

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

December 7, 2022

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, December 7, 2022 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Miller called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Frank Wolinski, Director of Operations and Field Services; Greg Bryant, Customer Service Supervisor; and Breona Paz, Customer Service Supervisor. Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; and Shallako Goodrick, Director of Administration were also present via teleconference. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: Friends and family members of the three retiring employees, Gary Arrasmith, Rosemary Garza, and Jeff McKinley.

**3. PLEDGE OF ALLEGIANCE**

Director MacKenzie led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

General Manager Brett Hodgkiss requested that Consent Calendar Item 6.C (Waterline project approval) be pulled from the agenda.

22-12-121	<i>Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors approved the agenda as presented minus Consent Calendar Item 6.C.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

Director of Engineering Randy Whitmann provided clarification regarding Item 6.E, stating that the District did not require insurance/additional insured endorsement for this Encroachment Permit because the structures within the District's easement had already been constructed.

Director of Water Resources Don Smith provided clarification regarding an expenditure listed in Consent Calendar Item 6.H, (San Pasqual Underground Project 07/2022-09/2022), stating that the project is progressing within the approved budget.

22-12-122 *Upon motion by Director Kuchinsky, seconded by Director Vásquez and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors approved the Consent Calendar, including Resolution Nos. 22-44, 22-45 and 22-46 approving revision to the Compensation Schedule, ordering a final detachment, and approving disbursements, respectively.*

A. Revisions to Compensation Schedule

See staff report attached hereto.

*The Board adopted Resolution No. 22-44 approving revision to the Compensation Schedule effective January 1, 2023, by the following roll call vote:*

*AYES: Directors Vásquez, Kuchinsky, Sanchez, MacKenzie, and Miller*

*NOES: None*

*ABSTAIN: None*

*ABSENT: None*

*Resolution No. 22-44 is on file in the official Resolution book of the District.*

B. Paving Services

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to execute an agreement with Joe's Paving, Inc. for paving services on San Clemente Way in an amount of \$96,285.96.

C. Waterline project approval (PULLED)

D. Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted Grant of Right of Way (T54) for a specific easement over a commercial property and proposed parking lot consisting of approximately 0.42 gross acres owned by T H San Diego 1830 West LP, located at 1837 West Drive, Vista (LN 2022-049; APN 166-411-37; DIV NO 2).

E. Encroachment permit

See staff report attached hereto. Staff recommended and the Board approved Encroachment Permit (135) for a dedicated specific easement over a single-family residence, consisting of approximately 0.82 gross acres owned by David Chacon and Eliza Chacon, located at 2520 Buena Creek Road, Vista (LN 2022-045; APN 181-122-70; DIV NO 3).

F. Final detachment

See staff report attached hereto.

*The Board adopted Resolution No. 22-45 ordering the final detachment of the Sunset Drive Change of Organization to change Vista Irrigation District boundaries over approximately 8.04 acres (LN 2021-006; CF 500-375; LAFCO CO21-01; APNs 168-020-64, 168-030-45; DIV NO 4), by the following roll call vote:*

*AYES: Directors Vásquez, Kuchinsky, Sanchez, MacKenzie, and Miller  
NOES: None  
ABSTAIN: None  
ABSENT: None*

*Resolution No. 22-45 is on file in the official Resolution book of the District.*

G. Minutes of Board of Directors meeting on November 7, 14, and 16, 2022

The minutes of November 7, 14, and 16, 2022 were approved as presented.

H Resolution ratifying check disbursements

**RESOLUTION NO. 22-46**

**BE IT RESOLVED**, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 70842 through 71012 drawn on Union Bank totaling \$5,080,790.10.

**FURTHER RESOLVED** that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

**PASSED AND ADOPTED** unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 7<sup>th</sup> day of December 2022.

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**7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE GARY ARRASMITH**

See staff report attached hereto.

Director of Operations and Field Services Frank Wolinski provided information about retiring Vista Irrigation District employee Gary Arrasmith's work history and accomplishments with the District. He commented that Mr. Arrasmith's wide range of skills and abilities and his good-natured and quick-witted personality will be missed by all. Mr. Wolinski wished Mr. Arrasmith and his wife Carol a happy and long retirement.

Mr. Hodgkiss praised Mr. Arrasmith's ingenuity and resourcefulness and commented that Mr. Arrasmith has done a great job over the years keeping the District's 100-year old Vista Flume (Flume) in service. Mr. Hodgkiss also noted the leadership role that Mr. Arrasmith took on replacing the roof of the Beehive Bench section of the Flume. Mr. Hodgkiss and the Board joined in thanking Mr. Arrasmith for his service to the District and its customers and wished him all the best in his future.

22-12-123 *Upon motion by Director MacKenzie, seconded by Director Vásquez the Board of Directors adopted Resolution 22-47 honoring Gary Arrasmith for 22 years of service to the District and its customers, by the following roll call vote:*

*AYES: Directors Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller*  
*NOES: None*  
*ABSTAIN: None*  
*ABSENT: None*

*A copy of Resolution 22-47 is on file in the official Resolution Book of the District.*

Mr. Arrasmith was presented a framed copy of the resolution adopted in his honor and a gift from the Board. Mr. Arrasmith thanked the Board and commented that it has been his honor to work for the District, and he is appreciative of all the District has done for him and his family.

**8. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE ROSEMARY GARZA**

See staff report attached hereto.

Customer Service Supervisor Breona Paz provided information about retiring Vista Irrigation District employee Rosemary Garza's work history and accomplishment with the District. She commented that Ms. Garza's friendly personality and problem-solving nature is what customers are drawn to and the reason why many ask for her by name. Ms. Paz thanked Ms. Garza for taking her under her wing when she was new with the District; she wished Ms. Garza and her family nothing but happiness in her retirement.

Mr. Hodgkiss commented on Ms. Garza's infectious, cheerful demeanor, which he said will be missed by the District and its customers. Ms. Garza said she thanked God for opening doors that led her to her job with the District. She expressed appreciation for the District's patience and support during a health crisis in her family. She acknowledged and thanked her meter reader partner, Jeff McKinley, who was also retiring. She also thanked the Board and Mr. Hodgkiss, whom she said is a good man. The Board joined in thanking Ms. Garza for a job well done.

22-12-124 *Upon motion by Director MacKenzie, seconded by Director Vásquez the Board of Directors adopted Resolution 22-48 honoring Rosemary Garza for 22 years of service to the District and its customers, by the following roll call vote:*

*AYES: Directors Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller*  
*NOES: None*  
*ABSTAIN: None*  
*ABSENT: None*

*A copy of Resolution 22-48 is on file in the official Resolution Book of the District.*

**9. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE JEFF MCKINLEY**

See staff report attached hereto.

Customer Service Supervisor Greg Bryant provided information about retiring Vista Irrigation District employee Jeff McKinley's work history and accomplishment with the District. He commented that Mr. McKinley's positive attitude has been especially appreciated in the Customer Service Department. He

thanked Mr. McKinley for his help over the years and commented that his co-workers and the District will miss him. Mr. Bryant also acknowledged and thanked Mr. McKinley for his 20 years of service in the United States Navy prior to his employment with the District. He wished Mr. McKinley and his family a long and happy retirement.

Mr. Hodgkiss praised Mr. McKinley for his willingness to step in and help with investigating water waste complaints when the District's Water Conservation Specialist has been unavailable, adding that he always took care of whatever the issue was quickly, efficiently and with great attention to detail. Mr. Hodgkiss and the Board joined in thanking Mr. McKinley for his service to the District and its customers and wished him all the best in his retirement.

Mr. McKinley thanked the District, the Board of Directors and his customer service representative partner, Rosemary Garza. He said that he will miss the people he has worked with tremendously, especially his supervisor, Greg Bryant.

22-12-125     *Upon motion by Director Vásquez, seconded by Director Kuchinsky the Board of Directors adopted Resolution 22-49 honoring Jeff McKinley for 9 years of service to the District and its customers, by the following roll call vote:*

*AYES:             Directors Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller*  
*NOES:             None*  
*ABSTAIN:         None*  
*ABSENT:          None*

*A copy of Resolution 22-49 is on file in the official Resolution Book of the District.*

A brief break was taken from 9:33 a.m. to 9:55 a.m. Upon return from break, present in the Boardroom was Mr. Wolinski only. Mr. Smith, Mr. Whitmann, and Ms. Goodrick were also present via teleconference.

**10.     DIVISION REPORTS**

See staff report attached hereto.

The Board discussed the water level at Lake Henshaw. Mr. Smith commented that the water level is typically around 2,500 acre feet by the beginning of October so the water level being at 3,507 acre feet is higher than usual for this time of year.

Mr. Wolinski updated the Board on the Pechstein beam reinforcement project. Director Sanchez requested that the Board be provided photographs showing the progress being made with the Pechstein beam reinforcement and the Edgemoor (E) Reservoir Replacement and Pump Station projects as part of a future Division Reports agenda item.

Mr. Smith updated the Board regarding the status of the San Pasqual Underground Project stating that, as of December 1, 2022, the percentage of project completion was at 66 percent for time and 71 percent for cost.

**11.     VISTA IRRIGATION DISTRICT 100<sup>TH</sup> ANNIVERSARY COMMEMORATIVE ITEMS**

See staff report attached hereto.

Mr. Hodgkiss provided an update of plans being made for the District's 100<sup>th</sup> Anniversary Celebration. He showed the Board a selection of possible jacket options to be provided to employees to commemorate this important milestone. By consensus of the Board, a favorite was chosen. The Board also discussed the letterhead and business card designs featuring the commemorative version of the District's logo. For the letterhead, Director MacKenzie suggested adding the Directors' division numbers after the names; the Board was in agreement with the designs, including adding division numbers to the letterhead. The Board discussed different ideas for community outreach throughout 2023, which will be discussed by the ad hoc committee.

Director Sanchez updated the Board on ideas the ad hoc committee plans to further investigate and discuss. He stated the ad hoc committee would like a group photograph to be taken of the District's employees sometime in 2023. Mr. Sanchez reviewed other items on the ad hoc committee's list, including a street banner for downtown Vista and giveaway ideas for an open house event and other events throughout the year. He briefly mentioned other ideas, including requesting resolutions/proclamations from various legislative offices and public agencies recognizing the District's milestone. Director MacKenzie shared some giveaway items she received at the recent Olivenhain Municipal Water District's open house.

Director Kuchinsky stated that the Vista Chamber of Commerce (Chamber) would welcome a presentation by the District at an upcoming Government Affairs Committee meeting, adding that the Chamber may be of assistance in spreading the word of the District's milestone. Mr. Hodgkiss commented that the District is short staffed due to position vacancies so some time will be needed to accomplish all that is desired. The Board members offered to help at community events. Mr. Hodgkiss thanked the Board for its patience and offering to help.

## **12. ASSEMBLY BILL 2449 – NEW LIMITED TELECONFERENCEING RULES**

See staff report attached hereto.

General Counsel Elizabeth Mitchell presented via a PowerPoint presentation (attached hereto as Exhibit A) an overview of Assembly Bill (AB) 2449, which sets forth new limited teleconferencing rules under the Ralph M. Brown Act (Brown Act) beginning January 1, 2023. It was noted that the specific statutory requirements associated with the provisions for teleconferencing would necessitate upgrades to the District's audio/visual system in the Boardroom, such as installation of a two-way audio/visual platform, or a two-way telephonic service and a live webcasting of the meeting. The Board decided to continue to follow existing Brown Act teleconferencing rules for remote participation in meetings, which remain in place under AB 2449, at this time. With Boardroom audio/visual upgrades being planned in the future, the Board expressed a desire to revisit this matter after the upgrades are complete.

22-12-126	<i>Upon motion by Director Sanchez, seconded by Director MacKenzie and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors decided to make no changes in order to take advantage of AB 2449 regarding teleconferencing at this time.</i>
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## **13. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

President Miller reported that the San Diego County Water Authority (Water Authority) Board of Directors met and conducted routine business. He stated that the new committee appointments have been

made for 2023; he was placed on the Water Authority Engineering and the Imported Water committees for 2023.

President Miller reported that, at the Metropolitan Water District, he was appointed Chair of the ad hoc committee for the Bay Delta/Colorado River Negotiations Team. The Board congratulated him on this appointment.

#### **14. MEETINGS AND EVENTS**

See staff report attached hereto.

Director MacKenzie reported on her attendance at a recent meeting of the Local Agencies Formation Commission (LAFCO), stating that the District's letter regarding the Fallbrook Public Utility District and the Rainbow Municipal Water District Proposed Reorganizations was favorably received by LAFCO. She reported on upcoming items to be considered by the LAFCO Board.

Director MacKenzie reported on her attendance at a meeting of California Special District's Association (CSDA) Board of Directors in which trial memberships were discussed. Director MacKenzie reported on CSDA event attendances for 2022.

Director MacKenzie reported on her attendance at the recent Association of California Water Agencies (ACWA) Conference in which she attended the ACWA Joint Powers Insurance Authority (JPIA) Board of Directors meeting; she stated the meeting was very interesting and informative. While at the ACWA Conference, Director MacKenzie attended a meeting of the ACWA Local Governments Committee.

Director Sanchez reported on his attendance at the recent ACWA Conference, apologizing for missing part of the ACWA JPIA Board meeting. He commented that he learned a lot at this meeting about the services ACWA JPIA provides. He also attended meetings of the ACWA Energy and ACWA Federal Affairs Committees.

Director Vásquez reported on his attendance at the CSDA Quarterly meeting in which the officers for 2023 were elected and information regarding the homeless population in San Diego was presented. Director Vásquez also reported on his attendance at the recent ACWA Conference, including meetings of the ACWA Groundwater and Water Quality Committees and ACWA Region 10.

Director Kuchinsky reported on his attendance at a meeting of the Vista Chamber of Commerce Government Affairs Committee, which included a City of Vista development update. He provided a news article about the update (attached hereto as Exhibit B).

Director Miller reported on his attendance at the CSDA Quarterly meeting, which included a presentation regarding the homeless population in San Diego. He also reported on his attendance at the recent ACWA Conference where he attended a meeting of the ACWA Energy Committee.

Director Kuchinsky requested to attend Governance Leadership Training by the Special District Leadership Academy in 2023. Director MacKenzie requested to attend ACWA State Legislative Committee meetings throughout 2023 as her schedule allows.

A brief break was taken from 12:06 p.m. to 12:09 p.m. Upon return from break the Board took the following action:



22-12-127 *Upon motion by Director Sanchez, seconded by Director Vásquez and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors authorized Director Kuchinsky to attend the Governance Leadership Training in 2023 and Director MacKenzie to attend ACWA State Legislative Committee meetings throughout 2023 as her schedule allows.*

At 12:12 p.m., Director Sanchez left the meeting to attend to another obligation.

**15. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

None were presented.

**16. COMMENTS BY DIRECTORS**

Director Kuchinsky expressed appreciation for the Employee Appreciation event the previous day. The Directors all wished staff and each other happy and safe holidays.

**17. COMMENTS BY GENERAL COUNSEL**

General Counsel Mitchell wished everyone a Merry Christmas and a Happy New Year.

**18. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss commented on a memorandum that he provided the Board summarizing the key provisions of Senate Bill 1157 (Hertzberg) (attached hereto as Exhibit C). He wished everyone a happy and safe holiday season.

**19. CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER**

This item was postponed until the January 4, 2023 Board meeting.

**20. ANNUAL ORGANIZATIONAL MEETING**

See staff report attached hereto.

President Miller presided over the Board elections for the upcoming 2023 year. Director Vásquez nominated Director MacKenzie to be Board President for 2023.

22-12-128 *Upon motion by Director Vásquez, seconded by Director Kuchinsky and carried (3 ayes: Vásquez, Kuchinsky, and Miller; 1 abstain: MacKenzie; and 1 absent: Sanchez), the Board of Directors elected Jo MacKenzie as Board President for 2023.*

Director Kuchinsky nominated Director Vásquez to be First Vice President for 2023.



22-12-129 *Upon motion by Director Kuchinsky, seconded by Director MacKenzie and carried (4 ayes: Vásquez, Kuchinsky, MacKenzie and Miller; 1 absent: Sanchez), the Board of Directors elected Richard Vásquez as First Vice President for 2023, to preside in the absence of the President.*

Director MacKenzie nominated Directors Sanchez, Kuchinsky, and Miller to serve as Vice Presidents for 2023.

22-12-130 *Upon motion by Director MacKenzie, seconded by Director Kuchinsky and carried (4 ayes: Vásquez, Kuchinsky, MacKenzie and Miller; 1 absent: Sanchez), the Board of Directors elected Directors Sanchez, Kuchinsky, and Miller to serve as Vice Presidents for 2023.*

Director Vásquez moved to approve staff's recommendation for the positions of Secretary of the Board, Assistant Secretaries of the Board, Treasurer, and Assistant Treasures.

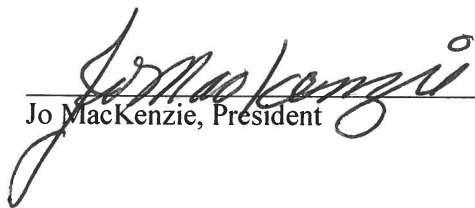
22-12-131 *Upon motion by Director Vásquez, seconded by Director Kuchinsky and carried (4 ayes: Vásquez, Kuchinsky, MacKenzie and Miller; 1 absent: Sanchez), the Board of Directors designated Lisa Soto to serve as Secretary of the Board with Ramae Ogilvie and Brett Hodgkiss designated as Assistant Secretaries of the Board. Shallako Goodrick was designated to serve as Treasurer with Brett Hodgkiss designated as Assistant Treasurer.*

Mr. Hodgkiss noted that the election results will be certified the following day (December 8, 2022) and requested that Directors Miller and Kuchinsky make arrangements with the Board Secretary to take the Oath of Office at their earliest convenience after the election is certified.

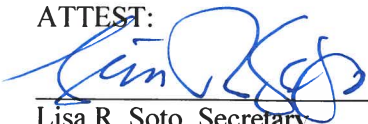
President Miller requested that his fellow Directors think about what Committees they would like to serve on in 2023 and let Director MacKenzie know, as Committee appointments will be made by incoming Board President MacKenzie at the January 4, 2023 Board meeting.

## 21. ADJOURNMENT

There being no further business to come before the Board, at 12:21 p.m. President Miller adjourned the meeting.

  
Jo MacKenzie, President

ATTEST:

  
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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Shallako Goodrick  
**Approved By:** Brett Hodgkiss

**SUBJECT:** REVISIONS TO COMPENSATION SCHEDULE

**RECOMMENDATION:** Adopt Resolution No. 22-XX approving revisions to the Compensation Schedule effective January 1, 2023.

**PRIOR BOARD ACTION:** At least annually, the Board approves a Compensation Schedule for all employees to facilitate California Public Employees' Retirement System (CalPERS) reporting requirements under state pension law. Most recently, the Board adopted revisions to the Compensation Schedule on August 17, 2022.

**FISCAL IMPACT:** Revisions to the Compensation Schedule effective January 1, 2023 will increase annual labor costs by approximately \$354,000.

**SUMMARY:** CalPERS retirement law requires that the governing body of all public agencies approve a salary schedule and any revisions thereto for all employees in an open public forum.

**DETAILED REPORT:** The California Code of Regulations (CCR) at Section 570.5 requires public agencies to make duly adopted and approved pay schedules publicly available prior to including the compensation as a part of the members' retirement benefit. CCR Section 570.5 requires that the employee pay rate be limited to the amount listed on a pay schedule that has been duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws.

Increases in the proposed 2023 schedule reflect negotiated salary adjustments in accordance with the Board approved Memorandum of Agreement with the Teamsters Union, which also established terms and conditions of employment for unrepresented employees, for a three year term beginning on January 1, 2022 and ending on December 31, 2024. The economic terms that were negotiated with the new employee agreements include a salary range adjustment effective January 1, 2023; the salary adjustment is equal to 95% of the San Diego Consumer Price Index for All Urban Consumers for the twelve-month period ended June 30, 2022 (cap of 4%) resulting in an increase of 4%.

Two new job titles, Utility Worker Trainee and Utility Worker, have been added to the Compensation Schedule; these are not new positions but updates to the job titles to reflect current naming conventions in water utilities. Effectively, the Utility Worker Trainee and Utility Worker will replace the Laborer Trainee and Laborer, respectively. Additionally, the title of Welder Helper has been deleted from the Compensation Schedule; the incumbent's job title will become Equipment Operator, which has the same essential functions, qualification requirements, and wages as the Welder Helper. These changes will not result in a change in the maximum staffing level, which remains at 88.

**ATTACHMENT:** Resolution No. 22-XX approving revisions to the Compensation Schedule effective January 1, 2023

RESOLUTION NO. 22-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE  
EFFECTIVE JANUARY 1, 2023

WHEREAS, Vista Irrigation District’s negotiating team completed meet and confer labor negotiations for 2022, 2023 and 2024 salaries and benefits as set forth in a Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the three years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as “compensation earnable” for purposes of calculating a member’s retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby approves and adopts a revision to the Compensation Schedule to reflect that change as set forth in the attached “Exhibit A”, incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 7<sup>th</sup> day of December 2022, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Marty Miller, President

ATTEST:

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Lisa Soto, Secretary  
Board of Directors  
Vista Irrigation District

# EXHIBIT A

## Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2023

Job Title	Range - Monthly			Non-Exempt	Exempt
Accountant	\$7,358	-	\$8,944	X	
Accounts Payable Clerk	\$5,217	-	\$6,342	X	
Administrative Assistant	\$6,565	-	\$7,980	X	
Administrative Secretary	\$5,459	-	\$6,636	X	
Construction Worker (New Series)	\$5,217	-	\$6,342	X	
Construction Worker (Terminal)	\$5,459	-	\$6,636	X	
Customer Service Representative (New Series)	\$5,217	-	\$6,342	X	
Customer Service Representative (Terminal)	\$5,459	-	\$6,636	X	
Engineering Aide	\$6,565	-	\$7,980	X	
Engineering Inspector	\$7,874	-	\$9,570	X	
Engineering Specialist I	\$7,358	-	\$8,944	X	
Engineering Specialist II	\$7,874	-	\$9,570	X	
Equipment Mechanic	\$6,277	-	\$7,630	X	
Equipment Operator	\$6,277	-	\$7,630	X	
Executive Assistant/Secretary of the Board	\$7,874	-	\$9,570	X	
Facilities Locator	\$5,807	-	\$7,059	X	
Facilities Office Assistant	\$5,459	-	\$6,636	X	
Facilities Worker	\$6,277	-	\$7,630	X	
GIS Specialist	\$7,358	-	\$8,944	X	
GIS Systems Associate	\$8,301	-	\$10,090	X	
Heavy Equipment Operator	\$6,565	-	\$7,980	X	
Human Resources Office Assistant	\$5,807	-	\$7,059	X	
Information Technology System Administrator	\$8,301	-	\$10,090	X	
Inventory Control Clerk	\$5,217	-	\$6,342	X	
Maintenance Worker	\$5,217	-	\$6,342	X	
Management Analyst	\$8,301	-	\$10,090	X	
Meter Reader	\$4,507	-	\$5,478	X	
Meter Reader Trainee	\$4,292	-	\$5,216	X	
Meter Repair Technician	\$5,459	-	\$6,636	X	
Purchasing Agent	\$7,358	-	\$8,944	X	
Receptionist/Cashier	\$5,217	-	\$6,342	X	
Safety & Risk Administrator	\$9,633		\$11,709	X	
Senior Accountant	\$8,301	-	\$10,090	X	
Senior Construction Worker	\$7,358	-	\$8,944	X	
Senior Customer Service Representative	\$5,807	-	\$7,059	X	
Senior Equipment Mechanic	\$7,358	-	\$8,944	X	
Senior Facilities Worker	\$7,358	-	\$8,944	X	
System Controls Technician I	\$7,358	-	\$8,944	X	
System Controls Technician II	\$7,874	-	\$9,570	X	
System Controls Technician III	\$8,301	-	\$10,090	X	
System Operator I	\$6,565	-	\$7,980	X	
System Operator II	\$6,955	-	\$8,454	X	
Utility Worker (New Series)	\$4,732	-	\$5,752	X	
Utility Worker (Terminal)	\$5,217	-	\$6,342	X	

# EXHIBIT A

## Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2023

Job Title	Range - Monthly		Non-Exempt	Exempt
Utility Worker Trainee	\$4,507	-	\$5,478	X
Water Conservation Specialist I	\$7,358	-	\$8,944	X
Water Conservation Specialist II	\$7,874	-	\$9,570	X
Water Quality Operator I	\$6,565	-	\$7,980	X
Water Quality Operator II	\$6,955	-	\$8,454	X
Water Quality Operator III	\$7,358	-	\$8,944	X
Water Resources Aide	\$5,807	-	\$7,059	X
Water Resources Office Assistant	\$5,459	-	\$6,636	X
Water Resources Specialist	\$8,301	-	\$10,090	X
Welder I	\$6,565	-	\$7,980	X
Welder II	\$6,955	-	\$8,454	X
Welder/Equipment Operator	\$6,955	-	\$8,454	X
Construction Supervisor	\$9,633	-	\$11,709	X
Customer Service Supervisor	\$8,681	-	\$10,552	X
Director of Administration	\$13,895	-	\$16,890	X
Director of Engineering	\$15,927	-	\$19,360	X
Director of Operations and Field Services	\$13,895	-	\$16,890	X
Director of Water Resources	\$15,927	-	\$19,360	X
Engineering Project Manager	\$12,820	-	\$15,583	X
Engineering Services Manager	\$12,820	-	\$15,583	X
Facilities Supervisor	\$9,633	-	\$11,709	X
Finance Manager	\$12,820	-	\$15,583	X
Finance Supervisor	\$9,633	-	\$11,709	X
General Manager	\$22,039		\$22,039	X
Human Resources Manager	\$12,820	-	\$15,583	X
Information Technology Supervisor	\$9,633	-	\$11,709	X
System Controls Supervisor	\$9,633	-	\$11,709	X
Water Distribution Supervisor	\$9,633	-	\$11,709	X
Water Resources Supervisor	\$7,668	-	\$9,321	X
Board of Director (per meeting)	\$200	-	\$200	



## STAFF REPORT

Agenda Item: 6.B

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

SUBJECT: PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to execute an agreement with Joe's Paving, Inc. for paving services on San Clemente Way in an amount of \$96,285.96.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$96,285.96.

SUMMARY: The District advertised and solicited bids from nine contractors for final asphalt repairs for this project. Two contractors attended the mandatory job walk, and two responsive bids were received. Joe's Paving, Inc. responded with the lowest bid.

DETAILED REPORT: District staff installed approximately 1,700 feet of various sizes of PVC pipe in San Clemente Way. Requirements for this project include approximately 8,100 square feet of trench paving, 2,750 square feet of remove and replace, 165 feet of machined curb and 720 feet of rolled curb. The bid results are as follows:

Joe's Paving, Inc.	\$96,285.96
Ramona Paving & Construction Corp.	\$124,592.50



## STAFF REPORT

Agenda Item: 6.C

<b>Board Meeting Date:</b>	<b>December 7, 2022</b>
<b>Prepared By:</b>	<b>Robert Scholl</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project for a retail development known as Melrose Retail Development, consisting of approximately 1.40 gross acres owned by NMC Vista Palomar, LLC, located at 2655 South Melrose Drive, Vista (LN 2022-025; APN 221-011-26; DIV NO 4).

PRIOR BOARD ACTION: None.

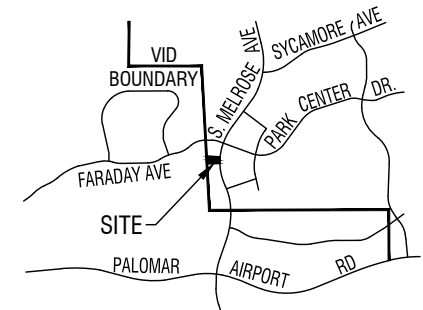
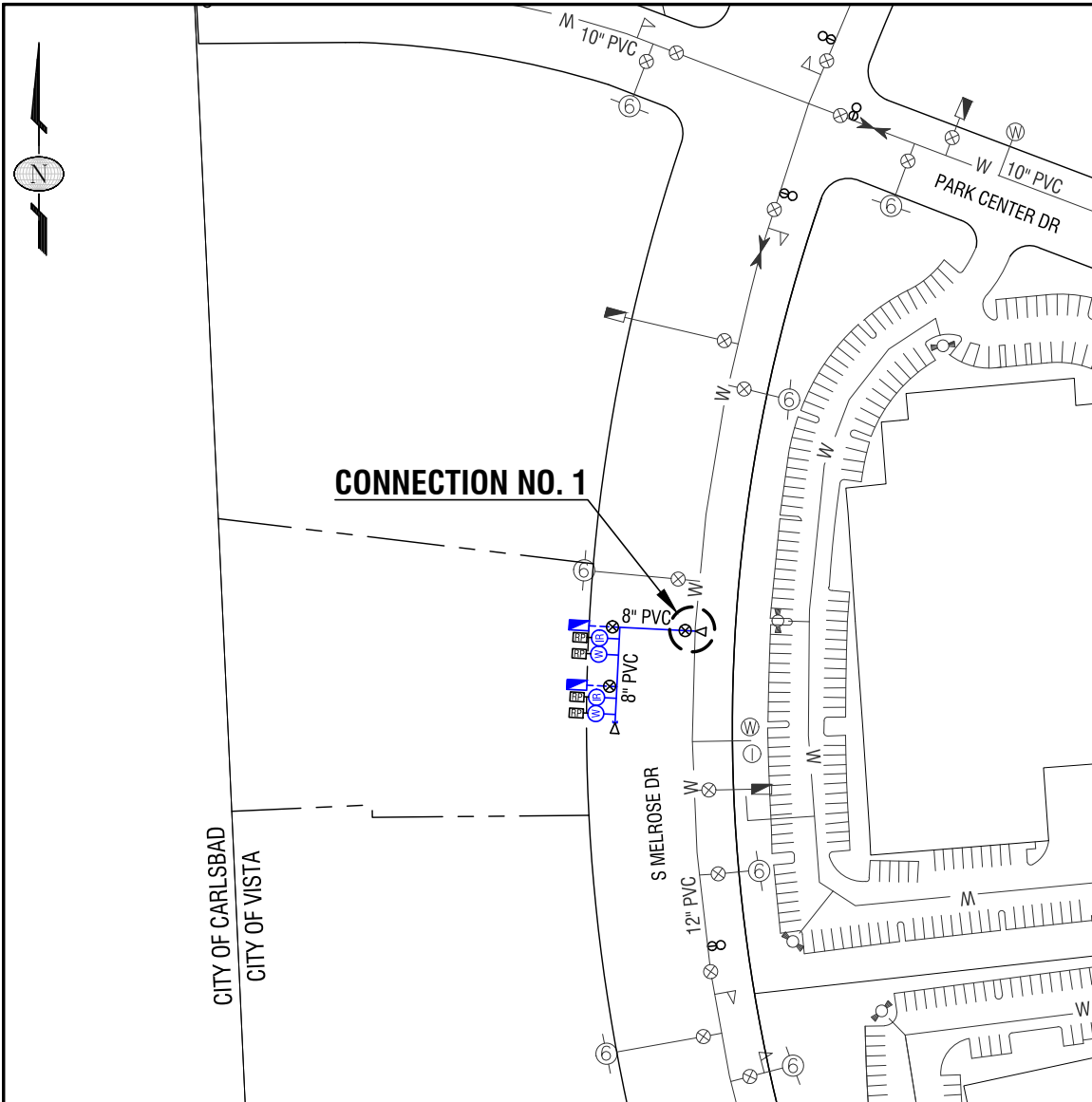
FISCAL IMPACT: None.

SUMMARY: The District has signed the improvement plans for this waterline project; approval of this project will allow the General Manager to execute a construction agreement with the owner.

DETAILED REPORT: Under District inspection, the owner's contractor will install approximately 115 feet of 8-inch waterline, one 2-inch domestic service, one 1-inch domestic service, two 3/4-inch irrigation services, two 4-inch fire services, and make connections as approved on the plans. The new water facilities will be located within the public right of way of South Melrose Drive. The owner will also submit applications and pay the necessary fees to the District for water meters. Approval of this waterline project will allow the owner to proceed with the development of their project.

ATTACHMENT: Map





### VICINITY MAP

### LEGEND

#### EXISTING

- W — WATER MAIN
- ⊗ BLOW OFF
- ▽ AIR VENT
- ⊗ VALVE
- ⊕ (6) FIRE HYDRANT
- ▬ PRIVATE RPDA

#### PROPOSED PUBLIC

- PVC (DR14) WATER
- ⊗ VALVE
- (W) WATER LATERAL
- (IR) IRRIGATION LATERAL

#### PROPOSED PRIVATE

- ▬ PRIVATE RPDA
- (RP) PRIVATE RP

**CONNECTION NO. 1**

**OWNER:**  
 NMC VISTA PALOMAR, LLC  
 A CALIFORNIA LIMITED LIABILITY COMPANY  
 5850 CANOGA AVENUE, SUITE #650  
 WOODLAND HILLS, CA 91367  
 ATT: MR. SANDORD SIGAL

**ENGINEER:**  
 KIMLEY HORN AND ASSOCIATES INC.  
 1100 TOWN & COUNTRY ROAD, SUITE 700  
 ORANGE, CA 92868  
 714-939-1030

## VISTA IRRIGATION DISTRICT MELROSE RETAIL DEVELOPMENT S. MELROSE DRIVE

APN 221-011-26		T.B.
SCALE: NONE		L.N. 2022-025
APPD. BY	DATE	W.O.
DRAWN BY JS	DATE 11/03/22	
SHEET 1 of 1	MAP E25	

REVISED: 11/4/22 Emalee Sena



## STAFF REPORT

Agenda Item: 6.D

Board Meeting Date:	December 7, 2022
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

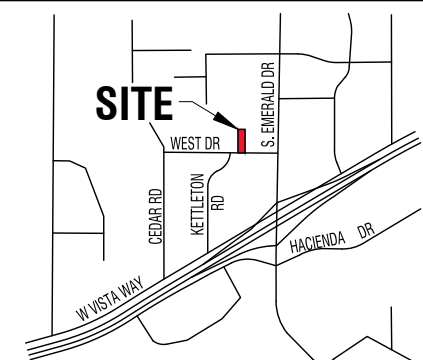
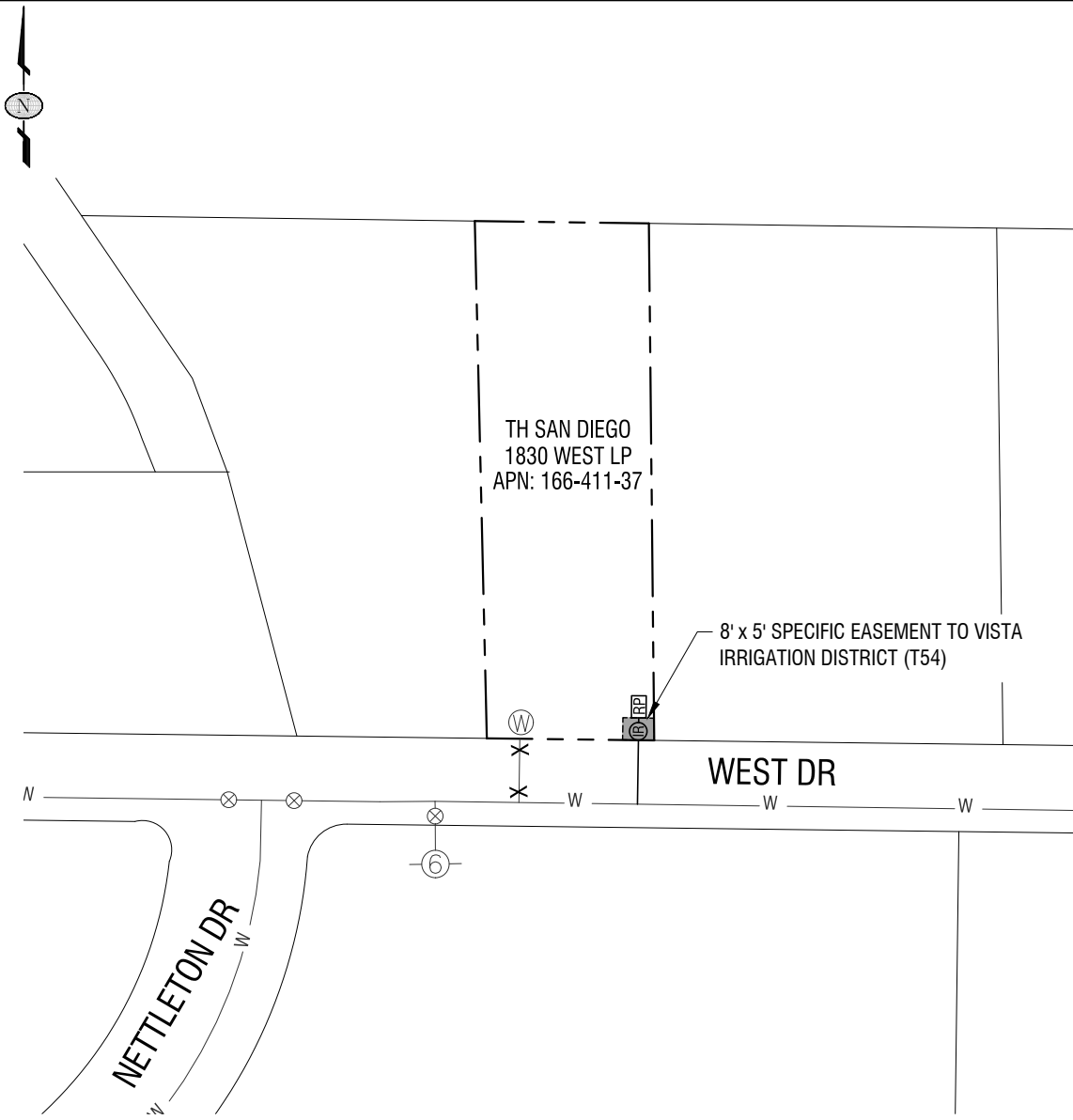
RECOMMENDATION: Accept Grant of Right of Way (T54) for a specific easement over a commercial property and proposed parking lot consisting of approximately 0.42 gross acres owned by T H San Diego 1830 West LP, located at 1837 West Drive, Vista (LN 2022-049; APN 166-411-37; DIV NO 2).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: T H San Diego 1830 West LP is in the process of developing a parking lot located at 1837 West Drive. The existing 5/8-inch meter feeding the site will be terminated and replaced with a 1-inch irrigation meter located within the southeasterly corner of the property, requiring the owner to grant an easement to the District. Acceptance of Grant of Right of Way (T54) via easement document will allow the District to secure a dedicated 8-foot by 5-foot specific easement over the proposed District facility.

ATTACHMENT: Map



**VICINITY MAP**  
NTS

**LEGEND**

**EXISTING**

- W — WATER MAIN
- ⊗ VALVE
- (6) — FIRE HYDRANT
- X - X - (W) SEWER EXIST. SERVICE

**PROPOSED**

- (IR) — IRRIGATION SERVICE
- (RP) — PRIVATE RP BACKFLOW
- SPECIFIC EASEMENT TO VISTA IRRIGATION DISTRICT (T54)

**OWNER:**  
T H San Diego 1830 West  
3000 OLYMPIC BLVD. #2120  
SANTA MONICA, CA 90404

**VISTA IRRIGATION DISTRICT  
GRANT OF RIGHT OF WAY  
(T54)**

APN 166-411-37		T.B.
SCALE: NONE		LN 2022-049
APPD. BY: RS	DATE: 11/28/22	W.O.
DRAWN BY: JS	DATE: 11/28/22	
SHEET 1 of 1	MAP: B15	

REVISED: 11/4/22 Jose Sanchez  
Z:\Engineering\JOBS\LN 2022\LN 2022-049 Vista Pace\Grant of Right of Way\2022-049 Grant RW



## STAFF REPORT

**Agenda Item: 6.E**

<b>Board Meeting Date:</b>	<b>December 7, 2022</b>
<b>Prepared By:</b>	<b>Robert Scholl</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

SUBJECT: ENCROACHMENT PERMIT

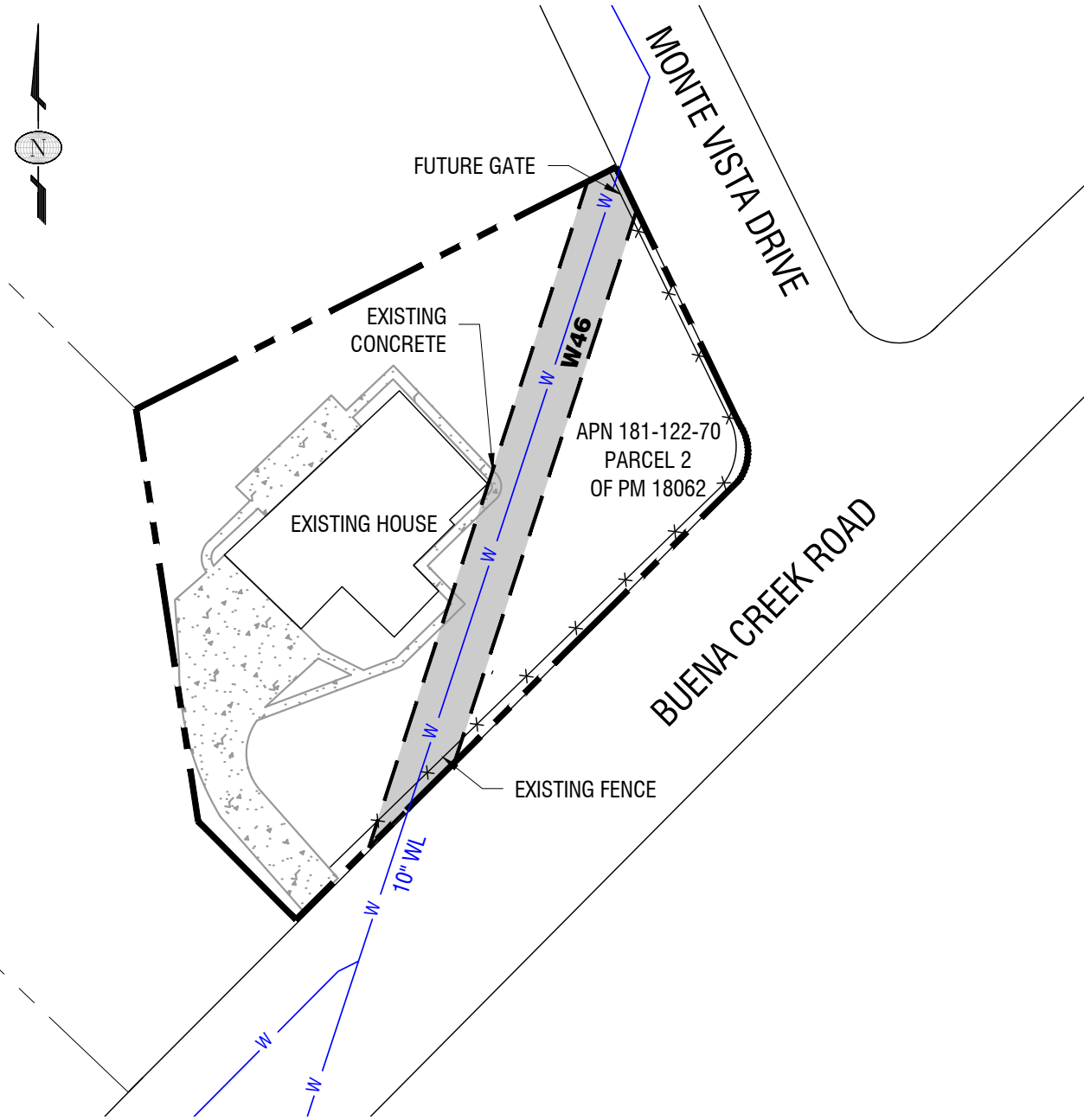
RECOMMENDATION: Approve Encroachment Permit (135) for a dedicated specific easement over a single-family residence, consisting of approximately 0.82 gross acres owned by David Chacon and Eliza Chacon, located at 2520 Buena Creek Road, Vista (LN 2022-045; APN 181-122-70; DIV NO 3).

PRIOR BOARD ACTION: On March 19, 1998, the Board approved Parcel Map 18062 and accepted Grant of Right of Way (W46).

FISCAL IMPACT: None.

SUMMARY: The owners, David and Eliza Chacon, have recently purchased a single-family residence located at 2520 Buena Creek Road in Vista (APN 181-122-70). In September 2022, District staff noticed that the owners were constructing a fence along the property frontages of Buena Creek Road and Monte Vista Drive that cross Specific Easement (W46). Further review of existing site conditions also found other improvements (concrete pad) that encroach into the easement. Approval of the Encroachment Permit (135) will allow the encroachments to remain; in accordance with said permit, any costs to replace the encroachments as the result of a District water main repair will be borne by the permittee.

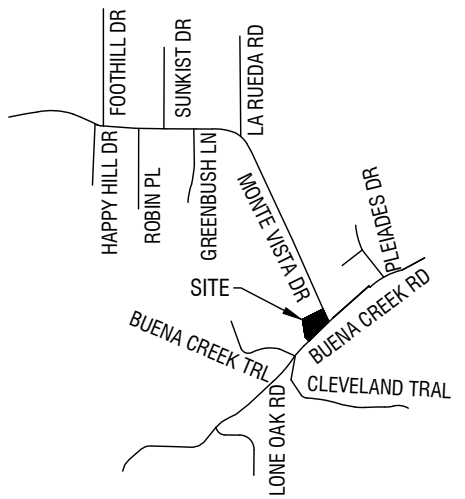
ATTACHMENT: Map



APN 181-122-70  
 PARCEL 2  
 OF PM 18062

**OWNER:**  
 ELIZA AND DAVID CHACON  
 2520 BUENA CREEK ROAD  
 VISTA, CA 92084

NOTE: ALL EXISTING ENCROACHMENTS WITHIN VISTA IRRIGATION DISTRICT EASEMENT ARE APPROXIMATE AND SHOWN FOR REFERENCE PURPOSES ONLY.



**VICINITY MAP**

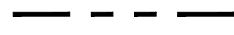
NTS

**LEGEND**

EXISTING



WATER MAIN



PROPERTY LINE

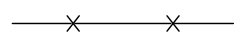


EXISTING SPECIFIC EASMENT ENCROACHMENT AREA (W46, PER DOC NO. 98-414373, RECORDED JULY 6, 1998 IN BK OF PARCEL MAPS, PG 18062)

**ENCROACHMENT PERMIT NO. 135**



EXISTING CONCRETE



EXISTING FENCE

**VISTA IRRIGATION DISTRICT  
 ENCROACHMENT PERMIT NO. 135**

**2520 BUENA CREEK ROAD**

APN: 181-122-70	T.B.
SCALE: NONE	L.N. 2022-045
APPD. BY: RS	DATE: 11/29/2022
DRAWN BY:	DATE: 11/29/2022
SHEET 1 of 1	MAP: J16
REVISED: 11/28/22 Jose Sanchez	



## STAFF REPORT

Agenda Item: 6.F

<b>Board Meeting Date:</b>	<b>December 7, 2022</b>
<b>Prepared By:</b>	<b>Robert Scholl</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** FINAL DETACHMENT

**RECOMMENDATION:** Adopt Resolution No. 22-XX ordering the final detachment of the Sunset Drive Change of Organization to change Vista Irrigation District boundaries over approximately 8.04 acres (LN 2021-006; CF 500-375; LAFCO CO21-01; APNs 168-020-64, 168-030-45; DIV NO 4).

**PRIOR BOARD ACTION:** On May 18, 2021, the Board adopted Resolution No. 21-22 setting the terms and conditions of detachment for the Sunset Drive Change of Organization.

**FISCAL IMPACT:** None.

**SUMMARY:** The proposed Sunset Drive Change of Organization is located on approximately 8.04 acres of undeveloped land along Sunset Drive and Sky Haven Lane within the City of Oceanside (Oceanside). A 48-unit residential subdivision is proposed and located within both the Vista Irrigation District's (District's) and Oceanside's service area and sphere of influence. While the District does have existing water facilities approximately 300 feet from the project in Sunset Drive, Oceanside has closer water and sewer facilities located adjacent to the southwest corner of the project in Sky Haven Lane. Oceanside's planning commission has conditioned the project to receive both water and sewer service from them and detach from the District. Additionally, San Diego Local Agency Formation Commission (LAFCO) staff has indicated that Oceanside is the preferred water service provider for the project.

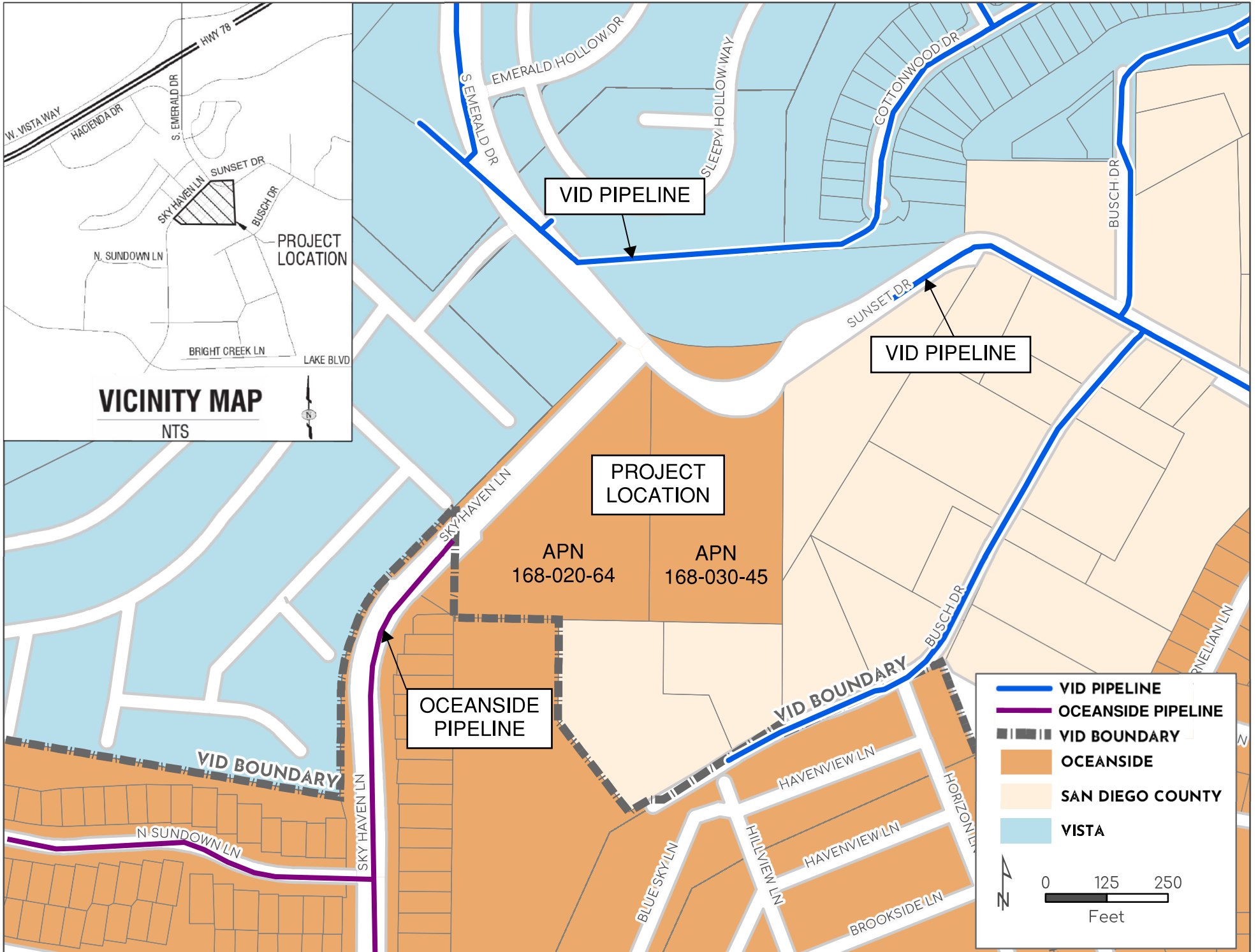
The owner has fulfilled the District's conditions of final detachment for their parcels. On November 1, 2021, LAFCO adopted their resolution approving and ordering the Sunset Drive Change of Organization, and on September 1, 2022, staff received LAFCO's Certificate of Completion and recorded documents for APNs 168-020-64 and 168-030-45.

Adoption of this resolution will direct staff to change District boundaries in accordance with LAFCO's order.

**ATTACHMENTS:**

- Map
- Draft Resolution
- LAFCO Certificate of Completion

# SUNSET DRIVE DETACHMENT





RESOLUTION NO. 22-XX

RESOLUTION AND ORDER FOR THE DETACHMENT OF  
CERTAIN LANDS FROM VISTA IRRIGATION DISTRICT  
SUNSET DRIVE CHANGE OF ORGANIZATION  
(APNs 168-020-64 and 168-030-45; LN 2021-006; CF 500-375  
LAFCO CO21-01; DIV NO 4)

WHEREAS, the owners of the property hereinafter described have initiated proceedings for detachment of 8.04 gross acres consisting of two incorporated undeveloped, and unimproved parcels, from Vista Irrigation District (District) and annexation to the City of Oceanside; and

WHEREAS, such change of organization was approved by resolution of Local Agency Formation Commission (LAFCO), by its Resolution No. 2021-021, adopted November 1, 2021, and LAFCO has authorized this District to order said detachment without notice and hearing; and

WHEREAS, this Board by its Resolution No. 21-22 adopted May 18, 2021, set certain terms and conditions for detachment, which terms and conditions were approved by LAFCO and have been satisfied and complied with.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby determine and order that:

1. Said lands will not be benefited by the operations of this District.
2. The territory as hereinafter described is definite and certain and its description conforms to the orders of LAFCO.
3. All owners of the land have consented in writing to the proposed detachment.
4. The District is a registered-voter district.
5. Property owners have paid detachment fees in the amount of \$2,262.00 to the District.
6. All proceedings for the annexation of the territory to the City of Oceanside and detachment from the District have been completed.
7. By reason of the foregoing, the territory described in attached Exhibit B-1 and shown on Exhibit B-2 is hereby ordered detached from the District and the boundaries of said District are changed as to exclude said territory.

PASSED AND ADOPTED by the Board of Directors of Vista Irrigation District this 7<sup>th</sup> day of December, 2022, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Marty Miller, President

ATTEST:

---

Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

**EXHIBIT B-1**

**SUNSET DRIVE CHANGE OF ORGANIZATION  
DETACHMENT FROM VISTA IRRIGATION DISTRICT  
LAFCO FILE NO. CO21-01**

**GEOGRAPHIC DESCRIPTION**

ALL THAT CERTAIN REAL PROPERTY, BEING PORTIONS OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26 AND THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 11 SOUTH, RANGE 4 WEST, SAN BERNARDINO BASE AND MERIDIAN, ALSO BEING A PORTION OF LOT D OF RANCHO AGUA HEDIONDA ACCORDING TO PARTITION MAP THEREOF No. 823 FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY ON NOVEMBER 16, 1896, LYING ENTIRELY WITHIN THE CITY OF OCEANSIDE, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF SAID NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35 DISTANT SOUTH 00°18'45" EAST 107.75 FEET FROM THE NORTHWEST CORNER THEREOF, SAID POINT BEING ALSO AN ANGLE POINT IN THE EXISTING VISTA IRRIGATION DISTRICT BOUNDARY;

THENCE, LEAVING SAID WEST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35 AND THE EXISTING DISTRICT BOUNDARY, (1) NORTH 42°24'03" EAST 462.43 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE WESTERLY HAVING A DELTA OF 83°28'11", CHORD DISTANCE OF 26.63 FEET AND RADIUS OF 20.00 FEET;

THENCE, (2) NORTHEASTERLY, NORTHERLY AND NORTHWESTERLY 29.14 FEET ALONG SAID CURVE;

THENCE, (3) NORTH 48°55'52" EAST 24.70 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHERLY HAVING A DELTA OF 37°11'45", CHORD DISTANCE OF 345.71 FEET AND RADIUS OF 542.00 FEET TO WHICH A RADIAL LINE BEARS SOUTH 26°21'43" WEST;

THENCE, (4) SOUTHEASTERLY, AND EASTERLY 351.86 FEET ALONG SAID CURVE TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY HAVING A DELTA OF 01°48'56", CHORD DISTANCE OF 3.17 FEET AND RADIUS OF 100.00 FEET TO WHICH A RADIAL LINE BEARS NORTH 59°47'31" WEST;

THENCE, (5) SOUTHWESTERLY 3.17 FEET ALONG SAID CURVE;

THENCE, (6) SOUTH 00°05'47" WEST 555.51 FEET;

THENCE, (7) NORTH 89°59'08" WEST 459.61 FEET TO AN ANGLE POINT IN THE EXISTING DISTRICT BOUNDARY;

THENCE, FOLLOWING ALONG THE EXISTING DISTRICT BOUNDARY AND THE PROLONGATION OF COURSE 7, (8) NORTH 89°59'08" WEST 210.00 FEET TO SAID WEST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35;

THENCE, (9) NORTH 00°18'45" WEST 220.48 FEET TO THE POINT OF BEGINNING AND CONTAINING 7.45 ACRES OF LAND, MORE OR LESS.

*For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.*

APPROVED by COSD ARCC  
MAPPING DIVISION  
JGD 04.18.22

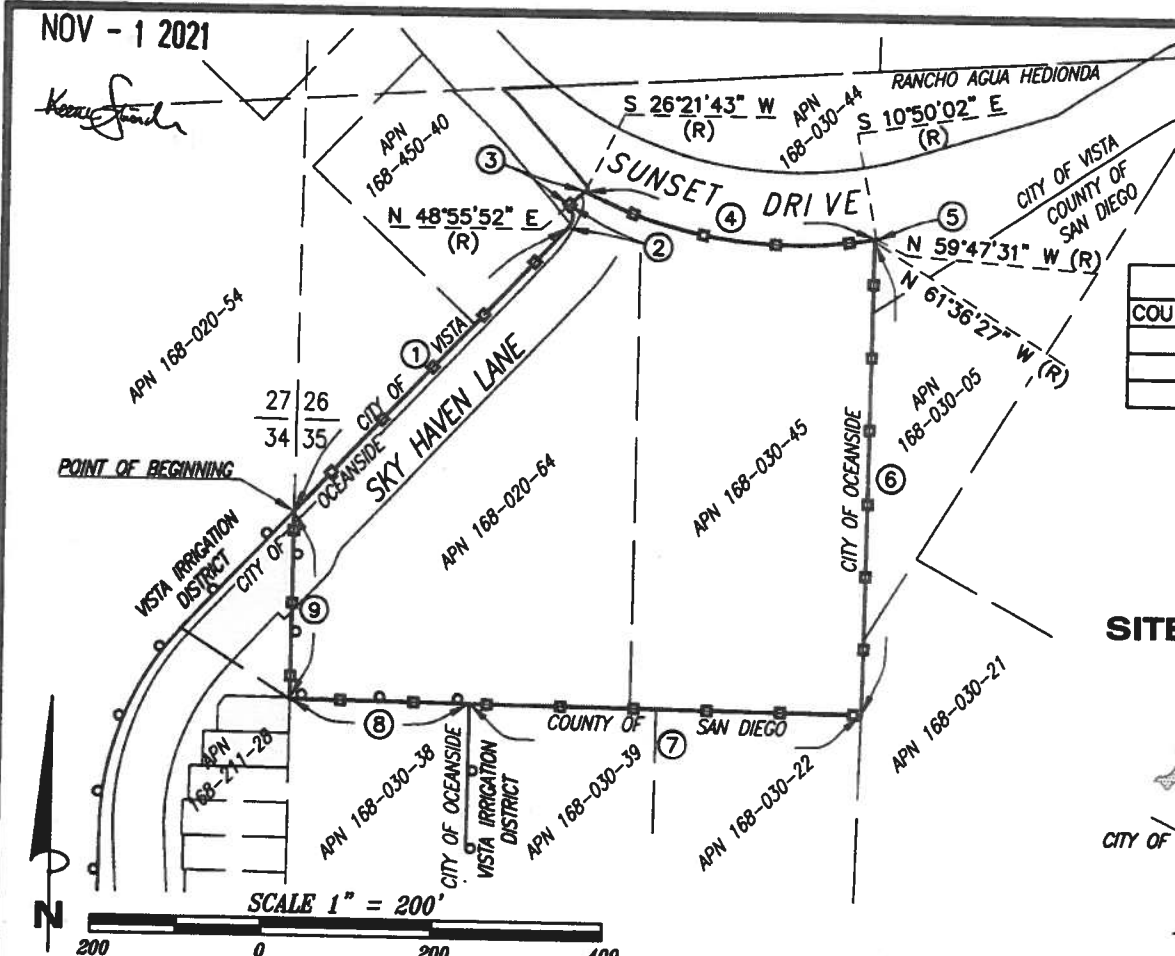
Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021



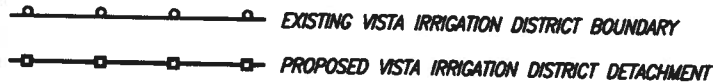
NOV - 1 2021

*Kenny Fisher*



LINE DATA		
COURSE No.	BEARING	DISTANCE
①	N42°24'03"E	462.43'
③	N48°55'52"E	24.70'
⑥	S00°05'47"W	555.51'
⑦	N89°59'08"W	459.61'
⑧	N89°59'08"W	210.00'
⑨	N00°18'45"W	220.48'

CURVE DATA				
COURSE No.	DELTA	RADIUS	LENGTH	CORD
②	83°28'11"	20.00'	29.14'	26.63'
④	37°11'45"	542.00'	351.86'	345.71'
⑤	1°48'56"	100.00'	3.17'	3.17'



PREPARED IN THE OFFICE OF:

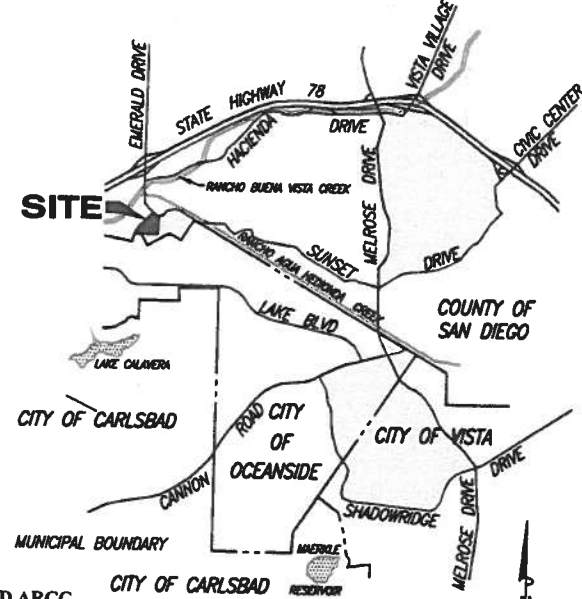
**BUCCOLA ENGINEERING, inc**

760/721-2000

3142 Vista Way, Suite 301, Oceanside, CA 92056

**Disclaimer:**

"For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described."



APPROVED by COSD ARCC  
MAPPING DIVISION  
JGD 04.18.22

**VICINITY MAP**

NOT TO SCALE

SUNSET DRIVE CHANGE OF ORGANIZATION		
ASSESSOR'S PARCEL NUMBERS: 168-020-64 & 168-030-45	LAFCO FILE No. CO21-01	ACRAGE: 7.45
VISTA IRRIGATION DISTRICT DETACHMENT No. 2020-xx BEING PORTIONS OF THE SW 1/4 OF THE SW 1/4 OF SEC. 26 AND THE NW 1/4 OF THE NW 1/4 OF SEC. 35, T11S, R4W, SAN BERNARDINO BASE AND MERIDIAN.		SCALE: 1" = 100'
		DATE: 04/15/2022

X  
11P

RECORDING REQUESTED BY:

San Diego County  
Local Agency Formation Commission (LAFCO)

AND WHEN RECORDED MAIL TO:

LAFCO  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103-6624  
MS: O-216

DOC# 2022-0236924



Jun 06, 2022 11:37 AM  
OFFICIAL RECORDS  
Ernest J. Dronenburg, Jr.,  
SAN DIEGO COUNTY RECORDER  
FEES: \$0.00 (SB2 Atkins: \$0.00)

PAGES: 11

THIS SPACE FOR RECORDER'S USE ONLY

**Certificate of Completion**  
"Sunset Drive Change of Organization"  
Detachment from the Vista Irrigation District and  
Related Sphere of Influence Amendment  
LAFCO File No. CO21-01

**CERTIFICATE OF COMPLETION**

**SAN DIEGO COUNTY**  
**Local Agency Formation Commission**  
**2550 Fifth Avenue, Suite 725**  
**San Diego, California 92103-6624**  
**MS: O-216**

**“Sunset Drive Change of Organization”**  
**Detachment from the Vista Irrigation District and**  
**Related Sphere of Influence Amendment**  
**LAFCO File No. CO21-01**

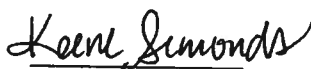
Pursuant to Government Code Sections 57200 and 57201, this Certificate of Completion is hereby issued for recordation with the County of San Diego Clerk-Recorder’s Office.

The name of each city and/or district included in this reorganization, all located within San Diego County, and the type of jurisdictional change ordered for each district are as follows:

City/District	Type of Change of Organization
Vista Irrigation District	Detachment

A certified copy of the resolution ordering this change of organization without an election is attached hereto and by reference incorporated herein. A legal description and map of the boundaries of the above-cited change of organization are included in said resolution. The terms and conditions of the change of organization are also included in said resolution and have been completed.

I hereby certify that I have examined the above-cited resolution for the change of organization and have found that document to be in compliance with the Commission’s resolution approving the associated boundary change. I further certify that a master tax exchange resolution governing the exchange of property tax revenues for this jurisdictional change has been submitted to this office.



Keene Simonds  
Executive Officer

Date: June 6, 2022

**RESOLUTION NO. 2021-021**

**SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION**

**MAKING DETERMINATIONS, APPROVING, AND ORDERING A REORGANIZATION AND  
RELATED SPHERE OF INFLUENCE ACTION**

**“SUNSET DRIVE CHANGE OF ORGANIZATION”  
DETACHMENT FROM THE VISTA IRRIGATION DISTRICT  
LAFCO FILE NO. CO21-01**

**WHEREAS**, on February 4, 2021, interested landowner Alliance Development Services, Inc., filed a petition to initiate proceedings and an application with the San Diego County Local Agency Formation Commission, hereinafter referred to as “Commission,” pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

**WHEREAS**, the application seeks approval of a change of organization to detach approximately 7.45 acres of incorporated territory within the City of Oceanside from the Vista Irrigation District; and

**WHEREAS**, the affected territory as proposed includes two incorporated undeveloped assessor parcels and identified by the County of San Diego Assessor’s Office as 168-020-64 and 168-030-45; and

**WHEREAS**, an applicable master enterprise resolution applies to the proposed change of organization dated September 16, 2009; and

**WHEREAS**, the Commission’s Executive Officer has reviewed the proposed change of organization and prepared a report with recommendations; and

**WHEREAS**, the Executive Officer’s report and recommendations on the proposal have been presented to the Commission in the manner provided by law; and

**WHEREAS**, the Commission heard and fully considered all the evidence presented at a noticed public meeting on the proposal on November 1, 2021; and

**WHEREAS**, the Commission considered all the factors required by law under Government Code Sections 56425 and 56668 and adopted local policies and procedures.

**NOW, THEREFORE, THE COMMISSION DOES HEREBY RESOLVE, DETERMINE, AND ORDER**  
as follows:

1. The public meeting was held on the date set therefore, and due notice of said meeting was given in the manner required by law.

2. At the public meeting, the Commission considered the Executive Officer's report.
3. With respect to the California Environmental Quality Act (CEQA) the Commission makes the following findings.
  - a) San Diego LAFCO serves as lead agency under CEQA for the conforming sphere of influence action associated with accommodating the change of organization. It is recommended the Commission find this action – and specifically the amendment of the Vista ID sphere to exclude the affected territory – is a project under CEQA but exempt from further review under State Guidelines 15061(b)(3). This exemption appropriately applies given it can be seen with certainty that spheres are planning policies and any associated actions (establishment, update, or amendment) in and of itself does not change the environment or authorize any new uses or services.
  - b) The City of Oceanside serves as lead agency under CEQA for considering the change of organization and the detachment of the affected territory from Vista ID as part of its discretion to approve the underlying development project. In this role as lead agency the City Council certified and adopted a Notice of Determination and Mitigated Negative Declaration on April 24, 2019 and made findings that – among other items – water service by City of Oceanside could be adequately provided. As responsible agency, San Diego LAFCO staff has reviewed the Initial Study and associated documents and believes the City has made adequate findings for the Commission's use in approving the change of organization and no further analysis is required under CEQA.
4. The Commission APPROVES an amendment to Vista Irrigation District's sphere of influence to exclude the affected territory as further shown and described and subject to all conditions below and in doing so makes the statements provided as Exhibit "A."
5. The Commission APPROVES the change of organization with discretionary modification as described below and subject to conditions as provided. Approval involves all of the following:
  - a) The affected territory is modified to include 0.46 acres of adjacent public right-of-way along Sunset Drive.
  - b) Detachment of the affected territory from the Vista Irrigation District is shown in Exhibit "B-1" and described in Exhibit "B-2."
6. The Commission CONDITIONS all approvals on the following terms being satisfied by November 1, 2022 unless an extension is requested in writing and approved by the Executive Officer:



- a) Completion of the 30-day reconsideration period provided under Government Code Section 56895.
  - b) Submittal to the Commission of final map and geographic description of the affected territory as approved by the Commission conforming to the requirements of the State Board of Equalization – Tax Services Division.
  - c) Submittal to the Commission of the following payments:
    - A check made payable to LAFCO in the amount of \$100.00 for the County of San Diego-Clerk Recorder to reimburse for filing a CEQA Notice of Exemption and Notice of Determination consistent with the findings in the resolution.
    - A check made payable to the State Board of Equalization for processing fees in the amount of \$500.00.
    - A check made payable to LAFCO in the amount of \$658.50 to reimburse the public hearing notice published in the San Diego Union Tribune.
  - d) Submittal of confirmation to the Executive Officer from Vista Irrigation District that all respective District terms and conditions set forth in its resolution have been satisfied.
7. The Commission assigns the proposal the following short-term designation:

“Sunset Drive Change of Organization”
  8. The affected territory as designated by the Commission is uninhabited as defined in Government Code Section 56046.
  9. The Commission waives conducting authority proceedings under Government Code Section 56662.
  10. The Vista Irrigation District is a registered-voter district.
  11. The Vista Irrigation District utilizes the County of San Diego assessment roll.
  12. The affected territory will be liable for any existing bonds, contracts, and/or obligations of the Vista Irrigation District as provided under Government Section 57328.
  13. The effective date of the approval shall be the date of recordation but not before the completion of a 30-day reconsideration period and only after all terms have been completed as attested by the Executive Officer.
  14. As allowed under Government Code Section 56107, the Commission authorizes the Executive Officer to make non-substantive corrections to this resolution to address any technical defects, errors, irregularities, or omissions.

15. The Executive Officer is hereby authorized and directed to mail copies of this resolution as provided in Sections 56880-56882 of the Government Code.
16. The Executive Officer is further authorized and directed to prepare, execute, and record a Certificate of Completion, make the required filings with the County Assessor, County Auditor, and the State Board of Equalization as required by Section 57200, et seq., of the Government Code.

**PASSED AND ADOPTED** by the Commission on November 1, 2021 by the following vote:

AYES:	Cate, Desmond, MacKenzie, McNamara, Salas, Vanderlaan, Vargas, and Willis
NOES:	None
ABSENT:	von Wilpert
ABSTAINING:	None

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**STATE OF CALIFORNIA |  
COUNTY OF SAN DIEGO**

I, KEENE SIMONDS, Executive Officer of the Local Agency Formation Commission of the County of San Diego, State of California, hereby certify that I have compared the foregoing copy with the original resolution adopted by said Commission at its regular meeting on November 1, 2021, which original resolution is now on file in my office; and that same contains a full, true, and correct transcript therefrom and of the whole thereof.

Witness my hand this 6<sup>th</sup> day of June 2022.

  
Keene Simonds, Executive Officer  
San Diego Local Agency Formation Commission

Attest:

  
Tamaron Lockett, Commission Clerk  
San Diego Local Agency Formation Commission

Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021



**EXHIBIT A**  
**SPHERE OF INFLUENCE DETERMINATIONS**

**(1) The present and planned land uses, including agricultural and open-space lands.**

---

The affected territory as submitted involves two incorporated, undeveloped, and unimproved parcels located within the City of Oceanside totaling 7.58 acres. Staff recommends expanding the affected territory to include approximately 0.46 acres of adjacent public right-of-way along Sunset Drive to conform with the City of Oceanside incorporated boundary. The subject parcels have a current entitlement to develop into a 48-unit townhome complex. The project does not currently include any open space or agricultural lands. Amending the sphere of influence to exclude the affected territory from Vista ID is consistent with these present and planned land uses.

**(2) The present and probable need for public facilities and services in the area.**

---

There is an existing need for public water services within the affected territory to accommodate the planned development of a residential 48-unit townhome complex. Proceeding with the development is dependent on the establishment of public water services with the City of Oceanside as a term and condition of development approvals. Amending the sphere of influence to exclude the affected territory from Vista ID is consistent with these present and probable service needs.

**(3) The present capacity of public facilities and adequacy of public services the agency provides or is authorized to provide.**

---

The City of Oceanside is a member of the San Diego County Water Authority and has existing infrastructure and related capacities to readily accommodate potable water demands within the affected territory consistent with the approved development and highlighted by the construction of 48 residential units. Projected demands for potable water within the affected territory are not expected to consume more than .089% of City of Oceanside's existing capacities. Amending the sphere of influence to exclude the affected territory from Vista ID is consistent with these present and adequate capacities.

**(4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.**

---

LAFCO initially established relevant social and economic ties between the affected territory and City of Oceanside in concert with including the subject lands to the City's sphere of influence and jurisdictional boundary. Amending Vista ID's sphere of influence to exclude the affected territory syncs and strengthens these existing social and economic ties.

Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021



**(5) The present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.**

---

The affected territory and adjacent lands therein do not contain census tracts qualifying as a disadvantaged unincorporated community (DUC) under State statute or LAFCO policy.

Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021

*Kearney J. Smith*

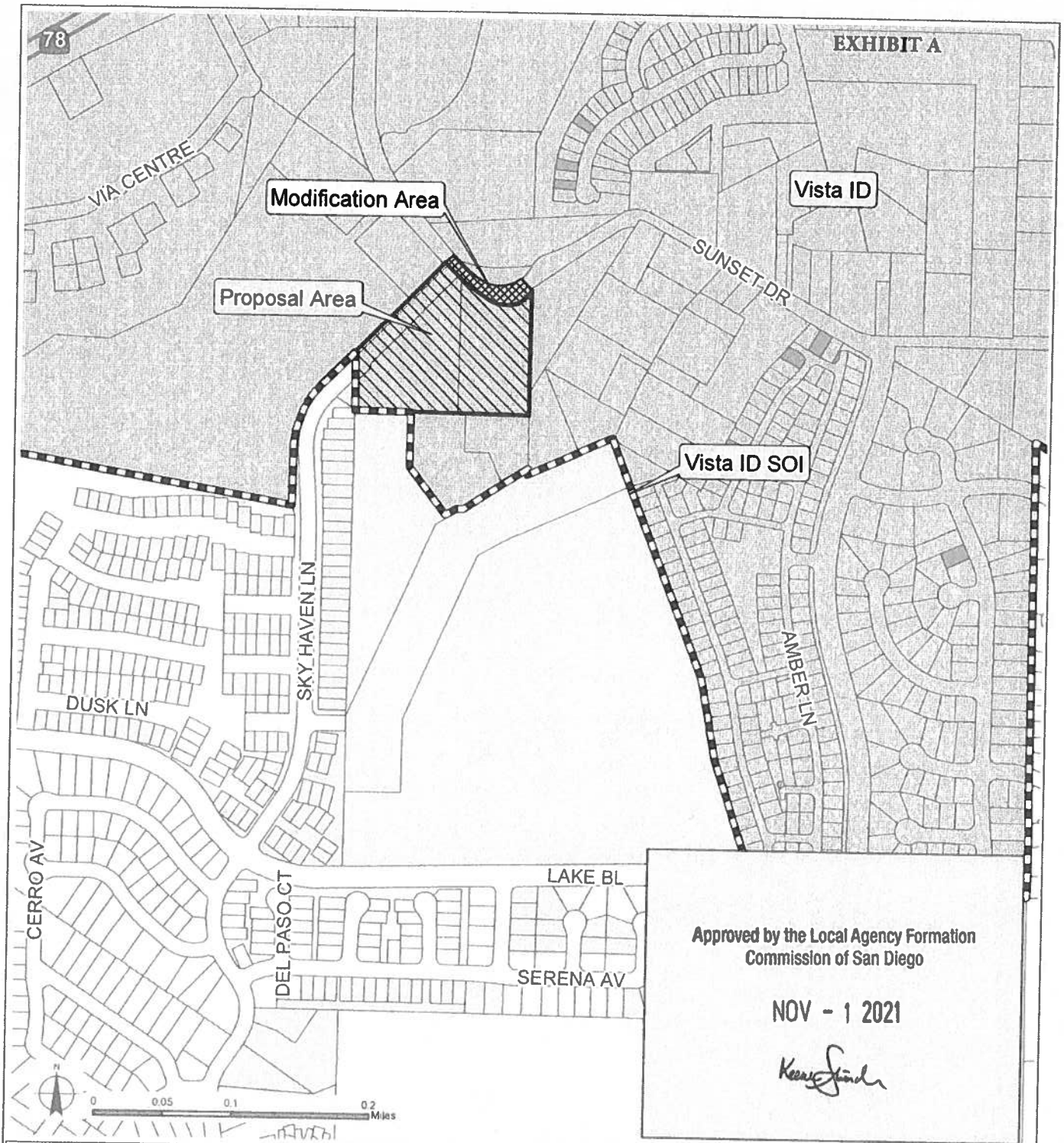


EXHIBIT A

Modification Area

Proposal Area

Vista ID

Vista ID SOI





Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021

*Keene J. Jind*

CO21-01 "SUNSET DRIVE CHANGE OF ORGANIZATION" |  
DETACHMENT FROM VISTA IRRIGATION DISTRICT

SOI = Sphere of Influence

-  Proposal Area
-  Modification Area
-  Vista ID
-  Vista ID SOI



San Diego County  
Local Agency Formation Commission  
Regional Service Planning | Subdivision of the State of California

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Created by Dieu Ngu - 6/2/2022

**EXHIBIT B-1**

**SUNSET DRIVE CHANGE OF ORGANIZATION  
DETACHMENT FROM VISTA IRRIGATION DISTRICT  
LAFCO FILE NO. CO21-01**

**GEOGRAPHIC DESCRIPTION**

ALL THAT CERTAIN REAL PROPERTY, BEING PORTIONS OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26 AND THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 11 SOUTH, RANGE 4 WEST, SAN BERNARDINO BASE AND MERIDIAN, ALSO BEING A PORTION OF LOT D OF RANCHO AGUA HEDIONDA ACCORDING TO PARTITION MAP THEREOF No. 823 FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY ON NOVEMBER 16, 1896, LYING ENTIRELY WITHIN THE CITY OF OCEANSIDE, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF SAID NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35 DISTANT SOUTH 00°18'45" EAST 107.75 FEET FROM THE NORTHWEST CORNER THEREOF, SAID POINT BEING ALSO AN ANGLE POINT IN THE EXISTING VISTA IRRIGATION DISTRICT BOUNDARY;

THENCE, LEAVING SAID WEST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35 AND THE EXISTING DISTRICT BOUNDARY, (1) NORTH 42°24'03" EAST 462.43 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE WESTERLY HAVING A DELTA OF 83°28'11", CHORD DISTANCE OF 26.63 FEET AND RADIUS OF 20.00 FEET;

THENCE, (2) NORTHEASTERLY, NORTHERLY AND NORTHWESTERLY 29.14 FEET ALONG SAID CURVE;

THENCE, (3) NORTH 48°55'52" EAST 24.70 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHERLY HAVING A DELTA OF 37°11'45", CHORD DISTANCE OF 345.71 FEET AND RADIUS OF 542.00 FEET TO WHICH A RADIAL LINE BEARS SOUTH 26°21'43" WEST;

THENCE, (4) SOUTHEASTERLY, AND EASTERLY 351.86 FEET ALONG SAID CURVE TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY HAVING A DELTA OF 01°48'56", CHORD DISTANCE OF 3.17 FEET AND RADIUS OF 100.00 FEET TO WHICH A RADIAL LINE BEARS NORTH 59°47'31" WEST;

THENCE, (5) SOUTHWESTERLY 3.17 FEET ALONG SAID CURVE;

THENCE, (6) SOUTH 00°05'47" WEST 555.51 FEET;

THENCE, (7) NORTH 89°59'08" WEST 459.61 FEET TO AN ANGLE POINT IN THE EXISTING DISTRICT BOUNDARY;

THENCE, FOLLOWING ALONG THE EXISTING DISTRICT BOUNDARY AND THE PROLONGATION OF COURSE 7, (8) NORTH 89°59'08" WEST 210.00 FEET TO SAID WEST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35;

THENCE, (9) NORTH 00°18'45" WEST 220.48 FEET TO THE POINT OF BEGINNING AND CONTAINING 7.45 ACRES OF LAND, MORE OR LESS.

*For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.*

APPROVED by COSD ARCC  
MAPPING DIVISION  
JGD 04.18.22

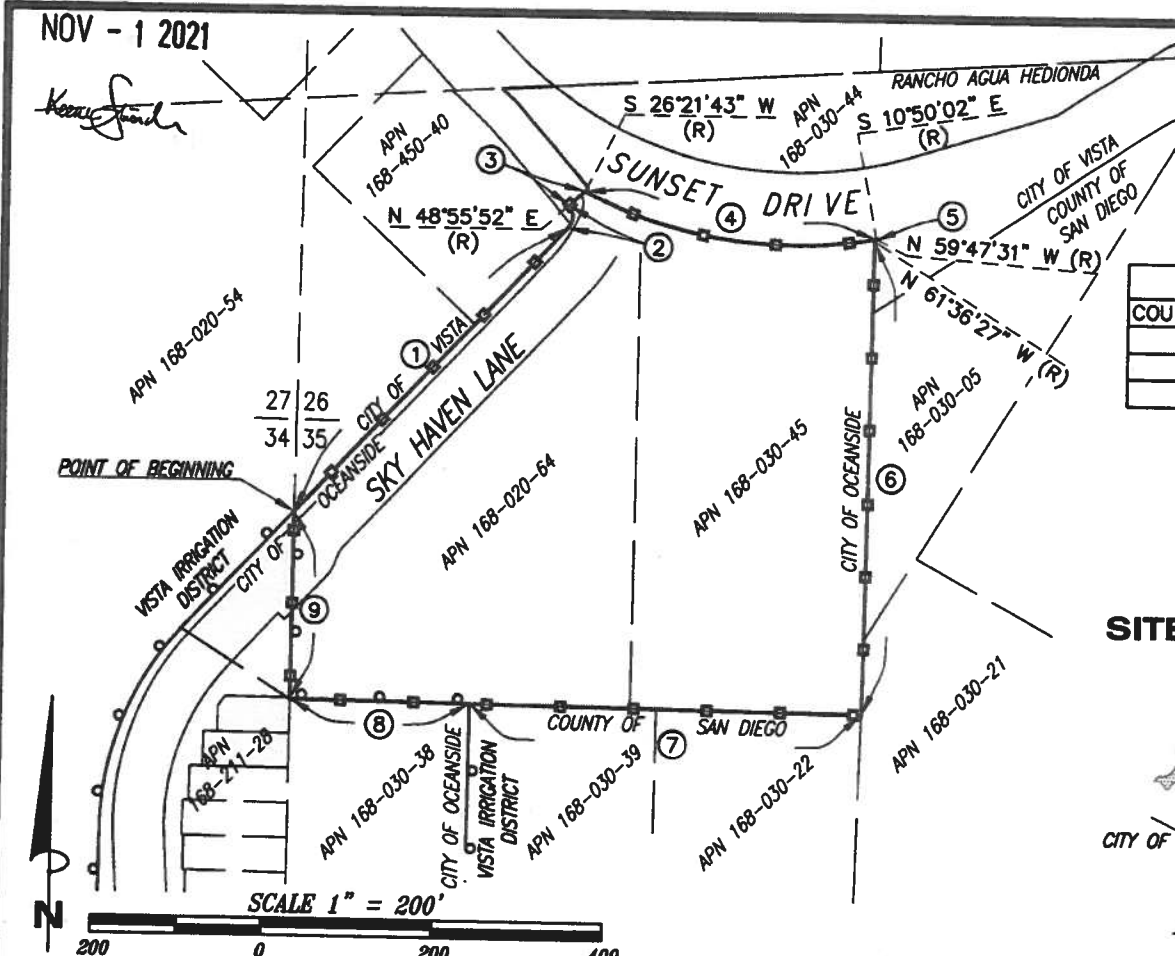
Approved by the Local Agency Formation  
Commission of San Diego

NOV - 1 2021



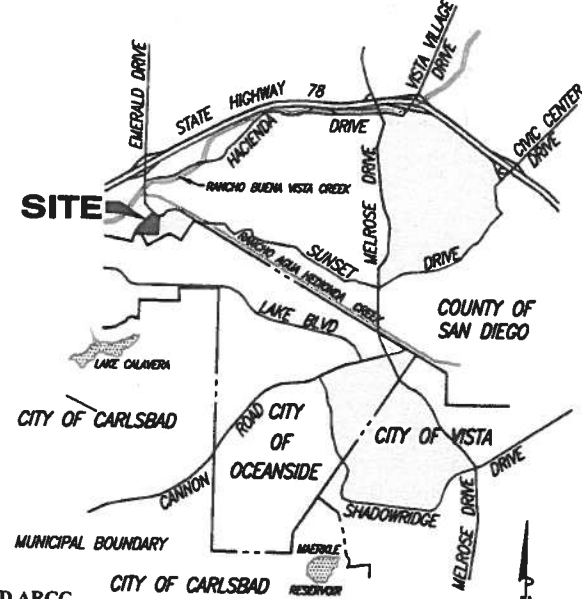
NOV - 1 2021

*Kenny Fisher*



LINE DATA		
COURSE No.	BEARING	DISTANCE
①	N42°24'03"E	462.43'
③	N48°55'52"E	24.70'
⑥	S00°05'47"W	555.51'
⑦	N89°59'08"W	459.61'
⑧	N89°59'08"W	210.00'
⑨	N00°18'45"W	220.48'

CURVE DATA				
COURSE No.	DELTA	RADIUS	LENGTH	CORD
②	83°28'11"	20.00'	29.14'	26.63'
④	37°11'45"	542.00'	351.86'	345.71'
⑤	1°48'56"	100.00'	3.17'	3.17'



APPROVED by COSD ARCC  
MAPPING DIVISION  
JGD 04.18.22

**VICINITY MAP**

NOT TO SCALE

PREPARED IN THE OFFICE OF:

**BUCCOLA ENGINEERING, inc**

760/721-2000

3142 Vista Way, Suite 301, Oceanside, CA 92056

**Disclaimer:**

"For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described."

SUNSET DRIVE CHANGE OF ORGANIZATION		
ASSESSOR'S PARCEL NUMBERS: 168-020-64 & 168-030-45	LAFCO FILE No. CO21-01	ACRAGE: 7.45
VISTA IRRIGATION DISTRICT DETACHMENT No. 2020-xx BEING PORTIONS OF THE SW 1/4 OF THE SW 1/4 OF SEC. 26 AND THE NW 1/4 OF THE NW 1/4 OF SEC. 35, T11S, R4W, SAN BERNARDINO BASE AND MERIDIAN.		SCALE: 1" = 100'
		DATE: 04/15/2022





# Cash Disbursement Report

Payment Dates 11/3/2022 - 11/22/2022

Payment Number	Payment Date	Vendor	Description	Amount
70842 - 70845	11/09/2022	Refund Checks 70842 - 70845	Customer Refunds	2,479.42
70846	11/09/2022	ACWA/JPIA	Medical & Dental Insurance 12/2022 - Cobra	33.72
	11/09/2022		Medical & Dental Insurance 12/2022 - Cobra	33.72
	11/09/2022		Medical & Dental Insurance 12/2022 - Cobra	33.72
	11/09/2022		Medical & Dental Insurance 12/2022 - Cobra	69.09
	11/09/2022		Medical & Dental Insurance 12/2022 - Cobra	69.09
	11/09/2022		Medical & Dental Insurance 12/2022 - Employees	172,910.91
	11/09/2022		Medical & Dental Insurance 12/2022 - Retirees	37,915.56
	11/09/2022		Medical & Dental Insurance 12/2022 - R Vasquez	1,919.59
	11/09/2022		Medical & Dental Insurance 12/2022 - J MacKenzie	1,700.96
	11/09/2022		Medical & Dental Insurance 12/2022 - P Kuchinsky	1,700.96
	11/09/2022		Medical & Dental Insurance 12/2022 - P Sanchez	1,700.96
	11/09/2022		Medical & Dental Insurance 12/2022 - M Miller	1,700.96
70847	11/09/2022	All Jacked Up Inc.	Hatch Hinges (30)	974.25
70848	11/09/2022	Amazon Capital Services	Phone Holder - Truck 20	22.69
	11/09/2022		Floor Jack	289.84
	11/09/2022		Water Couplers, Tire Lube	48.69
	11/09/2022		Warehouse Supplies	316.76
	11/09/2022		Microsoft Surface Case	74.96
	11/09/2022		Headsets (2)	57.80
70849	11/09/2022	Asphalt Zipper Co	Cutting Bits - AZ2	1,357.00
70850	11/09/2022	Bryan and the Bee's	Live Bee Removal (1)	175.00
	11/09/2022		Live Bee Removal (1)	175.00
	11/09/2022		Live Bee Removal (1)	175.00
	11/09/2022		Live Bee Removal (1)	175.00
70851	11/09/2022	Cecilia's Safety Service Inc	Traffic Control - Rush Ave/Portia Ave	3,990.00
	11/09/2022		Traffic Control - Rush Ave/Portia Ave	3,895.00
	11/09/2022		Traffic Control - Rush Ave/Portia Ave	1,140.00
	11/09/2022		Traffic Control - Eddie Dr	617.50
	11/09/2022		Traffic Control - Anna Way	356.25
	11/09/2022		Traffic Control - Watson Way	807.50
70852	11/09/2022	Coastal Chlorination & Backflow	Chlorination of Main - Portia Ave	427.00
70853	11/09/2022	Akeso Occupational Health	First Aid Treatment	214.23
	11/09/2022		New Hire Physicals (2)	413.00

Payment Number	Payment Date	Vendor	Description	Amount
	11/09/2022		DOT Physical (1)	95.00
70854	11/09/2022	Core & Main	Service Saddle 6x1 Brass AC (3)	388.07
	11/09/2022		Ell 6" DI POxFL 45 Degree (1)	197.02
	11/09/2022		18" Weld Flange (4), Gaskets (4), Bolts/Nut Kits (4)	2,357.94
	11/09/2022		18" Steel Angle (1)	607.25
	11/09/2022		Cap 2" Brass (3)	45.47
	11/09/2022		Fire Hydrant 6" Break Off Spool LB400 (2)	547.75
	11/09/2022		Fire Hydrant LB400 Check Valve (2)	3,983.59
70855	11/09/2022	County of San Diego	Permit Fees 09/2022	1,595.13
70856	11/09/2022	CSMFO	CSMFO Conference 02/2023	470.00
	11/09/2022		CSMFO Membership	125.00
70857	11/09/2022	Fastenal Company	Stainless Steel Washers	198.29
70858	11/09/2022	Ferguson Waterworks	Clamp 8x16x2 Repair Full Circle SS Romac (1)	529.57
	11/09/2022		1" Meter Gaskets / 1/8" Thick (272)	103.05
70859	11/09/2022	Hawthorne Machinery Co	Repair Service - L7	132.28
70860	11/09/2022	Hello Deli	Lunch 11/03/22 (5) - Facilities Supervisor Interviews	79.01
70861	11/09/2022	Home Depot Credit Services	2x4 Lumber	51.92
	11/09/2022		Carpet Cleaner Rental	40.05
	11/09/2022		Nut Driver & Guide	14.54
	11/09/2022		Bandsaw Blades	39.99
	11/09/2022		Concrete Mixer	464.39
	11/09/2022		Broom	15.12
	11/09/2022		Foam Sealant	18.51
	11/09/2022		5 Gallon Buckets, Tire Soap, Painters Tape	29.46
	11/09/2022		Insulation	15.11
	11/09/2022		Putty Knives & Screws	134.28
	11/09/2022		Grinding Cups, Cutting Blades - BeeHive Flume	212.20
	11/09/2022		Fuel, Cutting Blades - BeeHive Flume	600.11
	11/09/2022		Screws & Drill Bits - BeeHive Flume	60.49
	11/09/2022		Material for Roof Repairs	312.88
	11/09/2022		Fuel & Tool - BeeHive Flume	226.07
	11/09/2022		Supplies	263.12
	11/09/2022		Shut off Valve	8.64
	11/09/2022		SCADA Electrical Supplies	242.44
	11/09/2022		Concrete 60lb bag (168)	791.37
	11/09/2022		Concrete Rapid Set 60lb bag (100)	1,347.48
70862	11/09/2022	Ken Grody Ford Carlsbad	Tailgate Handle - Truck 63	23.50
	11/09/2022		Right Tail Lamp Assembly	157.82
70863	11/09/2022	Kronick Moskovitz Tiedemann & Girard	Legal 09/2022	21,586.00

Payment Number	Payment Date	Vendor	Description	Amount
70864	11/09/2022	Lawnmowers Plus Inc	Water Couplers	80.76
70865	11/09/2022	Lightning Messenger Express	Messenger Service 10/28/22	82.00
70866	11/09/2022	Major League Pest	Monthly Pest Control	225.00
70867	11/09/2022	NAPA Auto Parts	Wheel Weight (1)	19.02
	11/09/2022		Wheel Weights (3)	47.08
	11/09/2022		"Diesel" Decals (4)	25.89
70868	11/09/2022	Nick Reardon	Computer Loan Program 11/2022	1,379.10
70869	11/09/2022	North County Auto Parts	Wiper Blades	31.73
70870	11/09/2022	O'Reilly Auto Parts	Automatic Tire Inflator	502.95
70871	11/09/2022	Pacific Pipeline Supply	Flapper Valve	2,552.58
	11/09/2022		Angle Stops	461.51
70872	11/09/2022	Paychex of New York LLC	Onboarding/Recruiting Service 11/2022	812.50
70873	11/09/2022	Phenova Inc	Proficiency Testing	452.23
70874	11/09/2022	Interstate All Battery Center	Batteries (4)	396.02
70875	11/09/2022	Red Wing Shoe Store	Footwear Program	180.00
70876	11/09/2022	Rincon del Diablo MWD	MD Reservoir Water Service	52.60
70877	11/09/2022	RouseSign and Graphics Inc	Signs - HABS (24)	1,290.34
70878	11/09/2022	San Diego Gas & Electric	Electric 10/2022 - Henshaw Buildings & Grounds	605.07
	11/09/2022		Electric 10/2022 - Henshaw Wellfield	18,176.58
70879	11/09/2022	Shucri Yaghi	Temporary Property Usage 07/1/22 - 10/14/22	866.67
70880	11/09/2022	Stillwater Sciences	HABs Consulting 08/29/22 - 10/02/22	13,210.34
70881	11/09/2022	Sunbelt Rentals	Diamond Blades	535.84
	11/09/2022		Water Trailer Rental	576.02
	11/09/2022		Concrete Saw Rental	272.36
	11/09/2022		Saw Blades	(142.89)
70882	11/09/2022	Talley Inc	SCADA Radio (2)	2,310.99
70883	11/09/2022	The UPS Store 0971	Shipping 10/2022	1,011.86
70884	11/09/2022	Bend Genetics, LLC	HABs Lab Analysis	1,620.00
70885	11/09/2022	Midas Service Experts	Alignment - Truck 2	75.00
70886	11/09/2022	TS Industrial Supply	Fire Hose (5)	576.17
70887	11/09/2022	UniFirst Corporation	Uniform Service	396.51
70888	11/16/2022	Refund Check 70888	Customer Refund	1,400.00
70889	11/16/2022	ABABA Bolt	Hardware	85.15
	11/16/2022		Hardware	71.51
	11/16/2022		Markers & Bolts	19.99
	11/16/2022		Bolts	85.55
70890	11/16/2022	AC Plumbing	Meter Tie-Backs (2) - Portia Ave	4,550.00
70891	11/16/2022	Amazon Capital Services	"D" Lashing Rings	35.92
	11/16/2022		Timer	20.54

Payment Number	Payment Date	Vendor	Description	Amount
	11/16/2022		Night Lights, Insect Traps, Bags	226.63
	11/16/2022		Warehouse Supplies	226.61
	11/16/2022		Insect Traps	115.59
	11/16/2022		Magnetic Broom Holders	33.25
	11/16/2022		Fire Alarm Sign	19.20
	11/16/2022		Cell Phone Accessories	37.85
	11/16/2022		Tail Light Assemblies - Truck 73	68.18
	11/16/2022		Glass Screen Protectors (2)	25.95
70892	11/16/2022	Bennett-Bowen & Lighthouse Inc	LED Strobes	152.69
70893	11/16/2022	Big Drip Plumbing	Meter Tie-Backs (3) - Portia Ave	4,480.00
70894	11/16/2022	Brown and Caldwell	Flume Replacement Alignment Study 7/29/22-9/29/22	74,463.08
70895	11/16/2022	Bryan and the Bee's	Live Bee Removal (1)	175.00
	11/16/2022		Live Bee Removal (1)	175.00
	11/16/2022		Live Bee Removal (1)	175.00
70896	11/16/2022	Burke, Williams & Sorensen, LLP	Legal 10/2022	2,304.00
	11/16/2022		Legal 10/2022	5,086.50
70897	11/16/2022	Canon Solutions America, Inc	Canon Services & Supplies	35.78
70898	11/16/2022	CDW Government Inc	500 GB Cloud Backup	12,623.26
	11/16/2022		Annual Software Support	2,596.09
	11/16/2022		Annual Hardware Support	795.00
	11/16/2022		Cisco ASA 5516-X Security Appliance with FirePOWER	4,162.16
70899	11/16/2022	Cecilia's Safety Service Inc	Traffic Control - Rush Ave/Portia Ave	855.00
	11/16/2022		Traffic Control - Lemon Ave	522.50
	11/16/2022		Traffic Control - Alta Vista Dr	831.25
	11/16/2022		Traffic Control Plan - S Santa Fe Ave	35.00
	11/16/2022		Traffic Control - Cypress Dr	665.00
	11/16/2022		Traffic Control - Independence Way	950.00
	11/16/2022		Traffic Control - S Santa Fe Ave	1,330.00
	11/16/2022		Traffic Control - Park Center Dr/Dos Aarons Way	1,140.00
	11/16/2022		Traffic Control - Tower Dr	380.00
	11/16/2022		Traffic Control - Sycamore Ave/Lobelia St	4,655.00
	11/16/2022		Traffic Control - Buena Vista Dr/Mar Vista Dr	2,090.00
70900	11/16/2022	Citi Cards	Retirement Gift	391.88
	11/16/2022		Kitchen & Bathroom Supplies	1,054.02
	11/16/2022		Microsoft Azure Subscription	732.70
70901	11/16/2022	City of Vista	Permit Fees 07/2022 - 09/2022	22,192.38
70902	11/16/2022	City of Vista	Annual Sewer Charge 7/2022 - 6/2023	4,671.00
70903	11/16/2022	Conсор North America, Inc	Deodar Reservoir Rehabilitation Design 09/2022	3,950.00
70904	11/16/2022	Core & Main	Adapter 2" Copper x MIP (7)	126.39

Payment Number	Payment Date	Vendor	Description	Amount
	11/16/2022		Fire Hydrant Spool 6x6 DI (2)	253.31
	11/16/2022		Fire Hydrant Spool 6x18 DI (2)	415.68
	11/16/2022		4" MM Octave Meter (1)	2,784.81
70905	11/16/2022	Streamline	Website Hosting, Maintenance & Support 11/2022	300.00
70906	11/16/2022	D & H Water Systems, Inc	Chlorine Probes (2)	4,045.87
70907	11/16/2022	Drug Testing Network Inc	Random Drug Testing (3)	318.85
70908	11/16/2022	EDCO Waste & Recycling Services Inc	40yd Dumpster	490.77
70909	11/16/2022	Electrical Sales Inc	SK-8 Split Bolt Connectors #8 CU-AL ILS (153)	596.24
	11/16/2022		Lightning Ballasts	317.01
70910	11/16/2022	Evoqua Water Technologies LLC	DI Water Services	389.77
70911	11/16/2022	Ferguson Waterworks	DFW Meter Box Lid Medium 1220E (VID Stamp) (5)	259.80
	11/16/2022		DFW Meter Box Lid Medium 1220E (VID Stamp) (9)	467.64
	11/16/2022		DFW Meter Box Lid Medium 1220E (VID Stamp) (50)	2,598.00
	11/16/2022		DFW Meter Box Small DFW1324CH4-12 (200)	23,598.50
70912	11/16/2022	Coast Fitness Repair Shop	Fitness Room Maintenance	200.00
70913	11/16/2022	George & Krogh Welding Inc	Grates - BeeHive Flume (2)	1,290.18
70914	11/16/2022	Glennie's Office Products Inc	Office Supplies	281.17
	11/16/2022		Office Supplies	16.65
	11/16/2022		Office Supplies	129.85
	11/16/2022		Office Supplies	103.00
	11/16/2022		Office Supplies	12.45
	11/16/2022		Office Supplies	31.05
	11/16/2022		Office Supplies	191.47
70915	11/16/2022	Grainger	Battery Charger	163.88
70916	11/16/2022	Groundwater Resources Assoc of CA	Membership Dues	100.00
	11/16/2022		Membership Dues	100.00
70917	11/16/2022	Hawthorne Machinery Co	Hydraulic Lockout Switch - B6	47.07
	11/16/2022		Manual for Backhoe - B6	136.20
	11/16/2022		Wacker Tamper Parts	126.44
	11/16/2022		Filters - B24	160.86
70918	11/16/2022	HELIX Environmental Planning, Inc	Flume Replacement Alignment Study 3/28/22-10/23/22	337.50
70919	11/16/2022	Hello Deli	Lunch 11/09/22 - Meter Reader Trainee Interviews	76.27
70920	11/16/2022	Hi-Line Inc	Supplies for Garage	120.29
70921	11/16/2022	HydroPro Solutions	6" Water Meter (1)	2,845.02
70922	11/16/2022	IDEXX Distribution Corporation	Bac-T Bottles, Media	1,678.14
	11/16/2022		Colilert QC Samples	321.59
70923	11/16/2022	Inland Kenworth (US) Inc	Door Lock Actuator - Truck 4	179.56
70924	11/16/2022	Inland Water Works Supply Co	USB Cable (1)	75.02
70925	11/16/2022	Jeff McNeal Productions	On Hold Messaging	220.00

Payment Number	Payment Date	Vendor	Description	Amount
70926	11/16/2022	Joe's Paving	Base Pave Trench Line - Vista Grande Dr	88,357.50
	11/16/2022		Patch Paving	5,560.05
70927	11/16/2022	Ken Grody Ford Carlsbad	Windshield Washer Parts - Truck 62	39.73
	11/16/2022		Fan Shrouds (2) - Truck 62	284.30
70928	11/16/2022	Lanair Technology Group	Breach Prevention Platform 100 users	180.00
70929	11/16/2022	Lennar Homes of California, Inc	Refund Inspection & As-Built Deposits	47,226.50
70930	11/16/2022	Leslie Moreno	Temporary Property Usage 8/2/22-11/7/22	1,583.33
70931	11/16/2022	McMaster-Carr Supply Company	SCADA Panel Hardware	355.95
	11/16/2022		SCADA Panel Hardware	271.45
70932	11/16/2022	Medical Eye Services	Vision Insurance 12/2022 - Cobra	35.12
	11/16/2022		Vision Insurance 12/2022 - Cobra	14.24
	11/16/2022		Vision Insurance 12/2022 - Cobra	8.78
	11/16/2022		Vision Insurance 12/2022 - Cobra	8.78
	11/16/2022		Vision Insurance 12/2022 - Employees	1,471.82
	11/16/2022		Vision Insurance 12/2022 - P Kuchinsky	14.24
	11/16/2022		Vision Insurance 12/2022 - M Miller	14.24
	11/16/2022		Vision Insurance 12/2022 - P Sanchez	14.24
	11/16/2022		Vision Insurance 12/2022 - J MacKenzie	14.24
	11/16/2022		Vision Insurance 12/2022 - R Vasquez	14.24
70933	11/16/2022	Moodys	Dump Fee (1)	300.00
	11/16/2022		Dump Fees (3)	900.00
70934	11/16/2022	MRC, Smart Technology Solutions	Managed Print Service	529.34
70935	11/16/2022	Multiquip	Air Filters (2)	139.10
70936	11/16/2022	NAPA Auto Parts	Filters, Parts Bins	147.49
	11/16/2022		Filters (4)	28.65
	11/16/2022		Filters (2)	14.83
70937	11/16/2022	North County Auto Parts	Blower Motor	132.40
	11/16/2022		Wiper Blades & Degreaser	150.01
	11/16/2022		Idler Pulley - Truck 62	27.17
	11/16/2022		Supplies for Garage	112.86
	11/16/2022		Brake Parts - Truck 55	370.70
	11/16/2022		Spark Plug - Truck 39	7.66
70938	11/16/2022	North County Industrial Park	Associations Fees 11/2022	879.30
70939	11/16/2022	North County Lawnmower Inc	STIHL M500i Chainsaw	1,637.79
	11/16/2022		STIHL MS261 Chainsaw	732.69
70940	11/16/2022	North County Pool Center Inc	Chlorine for Reservoir	178.56
	11/16/2022		Chlorine for Reservoir	40.00
	11/16/2022		Chlorine for Reservoir	178.56
	11/16/2022		Chlorine for Reservoir	214.27

Payment Number	Payment Date	Vendor	Description	Amount
	11/16/2022		Chlorine for Reservoir	131.14
	11/16/2022		Chlorine for Reservoir	142.85
	11/16/2022		Chlorine for Reservoir	461.08
	11/16/2022		Chlorine for Reservoir	142.85
	11/16/2022		Chlorine for Reservoir	214.27
	11/16/2022		Chlorine for Reservoir	178.56
70941	11/16/2022	One Source Distributors	Safety Eyewear	203.96
70942	11/16/2022	O'Reilly Auto Parts	Funnel, Drill Impact Adapters	16.22
70943	11/16/2022	Pacific Pipeline Supply	Angle Stop Valves	384.52
70944	11/16/2022	Parkhouse Tire Inc	Tire (1) - Truck 62	260.47
	11/16/2022		Tube for Forklift Tire - C3	28.58
70945	11/16/2022	Pollardwater	De-Chlor Tablets	1,045.39
70946	11/16/2022	R & R Controls Inc	HVAC Controls Maintenance Agreement	353.35
70947	11/16/2022	Raymond Handling Solutions Inc	Scheduled Maintenance - F3	98.00
70948	11/16/2022	Red Wing Shoe Store	Footwear Program	180.00
70949	11/16/2022	Right-of-Way Engineering Services, Inc	As-Built Survey - San Clemente Mainline	1,560.00
	11/16/2022		As-Built Survey - Rush Ave, Torano Dr, Portia Ave	2,220.00
	11/16/2022		Easement Documents Preparation - Calle Maria	6,060.00
70950	11/16/2022	RouseSign and Graphics Inc	Date Change Stickers/Notification - Mar Vista	90.93
70951	11/16/2022	San Diego Gas & Electric	Electric 10/2022 - T&D	114.05
	11/16/2022		Electric 10/2022 - Reservoirs	376.41
70952	11/16/2022	Southern Counties Lubricants, LLC	Fuel Use 10/16/22 - 10/31/22	11,676.20
	11/16/2022		Pump Shaft Oil	1,119.90
70953	11/16/2022	Spok, Inc	Pagers	50.01
70954	11/16/2022	Stillwater Sciences	HABs Management Plan 09/2022	7,535.18
70955	11/16/2022	Sunbelt Rentals	Concrete Saw Rental (2)	1,010.98
	11/16/2022		Grinder w/cup Rental	124.45
70956	11/16/2022	Technology Unlimited	Check Scanning Software Renewal	2,975.00
70957	11/16/2022	The Centre for Organization Effectiveness	Supervisor Training (2)	1,750.00
70958	11/16/2022	Bend Genetics, LLC	HABs Lab Analysis	1,620.00
	11/16/2022		HABs Lab Analysis	1,620.00
70959	11/16/2022	The San Diego Union-Tribune LLC	2023 Fees Public Hearing Notices	849.50
70960	11/16/2022	TS Industrial Supply	12' Air Hose	17.47
	11/16/2022		Masonry Cutoff Wheel 14" x 20MM Flex 5703 (10)	117.99
	11/16/2022		Duct Tape #398 (4)	50.88
	11/16/2022		Construction Marking Paint White #255 (12)	55.73
	11/16/2022		Hand Brush / 8" Plastic Utility / Short Handle (3)	13.22
	11/16/2022		Electrical Tape / 3/4" x 60' 7 Mil (40)	62.79
	11/16/2022		Striping Paint Yellow #720 (12)	91.19

Payment Number	Payment Date	Vendor	Description	Amount
	11/16/2022		Counter Brush 54X / Horsehair & Plastic (4)	34.16
	11/16/2022		Striping Paint Black #770 (12)	91.19
	11/16/2022		Leather Gloves / Med / Green Cuff (12)	100.02
	11/16/2022		Nemesis Smoke Safety Glasses (24)	141.33
	11/16/2022		Striping Paint White #710 (24)	182.38
	11/16/2022		Striping Paint Blue #750 (24)	182.38
	11/16/2022		Pipe Wrap Tape 2" / 10 Mil (36)	340.99
	11/16/2022		Transport Chain/ 3/8"/Grade 70/Yellow Dichrom (75)	479.01
	11/16/2022		Air Chisel Bits (2)	74.47
	11/16/2022		White Paint Brush 4" (15)	36.21
	11/16/2022		Construction Marking Paint Blue #254 (24)	111.45
	11/16/2022		Drill Bits (6)	31.46
	11/16/2022		Hammer 4lb Steel Sledge (1)	26.41
	11/16/2022		Measuring Tape Holder 25' (2)	32.15
	11/16/2022		Hat Hard Full Brim with Ratchet Head Gear (6)	181.86
	11/16/2022		Broom 24" Push (7)	361.47
	11/16/2022		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	11/16/2022		Head Lights (5)	220.56
	11/16/2022		Shovel Round Point (5)	147.49
	11/16/2022		Digging Bar Light Duty (1)	46.22
	11/16/2022		Wrench Fire Hydrant (1)	19.91
	11/16/2022		Knee pad with Velcro (2)	34.42
	11/16/2022		Blade 14" Diamond Concrete (3)	701.46
	11/16/2022		Bungee Cords 15" (25)	100.13
	11/16/2022		Drill Bits (5)	(42.04)
	11/16/2022		Sling Lifting 2"x8' Heavy Duty (2)	69.50
	11/16/2022		Measuring Tape 25' Engineering (4)	80.11
	11/16/2022		Wrench Crescent 15" Adjustable (1)	81.30
	11/16/2022		Shovel Square Point (4)	126.22
	11/16/2022		Blade 14" Diamond Concrete (2)	467.64
	11/16/2022		Tape 3" Caution (5)	52.77
	11/16/2022		Sling Lifting 2"x6' Heavy Duty (2)	57.05
70961	11/16/2022	Underground Service Alert of Southern California	New DigAlert Tickets	540.25
	11/16/2022		Underground Safety Board Fees	147.15
70962	11/16/2022	UniFirst Corporation	Uniform Service	320.14
	11/16/2022		Uniform Service	273.13
70963	11/16/2022	UniMeasure, Inc	Valve Position Indicator (1)	677.54
	11/16/2022		Valve Position Indicator (2)	1,270.00
70964	11/16/2022	Valley CM, Inc	E Reservoir Replacement & Pump Station 08/2022	39,412.71



Payment Number	Payment Date	Vendor	Description	Amount
	11/16/2022		E Reservoir Replacement & Pump Station 09/2022	28,621.25
70965	11/16/2022	Vinje & Middleton Engineering Inc	Class II Chlorination Tests - Portia Ave	523.75
70966	11/16/2022	Vulcan Materials Company and Affiliates	Cold Mix	2,542.35
70967	11/16/2022	WaterISAC	Membership Renewal 2023	2,200.00
70968	11/16/2022	White Cap Construction Supply	Diamond Blades	(327.56)
	11/16/2022		Concrete Cutting Blades - BeeHive Flume	655.12
70969 - 70982	11/22/2022	Refund Checks 70969 - 70982	Customer Refunds	3,945.01
70983	11/22/2022	ACWA/JPIA	Auto/General Liability 10/01/22 - 09/30/23	246,488.70
70984	11/22/2022	Allied Electronics Inc	SCADA Supplies	498.11
	11/22/2022		E Reservoir SCADA Back Panel	1,078.95
	11/22/2022		MCP Control Cable	1,052.96
70985	11/22/2022	Allie's Party Equip Rental Inc	Rental of Tables and Chairs for Employee Appreciation Event	524.23
70986	11/22/2022	Christina Moyer	Computer Loan Program 11/2022	1,500.00
70987	11/22/2022	City Of Escondido	San Pasqual Underground Project 07/2022 - 09/2022	3,937,935.38
	11/22/2022		Bear Valley Reconciliation 07/2022 - 09/2022	6,293.86
70988	11/22/2022	CoreLogic Solutions Inc	RealQuest Online Service 10/2022	300.00
70989	11/22/2022	Costco Membership	Membership Renewal	180.00
70990	11/22/2022	Davis Farr LLP	Audit Services 10/22 FY22	12,500.00
70991	11/22/2022	Dean Farris	Reimburse - Backflow Refresher Course	125.00
70992	11/22/2022	Diamond Environmental Services	Stationary & Portable Restroom Service	41.35
70993	11/22/2022	Electrical Sales Inc	Main Breaker - Well 59	890.98
70994	11/22/2022	Ferguson Waterworks	Regulator Pilot Controls	1,345.50
70995	11/22/2022	Groundwater Resources Assoc of CA	Membership Dues - R Vasquez	125.00
70996	11/22/2022	Hach Company	Chlorine Buffer	667.07
70997	11/22/2022	Joe's Paving	Patch Paving	13,873.36
70998	11/22/2022	Jan-Pro of San Diego	Janitorial Service 11/2022	4,497.00
70999	11/22/2022	Leon Perrault Trucking & Materials	Material & Trucking 10/2022	8,386.50
71000	11/22/2022	Lightning Messenger Express	Messenger Service 11/10/22	82.00
71001	11/22/2022	Lowe's Home Centers, LLC	Cabinets for Henshaw - Road House Renovation	11,356.52
71002	11/22/2022	Martin Tinch	Tuition Reimbursement 11/2022	3,200.00
71003	11/22/2022	McMaster-Carr Supply Company	Power Supply for Security Camera	23.77
71004	11/22/2022	Mission Resource Conservation District	Home Water Use Evaluation 10/2022	77.50
71005	11/22/2022	Mutual of Omaha	LTD/STD Life Insurance 12/2022	5,871.79
71006	11/22/2022	North County Pool Center Inc	Chlorine	214.27
71007	11/22/2022	Powerland Equipment, Inc	Chainsaw Bar Oil	30.53
71008	11/22/2022	Red Wing Shoe Store	Footwear Program (2)	346.69
71009	11/22/2022	Shallako Goodrick	Retirement Gift	396.75
	11/22/2022		Employment Advertising - Meter Reader Trainee	200.00
	11/22/2022		Retirement Gift	376.95

Payment Number	Payment Date	Vendor	Description	Amount
	11/22/2022		Emergency Phone Cloud System 10/2022	24.36
	11/22/2022		Emergency Phone Cloud System 11/2022	24.36
	11/22/2022		Audio Mixer for Boardroom	756.68
	11/22/2022		GFI Faxmaker	15.00
	11/22/2022		One Drive Online Service	15.00
	11/22/2022		Microsoft Azure Service	719.18
	11/22/2022		Refreshments - Health Fair	336.09
	11/22/2022		Employment Advertising - Finance Supervisor	275.00
	11/22/2022		Employment Advertising-Engineering Specialist I/II	200.00
	11/22/2022		Employment Advertising - IT System Administrator	100.00
	11/22/2022		Indeed Resume Service	120.00
	11/22/2022		Employment Advertising - Safety/Risk Administrator	100.00
	11/22/2022		Employment Advertising - Finance Supervisor	200.00
	11/22/2022		Employment Advertising - Finance Supervisor	150.00
	11/22/2022		Fitness Equipment - Wellness Grant	770.73
	11/22/2022		ACWA Conference - P Kuchinsky (to be refunded)	775.00
	11/22/2022		Coffee for Boardroom	12.50
71010	11/22/2022	Steve Frey	Reimburse - Backflow Re-Certification	285.00
71011	11/22/2022	Sunbelt Rentals	Rental of Gas Cutoff Saw	78.75
71012	11/22/2022	TS Industrial Supply	2.5 Potable Hose (2)	1,063.02
	11/22/2022		Air Pressure Regulator, Air Hose	83.11
<b>Grand Total:</b>				<b>5,080,790.10</b>



## STAFF REPORT

Agenda Item: 7

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

**SUBJECT:** RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE GARY ARRASMITH

**RECOMMENDATION:** Adopt Resolution No. 22-XX honoring Gary Arrasmith for 22 years of service to the District and its customers.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** Gary will retire with 22 years of exemplary service to the District and its customers on December 30, 2022. The District would like to honor Gary by passing the attached resolution.

**DETAILED REPORT:** Gary started his career as Temporary Utility Worker I with the District on November 27, 2000. In less than a month, he was hired as a regular Utility Worker I and subsequently promoted to Construction Worker in 2001. After honing his skills in the Construction section installing new water mains, Gary was promoted to Welder Helper two years later. In 2005, Gary took a promotional opportunity in the Operations Department as a Systems Operator I and was promoted to Systems Operator II a year later. As an operator, Gary gravitated to the mechanical aspects of the job and, after quickly learning the intricacies of the distribution system, was promoted to System Controls Operator in 2007. After working in System Controls for nearly four years constructing motor control panels and maintaining flow control facilities, Gary saw an opportunity and transferred to the Facilities section as the Senior Facilities Worker.

As the Senior Facilities Worker, Gary was charged with overseeing the maintenance of all of the District's facilities including District headquarters, 12 reservoirs and 11 miles of the Vista Flume. Gary's knowledge and skills in equipment operation, welding, electrical and distribution system operation culminating from his previous positions with the District made him an ideal fit for this role. Despite having an almost 100-year-old infrastructure, the District's ability to deliver a high-quality and reliable water supply is partly due to Gary's contributions in the Facilities section.

Throughout his career, Gary has been an innovative and effective leader. His creativity and mechanical skillsets have led to the development of many specialty tools and practices that have made work safer and more efficient for him and his coworkers. To highlight one safety achievement, Gary received an H.R. LaBounty Safety Award from the Association of California Water Agencies Joint Powers Insurance Authority in 2015. Gary's career with the District has been embodied by hard work, dedication and professionalism. Although the District will miss Gary's wide range of skills and abilities, his coworkers will miss his good-natured and quick-witted personality the most.

Gary's last day with the District will be December 30, 2022. In retirement, Gary and his wife, Carol, plan to relocate where they will continue to enjoy riding motorcycles and attending Grand Prix motorcycle racing events throughout the country. Gary also plans to continue camping and woodworking.

**ATTACHMENT:** Resolution No. 22-XX

RESOLUTION NO. 22-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
HONORING GARY ARRASMITH  
FOR 22 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Gary Arrasmith, starting as a temporary Utility Worker I and progressively advancing to the position of Senior Facilities Worker, has provided the District and its customers with 22 years of exemplary service; and

WHEREAS, serving in his many capacities, Gary was charged with the installation, repair and maintenance of the District's extensive infrastructure, facilities and equipment; and

WHEREAS, his dedication and hard work have enabled the District to provide exemplary customer service and continually build its impeccable reputation in the water industry; and

WHEREAS, Gary has been responsible for the operation and maintenance of the District's complex water distribution system, ensuring system demands are met while maintaining a high standard of water quality and superior system reliability; and

WHEREAS, his skills and knowledge in equipment operation, welding, electrical and water distribution operation has helped ensure the District delivers a high-quality and reliable supply of water to its customers; and

WHEREAS, Gary's wide range of abilities, institutional knowledge, resourcefulness and good-natured personality will be sorely missed at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Gary Arrasmith a long, healthy and prosperous retirement and expresses its appreciation for his dedication to the District and to its customers for the past 22 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 7<sup>th</sup> day of December 2022.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Marty Miller, President

ATTEST:

\_\_\_\_\_  
Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 8

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Breona Paz  
**Reviewed By:** Shallako Goodrick  
**Approved By:** Brett Hodgkiss

**SUBJECT:** RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE ROSEMARY GARZA

**RECOMMENDATION:** Adopt Resolution No. 22-XX honoring Rosemary Garza for 22 years of service to the District and its customers.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** Rosemary will retire with 22 years of exemplary service to the District and its customers on December 30, 2022. The District would like to honor Rosemary by passing the attached resolution.

**DETAILED REPORT:** Rosemary started her career as Customer Service Representative Trainee with the District on September 25, 2000 and was promoted to Customer Service Representative after approximately six months. In her position as Customer Service Representative, Rosemary has had to multitask to ensure that day-to-day duties were completed along with addressing customer calls throughout the day. Rosemary has a natural customer service personality; she is able to mitigate customers concerns and find the most favorable outcomes for them as well as the District. Rosemary handles setting up accounts for all our new meters, which is a very complex task that requires amazing attention to detail and coordination between the meter shop and meter readers. The entire District especially the Customer Service Department will sorely miss Rosemary's dedication to the District and her cheerful demeanor.

Rosemary's last day at the District will be December 30, 2022. Following retirement, Rosemary plans to assist in home schooling her two grandsons, make frequent trips to Parker, Arizona to visit her elderly parents, and continue gardening and raising all her animals at home. One thing she is looking forward to is the opportunity to take refresher music lessons in guitar and piano, and most importantly, cook on her brand new BBQ.

**ATTACHMENT:** Resolution No. 22-XX.

RESOLUTION NO. 22-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
HONORING ROSEMARY GARZA  
FOR 22 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Rosemary Garza, starting as a Customer Service Representative Trainee and advancing to the position of Customer Service Representative, has provided the District and its customers with 22 years of exemplary service; and

WHEREAS, serving in her capacity, Rosemary was charged setting up new water accounts, attending to customers on the telephone and in person, and processing billing; and

WHEREAS, Rosemary's extensive knowledge of customer service and her naturally caring personality allowed her to excel in all aspects of her position; and

WHEREAS, her concern for our customers always produced favorable outcomes for the customer and the District; and

WHEREAS, Rosemary's wide range of abilities, attention to detail, dedication and cheerful personality will be sorely missed at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Rosemary Garza a long, healthy and prosperous retirement and expresses its appreciation for her dedication to the District and to its customers for the past 22 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 7<sup>th</sup> day of December 2022.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Marty Miller, President

ATTEST:

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Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 9

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Greg Bryant  
**Reviewed By:** Shallako Goodrick  
**Approved By:** Brett Hodgkiss

**SUBJECT:** RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE JEFF MCKINLEY

**RECOMMENDATION:** Adopt Resolution No. 22-XX honoring Jeff McKinley for 9 years of service to the District and its customers.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** Jeff will retire with 9 years of exemplary service to the District and its customers on December 30, 2022. The District would like to honor Jeff by passing the attached resolution.

**DETAILED REPORT:** Jeff began his career as Meter Reader Trainee with the District on September 9, 2013 and within a year was promoted to Meter Reader. He has proven to be proficient at meter reading, consistently reading his routes accurately and efficiently. Jeff's positive influences have been an integral part of what makes the Meter Reading section run as well as it currently does.

Jeff has never shied away from taking on any challenge presented to him and would seek solutions to make the section more productive. Many of the processes currently in place are a result of his ongoing efforts to make tasks more efficient. When other District personal are having difficulty locating a meter or other appurtenance, they can count on Jeff's vast knowledge of the District service area to help them locate it. He has served the District's customers very well during his tenure, going above and beyond to offer personal assistance and goodwill to many.

Jeff's career at the District has been personified by professionalism, hard work and dedication. He is respected by the coworkers and has trained many of the recently hired Meter Reader Trainees.

Following retirement, Jeff plans on spending a little more time with family and exploring an entrepreneurial venture. He looks forward to sleeping in a bit and not having to deal with the freeway commute.

**ATTACHMENT:** Resolution No. 22-XX.

RESOLUTION NO. 22-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
HONORING JEFF MCKINLEY  
FOR 9 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Jeff McKinley, starting as a Meter Reader Trainee and advancing to the position of Meter Reader, has provided the District and its customers with 9 years of exemplary service; and

WHEREAS, serving in his capacity as Meter Reader, Jeff has proven to be proficient and accurate when reading his routes; and

WHEREAS, his dedication and hard work have enabled him to seek solutions to make the section more productive; and

WHEREAS, Jeff helps his co-workers with locating issues using his vast knowledge of the District's service area; and

WHEREAS, he goes above and beyond to assist the District's customers;

WHEREAS, Jeff's hard work, professionalism and dedication will be sorely missed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Jeff McKinley a long, healthy and prosperous retirement and expresses its appreciation for his dedication to the District and to its customers for the past 9 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 7<sup>th</sup> day of December 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Marty Miller, President

ATTEST:

\_\_\_\_\_  
Lisa Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT





**STAFF REPORT**

**Agenda Item: 10**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Randy Whitmann, Don Smith, Frank Wolinski & Shallako Goodrick**  
**Approved By: Brett Hodgkiss**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

**WATER RESOURCES DIVISION  
 VID Water Production  
 October 2022**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b>VID's EVWTP Water Production</b>					
Local Water	0.43	40.60	0.51	46.59	40.60
SDCWA Raw Water	2.49	236.70	9.57	894.13	3,751.52
<b>Subtotal (EVWTP Water Production)</b>	<b>2.91</b>	<b>277.30</b>	<b>10.08</b>	<b>940.72</b>	<b>3,792.12</b>
Oceanside Contract Water	1.65	157.00	1.18	110.23	560.00
SDCWA Treated Water	11.16	1,061.70	4.24	396.49	2,315.10
<b>TOTAL WATER PRODUCTION</b>	<b>15.73</b>	<b>1,496.00</b>	<b>15.50</b>	<b>1,447.44</b>	<b>6,667.22</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of November 28, 2022: 3,507 af (7% of 51,832 af capacity)  
 Current releases: 0 cfs  
 Change in storage for month of October: 55 af (gain)  
 Total releases for month of October: 185 af  
 Hydrologic year-to-date rain total: 5.90 inches (November 28, 2022)  
 Percent of yearly average rain: 24% (30-year average: 24.20 inches)  
 Percent of year-to-date average rain: 160% (30-year average through November: 3.70 in.)

**Warner Ranch Wellfield**

Number of wells running in October: 11  
 Total production for month of October: 594 af  
 Average depth to water table (November): 86 ft (see attached historical water table chart)

**November**

- Harmful Algal Blooms
  - Performed sampling for Harmful Algal Blooms (HABs) in Lake Henshaw on October 31, November 7, and 14, 2022. Results for microcystin were below the “Caution” advisory threshold. Anatoxin-a was detected above the “Caution” advisory threshold on October 31, 2022, but remained below the “Caution” advisory threshold for the remaining samples.
  - Releases from Lake Henshaw are suspended until the 2023 delivery season.
- San Pasqual Undergrounding Project construction activities: complete the clean-out structures on the 60-inch diameter pipeline; high-line existing San Pasqual water services to facilitate extension of 60-inch pipeline in Tokama Road; install French drain for de-silting basin; continue placing reinforcing steel for desilting basin; and continue demolition and remediation of portions of abandoned canal.

**December**

- Continue to monitor for HABs.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – September 2022  
 VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

**OPERATIONS & FIELD SERVICES**

**November**

- Inspected and tested ten new backflow devices that were integrated into the District’s cross-connection control program.
- Completed annual microbial proficiency testing required by the Environmental Laboratory Accreditation Program.
- Pechstein beam reinforcement project – intermediate beam reinforcement assemblies are being fabricated; first unit has been delivered and is being evaluated to ensure design parameters have been met.
- Beehive bench roof replacement – completed the roof installation and returned Flume to service on November 10, 2022; cleaned the site and began prepping the roof for painting.
- Continued mainline replacement of steel pipe on Mar Vista Drive – install approximately 5,600’ of various sizes of PVC pipe, 64 services and 9 hydrant laterals. Approximately 10% complete.
- Completed mainline replacement of Nipponite and AC pipe on Rush and Portia Avenues – installed approximately 2,250’ of various sizes of PVC pipe, 61 services and 4 hydrant laterals.

**December**

- Continue Pechstein reservoir beam reinforcement project.
- Continue Beehive bench roof replacement project.
- Continue mainline replacement of steel pipe on Mar Vista Drive – install approximately 5,600’ of various sizes of PVC pipe, 64 services and 9 hydrant laterals.

**Electrical Energy Use at VID Headquarters**

**October 2022**

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	25,790	33,399	144,240
Power purchased from Direct Energy (\$0.05 per kWh)	20,436	10,725	55,092
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>46,226</b>	<b>44,124</b>	<b>199,332</b>

## ENGINEERING DIVISION

### *November*

- The District has replaced approximately 10.34 miles of Nipponite pipe since 2002. Of the 5.58 miles of Nipponite pipe remaining in the system, replacement of 0.25 miles is currently in design.
- The District has replaced approximately 3,863 feet (0.73 miles) of pipe (steel – 533 feet, PVC – 380 feet, non-Nipponite asbestos cement – 292 feet and Nipponite – 2,658 feet) in Fiscal Year 2023.
- Edgemoor (E) Reservoir Replacement and Pump Station – Gateway Pacific continued concrete reservoir formwork, reinforcing steel installation, and pouring portions of the reservoir slab, columns, wall footings, walls, and overflow structure.
- Deodar Reservoir Rehabilitation – Murraysmith submitted the 90% design for District review.
- Flume Replacement Alignment Study – Brown and Caldwell continued fine screening analysis.
- Projects along Flume
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction and includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of two tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim. The Board has approved all items except the quitclaim.
  - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street and adjacent to/over the Caldwell Siphon. Draft plans call for additional fill over approximately 400 feet of the Caldwell Siphon, which would require pipeline relocation per Section 3.9.1 of the District's Rules and Regulations. Staff is currently discussing the matter with the developer to evaluate acceptable alternatives.

### *December*

- Mainline Replacement Projects in design (current projects): Independence Wy., Elm Dr., Warmlands Ave., Lonsdale Ln.\*, Grandview Rd., Plumosa Ave., Via Christina, Lado De Loma Dr.\*, Camino Loma Verde\*, Eddy Dr., Rancho Vista Rd., Camino Patricia, Camino Corto, Goetting Wy., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Mar Vista Dr., Miramar Dr., Buena Creek Rd., Rock Springs Rd. at Nordahl Rd., Estrelita Dr., Victory Dr., Oak Dr.\*, Queens Wy., Watson Wy. (Total length = 6.39 miles).
- Mainline Replacement Projects in planning (future projects): Camino Culebra\*, Alta Vista Dr., Catalina Ave.\*, Friendly Dr.\*, E. Vista Wy., Nordahl Rd.\*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.\*, Robinhood Rd.\*, Lower Ln.\*, Easy St.\*, West AB Line – Esplendido Ave. and Bella Vista Dr.\*, Colavo Dr.\*, Broadway\*, Olive Ave.\*, Rancho Vista Rd., Bandini Pl., McGavran Dr., Oro Avo Dr., Shale Rock Rd., La Mirada Dr., Crescent Dr.\*, Descanso Ave., San Clemente Ave.\* (Total length = 9.01 miles).
- Edgemoor (E) Reservoir Replacement and Pump Station – Gateway Pacific to continue concrete reservoir formwork, reinforcing steel installation, and pouring portions of the reservoir slab, columns, wall footings, and walls.
- Deodar Reservoir Rehabilitation – Murraysmith to submit final design check set for District review.
- Flume Replacement Alignment Study – Brown and Caldwell to continue fine screening analysis.

\*Nipponite pipe

## ADMINISTRATION DIVISION

### *November*

- Completed recruitments for Construction Supervisor, Facilities Supervisor and Meter Reader Trainee positions; Steve Van Camp accepted a promotion to the Construction Supervisor position; Mark Saltz accepted a promotion to the Facilities Supervisor position; and William Fox accepted a job offer for the Meter Reader Trainee position.
- Continued recruitments for Management Analyst, Safety and Risk Administrator, Finance Supervisor, Laborer Trainee and Information Technology System Administrator positions.
- Began recruitments for Customer Service Representative and Engineering Specialist positions.

### *December*

- Continue recruitments for Management Analyst, Safety and Risk Administrator Information Technology System Administrator, Finance Supervisor, Laborer Trainee, Customer Service Representative and Engineering Specialist positions.
- Begin recruitment for Welder II and Senior Facilities Worker positions.
- Coordinate Employee Appreciation Event.

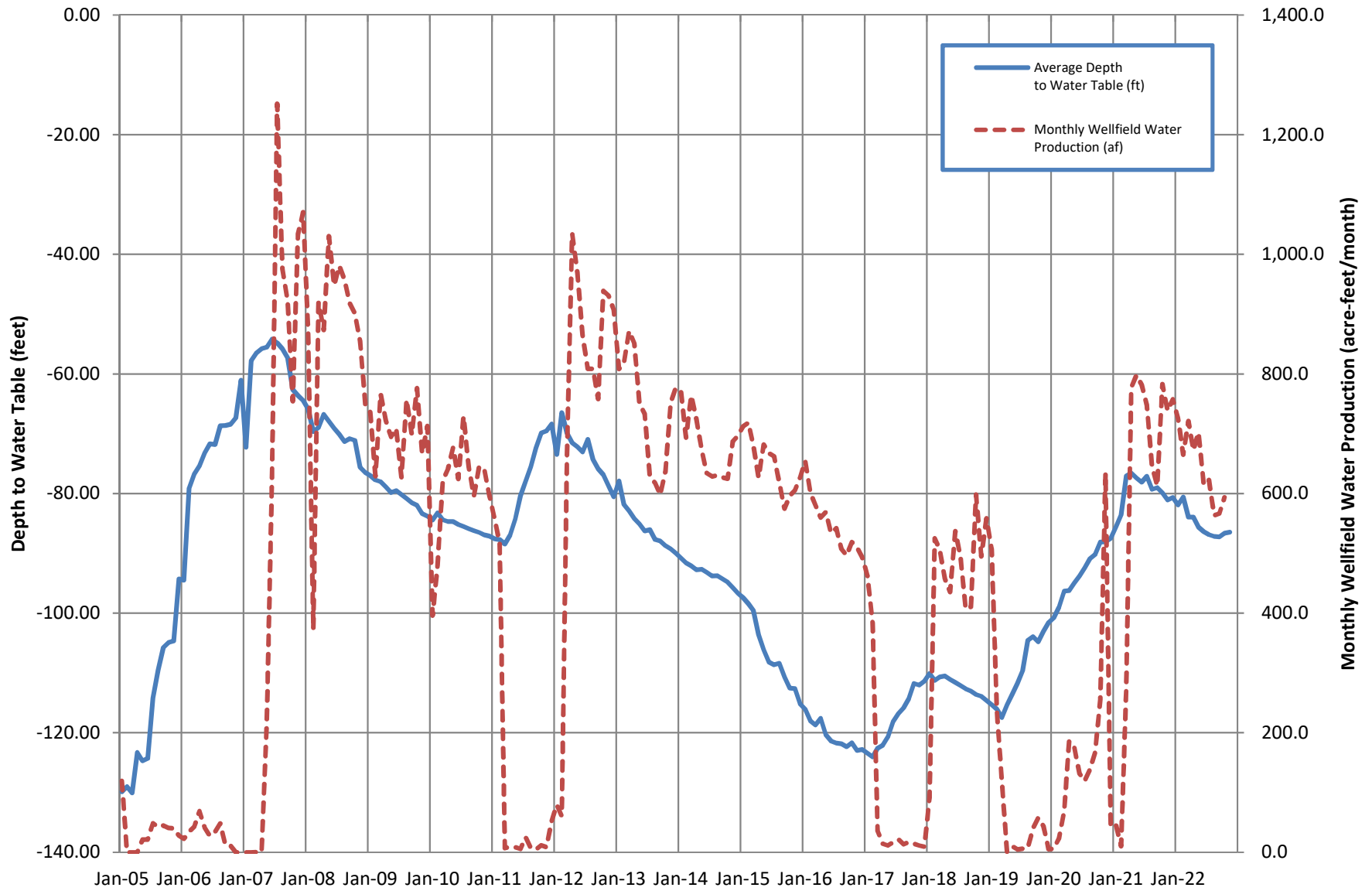


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF SEPTEMBER 30, 2022**

	2021 Sep	2021 Oct	2021 Nov	2021 Dec	2022 Jan	2022 Feb	2022 Mar	2022 Apr	2022 May	2022 Jun	2022 Jul	2022 Aug	2022 Sep	12 MO AVG
Fishing Permits	450	283	232	75	76	165	274	798	507	515	693	336	324	357
Boat Launches	5	2	4	2	0	0	6	2	6	3	8	2	2	3
Motor Boats (full day rental)	25	11	4	20	2	5	7	24	6	41	37	11	3	14
Motor Boats (half day rental)	2	3	1	1	0	0	7	5	2	20	15	0	5	5
Campground/Head Count	1,566	406	247	33	43	143	245	520	1,563	858	2,140	939	517	638
Campground/Cars, Trucks, etc.	588	216	84	16	19	59	138	227	491	324	806	347	472	267
Campground/Recreational Vehicles	5	0	5	0	0	12	9	0	2	19	2	0	0	4
Mobile Home/Spaces	70	70	70	71	68	68	69	71	71	73	72	72	72	71
M.H.P. (Residents/Head Count)	97	97	97	98	95	95	96	96	96	99	98	98	98	97
Storage	6	6	6	6	7	7	6	6	6	8	6	6	6	6
Cabins	102	149	165	67	67	78	138	113	168	148	141	169	174	131
Hunters	0	0	0	97	0	0	0	0	0	0	0	0	0	8

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production





## STAFF REPORT

Agenda Item: 11

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Shallako Goodrick  
**Approved By:** Brett Hodgkiss

**SUBJECT:** VISTA IRRIGATION DISTRICT 100<sup>TH</sup> ANNIVERSARY COMMEMORATIVE ITEMS

**RECOMMENDATION:** Provide feedback on 100<sup>th</sup> Anniversary commemorative letterhead and business card design and jacket samples.

**PRIOR BOARD ACTION:** At its July 20, 2022 meeting, the Board appointed a 100<sup>th</sup> Anniversary ad hoc committee comprised of Directors Sanchez and Vásquez. At its October 5, 2022 meeting, the Board approved a not to exceed budget of \$25,000 to support the mission of the District to provide and in commemoration of the District's 100 years of service in providing a reliable supply of high-quality water that meets the needs of its customers in an economically and environmentally responsible manner.

**FISCAL IMPACT:** 100<sup>th</sup> Anniversary commemorative letterhead (5,000 sheets) and business cards (50 individuals/250 cards) will cost approximately \$895 and \$790 respectively; letterhead and business cards are printed annually so this cost was included in the Fiscal Year 2023 operating budget adopted by the Board on June 22, 2022. Jacket costs range from approximately \$60 to \$72 each, including embroidery of the 100<sup>th</sup> Anniversary logo and individual's name.

**SUMMARY:** On September 11, 2023, the District will have fulfilled its mission of providing reliable supply of high quality water that meets the needs of its customers in an economically and environmentally responsible manner for 100 years. Celebrating this achievement is important to employee retention, morale and recruitment and helps the District continue to achieve its mission for present and future customers. Recognizing that it will take time to plan for commemoration of this milestone, the Board appointed ad hoc committee of Directors Sanchez and Vásquez to help with the planning activities to commemorate and educate its customers of how it has fulfilled its mission for the past 100 years and how it plans to do so into the future. The ad hoc committee met with staff on two occasions to discuss potential ways to commemorate the upcoming milestone.

The ad hoc committee presented various options with respect to this upcoming milestone, including a theme ("A Century of Service and Stewardship"), special letterhead and business cards, historical brochure, bill messages, open house, etc. to the Board at its October 5, 2022 meeting. The ad hoc committee also discussed several ways (e.g. uniform patches, jackets, participation in special events, etc.) to celebrate this milestone with employees and build a sense of pride in this achievement, helping the District to increase employee morale, retain and attract good employees and to continue to accomplish its mission for present and future customers.

**DETAILED REPORT:** The ad hoc committee met with staff on November 7, 2022 to review 100<sup>th</sup> Anniversary commemorative letterhead and business card designs and selected a preferred design; samples of the commemorative letterhead and business cards have been included as attachments. Jacket samples will be presented at the meeting for Board feedback and available from the secretary at the meeting for public review.

**ATTACHMENTS:** Letterhead and business card samples

**Board of Directors**

**Marty Miller, President**

**Peter Kuchinsky II**

**Jo MacKenzie**

**Patrick H. Sanchez**

**Richard L. Vásquez**



**Administrative Staff**

**Brett L. Hodgkiss**  
General Manager

**Lisa R. Soto**  
Board Secretary

**Elizabeth A. Mitchell**  
General Counsel





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***Richard Vasquez***  
*Director, Division 2*

*Email: [Richard.Vasquez@vidwater.org](mailto:Richard.Vasquez@vidwater.org)*



*A Century of Service and Stewardship*

100

1923 - 2023





## STAFF REPORT

Agenda Item: 12

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Elizabeth Mitchell  
**Approved By:** Brett Hodgkiss

**SUBJECT:** ASSEMBLY BILL 2449 – NEW LIMITED TELECONFERENCING RULES

### RECOMMENDATIONS:

- 1) Receive a report regarding Assembly Bill 2449, which contains new limited teleconferencing rules under the Ralph M. Brown Act, effective January 1, 2022 through December 31, 2025.
- 2) Discuss and provide direction regarding whether the Board is interested in having staff explore technology/equipment upgrades that would allow the District to take advantage of Assembly Bill 2449.

**PRIOR BOARD ACTION:** At the November 2, 2022 Board Meeting, Director MacKenzie requested staff return with a detailed report regarding Assembly Bill (AB) 2449.

**FISCAL IMPACT:** The estimated fiscal impact would vary depending on whether and what type of technology upgrades were pursued.

**SUMMARY:** With the Governor’s announcement that the state of emergency caused by COVID-19 will end on February 28, 2023, local agencies will no longer be able to take advantage of the remote teleconferencing rules under AB 361. However, effective January 1, 2022 through December 31, 2025 new teleconferencing rules will be available under AB 2449. These new teleconferencing rules are more limited than the emergency fully remote teleconferencing rules under AB 361, but are more relaxed than what is currently required by the Brown Act for non-emergencies (meaning there would be no need to identify each teleconference location, post agendas at all teleconference locations, or allow the public to access the teleconference locations). AB 2449 allows for certain relaxed non-emergency teleconference rules “when a quorum of members participate in the meeting from a single public location,” meaning that relaxed teleconferencing is only available to some members of the legislative body. There are also specific statutory requirements regarding participation in the meeting, which cannot be supported by the technology and equipment currently in the District’s boardroom.

**DETAILED REPORT:** AB 2449 allows less than a quorum of local officials to participate remotely if at least a quorum of the legislative body participates in-person at a single location identified on the agenda that is open to the public, and the legislative body follows certain requirements, including:

- Regular noticed meetings and posting agendas as otherwise required by the Brown Act.
- All officials attending the meeting remotely must participate through both audio and visual technology.\*
- All officials attending the meeting remotely must disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
- Allowing the public to access the meeting and provide comments, including by teleconference; teleconference instructions must be provided in all notifications and agendas for the meeting on how the public can attend and provide comment.\*
- A meeting must be paused when there is any teleconference disruption for the public.

- Real-time public comments must be allowed and submission of comments in advance of the meeting cannot be required.
- Language access requirements for requests for reasonable accommodations for individuals with disabilities, and giving notice of this procedure in notifications and agendas for the meeting.

\*Government Code section 54953(f)(1)(C) states: “The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, **and** at the in-person location of the meeting.” (Emphasis added.) Government Code section 54953(f)(1)(A) states:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

While the boardroom is equipped with a two-way telephonic service, the District does not currently live webcast the meetings or have two-way audiovisual capabilities for Directors or the public.

There are also substantive requirements and limitations to the ability to appear remotely that are specified in Government Code section 54953(f)(2)(A), which provides in part:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability... For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely ... as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting...

“Just cause” and “emergency circumstances” are defined in GC 54953(j):

(1) “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

(2) "Just cause" means any of the following:

- (A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.
- (B) A contagious illness that prevents a member from attending in person.
- (C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (f).
- (D) Travel while on official business of the legislative body or another state or local agency.

Local officials are prohibited from using AB 2449 to participate in remotely in meetings for more than three consecutive months or for 20% of the regular meetings in a calendar year for emergency circumstances or for more than twice per calendar year for just cause.

Staff is requesting guidance from the Board regarding whether there is interest in taking advantage of AB 2449. If there is, staff will explore technology/equipment upgrades that would enable the District to meet statutory requirements for this new type of remote teleconferencing. Either way, the District will still be able to have less than a quorum of Directors participate remotely under the regular non-emergency teleconferencing rules under the Brown Act, which were not changed by AB 2449.

ATTACHMENT: AB 2449

## Assembly Bill No. 2449

### CHAPTER 285

An act to amend, repeal, and add Sections 54953 and 54954.2 of the Government Code, relating to local government.

[Approved by Governor September 13, 2022. Filed with  
Secretary of State September 13, 2022.]

#### LEGISLATIVE COUNSEL'S DIGEST

AB 2449, Blanca Rubio. Open meetings: local agencies: teleconferences.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act generally requires posting an agenda at least 72 hours before a regular meeting that contains a brief general description of each item of business to be transacted or discussed at the meeting, and prohibits any action or discussion from being undertaken on any item not appearing on the posted agenda. The act authorizes a legislative body to take action on items of business not appearing on the posted agenda under specified conditions. The act contains specified provisions regarding providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

Existing law, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with those specified teleconferencing requirements in specified circumstances when a declared state of emergency is in effect, or in other situations related to public health.

This bill would revise and recast those teleconferencing provisions and, until January 1, 2026, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction. Under this exception,

the bill would authorize a member to participate remotely under specified circumstances, including participating remotely for just cause or due to emergency circumstances. The emergency circumstances basis for remote participation would be contingent on a request to, and action by, the legislative body, as prescribed. The bill, until January 1, 2026, would authorize a legislative body to consider and take action on a request from a member to participate in a meeting remotely due to emergency circumstances if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The bill would define terms for purposes of these teleconferencing provisions.

This bill would impose prescribed requirements for this exception relating to notice, agendas, the means and manner of access, and procedures for disruptions. The bill would require the legislative body to implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with federal law.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

*The people of the State of California do enact as follows:*

SECTION 1. Section 54953 of the Government Code, as amended by Section 3 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items



during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) This subdivision shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(f) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency

exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear

remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(g) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(h) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(i) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(j) For the purposes of this section, the following definitions shall apply:

(1) "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

(2) "Just cause" means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (f), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “State of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(6) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(7) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(8) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(9) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(k) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 2. Section 54953 of the Government Code, as added by Section 4 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding

shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows

any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items

during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(f) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(g) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(h) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(i) For the purposes of this section, the following definitions shall apply:

(1) “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

(2) “Just cause” means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (f).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (e), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.



(6) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(7) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(8) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(j) This section shall become operative January 1, 2024, shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 3. Section 54953 is added to the Government Code, to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2026.

SEC. 4. Section 54954.2 of the Government Code is amended to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the

regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to

the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(4) To consider action on a request from a member to participate in a meeting remotely due to emergency circumstances, pursuant to Section 54953, if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The legislative body may approve such a request by a majority vote of the legislative body.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 5. Section 54954.2 is added to the Government Code, to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency’s Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are

also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall become operative January 1, 2026.

SEC. 6. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, impose a limitation on the public’s right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member’s private home or hospital room, this act protects the personal, private information of public officials and their families while preserving the public’s right to access information concerning the conduct of the people’s business.

SEC. 7. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, further, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to ensure minimum standards for public participation and notice requirements allowing for greater public participation in teleconference meetings.



Agenda Item 12:  
AB 2449 - New Limited  
Teleconferencing Rules

Vista Irrigation District

December 7, 2022

Elizabeth A. Mitchell, Esq.

General Counsel



# AB 2449

Allows less than a quorum of local officials to participate remotely if

- ▶ at least a quorum participates
  - ▶ in-person
  - ▶ at a single location identified on the agenda that is open to the public,
- ▶ and the legislative body follows certain requirements

# Procedural Requirements

- ▶ Regular noticed meeting
- ▶ Regular agenda posting
- ▶ Officials attending remotely must:
  - ▶ participate through ***both*** audio and visual technology
  - ▶ disclose, before any action, adults present in room and relationship to member

# More Procedure

- ▶ Allow public to access the meeting and provide comments, including by teleconference with instructions
- ▶ Pause meeting when there is any teleconference disruption for the public
- ▶ Real-time public comments must be allowed

# Even More Procedure

- ▶ Submission of comments in advance cannot be required
- ▶ Access requirements for requests for reasonable accommodations
- ▶ Give notice of procedure



# Substantive Requirements

Member needs to participate remotely

- ▶ for just cause or
- ▶ emergency circumstances

# What is just cause?

- ▶ Caregiving need for child, parent, grandparent, grandchild, sibling, spouse, or domestic partner requires remote participation
- ▶ Contagious illness that prevents in person attendance
- ▶ Need related to physical or mental disability not otherwise accommodated
- ▶ Travel on official business of the legislative body or another state or local agency

# What are the limits for just cause?

- ▶ Member must notify legislative body
  - ▶ at the earliest opportunity possible, including at the start of a regular meeting, of need to participate remotely for just cause
  - ▶ include a general description of the circumstances relating to need to appear remotely
- ▶ Shall not be used for more than two meetings per calendar year



# What are emergency circumstances?

- ▶ physical or family medical emergency that prevents a member from attending in person
- ▶ Cannot be used for more than
  - ▶ 3 consecutive months or
  - ▶ 20% of regular meetings in calendar year

## What are the requirements?

- ▶ Member must request to participate remotely due to emergency circumstances
  - ▶ Made ASAP
  - ▶ Separate request for each meeting
- ▶ General description of circumstances
  - ▶ Need not exceed 20 words
  - ▶ Not required to disclose medical diagnosis or disability
- ▶ Legislative body must approve request
  - ▶ At earliest opportunity
  - ▶ May take action at beginning of meeting
  - ▶ Even if not sufficient time to post on agenda

# Is the Board interested?

- ▶ Would need
  - ▶ live webcast of meetings and
  - ▶ two-way audiovisual capabilities for Directors and public
- ▶ Less than a quorum can still participate remotely under the regular non-emergency teleconferencing rules



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING NOVEMBER 17, 2022

1. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
2. Vote Entitlement Resolution for Calendar Year 2023.  
The Board adopted Resolution No. 2022-19 establishing the vote and representative entitlements of each member agency effective January 1, 2023.
3. Adopt Annual Statement of Investment Policy, as amended, and continue to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2023.  
Adopt the Annual Statement of Investment Policy, as amended, and continue to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2023.
4. Resources for PLA Implementation.  
The Board authorized the General Manager to enter into a contract with The Solis Group to provide professional services related to the implementation, coordination and monitoring of the Water Authority's Project Labor Agreement (PLA) through December 31, 2027, for an amount not to exceed \$1.5 million, and directed the General Manager to add a limited duration employment, full-time senior management analyst position in the Engineering Department and needed software and legal support costs as part of the General Manager's Recommended Budget for Fiscal Years 2024-2025 for oversight of PLA implementation and related activities.
5. Construction Contract with SWCS, Inc., dba Southwest Construction Services for Kearny Mesa Building Heating, Ventilation and Air Conditioning Equipment Replacement.  
The Board authorized the General Manager, or designee, to award a construction contract to SWCS, Inc., dba Southwest Construction Services (Southwest) in the amount of \$834,900 to replace Kearny Mesa building heating, ventilation, and air conditioning equipment.
6. Valve Procurements for the Helix 9 Flow Control Facility Project.  
The Board authorized the General Manager, or designee, to award a contract to Henry Pratt Company to purchase one 30-inch rotary cone valve with electric motor actuator in the amount of \$403,907.59 for the Helix 9 Flow Control Facility Project; and reject Cascade Consultants LLC bid and solicit new bids for two 30-inch ball valves for the Helix 9 Flow Control Facility project.
7. Contract Amendment for Van Ness Feldman related to the proposed San Vicente Energy Storage Facility Project.  
The Board authorized the General Counsel to execute an amendment to the legal services agreement with Van Ness Feldman related to the proposed San Vicente Energy Storage Facility Project in the amount of \$110,000, increasing the not to exceed amount from \$110,000 to \$220,000.



8. Authorization of the Urban and Community Drought Relief Grant Application to the California Department of Water Resources for Water Conservation Projects.  
The Board adopted Resolution 2022-20 authorizing and directing the General Manager to apply to the California Department of Water Resources and to commit the Water Authority to the financial and legal obligations associated with the receipt of grant funds.
9. Adopt the 2023 Legislative Policy Guidelines.  
The Board adopted the 2023 Legislative Policy Guidelines as presented.
10. Adopt the 2023 Legislative Priorities.  
The Board adopted the 2023 Legislative Priorities as presented.
11. Sponsor legislation on Atmospheric Rivers.  
The Board approved to sponsor legislation with Assemblymember Ward as the author on atmospheric rivers.
12. Audit Committee Annual Report.  
The Board accepted and filed the Audit Committee Annual Report pursuant to the Administrative Code, Section 2.00.066; and the Annual Comprehensive Financial Report (ACFR) for fiscal year ended June 30, 2022, prepared in accordance with Generally Accepted Accounting Principles (GAAP).
13. Assembly Bill 361 Continued Determination Acknowledging the Governor of the State of California's Proclamation of a State of Emergency and of Remote Teleconference Meetings of the Legislative Bodies of San Diego County Water Authority due to the Emergency Pursuant to Brown Act Provisions.  
The Board acknowledged the Governor's proclaimed State of Emergency, and approve continued remote teleconference meetings of the legislative bodies of San Diego County Water Authority due to the emergency pursuant to Brown Act after reconsidering the circumstances and finding that state or local officials continue to impose or recommend measures to promote social distancing.
14. Approval of Minutes.  
The Board approved the minutes of the Special Board of Directors' meeting of October 13, 2022 and the Formal Board of Directors' meeting of October 27, 2022.



## STAFF REPORT

Agenda Item: 14.A

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 14.B**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Winter Outlook Workshop</b> (Water Education Foundation) <i>Dec. 8, 2022; Beckman Center, Irvine</i> <i>Registration deadline: None indicated.</i>	
<b>2</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 14-16, 2022; Las Vegas</i> <i>Registration deadline: Closed</i>	Miller (R, H) MacKenzie (R, H) Sanchez (R, H) Vásquez (R, H, A)
<b>3 *</b>	<b>Vista Chamber Government Affairs</b> <i>Jan. 5, 2023; Noon-1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: None.</i>	
<b>4 *</b>	<b>Vista Chamber of Commerce Business Mixer</b> <i>Jan. 11, 2023; 5:00 p.m.–7:00 p.m.; Rancho Grande El Toro Mexican Cuisine, Vista</i> <i>Registration deadline: None</i>	
<b>5 *</b>	<b>Vista Chamber Government Affairs</b> <i>Feb. 2, 2023; Noon-1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: None.</i>	
<b>6 *</b>	<b>Vista Chamber of Commerce Business Mixer</b> <i>Feb. 8, 2023; 5:00 p.m.–7:00 p.m.; The Film Hub, Vista</i> <i>Registration deadline: None</i>	
<b>7</b>	<b>Urban Water Spring 2023 Virtual Conference</b> (Urban Water Institute) <i>Feb. 22-24, 2023; Hilton Palm Springs</i> <i>Early Bird Registration deadline: 1/22/2023</i>	
<b>8</b>	<b>ACWA Spring Conference</b> <i>May 9-11, 2023; Monterey</i> <i>Registration deadline: TBD</i>	
<b>9</b>	<b>Special Districts Legislative Days (CSDA)</b> <i>May 16-17, 2023; Sheraton Grand Sacramento Hotel; Sacramento</i> <i>Registration deadline: TBD</i>	
<b>10</b>	<b>CSDA Annual Conference</b> <i>Aug. 28-31, 2023; Monterey</i> <i>Registration deadline: TBD</i>	
<b>11</b>	<b>ACWA Fall Conference</b> <i>Nov. 28-30, 2023; Indian Wells</i> <i>Registration deadline: 11/29/2022</i>	
<b>12</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 13-15, 2023; Paris, Las Vegas</i> <i>Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; **◊**=Attendee to Self-Register





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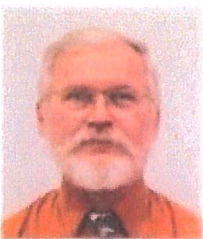
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# VISTA CHAMBER GOVERNMENT AFFAIRS COMMITTEE HEARS CITY OF VISTA DEVELOPMENT UPDATE

By Editor / December 6, 2022 / No Comments



TR Robertson – The December meeting of the Vista Chamber of Commerce Government Affairs Committee heard from two Vista City Officials at the December monthly meeting. The first presenter was Vista City Councilmember Joe Green. Councilman Green reported on his involvement as a member of the Regional Solid Waste Association. He stated this organization is extremely important to all citizens and will have an impact on businesses beginning now. Senate Bill 1383 deals with diverting organic waste, either turning it into fuel or donating uneaten food. Currently the EdCo trash trucks use renewable natural gas. A tier system was established and currently Tier 1 businesses, like Costco and Walmart have to begin compliances with the stipulations in the bill or risk large fines. The process of educating these large businesses is ongoing. There are 40 businesses in the Tier 1 level in the City of Vista. Tier 2 businesses, like restaurants, will have to be in compliance beginning January 2024. There are 10 Tier 2 businesses in Vista that would currently fall into this category. Councilman Green said there is \$375 million dollars in grant funding for recycling programs that is available to assist in this process. A Framework will be established by April or May of 2023 to deal with the required compliance. The committee was told that there is a rate stability from the City of Vista and EdCo has been a good partner for the City of Vista. Kristal Jabara, Representative from Supervisor Jim Office, said the Supervisor would like to set a Goal of making the area a Net Zero Community when it comes to striving for a 10

trash for recycling purposes. Another Senate Bill the Councilman referenced was SB 54 which deals with compostable bags. He said his involvement with this committee has been educational and enlightening in dealing with this important topic that effects all citizens and businesses in all cities.

Next on the agenda was John Conley, Director of Community Development and Engineering for the City of Vista. John used a power point to present a number of the currently approved and being developed projects and a few of the projects in the planning stages. He said a full list is on the Planning Project page on the City Web Site listing all formally submitted projects. His presentation included:

### Currently Approved in in the Process of Development

Monte Mar Commercial Center – E Vista Way – completed summer 2023 – will include a Popeye’s and a McDonald’s

Vista Self Storage on 1100 E Vista Way

Alliance N Santa Fe Apartments – 4 stories, 60 units

Taco Bell rebuild on E Vista Way

Civic Center Villas – 627 Civic Center Dr. – 10 condos

McDonalds rebuild at 827 S Santa Fe

Vista Hannalei on Phillips St. – 45 unit detached condos

Vista Del Mar – 330 Mar Vista Dr. – 75 units single room occupancy

Green Oak Villas on Sycamore – 107 condos

Stonemark Subdivision off Buena Vista Dr. 19 lots from ½ to 1 acre

Vista Grande Subdivision on Vista Grande Dr. – 26 lots

Anza Ave. Subdivision – 14 lots

Camino Largo Subdivision – 2123 N. Santa Fe Ave. – 46 homes

North Avenue Self Storage

Hampton Inn – 750 Shadowridge Dr. – 4 stories

Melrose Retail next to Hyatt Place – will include a Dutch Brothers Coffee and Wendy’s

Hilton Garden Inn on S Melrose Dr. – 120+ rooms

### In Planning Stages

Kensho Housing south of Guajome St. – 183 units and a parking garage

Park Avenue Apartments – 179 units and a parking garage

Matagual Melrose subdivision – 34 homes

N Santa Fe Apartments – 304 N Santa Fe – 36 apartments – 4 stories

Vista Palomar – 2387 Foothill Dr. – 24 homes

Sunset Condominiums – 2112 Sunset – 38 condos

Costco Gas Station on 1755 Hacienda Dr. – relocation to area close to Emerald St.

John also discussed local code amendments dealing with Inclusionary Housing and affordable units, Vista Business Park Amendments and the General Plan Update. He also went over recent state legislation such as SB 9 – Urban lot splits, SB 6 – Housing in commercial zones, SB 330 – Housing Crisis Act, and Density Bonus and Affordable Housing Legislation.

## Governmental Updates

Kristal Jabara – County of San Diego, Supervisor Desmond’s Office – The Supervisor was re-elected and is currently looking at a long list of issues still to be dealt with including homelessness, fentanyl, affordable health, transportation, and many others. There is still Grant dollars available for communities.

A report from Congressman Mike Levin’s Office – The Congressman is working on his bills dealing with veteran clothing allowances for medical issues and nuclear waste containers. Master Sargent Rudy Moreno from Oceanside was nominated as Veteran of the Month.

Next Government Affairs Meeting will be February 2, 2023.

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**Agenda Item: 15**

## **STAFF REPORT**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Brett Hodgkiss**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Committee and Representatives to Outside Organization appointments (January)
- Fiscal Year 2022 Audit (January)
- Wildfire Resiliency
- Long-term Harmful Algal Blooms management and mitigation methods
- Rename Edgehill Reservoir after former Director Paul Dorey



## STAFF REPORT

Agenda Item: 16

Board Meeting Date: December 7, 2022  
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 17**

**STAFF REPORT**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 18**

**STAFF REPORT**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



**INTEROFFICE MEMORANDUM**

**DATE:** December 7, 2022  
**TO:** Board of Directors  
**FROM:** Brett Hodgkiss  
**RE:** Senate Bill 1157 (Hertzberg) – Urban Water Use Objectives

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The Board requested a summary of the changes to indoor residential water use standards that will be implemented under Senate Bill 1157 (Hertzberg); the table below shows the changes to the standards (in gallons per capita per day or GPCD) by timeframe.

<b>Timeframe</b>	<b>Old Standard</b>	<b>New Standard</b>
Until January 1, 2025	55 GPCD	55 GPCD
January 1, 2025 – January 1, 2030	52.5 GPCD	47 GPCD
After January 1, 2030	50 GPCD	42 GPCD

Senate Bill 1157 also requires the California Department of Water Resources (Department), in coordination with the State Water Resources Control Board (State Board), to conduct necessary studies and investigations to assess and quantify the economic benefit and impacts of the 2030 indoor residential water use standard (2030 standard) and report their findings to the Legislature by October 1, 2028. If the findings show that the 2030 standard is likely to unduly impact the affordability of water (and wastewater) services, the Department and State Board may recommend to the Legislature an alternate date on which the 2030 standard shall take effect. Senate Bill 1157 also requires the Department, in coordination with the State Board, to submit a report on the progress urban retail water suppliers are making towards achieving their urban water use objectives to the Legislature on or before January 1, 2028.



**Agenda Item: 19**

**STAFF REPORT**

**Board Meeting Date: December 7, 2022**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

SUMMARY: Performance evaluation of public employee pursuant to Government Code section 54957.



## STAFF REPORT

**Board Meeting Date:** December 7, 2022  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

SUBJECT: ANNUAL ORGANIZATIONAL MEETING

RECOMMENDATION: Conduct annual organizational meeting and appoint officers.

PRIOR BOARD ACTION: The District's last organizational meeting was on December 8, 2021.

FISCAL IMPACT: None.

SUMMARY: Per section 21375 of the California Water Code, Boards may reorganize (including election of President per section 21376) after the first Friday in December. According to Section 1.5.5.A of the District's Rules and Regulations, the President and First Vice President of the Board shall each serve a one-year term and shall be elected to such term by the members of the Board. The President shall preside over meetings of the Board of Directors. The First Vice President shall assume the duties of the President in his or her absence. The remaining directors shall serve equally as Vice Presidents for the same term.

DETAILED REPORT: The Board's practice has been to appoint officers at one meeting and then follow up with committee and other appointments at a subsequent meeting to allow time for the incoming President to deliberate regarding the appointments. Staff will prepare a staff report for the January 4, 2023 Board meeting for the District committee assignments and selection of representatives to outside organizations. For the convenience of the Board, listings of current Board President, First Vice President and Vice Presidents, Committees, and outside organization appointments as well as staff's recommendations regarding the appointments of Secretary, Assistant Secretaries, Treasurer and Assistant Treasurer for 2023 have been included in this staff report.

The following is a list of the current President, First Vice President and Vice Presidents:

President	Marty Miller
First Vice President	Jo MacKenzie
Vice Presidents	Richard Vásquez, Patrick Sanchez, Peter Kuchinsky

Staff's recommendation for Secretary, Assistant Secretaries, Treasurer and Assistant Treasurer for 2023:

Secretary	Lisa Soto
Assistant Secretaries	Ramae Ogilvie and Brett Hodgkiss
Treasurer	Shallako Goodrick
Assistant Treasurer	Brett Hodgkiss

ATTACHMENT: 2022 Committees and Outside Organizations Appointments

STANDING COMMITTEES FOR 2022:

**Water Sustainability**

Vásquez, Chair; and Sanchez

*Programs related to water conservation and maintenance of current water sources. Development by VID and/or our supplier(s) of new sources such as desal, brackish water, and recycled water. Does not include Lake Henshaw and the Warner Ranch.*

**Fiscal Policy**

Miller, Chair; and MacKenzie

*District budget and finances, including rates.*

**Warner Ranch**

MacKenzie, Chair; and Sanchez

*Contracts, leases, historical assets, environmental issues, long-range planning, and relations with neighboring property owners.*

**Public Affairs**

Sanchez, Chair; and Vásquez

*Public outreach on water conservation and legislation, and public education on major water issues.*

**Groundwater**

Kuchinsky, Chair, and MacKenzie

*Groundwater resources management and matters pertaining to the Sustainable Groundwater Management Act of 2014.*

AD HOC COMMITTEE FOR 2022:

**100<sup>th</sup> Anniversary Celebration**

Sanchez, Chair; and Vásquez

OUTSIDE ORGANIZATIONS FOR 2022

**San Luis Rey Watershed Council**

Kuchinsky; Alternate-Jessica Sherwood

*A partnership of local landowners, agricultural growers, Native American bands, community and environmental organizations, government agencies and special districts with ties to this watershed. The Council's primary goal is to develop and implement a comprehensive resource management plan for the San Luis Rey River and its tributaries.*

**ACWA/JPIA**

Sanchez; Alternate-Brett Hodgkiss

*The insurance pool formed by ACWA member agencies; VID obtains liability, property and workers compensation insurance through ACWA/JPIA.*

**Southern California Water Committee**

Vásquez

*A nonprofit, nonpartisan, public education partnership dedicated to informing Southern Californians about our water needs and our state's water resources; a cooperative effort of business, government, water agencies, agriculture, and public interests.*

**Groundwater Resources Association**

Kuchinsky; Alternate-Vásquez

*Dedicated to resources management that protects and improves groundwater through education and technical leadership.*