCALE:	L.N. 2017-018
APPD. BY	DATE
DRAWN BY: EXCEL	DATE:
SHEET	MAPK19, L18, L19
PATH	



Cash Disbursement Report

Payment Dates 2/4/2021 - 2/17/2021

Payment Number	Payment Date	Vendor	Description	Amount
66224-66225	02/10/2021	Refund Checks 66224-66225	Customer Refunds	3,380.10
66226	02/10/2021	Refund Check 66226	Customer Refund	1,915.19
66227	02/10/2021	ABABA Bolt	Supplies for Pechstein Beam Repair	530.29
	02/10/2021		Drill Bit (1)	62.87
	02/10/2021		Stainless Washers (50)	33.32
66228	02/10/2021	AED Everywhere, Inc	CPR Assist Pads	225.92
66229	02/10/2021	Airgas USA LLC	Oxygen & Acetylene	869.63
66230	02/10/2021	Escondido Metal Supply	Steel Flat Bar	152.49
	02/10/2021		Aluminum Flat Bar	35.96
	02/10/2021		Aluminum Angle & Channel	119.27
66231	02/10/2021	Amazon Capital Services	Keys for Volvo Equipment	21.60
	02/10/2021		24 Volt Solar Battery (2)	214.08
	02/10/2021		Couplings (9)	225.86
	02/10/2021		Floor Mats - Truck 74	93.52
	02/10/2021		Rubbing Alcohol, Disinfecting Wipes	171.00
	02/10/2021		Welding Supplies, American Flag	382.46
	02/10/2021		Nitrile Gloves, High Performance Enamel	205.77
66232	02/10/2021	Aquajet Art	Press Brake Bending Service	75.00
66233	02/10/2021	AT&T	SIP Trunks	457.62
	02/10/2021		Data Service	698.93
66234	02/10/2021	Basic	Annual FSA Plan Renewal Fee 2021	325.00
	02/10/2021		Flexible Spending Services/Cobra 01/2021	271.20
66235	02/10/2021	Big Drip Plumbing	Meter Tie-back - York Drive	1,250.00
	02/10/2021		Meter Tie-back - York Drive	1,250.00
	02/10/2021		Meter Tie-back - Devon Place	999.00
66236	02/10/2021	Brax Company, Inc	Machine Work - Shaft Well 31A	702.57
66237	02/10/2021	Canon Solutions America, Inc	Canon Services & Supplies	23.35
66238	02/10/2021	Capstone Fire Management Inc	Rescue Oversight for CS Entry - Meyers Siphon	2,770.00
66239	02/10/2021	Cecilia's Safety Service Inc	Traffic Control - York Drive	17,480.00
	02/10/2021		Traffic Control - Alta Vista Terrace	760.00
	02/10/2021		Traffic Control - Tylee St	1,615.00
	02/10/2021		Traffic Control - Via Soledad	1,092.50
66240	02/10/2021	760Print	2021 Letterhead & Envelopes	2,307.89
66241	02/10/2021	Citi Cards	Liebert Cassidy Whitmore Training (2)	950.00

Payment Number	Payment Date	Vendor	Description	Amount
	02/10/2021		Epoxy Anchor Kit - Pechstein Beam Project	2,293.51
	02/10/2021		Retirement Service Award	389.68
	02/10/2021		Kitchen & Building Supplies	498.06
	02/10/2021		Microsoft Basic Office 365 Licenses	18.00
	02/10/2021		PARMA Virtual Conference	299.00
	02/10/2021		Employee Appreciation	681.89
	02/10/2021		Service Award Card Fee	25.65
	02/10/2021		GFI FaxMaker Online Service	12.75
	02/10/2021		Urban Water Institute Virtual Conference - J MacKenzie	195.00
	02/10/2021		Cloud Base Phone System - COVID 19	341.89
66242	02/10/2021	City Of Escondido	Bear Valley Reconciliation 10/2020 - 12/2020	8,861.48
66243	02/10/2021	CleanCapital HC4 Borrower LLC	Solar Energy Use 01/2021	4,148.02
66244	02/10/2021	Core & Main	Pipe Cutters (2)	1,240.06
	02/10/2021		Air Vac Enclosure (1)	338.83
	02/10/2021		Clamp 6x12 Repair Full Circle SS Romac (1)	323.67
	02/10/2021		Nozzle 1.5" Fire Hose (1)	12.99
	02/10/2021		Clamp 1x3 Repair Full Circle Copper Romac (1)	48.71
	02/10/2021		Fire Hydrant 6" Break Off Spool LB400 (2)	476.30
	02/10/2021		Coupling 10" Deflection C900 (5)	958.98
	02/10/2021		Ells (10), Reducer (1)	1,850.51
66245	02/10/2021	CoreLogic Solutions Inc	Realquest Online Services 01/2021	300.00
66246	02/10/2021	County of San Diego	Recording Fees (2)	40.00
66247	02/10/2021	Craneworks Southwest Inc	Pin for Crane Stabilizer Leg	154.60
66248	02/10/2021	Diamond Environmental Services	Portable & Stationary Restroom Service	412.25
66249	02/10/2021	Streamline	Webhosting, Maintenance & Support	300.00
66250	02/10/2021	Direct Energy	Electric 01/2021 - Henshaw Buildings & Grounds	426.82
	02/10/2021		Electric 01/2021 - Henshaw Well Field	1,174.49
	02/10/2021		Electric 01/2021 - T & D / Cathodic Protection	18.28
	02/10/2021		Electric 01/2021 - Pump Stations	350.28
	02/10/2021		Electric 01/2021 - Treatment Plants	2.20
66251	02/10/2021	Drug Testing Network Inc	Post Accident Drug/Alcohol Test	95.95
66252	02/10/2021	E&M Electric and Machinery, Inc	Wonderware Customer FIRST Support Renewal	9,035.00
66253	02/10/2021	EDCO Waste & Recycling Services Inc	Trash & Recycle 01/2021	245.71
66254	02/10/2021	Electrical Sales Inc	Port Cord	155.51
66255	02/10/2021	Ferguson Waterworks	Holesaw Fittings	1,789.52
66256	02/10/2021	Glennie's Office Products Inc	Office Supplies	19.20
	02/10/2021		Office Supplies	18.81
	02/10/2021		Office Supplies	206.42
	02/10/2021		Office Supplies	67.63

Payment Number	Payment Date	Vendor	Description	Amount
	02/10/2021		Office Supplies	77.89
66257	02/10/2021	Grainger	Pulley	47.07
	02/10/2021		Carbide Hole Saw	126.34
	02/10/2021		Battery Charger	133.90
	02/10/2021		Cordless Rotary Hammer Drill Kit, Shop Vac Filters	738.95
	02/10/2021		Cordless Shop Vac	391.37
	02/10/2021		Undersink Water Heater	224.10
	02/10/2021		Concrete Vibrator	459.33
66258	02/10/2021	Harry H Joh Construction, Inc	Modify Speakers	6,225.32
	02/10/2021		VID Main Lobby Ballistic Transaction Windows	19,073.48
66259	02/10/2021	HDR	Opportunistic Condition Assessment 10/2020-12/2020	1,200.00
66260	02/10/2021	Home Depot Credit Services	Grinder, Soldering Equipment	334.07
	02/10/2021		Rotohammer Bit, Sump Pump	121.19
	02/10/2021		2-way Portable Radio Set	108.24
	02/10/2021		Lumber	21.53
	02/10/2021		Lumber	57.33
	02/10/2021		Headlamps	216.44
	02/10/2021		Drain Cleaner	12.97
	02/10/2021		Drain Tools	18.38
	02/10/2021		Drain Tools	28.39
	02/10/2021		Roof Patch	34.55
	02/10/2021		Paint & Rollers	60.26
	02/10/2021		Crack Seal	116.51
	02/10/2021		Materials to Install Bilco Hatch	83.92
	02/10/2021		Supplies to Mix Epoxy	43.66
	02/10/2021		Putty Knives	32.92
	02/10/2021		Putty Knives	27.58
	02/10/2021		Putty Knives	24.78
	02/10/2021		Sump Pump & Fittings	253.50
	02/10/2021		Electrical Parts - E43	148.70
	02/10/2021		Conduit & Electrical Supplies	292.79
	02/10/2021		Supplies for Flag Pole Lights	253.01
	02/10/2021		Supplies for Flag Pole Lights	188.33
	02/10/2021		Supplies to Power & Mount DiviRod	297.76
	02/10/2021		Tools	131.87
	02/10/2021		Tools	50.24
	02/10/2021		Supplies - Pechstein Beam Repair	131.68
	02/10/2021		Concrete/Rebar Hammer Drill Bits	399.97
	02/10/2021		Supplies - Pechstein Beam Repair	117.22

Payment Number	Payment Date	Vendor	Description	Amount
	02/10/2021		Concrete 60lb bag (112)	473.23
66261	02/10/2021	James Poltl	Customer Rebate Smart Leak Detector Rebate Program	100.00
66262	02/10/2021	Jeff McNeal Productions	On Hold Messaging	220.00
66263	02/10/2021	Jan-Pro of San Diego	Janitorial Service 01/2021 - COVID-19	1,216.00
66264	02/10/2021	Ken Grody Ford Carlsbad	Interior Kick Panel - Truck 18	60.56
	02/10/2021		Battery Hold Down Bracket, Battery Jacket - Truck 39	30.22
66265	02/10/2021	Lightning Messenger Express	Messenger Service 01/29/2021	52.50
66266	02/10/2021	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz XL (10)	189.44
	02/10/2021		Hat Hard Full Brim with Ratchet Head Gear (10)	191.07
66267	02/10/2021	Manny Macias	Reimburse - D3 Certification Renewal	120.00
66268	02/10/2021	McMaster-Carr Supply Company	Wire Ducts w/cover (5)	219.74
	02/10/2021		Machine Guarding Material	44.10
	02/10/2021		Stainless Lag Screws - Pechstein Beam Repair	43.57
	02/10/2021		Stainless Hardware - Pechstein Beam Repair	1,397.45
	02/10/2021		Air Compressor Materials	66.72
	02/10/2021		Supplies - Pechstein Beam Repair	156.48
	02/10/2021		Stainless Hardware - Pechstein Beam Repair	115.62
	02/10/2021		Material for Mounting SCADA Enclosures	373.85
	02/10/2021		Counterbore Tool	33.96
	02/10/2021		Aluminum Rivet Nuts	61.12
	02/10/2021		Machine Guarding Parts	24.20
	02/10/2021		Stainless Bolts, Threaded Rod - Pechstein Beam	708.75
66269	02/10/2021	Mutual of Omaha	LTD/STD/Life Insurance 02/2021	7,028.53
66270	02/10/2021	NAPA Auto Parts	Grease Gun, Metal Markers	76.23
	02/10/2021		Pass Through Socket Set - Truck 1	61.15
	02/10/2021		Air Hammer Chisels - Truck 30	17.30
	02/10/2021		Air & Oil Filters	18.94
	02/10/2021		Filters (4)	25.45
	02/10/2021		Filter (1) - Truck 59	13.42
66271	02/10/2021	National Safety Services Inc	Onsite Safety Rescue for Entry - Pechstein Reservoir	6,750.00
	02/10/2021		Onsite Safety Rescue for Entry - Pechstein Reservoir	11,250.00
66272	02/10/2021	North County Auto Parts	Marker Lamps - Truck 10	10.88
	02/10/2021		Ball Trailer Hitch - Truck 6	103.89
	02/10/2021		Filter, Chemicals, Oil	64.97
	02/10/2021		Hose Protector Sleeves (300)	55.23
66273	02/10/2021	North County Powder Coating Inc	Powder Coating - Pechstein Beam Repair	518.78
66274	02/10/2021	North County Tool & Abrasive, Inc	Abrasives for Fabrication	143.85
66275	02/10/2021	One Source Distributors	N95 Respirators (160)	54.67
66276	02/10/2021	O'Reilly Auto Parts	Trailer Light Cord Adapter - Truck 69	15.63

Payment Number	Payment Date	Vendor	Description	Amount
66277	02/10/2021	Pacific Pipeline Supply	Flange Spool (1)	242.36
	02/10/2021		Brass Hose Adapter Swivel Connector (1)	197.95
	02/10/2021		Pipe 1" PVC Schedule 40 (28)	21.65
	02/10/2021		Flange 4" SOW (5)	70.36
	02/10/2021		Flange 8" SOW (2)	71.45
	02/10/2021		Ell 6" DI FL 90 Degree (1)	89.85
	02/10/2021		Flange 6" SOW 8-hole (5)	113.66
	02/10/2021		Union 1" CTS COMP X PEP (4)	151.55
	02/10/2021		Coupling 1"x1" Female Flare Super Grip (10)	270.63
	02/10/2021		Pipe 6" PVC DR-14 C900 (40)	303.10
	02/10/2021		Weld On 725 Wet Dry PVC Glue (12)	324.76
	02/10/2021		Ball Mtr Valve .75"Lockwing FIPxSwivel Mtr Nut (40)	330.16
	02/10/2021		Gate Valve 6" POxFL R/W (1)	676.56
	02/10/2021		Coupling 10" Deflection C900 (5)	985.08
	02/10/2021		Ball Meter Valve 2" FLG X FIP DD & Lockwing (5)	1,434.31
	02/10/2021		Fire Hydrant LB400 Check Valve (4)	6,464.69
	02/10/2021		Gate Valve 4" FL R/W (1)	503.36
	02/10/2021		Locking Collar (1)	121.53
66278	02/10/2021	Parkhouse Tire Inc	Valve Stem - T19	18.79
66279	02/10/2021	Plateau Pest Solutions Inc	Bee Removal (2) & Hive Removal (2)	150.00
66280	02/10/2021	Rancho Environmental Service	Tree Stumps Grinding @ HB Reservoir	1,250.00
66281	02/10/2021	Interstate All Battery Center	Batteries (2)	456.71
66282	02/10/2021	Red Truck Fire & Safety Co	Fire Extinguisher Service & Replacement - Henshaw	877.06
66283	02/10/2021	Rincon del Diablo MWD	MD Reservoir Water Service 01/2021	81.15
66284	02/10/2021	Registry	Cement Mixer Registration	88.00
66285	02/10/2021	Volvo Construction Equipment & Services	Bucket Teeth & Retainers - E1	645.94
	02/10/2021		Hydraulic Reservoir Fill Plug - E1	34.06
	02/10/2021		Bucket Teeth, Hydraulic Fluid	413.54
	02/10/2021		Bucket Teeth - E2	350.04
	02/10/2021		Bucket Teeth - E2	228.57
66286	02/10/2021	San Diego Co Superintendent of Schools	Splash Lab Sponsorship 01/15/21	750.00
66287	02/10/2021	San Diego Friction Products	Discount Refund	6.87
	02/10/2021		Exhaust Stack Discharge - Truck 3	210.28
66288	02/10/2021	San Diego Gas & Electric	Gas Use 01/2021	1,157.66
	02/10/2021		Electrical Transmission 01/2021	4,632.86
66289	02/10/2021	Shred-it USA LLC	Shredding Services	130.43
66290	02/10/2021	SignArt	Door Decals	278.00
66291	02/10/2021	Southland Pipe Corp.	Slip-on Weld Flanges (2)	584.07
66292	02/10/2021	State Water Resources Control Board	ELAP Certification Renewal	2,800.00

Payment Number	Payment Date	Vendor	Description	Amount
66293	02/10/2021	Sunrise Materials Inc	Cement 50lb Quikrete (5)	240.15
	02/10/2021		Cement 10lb Quikrete (20)	589.59
	02/10/2021		Delivery Fee (1)	135.31
	02/10/2021		Pallet Deposit (2)	43.30
	02/10/2021		Bricks 8" x 2" x 16" (240)	636.51
	02/10/2021		Gravel Bags (70)	284.16
	02/10/2021		Lath Bundles (7)	265.21
	02/10/2021		Pallet Return	(32.48)
66294	02/10/2021	Superior Ready Mix Concrete	Concrete - E43 Regulator	758.29
66295	02/10/2021	SwiftComply US OpCo Inc	Backflow Software XC2 License Renewal & Support	1,771.00
66296	02/10/2021	The UPS Store 0971	Shipping 01/2021	570.15
66297	02/10/2021	Bend Genetics, LLC	HABS Lab Analysis	1,230.00
	02/10/2021		HABS Lab Analysis	1,370.00
66298	02/10/2021	Midas Service Experts	Tires & Alignment (4) - Truck 24	832.67
66299	02/10/2021	TS Industrial Supply	Suction Hose & Fittings	91.61
	02/10/2021		Maxi Flex Gloves Large (24)	121.85
	02/10/2021		Wire Brush (5)	13.31
	02/10/2021		Striping Paint Asphalt Black #770 (12)	65.21
	02/10/2021		Nemesis Clear Safety Glasses (12)	71.32
	02/10/2021		2" Pipe Wrap Tape (12)	93.27
	02/10/2021		Pyramex Goliath Safety Glasses Clear (12)	94.18
	02/10/2021		Pyramex Goliath Safety Glasses Black (12)	113.66
	02/10/2021		50 lb Color Knit Rags (Box - o- Rags) (1)	47.09
	02/10/2021		Nemesis Smoke Safety Glasses (12)	63.65
	02/10/2021		Knee pad with Velcro (3)	51.64
	02/10/2021		Measuring Tape 25' Engineering (2)	35.72
	02/10/2021		Abrasive Mesh Roll 120G (5)	100.67
	02/10/2021		Shovel Spade (2)	107.71
	02/10/2021		Poly Sprayer 1 gallon (2)	119.83
	02/10/2021		Wire Wheel 4" (10)	167.79
66300	02/10/2021	Underground Service Alert of Southern California	New Dig Alert Tickets 01/2021 (220)	373.00
66301	02/10/2021	UniFirst Corporation	Uniform Service	412.92
	02/10/2021		Uniform Service	335.87
66302	02/10/2021	Verizon Wireless	SCADA Remote Access 11/21/20 - 12/20/20	377.49
	02/10/2021		SCADA Remote Access 12/21/20 - 01/20/21	382.12
66303	02/10/2021	Vista Paint Corporation	Epoxy	322.64
66304	02/10/2021	Vulcan Materials Company and Affiliates	Asphalt Cold Mix	2,048.70
66305	02/10/2021	WorkPartners OHS	Work Status Update	250.00
66306	02/10/2021	Xerox Corporation	Xerox Services & Supplies	95.95

Payment Number	Payment Date	Vendor	Description	Amount
	02/10/2021		Xerox Services & Supplies	26.00
66307	02/10/2021	Zuza LLC	Vehicle/Equipment Work Order Forms	351.81
66308-66312	02/17/2021	Refund Checks 66308-66312	Customer Refunds	1,126.24
66313-66318	02/17/2021	Refund Checks 66313-66318	Customer Refunds	6,474.53
66319	02/17/2021	ESRI Inc	ESRI Annual Maintenance and Renewal	13,801.64
66320	02/17/2021	Grainger	Electrical Gloves	82.62
66321	02/17/2021	Harriet Conrad	Customer Rebate Smart Leak Detector Rebate Program	100.00
66322	02/17/2021	HDR	Cathodic Protection Services - C Main & CX27	566.10
66323	02/17/2021	Joe's Paving	Patch Paving - Montgomery Dr	47,072.50
66324	02/17/2021	North County Auto Parts	Glass Cleaner, Diesel Exhaust & Brake Fluids	30.59
66325	02/17/2021	Parkhouse Tire Inc	Tires (2) - Truck 40	406.63
66326	02/17/2021	Paul Dupree	Reimburse - Certificate Renewals D2/T2	120.00
66327	02/17/2021	San Diego Gas & Electric	Electric 01/2021 - Warner Ranch House	109.50
	02/17/2021		Electric 01/2021 - T&D	79.06
	02/17/2021		Electric 01/2021 - Reservoirs	43.30
66328	02/17/2021	AlphaGraphics 554	Winter 2020 Newsletter (16,800)	1,415.26
66329	02/17/2021	Southern Counties Lubricants, LLC	Fuel 01/16/21 - 01/30/21	4,372.58
66330	02/17/2021	Spok, Inc	Pagers	44.44
66331	02/17/2021	TS Industrial Supply	Backfill Tamper	952.42
Grand Total:				263,251.40



STAFF REPORT

Agenda Item: 7

Board Meeting Date: March 3, 2021
Prepared By: Don Smith, Randy Whitmann,
Frank Wolinski & Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

OPERATIONS & FIELD SERVICES DIVISION

February

- Inspected and tested 15 new backflow devices that were integrated into the District's cross-connection control program.
- Installed reservoir level transmitter and supervisory control and data acquisition (SCADA) antenna at Buena Creek (HB) reservoir.
- E43 pressure regulator replacement – installed electrical meter pedestal; awaiting SDG&E electrical tie-in.
- Completed the installation of five reinforcement braces to the valley glulam beams in Pechstein reservoir.
- Vista Flume - repaired leak at manway on Meyers siphon and replaced a blow-off valve on Jones siphon.
- Continued mainline replacement of AC pipe on York Drive – install approximately 9,000' of various sizes of PVC pipe, 142 services and 14 hydrant laterals. Approximately 85% complete.

March

- Continue E43 pressure regulator replacement project.
- Collect data for the Annual Report to the Division of Drinking Water and the 2021 Consumer Confidence Report.
- Begin reinforcement bracing design for the intermediate beams in Pechstein reservoir.
- Continue mainline replacement of AC pipe on York Drive – install approximately 9,000' of various sizes of PVC pipe, 142 services and 14 hydrant laterals.
- Begin layout and potholing on Vista Grande Drive to replace approximately 4,000' of Nipponite and steel pipe.

Electrical Energy Use at VID Headquarters

January 2020

	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
Description	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	23,549	29,030	174,822
Power purchased from Direct Energy (\$0.05 per kWh)	17,504	14,730	139,888
TOTAL ELECTRICAL ENERGY USE	41,053	43,760	314,710

ENGINEERING DIVISION

February

- The District has replaced approximately 9.25 miles of Nipponite pipe since 2002. Of the 6.72 miles of Nipponite pipe remaining in the system, replacement of 1.66 miles is currently in design and 0.0 miles is in construction.
- The District has replaced approximately 7,085 feet (1.34 miles) of pipe (steel – 100 feet, PVC – 0 feet, non-Nipponite asbestos cement – 6,985 feet and Nipponite – 0 feet) in Fiscal Year 2021.
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates continued final grading improvements, preparations for paving and installing manway; filled reservoir and conducted leak test; began preparing reservoir exterior for painting.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek began preparing final design submittal.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of three tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. One tract map, encroachment permit, joint use agreement, and grant of right of way approved by the Board; all other items are currently in plan check.

March

- Mainline Replacement Projects in design (current projects): Alta Vista Dr., Vista Grande Dr.*, Lonsdale Ln.*, Plumosa Ave., Lita Ln., Catalina Ave.*, Oak Dr.*, San Clemente Way*, Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd., Portia Ave.*, Rush Ave.* (Total length = 3.60 miles).
- Mainline Replacement Projects in planning (future projects): Friendly Dr.*, N. Citrus Ave.*, E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.65 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Water facility construction has been completed and contractor is working on final streetscape improvements. (Total length = 0.77 miles).
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates to pave site perimeter and main access road, paint reservoir exterior, and install security fencing.

- Edgehill (E) Reservoir Replacement and Pump Station – Dudek to continue preparing final design submittal.
- Flume Replacement Alignment Study – hold kickoff meeting with Brown and Caldwell.

*Nipponite pipe

WATER RESOURCES DIVISION

VID Water Production

January 2021

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<i>VID's EVWTP Water Production</i>					
Local Water	0.00	0.00	1.73	161.69	303.40
SDCWA Raw Water	1.86	177.20	8.31	777.77	6,986.70
Subtotal (EVWTP Water Production)	1.86	177.20	10.04	939.46	7,290.10
Oceanside Contract Water	2.63	249.80	1.60	149.08	913.10
SDCWA Treated Water	7.55	717.90	3.79	357.53	2,864.10
TOTAL WATER PRODUCTION	12.04	1,144.90	15.43	1,446.06	11,067.30

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of February 23, 2021:	6,370 af (12% of 51,832 af capacity)
Current releases:	0 cfs
Change in storage for month of January:	328 af (gain)
Total releases for month of January:	0 af
Hydrologic year-to-date rain total:	9.74 inches (February 23, 2021)
Percent of yearly average rain:	39% (30-year average: 25.05 inches)
Percent of year-to-date average rain:	52% (30-year average through February: 18.55 in.)

Warner Ranch Wellfield

Number of wells running in January:	1
Total production for month of January:	46 af
Average depth to water table (February):	84 ft (see attached historical water table chart)

February

- Performed sampling for Harmful Algal Blooms (HABs) in Lake Henshaw on January 1, 10 and 23. Results from the first two of those samples showed continued declining levels of microcystin but persistent low levels of anatoxin-a near advisory thresholds. Advisory signage for recreational use at Lake Henshaw remains posted and releases from the lake remain suspended.
- Completed review of 90 percent draft of plans for the San Pasqual Undergrounding Project.
- Conducted a kickoff meeting with Stillwater Sciences for the project to prepare a Harmful Algal Bloom Management and Mitigation Plan for Lake Henshaw and Lake Wohlford.

March

- Conduct a tour of the Local Water System with the Stillwater Sciences team.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – December 2020
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

February

- Continued coordinating implementation of the COVID-19 Response and Action Plan.
- Began coordinating development of the District budget.
- Completed recruitment for two Laborer Trainee positions; Jose Anguiano and Andrew Grovom accepted job offers for the positions.
- Continued recruitment for System Operator I/II position.

March

- Continue coordinating implementation of the COVID-19 Response and Action Plan.
- Continue coordinating development of the District budget.
- Continue recruitment for System Operator I/II position.

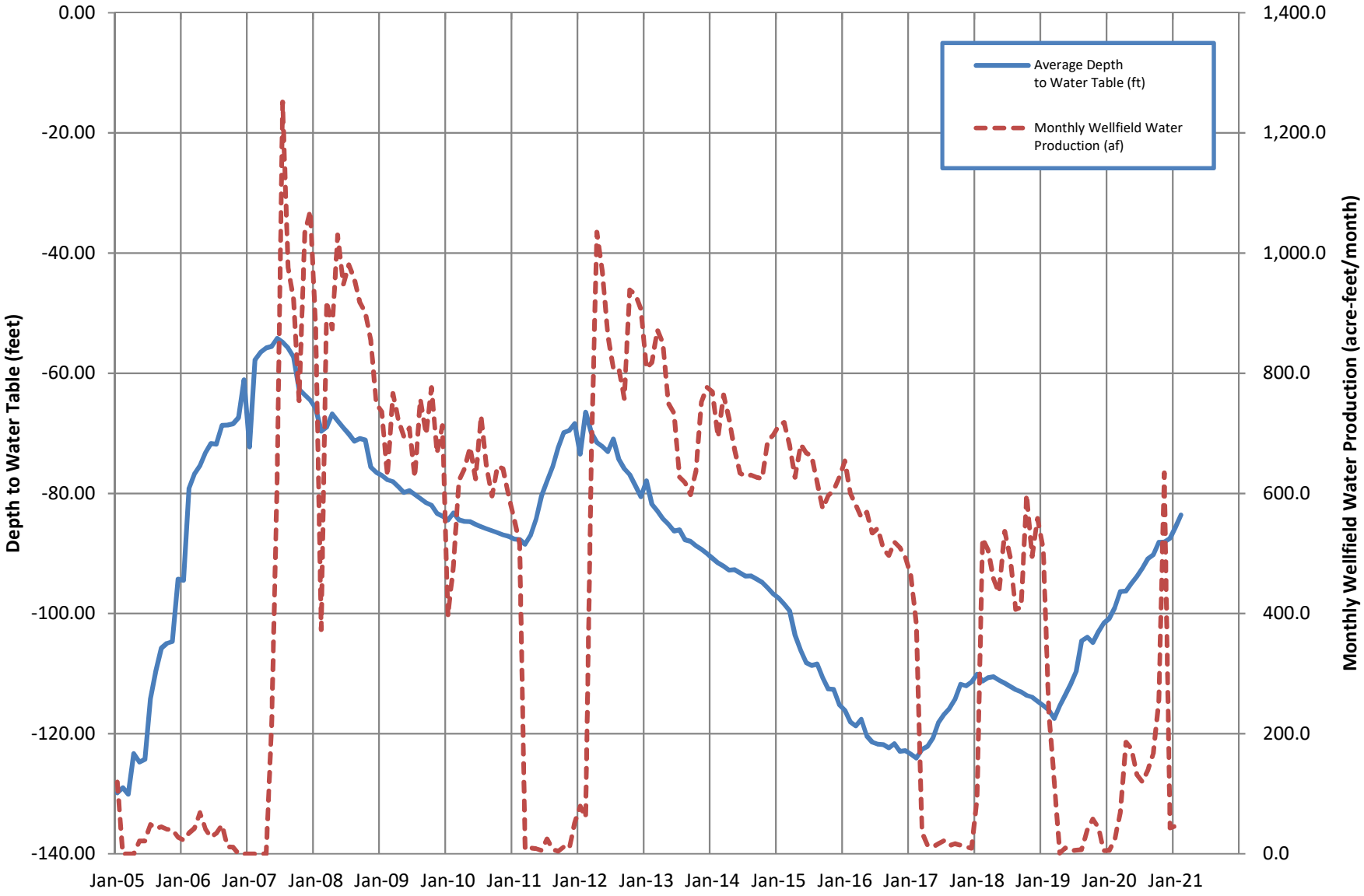


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF DECEMBER 31, 2020**

	2019 Dec	2020 Jan	2020 Feb	2020 Mar	2020 Apr	2020 May	2020 Jun	2020 Jul	2020 Aug	2020 Sep	2020 Oct	2020 Nov	2020 Dec	12 MO AVG
Fishing Permits	112	102	179	96	4	714	1,015	910	712	543	480	302	162	435
Boat Launches	0	0	7	1	0	16	23	14	10	3	9	3	4	8
Motor Boats (full day rental)	2	7	4	0	0	14	38	57	37	38	21	8	11	20
Motor Boats (half day rental)	0	0	1	0	0	4	11	14	7	6	11	0	0	5
Campground/Head Count	39	110	94	51	5	879	1,062	1,562	790	1,660	492	297	132	595
Campground/Cars, Trucks, etc.	15	20	16	18	4	329	429	502	294	750	159	113	60	225
Campground/Recreational Vehicles	0	0	1	3	0	6	8	9	2	0	1	7	0	3
Mobile Home/Spaces	64	51	51	53	53	68	68	69	72	72	72	73	71	64
M.H.P. Daily (Visitors/Head Count)	63	28	20	16	15	2	0	4	6	8	8	14	12	11
M.H.P. (Residents/Head Count)	94	83	83	83	83	99	98	99	104	104	104	105	102	96
Storage	7	4	5	5	6	6	6	6	6	6	6	6	7	6
Cabins	98	88	82	45	35	118	191	231	262	184	135	137	132	137
Hunters	98	80	0	0	0	0	0	0	0	0	0	0	0	7

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



BUENA CREEK (HB) RESERVOIR REHABILITATION BUDGET UPDATE - MARCH 2021

Description of Work	Budgeted Cost	Actual Bid Cost	Over or Under Budgeted Amount
Initial Site Work - M-Rae			
<i>Demolish Existing Fence, Steel Roof, Gate, Grub Site, Initial Site Work for Crane and Equipment Access</i>	\$59,693	\$39,919	-\$19,774
Exterior Stairs - Suez			
<i>Disassemble, Transport, Protect, Store, and Reinstall Exterior Stairs</i>	\$52,718	\$50,488	-\$2,230
Roof Demolition - DN Tanks			
<i>Roof Demolition, Remediate Existing Asbestos</i>	\$809,400	\$1,026,840	\$217,440
Tank Improvements - DN Tanks			
<i>Footing Modifications, Seismic Cables, Wall Shotcrete, Tank Exterior Crack Repair, Pressure Wash Tank Interior, Interior Floor and Wall Crack Repairs, Seal Existing Floor Joints, Demolish Existing Inlet/Outlet, Modify Drain, Construct New Inlet, Outlet, Washdown, Demolish Exist Inlet/Outlet, Modify Drain, Construct Inlet, Outlet, Washdown, Construct New Concrete Floor, Construct New Concrete Cap Beam, CIM Wall-Slab Joint, Construct New Staff Gage, New Overflow, Post Construction Leak Test, Install Corrosion Protection System</i>	\$1,814,961	\$1,527,638	-\$287,323
Interior Reservoir Stairs - DN Tanks			
<i>Design, Furnish, Install, New Interior Access Stairs</i>	\$170,400	\$172,800	\$2,400
Interior Coatings - DN Tanks			
<i>Prepare Surface, Apply Coatings to Interior Wall</i>	\$210,870	\$323,630	\$112,760
Aluminum Dome Roof - CST			
<i>Design, Furnish, Install, New Aluminum Roof and Appurtenances</i>	\$785,570	\$668,127	-\$117,443
Yard Piping Improvements - M-Rae			
<i>Demolish Exist Yard Piping, Fittings, Valves, and Appurtenances, Construct New Yard Piping, Construct New Valve Vault, Remove and Replace Drain Valve, Construct Yard Piping Corrosion Protection System</i>	\$651,569	\$605,897	-\$45,672
Electrical Improvements - M-Rae			
<i>Construct New Conduit, Junctions and Pull Boxes</i>	\$37,275	\$88,296	\$51,021
Stormwater Drainage and Final Site Work - M-Rae			
<i>Demolish Existing Asphalt, Rough Grade Site, Install Subsurface Waterproofing, Modify Underdrains, Construct New Storm Drain Inlet and Piping, Connect to Exist Manhole, Finish Grade, Construct Concrete V-gutter, Pave Site with Asphalt Concrete</i>	\$192,812	\$339,307	\$146,495
Additional AC Pavement			
<i>Access Road Asphalt Paving</i>	\$101,500	\$91,300	-\$10,200
Security Fence			
<i>Construct New Chain Link Security Fence</i>	\$72,953	\$54,652	-\$18,301
Exterior Reservoir Coating - DN Tanks			
<i>Pressure Wash, Apply Coatings to Reservoir Exterior</i>	\$58,575	\$59,281	\$706
General Conditions (ongoing)			
<i>Provide Trailer, Porta Potty, Reproduction, Temporary Facilities, Insurance, Bonds, Special Inspection and Testing, Potholing, Surveying, Video, Install and Maintain Stormwater Best Management Practices</i>	\$343,692	\$259,386	-\$84,306
Construction Total To Date	\$5,361,988	\$5,307,561	-\$54,427



STAFF REPORT

Agenda Item: 8

Board Meeting Date: March 3, 2021
Prepared By: Shallako Goodrick
Reviewed By: Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2020

RECOMMENDATION: Receive informational report concerning the financial condition of the District. No action will be required.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Attached for review by the Board of Directors is the Financial Report for the Six Months Ended December 31, 2020. This report includes the following items:

FINANCIAL STATEMENTS

- Statements of Net Position
- Statements of Revenues, Expenses and Changes in Net Position

SPECIAL REPORTS

- Water Statistics Budget Comparison
- Revenue and Expense Budget Comparison
- Capital Outlay Comparison
- Property Revenues
- Legal Expenses

Overall, the District experienced a \$2.1 million operating gain, which is a decrease from the \$4.1 million operating gain for the same six-month period in the previous year. Approximately half of the decrease is due to Harmful Algal Blooms at Lake Henshaw impacting the District’s ability to bring local water into the system; as a result, the District had to purchase more expensive water from the San Diego County Water Authority to make up for the loss of local supply.

The budget reports compare the actual results for the six-month period ended December 31, 2020 with the *annual* budgeted amounts approved by the Board.

DETAILED REPORT: See attached Financial Report for the Six Months Ended December 31, 2020.

The District’s reserves on December 31, 2020 were as follows:

Emergency and Contingency	\$ 10,000,000
Working Capital	10,000,000
Surplus Supplemental Water	8,362,561
Capital Improvement	<u>21,785,685</u>
Total Reserves	<u>\$50,148,246</u>

ATTACHMENT: Financial Report for the Six Months Ended December 31, 2020



FINANCIAL REPORT
For the Six Months Ended
December 31, 2020

(UNAUDITED)

VISTA IRRIGATION DISTRICT

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FINANCIAL STATEMENTS

VISTA IRRIGATION DISTRICT

STATEMENTS OF NET POSITION

December 31, 2020 and June 30, 2020

ASSETS	12/31/20	6/30/20
Current Assets:		
Cash and cash equivalents	\$ 30,657,580	\$ 25,641,692
Investments	19,490,666	19,483,935
Accounts receivable, net	8,792,535	8,083,020
Taxes receivable	53,640	38,137
Accrued interest receivable	27,041	41,192
Inventories of materials and supplies	729,987	716,723
Prepaid expenses and other current assets	189,619	280,602
Total Current Assets	<u>59,941,068</u>	<u>54,285,301</u>
Noncurrent Assets:		
Capital assets:		
Depreciable assets, net of accumulated depreciation:		
Buildings, canals, pipelines, reservoirs and dams	89,210,878	85,413,391
Equipment	2,827,739	2,556,308
Henshaw pumping project	274,834	296,943
Nondepreciable assets:		
Land, franchises and water rights	5,453,295	5,453,295
Construction in progress	9,578,199	8,614,923
Total capital assets	<u>107,344,945</u>	<u>102,334,860</u>
Total Noncurrent Assets	<u>107,344,945</u>	<u>102,334,860</u>
Total Assets	<u>167,286,013</u>	<u>156,620,161</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension related	4,488,550	4,488,550
Other post-employment benefits related	327,492	327,492
Total Deferred Outflows of Resources	<u>4,816,042</u>	<u>4,816,042</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	14,102,617	\$ 8,708,940
Deposits	727,047	490,482
Accrued expenses and other liabilities	4,534,036	2,881,612
Total Current Liabilities	<u>19,363,700</u>	<u>12,081,034</u>
Noncurrent Liabilities:		
Net pension liability	16,707,460	16,707,460
Net other post-employment benefits (OPEB) liability	1,002,426	1,002,426
Total Noncurrent Liabilities	<u>17,709,886</u>	<u>17,709,886</u>
Total Liabilities	<u>37,073,586</u>	<u>29,790,920</u>
DEFERRED INFLOWS OF RESOURCES		
Pension related	1,242,821	1,242,821
Other post-employment benefits related	75,181	75,181
Total Deferred Inflows of Resources	<u>1,318,002</u>	<u>1,318,002</u>
NET POSITION		
Net investment in capital assets	107,344,945	102,334,860
Unrestricted	26,365,522	27,992,421
Total Net Position	<u>\$ 133,710,467</u>	<u>\$ 130,327,281</u>

VISTA IRRIGATION DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION Six Months Ended December 31, 2020 and Year Ended June 30, 2020

	12/31/20	6/30/20
OPERATING REVENUES		
Water sales	\$ 27,986,462	\$ 48,737,922
Property rentals	425,826	771,289
Other services	322,802	408,369
System fees	525,090	924,945
Total Operating Revenues	<u>29,260,180</u>	<u>50,842,525</u>
OPERATING EXPENSES		
Purchased water	14,384,921	20,917,710
Wages and benefits	7,407,594	16,207,874
Contractual services	3,239,659	4,945,888
Depreciation	1,665,046	3,247,471
Supplies	589,073	1,288,380
Office and general	193,451	408,249
Power	229,293	411,118
Professional fees	142,224	719,175
Insurance	144,799	110,882
Uncollectible accounts	44,755	34,598
Communications	23,889	49,025
Burden allocation	(906,169)	(1,257,841)
Total Operating Expenses	<u>27,158,535</u>	<u>47,082,529</u>
Operating Income	<u>2,101,645</u>	<u>3,759,996</u>
NONOPERATING REVENUES (EXPENSES)		
Property taxes	204,374	507,604
Investment income	91,257	903,373
Gain on disposal of capital assets	2,505	35,014
Federal & state assistance (refund)	-	(32,341)
Total Nonoperating Revenues	<u>298,136</u>	<u>1,413,650</u>
Income Before Contributed Capital	2,399,781	5,173,646
Contributed capital	983,405	750,830
Change in Net Position	<u>3,383,186</u>	<u>5,924,476</u>
Total Net Position - beginning	<u>130,327,281</u>	<u>124,402,805</u>
Total Net Position - ending	<u><u>\$ 133,710,467</u></u>	<u><u>\$ 130,327,281</u></u>



SPECIAL REPORTS

VISTA IRRIGATION DISTRICT

WATER STATISTICS BUDGET COMPARISON Six Months Ended December 31, 2020 (In Acre Feet)

	Actual	Budget	Percentage of Budget
WATER SOURCES:			
Water Purchases	9,619	13,782	70%
Local Water	<u>303</u>	<u>3,118</u>	10%
Total Water Sources	<u><u>9,922</u></u>	<u><u>16,900</u></u>	59%
WATER SALES	<u><u>9,311</u></u>	<u><u>15,900</u></u>	59%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2020

	Actual	Budget	Percentage of Budget
OPERATING REVENUES			
Water sales:			
Single family	\$ 9,526,472	\$ 15,600,000	61%
Multiple family	3,069,809	5,750,000	53%
Irrigation	2,721,144	3,680,000	74%
Commercial	1,141,566	2,450,000	47%
Agricultural	1,031,474	1,646,000	63%
Industrial	519,972	1,220,000	43%
Mobile homes	415,734	790,000	53%
Government	313,107	700,000	45%
Unmetered	4,498	4,000	112%
Service charges	9,242,686	19,255,000	48%
Subtotal water sales	<u>27,986,462</u>	<u>51,095,000</u>	
Property rentals	425,826	760,500	56%
Other services:			
New installations	212,431	271,000	78%
Non construction services	110,371	236,000	47%
Subtotal other services	<u>322,802</u>	<u>507,000</u>	
System fees:			
Capacity	522,828	230,000	227%
Annexation and detachments	2,262	-	-
Subtotal system fees	<u>525,090</u>	<u>230,000</u>	
Total Operating Revenues	<u>29,260,180</u>	<u>52,592,500</u>	56%
OPERATING EXPENSES			
Purchased water	14,384,921	23,383,400	62%
Wages and benefits:			
Salaries	4,018,683	8,410,000	48%
PERS retirement	1,839,145	2,500,000	74%
Employee health insurance	1,061,441	2,185,000	49%
FICA & medicare	297,610	639,000	47%
Workers compensation	94,280	217,000	43%
Deferred compensation plan	38,228	109,000	35%
Life and disability insurance	40,605	85,000	48%
Uniforms	13,702	31,800	43%
Tuition reimbursement	750	4,000	19%
Unemployment insurance	148	3,200	5%
EAP counseling	3,002	3,000	100%
Subtotal wages and benefits	<u>7,407,594</u>	<u>14,187,000</u>	
Contractual services	3,239,659	5,152,000	63%
Depreciation	1,665,046	3,944,000	42%
Supplies	589,073	1,377,500	43%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2020

	Actual	Budget	Percentage of Budget
Office and general:			
Fees and permits	128,284	182,800	70%
Postage	25,716	65,300	39%
Dues, subscriptions, and publications	2,390	48,300	5%
Training	2,386	44,800	5%
Employment related expense	11,299	36,300	31%
Travel	178	20,300	1%
Office supplies	5,219	18,700	28%
Printing	3,378	16,800	20%
Computer hardware	9,481	14,000	68%
Awards and contributions	5,120	9,500	54%
Computer software	-	1,000	0%
Subtotal office and general	<u>193,451</u>	<u>457,800</u>	
Power	229,293	441,500	52%
Professional fees:			
Legal	115,835	273,900	42%
Consulting	11,589	52,100	22%
Audit	14,800	25,500	58%
Subtotal professional fees	<u>142,224</u>	<u>351,500</u>	
Insurance	144,799	207,000	70%
Uncollectible accounts	44,755	100,000	45%
Communications	23,889	54,300	44%
Burden allocation	(906,169)	(1,406,000)	64%
Total Operating Expenses	<u>27,158,535</u>	<u>48,250,000</u>	56%
Operating Income	2,101,645	4,342,500	48%
NONOPERATING REVENUES (EXPENSES)			
Property taxes	204,374	506,000	40%
Investment income	91,257	367,000	25%
Gain on disposal of capital assets	2,505	-	-
Total Nonoperating Revenues	<u>298,136</u>	<u>873,000</u>	34%
Income Before Contributed Capital	<u>\$ 2,399,781</u>	<u>\$ 5,215,500</u>	46%

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON

December 31, 2020

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
ENGINEERING:				
E43 Regulator Relocation & Upgrade	10-02	350,000	441,468	-
E Reservoir and Pump Station	16-04	1,400,000	918,655	481,345
Paseo Santa Fe Project	16-05	1,850,000	1,461,687	388,313
Calle Maria Pipeline Extension	18-02	200,000	-	200,000
Lita Lane Pipeline Extension	18-04	81,000	-	81,000
HB Reservoir Rehabilitation	18-05	7,250,000	6,431,197	818,803
Four (4) Reservoirs Rehabilitation (On-going)	20-03	190,000	188,934	1,066
Vista Flume Replacement	21-01	750,000	-	750,000
Main Replacement Program	99-99	2,262,096	1,080,819	1,181,277
		<u>14,333,096</u>	<u>10,522,760</u>	<u>3,901,804</u>
FIELD SERVICES:				
Lobby Security Upgrade	18-12	48,000		48,000
Vehicles (3)	20-04	280,000	221,408	58,592
Boiler System	20-05	200,000	191,679	
Medium Duty Truck	21-02	120,000		120,000
Vacuum Excavator	21-03	66,000	56,254	
		<u>714,000</u>	<u>469,341</u>	<u>226,592</u>
INFORMATION TECHNOLOGY:				
Uninterruptible Power Supply (UPS) System	20-10	25,000		25,000
Document Management System	20-11	10,000		10,000
		<u>35,000</u>	<u>-</u>	<u>35,000</u>
OPERATIONS:				
Roof	20-13	9,000	10,284	-
Seismic Actuator	20-14	8,000	9,818	-
Water Quality Monitoring Panel	21-04	34,000	22,053	11,947
3 Motors Station 10			22,729	
		<u>51,000</u>	<u>64,884</u>	<u>11,947</u>
WATER RESOURCES:				
Warner Wellfield Assessment and Enhancement	20-15	500,000		500,000
Ditch Repair - Warner Ranch	21-05	2,190,000	1,690,074	499,926
		<u>2,690,000</u>	<u>1,690,074</u>	<u>999,926</u>
		<u>\$ 17,823,096</u>	<u>\$ 12,747,059</u>	<u>\$ 5,175,269</u>

VISTA IRRIGATION DISTRICT

PROPERTY REVENUES

Six Months Ended December 31, 2020 and Year Ended June 30, 2020

	12/31/20	6/30/20
Hein Hettinga	\$ 99,488	\$ 214,000
Department of Defense - Navy 2nd lease	52,574	103,727
My Country Club, Inc.	43,429	80,000
Lake Henshaw Resort, Inc.	33,727	39,006
Landscape Function Management, LLC	31,664	9,789
Department of Defense - Navy	29,595	58,389
Crown Castle - Cabrillo Circle	25,578	49,909
T-Mobile - Lupine Hills	25,486	49,820
Cingular Wireless/AT&T	21,614	41,989
Crown Castle GT Co.	21,581	42,405
Crown Castle - Vista Towers	12,039	23,263
Verizon Wireless	10,749	21,185
Puerta La Cruz	7,200	14,400
Sempra Energy	6,576	12,982
SDGE - 2nd lease	3,000	4,500
County of San Diego - Warner Pit	666	-
Department of Agriculture	500	500
Vallecitos Water District	360	360
S&S Seeds	-	3,415
Taylor Grazing	-	1,650
	<hr/>	<hr/>
TOTAL PROPERTY REVENUES	<u>\$ 425,826</u>	<u>\$ 771,289</u>

VISTA IRRIGATION DISTRICT

LEGAL EXPENSES Six Months Ending December 31, 2020

General Legal Fees

Liebert, Cassidy & Whitmore	General	37,000	
Rutan & Tucker LLP	General	<u>15,655</u>	
			\$ 52,655

Water Rights Legal Fees

Horton, Knox, Carter & Foote	Indians	60,000	
Rutan & Tucker LLP	Indians	<u>3,180</u>	
			<u>63,180</u>

Total Legal Costs (6 months) \$ 115,835

Total Budgeted Legal Costs (12 months) \$ 273,900



STAFF REPORT

Agenda Item: 9

Board Meeting Date: March 3, 2021
Prepared By: Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: MONTHLY WATER BILLING

RECOMMENDATION: Receive informational report related to converting the District billing process from bi-monthly to monthly.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: Moving from bi-monthly to monthly billing may be accomplished by deploying new technology District-wide and increasing staffing levels or by just increasing staffing levels. Converting from manual meter reading to Automated Meter Reading (AMR) is estimated to cost approximately \$14 million (the cost of labor and materials to install the AMR system). While additional meter readers will not be needed, additional customer service staff will be needed to handle increased workload; annual costs are estimated at just under \$500,000 (\$312,000 for salary and benefits, \$5,000 for annual depreciation costs for equipment and \$175,000 for annual bill printing, mailing and banking costs). There would also be one-time costs of approximately \$10,000 for office space and office equipment for additional staff.

Not converting to AMR, but continuing to read meters manually, would necessitate increasing meter reading and customer service staffing levels. Annual costs would be just over \$1.0 million (\$826,000 for salary and benefits, \$30,000 for annual depreciation costs for vehicles and equipment and \$175,000 for annual bill printing, mailing and banking costs). One-time costs of approximately \$30,000 for office space and office equipment for additional staff; the initial cost to purchase vehicles and equipment is estimated at \$150,000.

SUMMARY: The District has nine billing cycles; eight of those billing cycles are read on a bi-monthly basis and one is read on a monthly basis. Current Customer Service section staffing consists of two customer service supervisors, five meter readers, three customer service representatives, a senior customer service representative, a water conservation specialist and a cashier/receptionist. As requested by the Board, staff analyzed what it would take to convert from the District's current bi-monthly billing process to a monthly billing process given current staffing levels and costs associated with the conversion (e.g. moving to AMR, utility billing programming changes, bill printing and mailing services, etc.).

DETAILED REPORT: The District currently bills a majority of its customers on a bi-monthly billing basis. Each month, meter readers read five cycles (four bi-monthly cycles and one monthly cycle). Additionally, meter readers deliver door tags and lock meters, conduct meter maintenance and meet with customers regarding high reads or other meter reading related issues. Customer service representatives are responsible for processing bills, late notices, door tags and meter locks; they are also responsible for reviewing read reports, processing payment imports and returned checks and assisting customers (in-person and over the telephone).

As previously noted, the District could move from bi-monthly to monthly billing by leveraging and implementing AMR technology District-wide and increasing customer service staffing levels or by just increasing meter reading and customer service staffing levels. A cost analysis related to converting to AMR was conducted; the cost of labor and equipment to install new AMR meters, which would allow for remote meter reading, is estimated at \$14 million. While additional meter readers would not be needed once the AMR system is in place, additional customer service representatives (two positions) would be needed to handle the increased workload created processing monthly billings. Annual costs are estimated at just under \$500,000

(\$312,000 for salary and benefits, \$5,000 for annual depreciation costs for equipment and \$175,000 for annual bill printing, mailing and banking costs); the District would also incur one-time costs of approximately \$10,000 for office space and office equipment for additional staff.

Instead of implementing AMR technology, the District could continue to read meters manually; this option would require the District to increase meter reading as well as customer service staffing levels. Meter reading staff would be required read nine cycles per month rather than five. Customer service representatives time spent on the tasks previously outlined would likely increase by approximately 80% (nine versus five cycles per month). The cashier would likely see an increase in foot traffic, process more mail payments and experience an increased call volume.

To move to monthly billing with meters continuing to be read manually, the District would need to add four meter readers and two customer service representatives. Annual costs for this option are estimated to be just over \$1.0 million (\$826,000 for salary and benefits, \$30,000 for annual depreciation costs for vehicles and equipment and \$175,000 for annual bill printing, mailing and banking costs). Additionally, each meter reader would need an outfitted truck and handheld reading device, and each customer service representative would need a computer and telephone; the cost to purchase the vehicles and equipment is estimated at \$150,000. Approximately \$30,000 would need to be expended to setup workstations and office equipment for the customer service representatives and meter readers.

As detailed, the District's annual and one-time costs to convert to monthly billing would be significant and likely require an increase to District water rates and fees to implement. A less costly alternative would be to increase outreach efforts and customer education regarding the ability to make regular and additional payments towards their water bills at any time. This information could be provided to customers directly over the telephone or email, on the District's website and on-hold message, via bill messages and inserts and direct mailings.



STAFF REPORT

Board Meeting Date: March 3, 2021
Approved By: Brett Hodgkiss

SUBJECT: SPECIAL COUNSEL INTERVIEWS

RECOMMENDATION: Select potential dates in March 2021 to interview candidates for Special Counsel.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: At its January 20, 2021 meeting, the Board authorized staff to send a Request for Proposal (RFP) for Special Counsel Services to assist with implementation of San Luis Rey Indian Water Rights Settlement Agreement to selected attorneys/firms. Staff distributed the RFP on January 21, 2021 and sent follow up correspondence to attorneys/firms on February 11, 2021. As of the writing of this staff report, 16 of 28 attorneys/firms that received the RFP indicated that they intended to submit a proposal by the February 26, 2021 deadline, and two proposals had been received.

DETAILED REPORT: During the January 20, 2021 meeting, staff discussed the selection process with the Board; staff will review and rate the attorneys/firms submittals based on their qualifications, and attorneys/firms receiving the highest ratings will receive an invitation to participate in the interview process with the Board. It was noted in the RFP that the District would like to make its selection in March 2021. With this in mind, staff would like the Board to select potential dates in the latter part of March to interview the top candidates and discuss the interview process.

MARCH 2021						
S	M	T	W	T	F	S
14	15	16	17 <i>Board mtg.</i>	18	19	20
21	22	23	24	25	26	27
28	29	30	31 <i>Holiday</i>			



Possible date for Special Counsel interviews



Unavailable



STAFF REPORT

Agenda Item: 11

Board Meeting Date: March 3, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: MAY 2021 BOARD MEETING DATES

RECOMMENDATION: Consider moving the scheduled Board of Directors meeting on May 12 to May 5, 2021 and adding a second meeting on May 20, 2021.

PRIOR BOARD ACTION: On October 21, 2020, the Board established the 2021 Board meeting calendar scheduling only one meeting in May 2021 on May 12.

FISCAL IMPACT: None.

SUMMARY: In October 2020, the Board established its 2021 Board meeting schedule in light of known conflicts such as holidays, conferences, and other anticipated commitments of the individual Board members. Taking into consideration scheduling conflicts such as the Association of California Water Agencies (ACWA) Spring Conference in the first week of May and the California Special Districts Association (CSDA) Legislative Days in the third week of May, the Board elected to schedule only one meeting in May on May 12, 2021. ACWA has recently announced that the Spring Conference will be held virtually on May 12 and May 13, 2021, conflicting with the May 12, 2021 Board meeting. Given the change made by ACWA, staff recommends moving the May 12, 2021 Board meeting to May 5, 2021 and scheduling an adjourned Board meeting for Thursday, May 20, 2021 at 9 AM, avoiding a conflict with CSDA Legislative Days (May 18 and May 19, 2021).

MAY 2021						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12 <i>Board mtng.</i>	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

- CSDA Legislative Days
- ACWA Conference
- Unavailable
- Suggested Board meeting dates



Agenda Item: 12

STAFF REPORT

Board Meeting Date: March 3, 2021
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING
February 25, 2021

1. Retirement of Directors.
The Board adopted Resolution No. 2021-04 honoring Kathleen Hedberg upon her retirement from the Board of Directors and Resolution No. 2021-05 honoring Almis Udrys upon his retirement from the Board of Directors.
2. Approve the Recommended Debt Management Activities.
The Board adopted a resolution authorizing (i) the issuance of Subordinate Lien Water Revenue Refunding Bonds, Series 2021S-1 to refund the maturing Subordinate Lien Water Revenue Refunding Bonds, Series 2016S-1 and the outstanding Series 1 Extendable Commercial Paper; (ii) a negotiated method of sale; (iii) the execution and delivery of financing documents including the Indenture, Continuing Disclosure Agreements, Purchase Contract and Official Statement; (iv) the distribution of the Preliminary Official Statement; and (v) designation of the underwriting team and the Trustee and adopted a resolution authorizing (i) the issuance of Water Revenue Refunding Bonds, Series 2021B&C to refund a portion of bonds outstanding from Series 2016A&B to achieve debt service savings; (ii) a negotiated method of sale; (iii) the execution and delivery of financing documents, including the Indenture, Escrow Agreement, Continuing Disclosure Agreement, Purchase Contract and Official Statement; (iv) the distribution of the Preliminary Official Statement; and (v) the designation of the underwriting team and the trustee.
3. Agreement with Dell EMC for Datacenter Replacement Project.
The Board authorized the General Manager to enter into an agreement with Dell EMC in the amount of \$921,513.74 to replace and upgrade the Water Authority's datacenter and provide related warranty and support services for a five-year period ending July 1, 2026.
4. Reaffirmation of Water Authority Support for Potable Reuse Projects and Initiatives.
The Board adopted a Resolution in Support of Regional Potable Reuse Project, Programs, and Initiatives, a position of Support on H.R. 587 (Peters), relating to permitting requirements associated with discharge from the Point Loma Wastewater Treatment Plant, and adopted a position of Support if Amended on SB 45 (Portantino), relating to the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022.
5. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
6. Amendment to Professional Services Contract with On-Site Technical Services, Inc. for continued as-needed in-plant inspection services for CIP construction projects.
The Board accepted Amendments 1 through 4 for an increase of \$250,000 and authorized the General Manager to execute Amendment 5 to the professional services contract with On-Site Technical Services, Inc. in the amount of \$536,166 increasing the contract amount from \$3,000,000 to \$3,786,166.



7. Notice of Completion for the San Diego 28 Flow Control Facility Project.
The Board authorized the General Manager to accept the San Diego 28 Flow Control Facility project as complete, record the Notice of Completion, and release all funds held in retention to J.F. Shea Construction, Co., following the expiration of Notice of Completion period.
8. Amendment 1 to the professional services contract with Power Engineering Services, Inc., for specialty field support, analysis, and engineering services.
The Board authorized the General Manager to execute Amendment 1 to the contract with Power Engineering Services, Inc., in the amount of \$400,000 for as-needed specialty field support, analysis and engineering services, increasing the authorized cumulative contract amount from \$140,000 to \$540,000.
9. Accept the Padre Dam 7 Flow Control Facility.
The Board accepted the Padre Dam 7 Flow Control Facility as complete from Padre Dam Municipal Water District.
10. Adopt positions on various state bills.
The Board adopted a position of Oppose on AB 59 (Gabriel), relating to connection fees and capacity charges, a position of Support on ACR 17 (Voepel), relating to the declaration of Special Districts' Week, a position of Oppose Unless Amended on SB 223 (Dodd), relating to discontinuation of water service policies and practices, a position of Support on SB 323 (Caballero), relating to water and sewer rate validation actions, a position of Support on H.R. 535 (Garamendi), relating to COVID financial assistance for special districts, and a position of Support on S. 91 (Sinema), relating to COVID financial assistance for special districts.
11. Closed Session.
The Board approved to take the \$44,373,872.29 judgment payment from Metropolitan Water District of Southern California in the 2010-12 rate cases and to immediately issue payment pro rata to its member agencies of the full amount of the MWD judgment payment per the attached schedule.
12. Approval of Minutes.
The Board approved the minutes of the Formal Board of Directors' meeting of January 28, 2021.

\$44,373,872 Judgment Proceeds (2011-14 Only)

<u>Agency</u>	<u>Percentage</u>	<u>Amount</u>
Carlsbad MWD	3.81%	\$1,692,236.88
Del Mar, City of	0.24%	\$108,025.65
Escondido, City of	3.95%	\$1,754,022.94
Fallbrook PUD	2.05%	\$909,412.67
Helix WD	6.42%	\$2,847,389.34
Lakeside WD	0.78%	\$348,005.17
Oceanside, City of	5.30%	\$2,351,413.99
Olivenhain MWD	4.60%	\$2,039,332.40
Otay WD	7.13%	\$3,162,939.58
Padre Dam MWD	2.61%	\$1,157,551.53
Pendleton Military Reserve	0.01%	\$4,958.08
Poway, City of	2.63%	\$1,167,915.01
Rainbow MWD	3.03%	\$1,343,382.03
Ramona MWD	1.34%	\$596,663.83
Rincon Del Diablo MWD	1.42%	\$630,780.62
San Diego, City of	39.84%	\$17,676,521.64
San Dieguito WD	0.83%	\$368,002.42
Santa Fe ID	1.69%	\$748,699.93
Sweetwater Authority	1.97%	\$874,367.74
Vallecitos WD	3.58%	\$1,590,623.74
Valley Center MWD	3.00%	\$1,332,471.26
Vista ID	3.54%	\$1,571,006.35
Yuima MWD	0.22%	\$98,149.47



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date: March 3, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: March 3, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Building the Board Chair & Manager Connection (CSDA 2-day Virtual Workshop) <i>Mar. 8 and 15, 2021, 9:00 a.m.–12:00 p.m.</i> <i>Registration deadline: None</i>	
2	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Mar. 10, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
3	ACWA 2021 Virtual Legislative Symposium <i>Mar. 11, 2021; 9:00 a.m.–1:00 p.m.</i> <i>Deadline: 3/11/21</i>	MacKenzie (R)
4	ACWA Congressional Staff Panel (Webinar) <i>Mar. 17, 2021, 10:00 a.m.–11:00 a.m.</i> <i>Registration deadline: 3/17/21</i>	
5	ACWA Regulatory Landscape (Webinar) <i>Mar. 24, 2021, 10:00 a.m.–11:00 a.m.</i> <i>Registration deadline: 3/24/21</i>	
6	Groundwater Law and Legislation (Groundwater Resources Association) <i>Mar. 24, 2021, 9 a.m.–4:00 p.m.</i> <i>Registration deadline: 3/22/21</i>	
7	ACWA First 100 Days Outlook of the Biden Administration (Webinar) <i>Mar. 31, 2021, 10:00 a.m.–11:00 a.m.</i> <i>Registration deadline: 3/31/21</i>	
8	Is Your District Recession Ready? (CSDA Webinar) <i>Apr. 1, 2021, 10:00 a.m.–12:00 p.m.</i> <i>Registration deadline: None</i>	
9	Lessons Learned from 2020 and How They Will Impact Litigation for Years to Come (CSDA Webinar) <i>Apr. 6, 2021, 10:00–11:30 a.m.</i> <i>Registration deadline: None</i>	
10	Rate Setting Under Propositions 218 & 26 (CSDA Two-day Virtual Workshop) <i>Apr. 14 and 15, 2021, 9:00 a.m.–12:00 p.m. each day</i> <i>Registration deadline: None</i>	
11	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Apr. 14, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
12	Council of Water Utilities Meeting <i>Apr. 20, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	Sanchez ◊
13	Legislative, Legal and Local Responses to PFAS 2021 (CSDA Webinar) <i>Apr. 20, 2021, 10:00 a.m.–12:00 p.m.</i> <i>Registration deadline: None</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>May 12, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
15	ACWA Spring Conference <i>May 12-13, 2021–Virtual</i> <i>Registration deadline: 5/7/21</i>	MacKenzie (R)
16	Special Districts Legislative Days (CSDA Virtual Conference) <i>May 18-19, 2021, On demand</i> <i>Registration deadline: 4/16/21</i>	MacKenzie (R)
17	CSDA Quarterly Meeting <i>May 20, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	MacKenzie ◊
18	Ask the Experts: Financing Options for Your District (CSDA Webinar) <i>Jun. 4, 2021, 10:00–11:30 p.m.</i> <i>Registration deadline: None</i>	
19	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Jun. 9, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
20	Council of Water Utilities Meeting <i>Jun. 15, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
21	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Jul. 14, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
22	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Aug. 11, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
23	Council of Water Utilities Meeting <i>Aug. 17, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
24	CSDA Quarterly Meeting <i>Aug. 19, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
25	CSDA Annual Conference <i>Aug. 30-Sept. 2, 2021 in Monterey</i> <i>Registration deadline: 7/30/21</i>	
26	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Sept. 8, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
27	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
28	Council of Water Utilities Meeting <i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
29	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Nov. 10, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
30	CSDA Quarterly Meeting <i>Nov. 18, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	MacKenzie ◊
31	ACWA Fall Conference <i>Nov. 30-Dec. 3, 2021–Pasadena</i> <i>Registration deadline: TBD</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
32	Vista Chamber of Commerce Business Mixer (Virtual via Zoom) <i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
33	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 13-15, 2021</i> <i>Registration deadline: TBD</i>	

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◇=Attendee to self-register for virtual meeting.



STAFF REPORT

Board Meeting Date: March 3, 2021
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Alternative Energy Projects on Warner Ranch (March)
- Mutual Aid Agreement (April)
- Warner Wellfield Assessment (April)
- Request for Proposal for Audit Services (April)



STAFF REPORT

Agenda Item: 15

Board Meeting Date: March 3, 2021
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 16

Board Meeting Date:

March 3, 2021

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date:

March 3, 2021

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

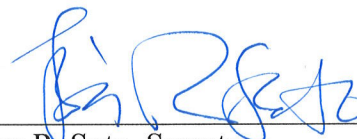
A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON MARCH 3, 2021 WAS ADJOURNED UNTIL 9:00 AM, MARCH 17, 2021 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

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AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: March 3, 2021